

**HAMPSHIRE COUNTY BOARD OF HEALTH**  
**MEETING AGENDA**  
*January 21, 2016- 6:00 PM*

**Call to Order**

Judy Hott, Acting Chair

**Board Members Present:**

**Guests Present:**

**Oath of Office – New Board Member**

Steve Slonaker

Oath of Office – Mike Crouse

**Election of Officers**

Judy Hott

**Approval of Minutes**

October 22, 2015 Regular Board Meeting – *Approval Required*      Judy Hott

**Reports**

County Commission News

Steve Slonaker

Administrative Report

Stephanie Shoemaker

Clinical Report

Tamitha Wilkins/Carolyn Kimble

Environmental Report

Derrick Haggerty

**Financial Report**

FY 2016 Q2 Financial Statements – *Approval Required*      Stephanie Shoemaker

**New Business**

Family Planning Practitioner Recruitment –

Stephanie Shoemaker

*Approval Required*

~      Chad Hott, NP has requested to reduce his hours;  
         therefore it is necessary to find an additional practitioner.

FY11 – FY14 Open Balances – *Approval Required*

Stephanie Shoemaker

~      FY11 – FY14 has open balances in our accounting  
         software; requesting permission to write off these  
         uncollectible balances.

Billing and Collections Procedure

Stephanie Shoemaker

~ Policy request regarding collection of copays,  
deductibles and denials on private insurances.

**Old Business**

Health Officer emergency medication kit

Dr. Thomas W. Daugherty

*~Discussion regarding Health Officer's request to  
retain emergency medications.*

**Executive Session**