**CLARBESTON ROAD AFC**

**(Charity number 1163455)**

**Minutes of A.G.M. 19th June 2019 at The Cross Inn**

**Trustees present:** Steve Brown, Huw Bevan, Delwyn and Jenny Lewis, Steve Stretch, June Harries, Owen Roberts, Paul Bromley, Kevin Morris

**Members present:** Mostyn Phillips, Matt Ellis, Matthew Griffiths, Lee Scott, Ben John, Matthew Davies

1. **Chairman’s address**

The Chair welcomed all to the AGM in the third year of the Club’s Charitable status. The agenda for this meeting and the minutes of the previous AGM had been available on the Club website as had the accounts and trustees’ report. He reported that Jason Wood had recently stepped down as a trustee and Jason’s huge contribution to the Club was recognised; as Junior and Senior Coach, trustee, and bringing his engineering expertise to developments. The constitution required four other trustees to stand down on rotation and all were seeking re-election.

The Chair summarised the trustees’ report. It had been a successful season for the Club although we had won no trophies. There was a good group of junior players coming through and there had been a 26% increase in the number of mini players in the last two years. The Club now had 300 members and has met the target for participation set as part of the ground development. We had maintained our silver accreditation and had submitted an application for gold but this was pended as there was a review of the accreditation process underway. Another level, platinum, has been introduced covering wider range of criteria. Accreditation also now comes with rewards from the FAW.

There had been significant expenditure on improving facilities in the last year. Grant funding had allowed approximately £160,000 to be spent on the Knock Field and £10,000 on parking at Pitch 2 and the Graham Roberts field. A contribution had been made from the Club’s own funds. A bid was close to being submitted to Sports Wales to fund new changing rooms.

Social media was being used well and the website had been highlighted by Sport Wales as an example of good practice. We now aim to improve our communication with members and increase our volunteer base, including roles other than coaches. The Chair thanked all involved in running the Club.

1. **Minutes of previous AGM**

The minutes of the last AGM were approved as accurate. Proposed – Huw, seconded – Owen.

1. **Annual statement of accounts and trustees’ report**

Jenny thanked the players for joining trustees at the meeting. She reported that we had kept a surplus despite the cost of developments. She highlighted some major expenses, including £6316 being spent on pitch maintenance. Income from fundraising was down this year, due to fewer events and less profit from some of those that had been held. ‘Totally Welsh’ had become a major kit sponsor. She thanked all of those who collect cash and pass it to her during the season.

The accounts and report were approved to be signed off by trustees at their meeting later, prior to being submitted to the Charities Commission in September/October.

Jenny was thanked for all her work as treasurer.

1. **Appointment of trustees/officers**

There were seven vacancies for trustees. Matthew Davies was proposed as a new trustee by Matthew Griffiths and seconded by Matt Ellis. He accepted the position. The four who were stepping down on rotation – Paul Bromley, Steve Brown, Jenny Lewis and Owen Roberts – were re-elected. Proposed - Kevin, seconded - Steve S.

 The officer roles and vacancies were listed. The constitution allowed trustees to appoint officers, but nominations were welcome. Matt Ellis offered to run the website. All officers were willing to remain in post and were thanked for doing so.

1. **Appointment of coaches/managers**

Matthew Fox has indicated he wants to work with the first team and support Matt Ellis next season. A second team manager is needed and it was agreed to use social media to advertise for one. The loss of Under 16s to Haverfordwest County’s Under 19s was discussed as this reduced their playing time. Matthew Davies agreed to become goalkeeping coach. We will seek a new Under 7s coach on the forthcoming registration day.

1. **Appointment of auditors**

All agreed we should continue to use Llewellyn Davies. Proposed - Jenny, seconded – Kevin.

1. **Kit washing**

It was agreed that arrangements should stay the same.

1. **Groundsman**

Duncan Thomas was appointed by the Club as a contractor in this role earlier in the year. Alan Griffiths was thanked for his work previously. It was agreed to cut Pitch 2 and the Graham Roberts Field at the beginning of July.

1. **Training Kit/Equipment**

Red socks need to be purchased for both senior teams. New kit is needed for the seconds. We will ask Dai Rees if he will sponsor this. *Action – June.*

1. **Food venue**

All agreed we should continue to use the Cross Inn. The club is grateful to the pub for its support and to Jason Slater for the other support he provides. *Action – June to write to Jason to thank him.*

1. **Future relationship with Cleddau Warriors**

The Club has supported Cleddau Warriors informally for more than ten years. They have now asked to be incorporated into Clarbeston Road AFC, but still be called Cleddau Warriors. Subject to the Club going through a process of due diligence checks and being satisfied over their financial position and assets, it was unanimously agreed to accept this. Proposed – Huw, seconded – Paul.

It was suggested that one of the vacancies for a trustee be filled by one of their officials.

1. **AOB**

Matt Ellis suggested that, in order to make the collection of senior subs easier on a training night, players should pay £5 on a Saturday, whether they had attended training or not. This was supported by the players present and agreed by trustees. It was agreed to look into methods of payment without cash, though cash would be needed for the referee.

Mostyn informed the meeting that Guide Dogs for the Blind would be the charity supported by the Michael Thomas tournament this year.

Meeting ended at 8.47 pm