# **Regular Board Meeting Minutes**

# May 4, 2022

The Litchfield Park District Board of Commissioners met on Wednesday, 4<sup>th</sup> of May 2022 at the Litchfield Community Center, located at 1100 South State Street, in Litchfield, Illinois.

6:30 PM – Vice President Grammer opened Public Hearing for budget and questions. Vice President Grammer closed session at 6:45 PM. No one from the public showed up.

Vice President Grammer called the regular meeting to order at 7:00 PM.

Roll Call - Present: Shane Grammer, Brian Kulick, Renee Wynn, Bob Corrado Absent: Jeff Heyen, Sherry Bergschneider, Rusty Chambers

Motion to accept the minutes from April 6, 2022 meeting was made by Bob Corrado, seconded by Renee Wynn, motion carried.

## Financial reports for April 2022:

Monthly Balance
Corp. - \$281,555.94 & Rec. - \$136,465.38
Receipts/Deposits
Bills/Disbursements
Profit and Loss Year to Date
Profit and Loss Between Fiscal Years

Motion to accept financial reports was made by Brian Kulick, seconded by Renee Wynn, motion carried.

#### **Committee Reports**

# Park Maintenance by Rusty Chambers

No report.

## Ball Parks by Sherry Bergschneider

- Two tons of road pack have been applied to Schalk parking lot. Additional rock may be needed.
- Litchfield Baseball Inc. requested we purchase two new picnic tables for Schalk Park. Brian Kulick made motion that Litchfield Baseball Inc. and Litchfield Park District split the cost of \$128 per table. Renee Wynn seconded, motion carried.

## Community Center by Renee Wynn

Decision needs to be made on a new floor. Director Bryant presented the style from Budd's Paint Service.
Discussion followed. Bob Corrado made motion to purchases a Quartzite epoxy floor, provided no
additional bids were needed. Shane Grammer seconded, motion carried. Director Bryant will verify if
additional bids are needed before proceeding.

## Recreation/Reinvesting by Bob Corrado

• The Easter Egg hunt went very well. We received a total of \$440.00 in donations. We put out over 4000 eggs. Several volunteers along with three commissioners assisted in the event. Net cost to the Park District was \$327.35.

## Financial by Brian Kulick

Everyone had the opportunity to review the ordinance #264 for our upcoming budget. Before the vote was
called, Director Bryant asked for questions/discussions. Brian Kulick made motion to accept the budget,
Renee Wynn seconded, motion carried. Vice President Grammer directed a roll call vote. All present
voted yes.

### Pool by Shane Grammer

• We continue to plan for the pool opening on Saturday, May 29, 2002. All staff have been hired. Nicki had two signup sessions for swim lessons, and there was a total of 65 signups. All lessons are private this year. The pool is scheduled to be filled on Monday, May 16<sup>th</sup>. Midwest Pool will be completing the startup on May 18<sup>th</sup> or May 19<sup>th</sup>. Employee training will occur on May 21<sup>st</sup>. Also, Nicki is now trained as a Food Manager.

## **Old Business:**

• The Dog Park is coming together, and the fence company is slowly completing the fence. We have received the large rule signs from Jorn's signs in Hillsboro. The rest of the signage is being worked on. We have two pet waste stations ready to install. Archie DeWitt is installing the concrete sidewalk. All other work has been completed. We are waiting to find out from Kilton Fund before proceeding with purchasing picnic tables, benches, obstacle courses, etc. However, we should still be able to open up the park once the fence complete.

#### **New Business:**

- Applications for the Elizabeth Baker Trust Fund are due on May 13<sup>th</sup>. We need to decide what to apply for this year. In the past, we submitted a joint request with the Library for a Dive-In movie. They are wanting to join with us again this year for the event. All present commissioners agreed to this.
- Director Bryant presented the list of annual board meeting dates with the meetings to continue to be held on the first Wednesday of the month at 7:00 PM. Bob Corrado made motion, Brian Kulick seconded, and motion carried.

#### **Executive Session:**

At 7:20 PM, Vice President Grammer called for a motion to enter into Executive Session to discuss annual
employee compensation. Renee Wynn made the motion, Brian Kulick seconded, motion carried. At 7:50
PM, Executive Session ended. Renee Wynn then motioned to accept employee increases as discussed.
Brian Kulick seconded, and motion carried.

Adjournment: Brian Kulick made motion to adjourn meeting, Bob Corrado seconded, motion carried. 7:50 PM

# Commissioners' \$150 allotment for fiscal year:

2022-2023	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Shane Grammer													
Brian Kulick													
S. Bergschneider													
Renee Wynn													
Rusty Chambers													
Bob Corrado													