

# SUMMER VILLAGE OF SILVER SANDS

## AGENDA

Friday, June 17<sup>th</sup>, 2022 at 9:00 a.m. at Fallis Community Hall and via zoom  
As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice recorded.

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1. Call to order
2. Agenda a) Friday, June 17<sup>th</sup>, 2022 Regular Council Meeting  
(approve agenda as is, or with amendments additions or deletions)
3. Minutes: *p1-6* a) Friday, April 29<sup>th</sup>, 2022 Regular Council Meeting  
(approve minutes as is, or with amendments)
4. Delegations: a) Jane Dauphinee, Municipal Planning Services has been invited to discuss Land Use Bylaw Review Project (we are waiting on confirmation of her availability)  
  
(direction as given by Council at meeting time)
5. Public Hearings: n/a
6. Bylaws: *p7-15* a) Bylaw 325-2022 – a bylaw for the purpose of cancelling a portion of plan 2941 MC and consolidating Lots 13 and 14 Block 4, Plan 2941 MC into one new entitled Lot 13A, Block 4 Plan 2941 MC. The Development Officer's report on this proposed consolidation is also attached.  
  
(give 1<sup>st</sup> reading to Bylaw 325-2022 as is or as amended)  
(give 2<sup>nd</sup> reading to Bylaw 325-2022 as is or as amended)  
(give unanimous consent to consider third reading to Bylaw 325-2022 as is or as amended)  
(give third and final reading to Bylaw 325-2022 as is or as amended)  
  
(or some other direction as given by Council at meeting time)
7. Business: *p16-18* a) Policy C-COU-REM-1 – Council Remuneration and Expense Reimbursement policy, deferred from the last Council meeting to make changes as directed by Council  
  
(approve policy as presented or amended, or some other direction as given by Council at meeting time)

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- b) Policy A-HUM-COD-1 – Human Resources Code of Conduct- this policy has been placed on the agenda at the request of Councillor Horne. It is proposed that the wording “unless otherwise approved by the CAO” be added to the last bullet of clause 2.1 5. Discussion to take place at meeting time.

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*(approve policy as is or as amended, or some other direction as given by Council at meeting time)*

- c) Alberta Municipalities (AM) Local Government Fiscal Framework (LGFF) - please refer to the May 31<sup>st</sup>, 2022 letter from President Cathy Heron encouraging Summer Villages to collaborate and come up with design options for how this funding formula could look in the future. This request is in response to numerous letters received by AM asking that the AM Board lobby to increase the base funding for Summer Villages by over 50% from the existing base amount under the Municipal Sustainability Initiative funding formula. As part of the MSI-Capital funding formula, Summer Villages received \$60,000 in base funding with all other municipalities receiving \$120,000 in base funding (the other parts of the formula were based on population, km of local roads and the school requisition). In 2022, each municipality’s funding was reduced to 40.6% of their total 2021 allocation. For Silver Sands, this reduced their 2021 allocation of \$113,677 to \$46,098 for each of 2022 & 2023. This is going to be a very interesting discussion, and hopefully we can come to our table with ideas and then share those ideas with the Summer Villages of Lac Ste. Anne County East group and continue on from there.

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We have also been advised that information will be coming out soon from the Province that they will be enforcing time limits on spending of our MSI funds. It sounds like they will be requiring any 2007 to 2018 Capital funds to be spent by December 31, 2023 or the funds will have to be returned to the Province. Silver Sands does not have a carry forward of funds, but many Summer Villages do so it will be interesting how this plays out.

*(direction as given by Council at meeting time)*

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- pd5-27
- d) Regional Municipalities Meeting (RMM) – please refer to the email from Lac Ste. Anne County inviting municipalities to a RMM on Monday June 13<sup>th</sup>, 2022 at 9:30 a.m. at the Alberta Beach Seniors Center. We have not had one of these meetings since before COVID. Also attached is the Town of Mayerthorpe's May 12<sup>th</sup>, 2022 letter in response to this meeting call, along with the County's June 1<sup>st</sup>, 2022 letter in response to Mayerthorpe's letter. Two items to discuss briefly: 2022 Pilgrimage and Aerial Photos.

*(that attendance of Council and Administration at the June 13<sup>th</sup>, 2022 Regional Municipalities Meeting at the Alberta Beach Seniors Center being hosted by Lac Ste. Anne County be ratified)*

- pd8-31
- e) Alberta Municipalities Summer 2022 Municipal Leaders' Caucuses – please refer to the May 24<sup>th</sup>, 2022 email from President Cathy Heron on upcoming Caucus sessions.

*(authorize attendance of Council and Administration at either in person or virtual sessions)*

- pd32-38
- f) Aaron & Laura Duff – request to consider adjustment to 2022 taxes with respect to their lot consolidation that had been applied for in October 2021. Please refer to their attached May 31<sup>st</sup>, 2022 letter. Also attached is background prepared by Administration and the Assessor. While they did apply for their lot consolidation back in October 2021, it was approved at the October 22<sup>nd</sup> Council meeting, the bylaw and paperwork was received by Alberta Land Titles on December 3<sup>rd</sup> but was not consolidated and registered at Land Titles until March 18<sup>th</sup>, 2022. Therefore, their 2022 taxes still reflect 2 lots as opposed to one.

While we recognize the reason for the consolidation was to reduce future taxes on these lots, there was no error made on the part of the municipality during this process and they, unfortunately, were affected by a lengthy delay

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at Land Titles Office with respect to registration of documents. Administration is recommending not to adjust the 2022 taxes, however, this is ultimately a Council decision and Council does have authority under section 347(1) of the Municipal Government Act to consider doing so.

*(that while recognizing the date of the consolidation approval by Council, the municipality must follow the processes and timelines established by the Municipal Government Act and thereby denies the request of Aaron & Laura Duff for an adjustment to their 2022 taxes due to the late registration at Land Titles of their lot consolidation)*

*(or some other direction as given by Council at meeting time)*

- g) Placement of a Seasonal Dock – Lot R3, Plan 2941 MC – please refer to the noted letter granting placement of a dock to Agata Kubacki.

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*(that Council ratify the actions of Administration in granting placement of a seasonal dock off Lot R3, Plan 2941 MC to Agata Kubacki)*

- h) Rural Economic Development and Rural Broadband Strategy – please refer to the attached June 2022 letter from MP Shannon Stubbs, MP Damien C Kurek, MP Jacques Gourde requesting municipal feedback at an upcoming forum (date unknown or not noted in letter).

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*(that Council and Administration be authorized to participate in an upcoming forum on Rural Economic Development and Rural Broadband Strategy hosted of Members of Parliament (date to be determined), or accept for information)*

- i)

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j)

k)

8. Financial a) Income & Expense Statement – as of May 31, 2022

9. Councillors' Reports

- a) Mayor
- b) Deputy Mayor
- c) Councillor

10. Administration Reports

p43  
p44-50

- a) Public Works Report (discuss compost site)
- b) Development Officer's Report
- c) Playground Inspection Report 2022
- d) Sky rider Property update
- e) Golf Course Development update
- f) Weed Harvesting update
- g) Alder Avenue Lot Line Adjustment Update

11. Information and Correspondence

p51-53

- a) Community Peace Officer Reports for April
- b) Development Permits:
  - i) 22DP03-31 – n/a
  - ii) 22DP04-31 – for construction of a detached garage at 10 Poppy Pace
  - iii) 22DP05-31 – for construction of a single detached dwelling, installation of a water supply and septic system, at 26 Pine Crescent
- c) Time Extension – 21DP08-31 to May 31<sup>st</sup>, 2023 for completion of construction of detached garage, and addition to an existing detached dwelling at 10 Fire Crescent
- d) Alberta Municipal Affairs – May 16<sup>th</sup>, 2022 letter on Municipal Sustainability Funding for 2022 year: MSI Capital \$46,098, MSI Operating \$8,561 and CCBF of \$14,488.
- e) Class Action Lawsuits from BC Floods – please refer to May 20<sup>th</sup>, 2022 email from your Regional Director of Emergency Management
- f) Alberta Municipal Affairs – June 8<sup>th</sup>, 2022 email from Assistant Deputy Minister Gary Sandberg on Bill 21 – Implementation Fact Sheet on Red Tape Reduction Statutes Amendment Act
- g) Town of Tofield – May 25<sup>th</sup>, 2022 letters on Alberta Provincial Police Force and Alberta Utility Fees
- h)

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12. Open Floor Discussion with Gallery (15 minute time limit)
  
13. Closed Meeting (if required) n/a
  
14. Adjournment

#### Next Meetings:

- June 25<sup>th</sup>, 2022 – SVLSACE Meeting & BBQ
- July 29<sup>th</sup>, 2022 - Regular Council Meeting
- August 26<sup>th</sup>, 2022 - Regular Council Meeting
- Sept 21 to 23, 2022 - Alberta Municipalities Convention in Calgary
- September 30<sup>th</sup>, 2022 - Regular Council Meeting.
- October 28<sup>th</sup>, 2022 - Regular Council Meeting
- November 25<sup>th</sup>, 2022 - Regular Council Meeting
- December – No Council Meeting per Motion 130-21

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, APRIL 29, 2022

HELD IN THE TOWN OF ONOWAY COUNCIL CHAMBERS AND VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin  Deputy Mayor: Liz Turnbull – via zoom  Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO)  Heather Luhtala, Assistant CAO – via zoom  Tony Sonnleitner, Development Officer – 11:56 a.m.  (via teleconference)</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Delegation(s): 9:05 a.m. – Dennis Woolsey, Director of Emergency Management (DEM)</p> <p>Public at Large: 3 (via zoom), 2 (in person)</p>
1.	<b>CALL TO ORDER</b>	Mayor Poulin called the meeting to order at 9:01 a.m.
2.	<b>AGENDA</b> 57-22	<p><b>MOVED</b> by Councillor Horne that the April 29, 2022 Regular Council Meeting agenda be approved with the following addition:</p> <p>Under Business:  i) Reserve area enforcement</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b> 58-22	<p><b>MOVED</b> by Deputy Mayor Turnbull that the minutes of the March 25, 2022 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>DELEGATION</b> 59-22	<p>9:05 a.m. – Dennis Woolsey, Director of Emergency Management</p> <p><b>MOVED</b> by Deputy Mayor Turnbull that Bylaw 327-2022 being a Bylaw to establish a regional emergency advisory committee and a regional emergency management agency to provide for emergency management for the Summer Village of Silver Sands and the following Summer Village partners: South View, Nakamun Park, Yellowstone, Ross Haven, West Cove, Sunrise Beach, Sunset Point, Val Quentin, Sandy Beach and Birch Cove, be given 1<sup>st</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>



SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES

FRIDAY, APRIL 29, 2022

HELD IN THE TOWN OF ONOWAY COUNCIL CHAMBERS AND VIA ZOOM

	60-22	<b>MOVED</b> by Councillor Horne that Bylaw 327-2022 be given second reading.  <b>CARRIED</b>
	61-22	<b>MOVED</b> by Deputy Mayor Turnbull that Bylaw 327-2022 be considered for third reading.  <b>CARRIED UNANIMOUSLY</b>
	62-22	<b>MOVED</b> by Councillor Horne that Bylaw 327-2022 be given third and final reading.  <b>CARRIED</b>
	63-22	<b>MOVED</b> by Councillor Horne that the draft Emergency Social Services (ESS) Plans for the Summer Village of Silver Sands be adopted as presented by Dennis Woosley, Director of Emergency Management.  <b>CARRIED</b>
	64-22	<b>MOVED</b> by Deputy Mayor Turnbull that the draft Evacuation Plan for the Summer Village of Silver Sands be adopted as presented by Dennis Woosley, Director of Emergency Management.  <b>CARRIED</b>  Dennis Woolsey, DEM, exited the meeting at 9:44 a.m.
5.	<b>PUBLIC HEARING</b>	n/a
6.	<b>BYLAWS</b>	n/a
7.	<b>BUSINESS</b>	
	65-22	<b>MOVED</b> by Deputy Mayor Turnbull that the draft Policy A-ENV-FER-1 being a policy respecting Fertilizer Use on Residential Property be accepted for information.  <b>CARRIED</b>
	66-22	<b>MOVED</b> by Councillor Horne that Policy C-COU-REM-1 being a policy respecting Council Remuneration and Expense Reimbursement be amended as per the discussion, to be brought back to the next Council meeting for Council's review.  <b>CARRIED</b>
	67-22	<b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands support and participate in the Home Support Program through Lac Ste. Anne County and that \$1,000.00 from the Summer Village's 2022 FCSS allocation be directed to this program for Home Support & Preventative Counselling Subsidy.  <b>CARRIED</b>



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		<p><u>Municipal Planning Commission – Development Permit Application 22DP03-31</u> - This item has been deferred to later in the meeting</p> <p>68-22      <b>MOVED</b> by Mayor Poulin that Council accept for information the SANG Annual Kids with Cancer Golf Tournament save-the-date notice which is scheduled for Thursday, July 21, 2022 at Trestle Creek Golf Course.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>69-22      <b>MOVED</b> by Councillor Horne that the annual activities as discussed be scheduled as follows:</p> <ul style="list-style-type: none"><li>• Large Bin Clean Up - Friday, August 19, 2022 from 1:00 p.m. to 5:00 p.m. &amp; Saturday, August 20<sup>th</sup>, 2022 from 9:00 a.m. to 3:00 p.m.;</li><li>• Canada Day Celebration – Fireworks show on Friday, July 1<sup>st</sup>, 2022 at 10:30 p.m.;</li><li>• Family Day Picnic - Saturday, July 16th, 2022:<ul style="list-style-type: none"><li>○ 7:00 a.m. – Toonie Breakfast</li><li>○ 8:00 a.m. – Golfing</li><li>○ 2:00 p.m. – Horseshoes / Children’s Games</li><li>○ 6:00 p.m. – Supper \$5.00/person or \$20.00/family</li><li>○ 10:30 p.m. – Fireworks show</li></ul></li></ul> <p style="text-align:right"><b>CARRIED</b></p> <p>70-22      <b>MOVED</b> by Mayor Poulin that Council accept for information the Summer Village of Val Quentin’s invite to the Grand Opening of Burton Park Basketball Court on Saturday, May 28, 2022 from 1:00 p.m. to 3:00 p.m. as Mayor Poulin will refer this invite to the SVLSACE group.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>71-22      <b>MOVED</b> by Deputy Mayor Turnbull that Council approve the 2022 Draft Operating &amp; Capital Budget as presented with a 3.1% increase in municipal tax dollars collected from the previous year, and that the minimum municipal tax be set at \$1,000.00 per property.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>72-22      <b>MOVED</b> by Councillor Horne that Bylaw 326-2022 being a bylaw to authorize the several rates of taxation imposed for all purposes for the 2022 tax year, be given 1<sup>st</sup> reading.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>73-22      <b>MOVED</b> by Mayor Poulin that Bylaw 326-2022 be given second reading.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>74-22      <b>MOVED</b> by Deputy Mayor Turnbull that Bylaw 326-2022 be considered for third reading.</p> <p style="text-align:right"><b>CARRIED UNANIMOUSLY</b></p>
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	75-22	<b>MOVED</b> by Councillor Horne that Bylaw 326-2022 be given third and final reading.  <b>CARRIED</b>
	76-22	<b>MOVED</b> by Councillor Horne that the Summer Village commence enforcement actions on the municipal reserve lands including the tagging and removal of items that are encroaching or being stored AND THAT the purchase of various signs, posts and tags necessary to carry out this process be authorized.  <b>CARRIED</b>
8.	<b>FINANCIAL</b>	n/a
9.	<b>COUNCIL REPORTS</b> 77-22	<b>MOVED</b> by Councillor Horne that the Council reports be accepted for information as presented.  <b>CARRIED</b>
10.	<b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b> 78-22	<p><b>MOVED</b> by Councillor Horne that the following capital projects be approved for the 2022 year and that administration be authorized to make applications for funding under the Summer Village's various core grant funding programs:</p> <ul style="list-style-type: none"> <li>• Fir Avenue Drainage Final Design &amp; Construction – \$13,500</li> <li>• Ash Avenue Final Design &amp; Construction - \$47,000</li> <li>• Hazel Avenue Final Design &amp; Plan - \$11,500</li> <li>• Alder Avenue Survey - \$2,500</li> <li>• Chipper Purchase - \$4,500</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:35 a.m.</p> <p>Wendy Wildman, CAO, left the meeting at 11:35 a.m.</p> <p>The meeting reconvened at 11:48 a.m.</p> <p>Wendy Wildman, CAO, returned to the meeting at 11:53 a.m.</p> <p>Tony Sonnleitner, Development Officer, entered the meeting via teleconference at 11:56 a.m.</p>



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	79-22	<p>Municipal Planning Commission – Development Permit Application 22DP03-31</p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the Municipal Planning Commission refuse Development Permit Application 22DP03-31 as submitted for the construction of a detached garage with a variance to siting requirements on 3 Golf Course Road as the request is not a permitted use under the Summer Village of Silver Sands Land Use Bylaw 256-2015.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Tony Sonnleitner, Development Officer, exited the meeting at 12:12 p.m.</p>
11.	<p style="text-align: center;"><b>CORRESPONDENCE</b></p> <p>81-22</p>	<p><b>MOVED</b> by Councillor Horne that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Community Peace Officer Reports for March</li> <li>b) Statement of Direct Deposit – April 12<sup>th</sup>, 2022, \$1,316.00 representing 2<sup>nd</sup> quarter FCSS funding</li> <li>c) 22DP02-31 – for construction of a single detached dwelling, installation of a water supply and a septic system at 20 Poppy Place</li> <li>d) Alberta Municipal Affairs – April 11<sup>th</sup>, 2022 letter on Municipal Accountability Program (MAP) report noted all items have been completed.</li> <li>e) Alberta Beach – April 21<sup>st</sup>, 2022 letter on Organizational Meeting Results after By-Election</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<p style="text-align: center;"><b>OPEN GALLERY</b></p> <p>82-22</p>	<p><b>MOVED</b> by Deputy Mayor Turnbull that the discussion with the gallery be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
13.	<p style="text-align: center;"><b>CLOSED MEETING</b></p>	n/a
14.	<p style="text-align: center;"><b>NEXT MEETING(S)</b></p> <p>83-22</p>	<p><b>MOVED</b> by Mayor Poulin that the regular meeting scheduled for Friday, June 24, 2022 at 9:00 a.m. be cancelled and that the next regular Council meeting be scheduled for Friday, June 17, 2022 at 9:00 a.m. at Fallis Hall.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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15.	<b>ADJOURNMENT</b>	The meeting adjourned at 12:18 p.m.

\_\_\_\_\_  
Mayor, Bernie Poulin

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

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**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE  
PROVINCE OF ALBERTA, FOR THE PURPOSE OF CANCELLING A  
PORTION OF PLAN 2941 M.C.**

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**BEING A BYLAW FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN 2941 M.C.**

**WHEREAS** Section 658 of the Municipal Government Act empowers a municipality to cancel a plan of subdivision in whole or in part;

**AND WHEREAS** the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

**AND WHEREAS** every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

**NOW THEREFORE** the Council of the Summer Village of Silver Sands in the Province of Alberta, duly assembled, hereby enacts as follows:

1. IT IS HEREBY ORDERED that the lands described as Lots 13 and 14, Block 4, Plan 2941 M.C. are to be cancelled from the plan of subdivision of record which is registered in the Land Titles Office for the NORTH Alberta Land Registration District.
2. IT IS FURTHER ORDERED the cancelled lands be established as a single new lot known as Lot 13A, Block 4, Plan 2941 M.C.
3. THIS ORDER shall not be effective unless filed by the applicant in the office of the Registrar within NINETY DAYS from the date of this Order.

THE REGISTRAR for NORTH Alberta Land Registration District shall make all cancellations, issue all certificates of title and do such things as necessary, in his opinion, to give effect to this Order; including, but not restricted to, carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

ANY EXPENSES in the connection with carrying out this Order shall be borne by the applicant.

READ A FIRST TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

READ A SECOND TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

READ A THIRD AND FINAL TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

SIGNED AND PASSED THIS 17<sup>th</sup> DAY OF June, AD 2022.



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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman



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**DEVELOPMENT OFFICER'S REPORT  
PLAN CANCELLATION BYLAW NO. 325-2022**

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**APPLICANTS / OWNERS:** Beverly Joanne Findlater & Michael James Findlater

**DISTRICT:** R - Residential

**LEGAL DESCRIPTIONS:** Lots 13 & 14, Block 4, Plan 2941 MC - #13 and #14 Pine Crescent within the Summer Village of Silver Sands

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**PROPOSAL:**

To cancel, by Bylaw, a portion of Plan 2941 MC to allow for the consolidation of Lots 13 & 14, Block 4, Plan 2941 MC into one new lot entitled Lot 13A, Block 4, Plan 2941 MC.

**REGULATIONS:**

**M.G.A.**Section 658                      Cancellation of plan of subdivision

**COMMENTS:**

The applicants have requested His Worship Mayor and Council's favourable consideration of their application to cancel a portion of Plan 2941 MC to allow for the consolidation of the two lots that they own into one within the Summer Village of Silver Sands (See attached application form dated May 10, 2022). The subject lands are Plan 2941 MC, Block 4, Lot 13 and Plan 2941 MC, Block 4, Lot 14. Both lots have a 12.19 m (40.0 ft) frontage on the Municipal Roadway (Pine Crescent), depth of +/- 53.0 m (175.0 ft); and are bounded on the north by the waters of Lake Isle (See attached Site Map). Lot 13 is vacant save a small accessory building (See attached photo). Lot 14 is developed with a Single Detached Dwelling, a Detached Garage, and site servicing components (See attached photo). Both lots slope toward the north.

**RECOMMENDATIONS:**

It is the recommendation of the Development Officer that favourable consideration be granted to approve the Plan Cancellation Bylaw No. 325-2022, as requested, to allow for the consolidation of the subject two (2) lots, for the following reasons:

1. The proposal conforms to the requirements of the Land Use Bylaw and does not impinge upon the economic development of the Lands.
2. The proposal satisfies the requirements of Municipal Government Act, RSA 2000, Ch. M-26, Section 658, as amended.
3. It has been typical for His Worship & Council to look favourably upon such applications.

# LOT CONSOLIDATION APPLICATION

BYLAW 325-2022



## LAND OWNER INFORMATION

Name: Michael + Beverly Findlater

Mailing Address: [REDACTED]

City/Town: [REDACTED] Postal Code: [REDACTED]

Phone number: [REDACTED] Email: [REDACTED]

## PROPERTY INFORMATION

Property #1 - Plan: 2941MC Block: 4 Lot: 14

Property #2 - Plan: 2941MC Block: 4 Lot: 13

Municipal Addresses: #1 14 Pine Crescent #2 13 Pine Crescent

I authorize the person(s), designated by the Municipality as designated in Section 542 of the Municipal Government Act, R.S.A. 2000, to enter my land for the purpose of conducting a site inspection in connection with my lot consolidation application.

I/we being the registered landowners of the above properties do hereby request the lands to be consolidated into one property by Order of Bylaw.

Registered Owner Signature: [REDACTED] Date: May 20, 2022

Registered Owner Signature: [REDACTED] Date: May 20, 2022

*The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.*

### The following MUST be submitted with the application:

- Application and processing fee of \$835.00 - Cheque made payable to Summer Village of Silver Sands.
- A current title for each property being consolidated. Titles can be obtained from any Registries Office – (ownership information must match exactly on each title).
- This application MUST be signed by all owners listed on title.

Note: The process of consolidating two lots is complete once the application has been approved, the plan cancellation bylaw has been passed and signed by Council, the required paperwork has been registered at Alberta land titles and the updated land title is received by the municipality. It is important to note that as the current year's taxes are calculated based on the condition of the property at December 31st of the prior year, a consolidation of lots will **not** affect or amend the taxes in the year the consolidation is done.

Tony Sonnleitner – Development Officer  
Box 2945 Stony Plain, AB T7Z 1Y4  
[pcml@telusplanet.net](mailto:pcml@telusplanet.net) 780-718-5479

10



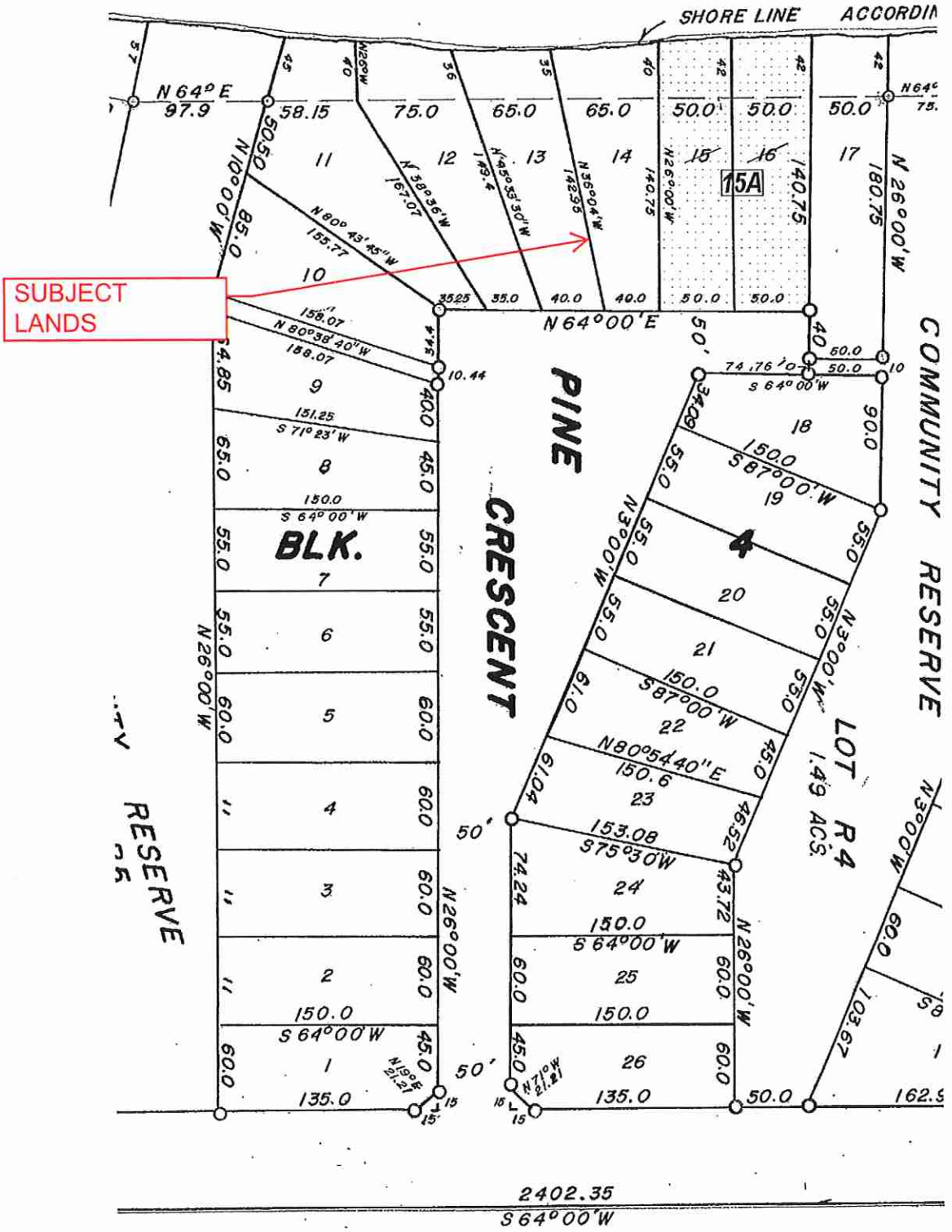
Preview

S				
LINC	SHORT LEGAL	TITLE NUMBER		
0019 467 456	2941MC;4;13	222 094 729		
LEGAL DESCRIPTION				
PLAN 2941MC				
BLOCK 4				
LOT 13				
EXCEPTING THEREOUT ALL MINES AND MINERALS				
AND THE RIGHT TO WORK THE SAME				
ESTATE: FEE SIMPLE				
ATS REFERENCE: 5;5;53;33;NW				
MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS				
REFERENCE NUMBER: 212 033 303				
-----				
	REGISTERED OWNER(S)			
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
-----				
222 094 729	27/04/2022	TRANSFER OF LAND		
OWNERS				
MICHAEL JAMES FINDLATER				
AND				
BEVERLY JOANNE FINDLATER				

[Close](#)



**BLK. 4 INTO LOT 15A BLK. 4**



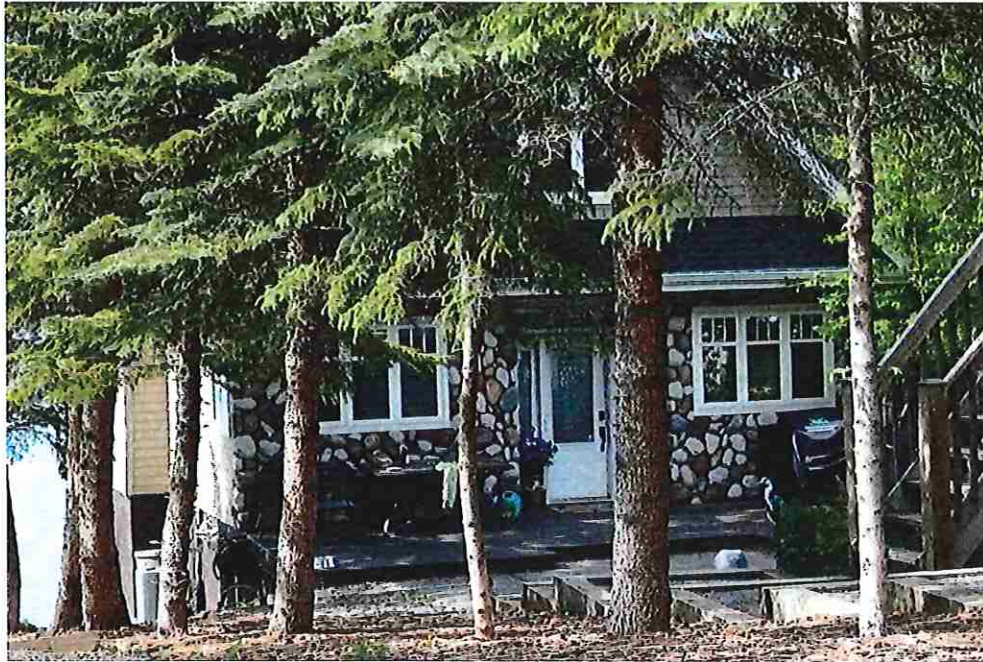
Handwritten initials "PT" in a blue circle.

Lot 13



13

Lot 14



14

---

**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE  
PROVINCE OF ALBERTA, FOR THE PURPOSE OF CANCELLING A  
PORTION OF PLAN 2941 M.C.**

---

**BEING A BYLAW FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN 2941 M.C.**

**WHEREAS** Section 658 of the Municipal Government Act empowers a municipality to cancel a plan of subdivision in whole or in part;

**AND WHEREAS** the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

**AND WHEREAS** every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

**NOW THEREFORE** the Council of the Summer Village of Silver Sands in the Province of Alberta, duly assembled, hereby enacts as follows:

1. IT IS HEREBY ORDERED that the lands described as Lots 13 and 14, Block 4, Plan 2941 M.C. are to be cancelled from the plan of subdivision of record which is registered in the Land Titles Office for the NORTH Alberta Land Registration District.
2. IT IS FURTHER ORDERED the cancelled lands be established as a single new lot known as Lot 13A, Block 4, Plan 2941 M.C.
3. THIS ORDER shall not be effective unless filed by the applicant in the office of the Registrar within NINETY DAYS from the date of this Order.

THE REGISTRAR for NORTH Alberta Land Registration District shall make all cancellations, issue all certificates of title and do such things as necessary, in his opinion, to give effect to this Order; including, but not restricted to, carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

ANY EXPENSES in the connection with carrying out this Order shall be borne by the applicant.

READ A FIRST TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

READ A SECOND TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

READ A THIRD AND FINAL TIME THIS 17<sup>th</sup> DAY OF June, AD 2022.

SIGNED AND PASSED THIS 17<sup>th</sup> DAY OF June, AD 2022.

**Original Section for Honorariums – C-COU-REM-1**

**Honorariums**

- |  |   |
|--|---|
| 1. Council Meetings (in-person or virtual)                                       | \$125.00  |
| 2. Committee Meetings as appointed (1/2 day)                                     | \$125.00  |
| 3. Full Day Meetings/Conferences/Seminars (4-hour minimum)                       | \$200.00  |
| 4. Monthly Stipend (for time spent dealing with residents on municipal business) | \$150.00  |
| 5. Conference Call Meetings  | \$ 75.00 - 1 <sup>st</sup> hour / plus<br>\$25.00 each additional hour<br>or part thereof to a<br>maximum amount of<br>\$200.00 |

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# Summer Village of Silver Sands

## Council Policy

Number	Title		
C-COU-REM-1	<b>Council Remuneration and Expense Reimbursement</b>		
Approval	Approved		Last Revised
(CAO Initials)	Resolution No:		Resolution No: 25-22
	Effective Date:		Effective Date: February 25, 2022

### Purpose

To ensure Council Members receive fair compensation for their time and expenses incurred while on Summer Village business.

### Policy Statement

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Summer Village Council.

### Standards

1. Remuneration is intended to compensate for official business conducted on behalf of the Council as a whole to benefit the Summer Village of Silver Sands.
2. Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by Council on an annual basis and may or may not be applied to Council base pay and/or meeting rates at the discretion of Council.
5. Remuneration, travel and meals shall be paid in accordance with the amounts and rates approved at the annual organizational meeting or as amended by Council motion from time to time and as shown in Schedule "A".
6. Other Items – actual receipted cost. May include incidentals such as parking, use of public transportation, etc.
7. Monthly Incurred Expense Reimbursements – shall be provided with a monthly communications allowance to cover expenses related to personal communications (telephone, internet, smart phone, etc.) as shown in Schedule "A".
8. Reimbursement amounts shall be reviewed annually.

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# Summer Village of Silver Sands

## Council Policy

### Schedule "A"

#### Honorariums

Claimed hours to include meeting preparation time and meeting time.

- |  |          |
|--|----------|
| 1. Half Day Meeting in person or virtual (less than 4 hours)                     | \$125.00 |
| 2. Full Day Meeting in person or virtual (greater than 4 hours)                  | \$200.00 |
| 3. Monthly Stipend (for time spent dealing with residents on municipal business) | \$150.00 |

#### Meal Expenses

When travelling on Summer Village business a claim can be made for meal allowances as per receipts provided to a maximum of:

\$ 15.00 for breakfast

\$ 20.00 for lunch

\$ 30.00 for dinner

#### Mileage Expenses

When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be:

(to align with CRA Mileage Rates)

#### Accommodation Expense

When travelling on Summer Village business the actual cost of the accommodation may be claimed upon receipts being provided.

#### Incidental Expenses

Other incidentals such as telephone calls and parking will be paid upon receipts being provided.



## Original Section for 2.1 Employee Hiring – A-HUM-COD-1

### 2.1 Employee Hiring

1. Council shall manage and conduct the hiring process for the position of Chief Administrative Officer (CAO).
2. The CAO is responsible for recruitment and hiring of all Employees and contractors that report to the CAO and termination of all employees and contractors.
3. Department Managers are responsible for recruitment and hiring of their department Employees with the CAO endorsement.
4. Equal opportunity for employment will be provided to all qualified candidates.
5. Job offers shall be contingent on the applicant's agreement to the offer, acknowledgement of the Summer Village policies, successful reference and background checks, and any other condition applicable to the position that are required of the Employee. (i.e. criminal record check, driver's abstract). Relatives of Employees or Council may be considered for employment with the Summer Village provided they:
  - have made application for employment through the regular process;
  - have been considered in accordance with established employment policies and procedures;
  - possess the necessary qualifications;
  - are considered to be the most suitable candidate;
  - are not supervised by, or work directly with, their immediate family member (spouse, parents and grandparents, children and grand children, brothers and sisters, mother in law and father in law, brothers in law and sisters in law, daughters in law and sons in law, adopted, half, and step members).

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# Summer Village of Silver Sands

## Administrative Policy

Number	Title			
A-HUM-COD-1	Human Resources Code of Conduct			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	4-19
	Date:		Date:	February 8, 2019

### POLICY STATEMENT

To create, provide and maintain an equitable, positive, safe and rewarding work environment for all employees.

### PURPOSE

1. To promote and maintain a harmonious and co-operative relationship between the Summer Village and Employees.
2. To document personnel practices and policies of the Summer Village.
3. To ensure there is a clear understanding of the terms, conditions and requirements governing employment with the Summer Village.
4. To provide for the safety and welfare of the Employees, the economy of operation, protection of the property and welfare of the public and the Summer Village.
5. To provide a fair and effective system of personnel administration.
6. To assist the Summer Village in providing quality service to the ratepayers and residents of the Summer Village.

### PRINCIPLES

#### 2.1 Employee Hiring

1. Council shall manage and conduct the hiring process for the position of Chief Administrative Officer (CAO).
2. The CAO is responsible for recruitment and hiring of all Employees and contractors that report to the CAO and termination of all employees and contractors.
3. Department Managers are responsible for recruitment and hiring of their department Employees with the CAO endorsement.
4. Equal opportunity for employment will be provided to all qualified candidates.
5. Job offers shall be contingent on the applicant's agreement to the offer, acknowledgement of the Summer Village policies, successful reference and background checks, and any other condition applicable to the position that are required of the Employee. (i.e. criminal record check, driver's abstract). Relatives of Employees or Council may be considered for employment with the Summer Village provided they:
  - have made application for employment through the regular process;



# Summer Village of Silver Sands

## Administrative Policy

- have been considered in accordance with established employment policies and procedures;
  - possess the necessary qualifications;
  - are considered to be the most suitable candidate;
  - are not supervised by, or work directly with, their immediate family member (spouse, parents and grandparents, children and grand children, brothers and sisters, mother in law and father in law, brothers in law and sisters in law, daughters in law and sons in law, adopted, half, and step members) **unless otherwise approved by the CAO.**
6. All documentation required for a new Employee must be completed and submitted prior to the Employee beginning employment.
  7. Offer letters will include any terms and conditions of employment.

### 2.2 Orientation

1. Employee orientation will be provided, and will include review of Summer Village policies, rules and regulations, and other job-specific information designed to assist the Employee in their duties.
2. Adolescent and young workers (18 and under) will be provided with further orientation, if required as per Alberta *Employment Standards Code*.

### 2.3 Probationary Period

1. A new Employee will be on Probationary Period for six (6) months. This period and any extensions should be referred to as the "Probationary Period".
2. The Summer Village, without notice or payment in lieu of notice, may terminate employment during the Probationary Period.
3. An Employee who is promoted or is selected for employment via an internal transfer may serve a six (6) month Probationary Period before appointment is made permanent at the discretion of the CAO. In the event the Employee is not successful in the new position after Probationary Period, and their old position has been filled, the Employee may be terminated by way of reasonable notice or payment in lieu thereof as required by law.
4. The CAO may extend Probationary Period an additional three (3) months if warranted or required.

### 2.4 Performance Management

1. The Summer Village is committed to continuous Employee performance management and development.
2. All Employees and Department Managers may be subject to annual performance reviews at the discretion of the CAO.





# Summer Village of Silver Sands

## Administrative Policy

- Ongoing Employee performance reviews are based on a calendar year of January 1 to December 31.

### 2.5 Ending Employment

- Termination of employment may take place upon the initiation of either the Summer Village or the Employee.
- Termination by the Summer Village of Employee will be consistent with the Alberta Employment Standards Code.

### 2.6 Personnel Record Documentation

- Individual personnel files shall be established on all Employees and kept up to date and maintained by the CAO or designate as part of the payroll records. Personnel files shall be reviewed every year to ensure up-to-date information and records are on file (i.e. certification, tax forms, etc.).
- An Employee's file shall be established at the date of employment and permanently retained by the Summer Village as per the Summer Village retention policy. Each Employee's individual personnel file shall contain all pertinent documents relating to the Employee's status and job performance.
- Employees have access to their own personnel files, with the exception of confidential reference letters. It is the responsibility of the Summer Village to ensure that personnel records contain all current Employee development information.
- No Employee other than the CAO or Department Manager of the Employee shall be permitted to examine any personnel file other than their own.
- Any release of information will be provided only with the expressed written consent of the Employee and in compliance with the Alberta Freedom of Information and Privacy Act.

### Revisions:

Resolution Number	MM/DD/YY



May 31, 2022

Board of Directors  
Association of Summer Villages of Alberta  
Email: [info@asva.ca](mailto:info@asva.ca)

To the Board of Directors of the Association of Summer Villages of Alberta:

In recent weeks, Alberta Municipalities has received numerous letters from individual summer villages requesting that Alberta Municipalities adopt a position that the base amount of funding for summer villages under the Local Government Fiscal Framework (LGFF) be increased by 50 per cent over the existing base amount under the Municipal Sustainability Initiative.

I am pleased that members of the Association of Summer Villages of Alberta (ASVA) are taking an active role to present solutions to the infrastructure challenges that are being faced at the local level. To be clear, Alberta Municipalities has not formalized a position on what the LGFF base amount should be for summer villages or any municipality.

Each summer village that has submitted a letter has communicated that they support our principles and goals for the allocation of LGFF Capital, specifically that the base funding should be "fair and equitable". This is positive, but Alberta Municipalities' interpretation of equitable funding is not the same as equal funding. We acknowledge that some summer villages are changing to become year-round communities and therefore, may need increasing levels of infrastructure funding, while other summer villages may not have the same infrastructure needs or challenges.

We are supportive of seeing an increase in base funding for municipalities but are seeking solutions to do so in an equitable way that supports summer villages that have the greatest needs. I would like to invite ASVA to consider options for how to achieve this goal so that summer villages with the greatest needs are adequately supported. As an example of a specific consideration, would ASVA recommend allocating an equal amount to all 51 summer villages or would there be an effort to prioritize the needs of some municipalities over others, if say the base amounts for summer villages were pooled.

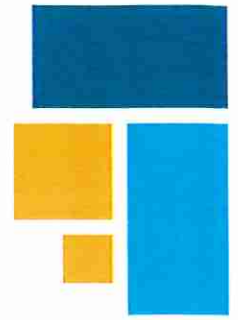
Recognizing the vast differences in the scope of services offered by each summer village, I would like to invite your Board to consider alternative ideas for how the individual needs of summer villages can be best met in an equitable manner. In the meantime, we will continue to explore options for design and look forward to engaging with you on this matter. If you would like to set up a meeting, please contact me at [president@abmunis.ca](mailto:president@abmunis.ca).

Sincerely,



Cathy Heron  
President, Alberta Municipalities





cc: Summer Village of Betula Beach  
Summer Village of Norris Beach  
Summer Village of West Baptiste  
Summer Village of Jarvis Bay  
Summer Village of White Sands  
Summer Village of Rochon Sands  
Summer Village of Lakeview  
Summer Village of Kapasiwin  
Summer Village of Grandview  
Summer Village of West Cove  
Summer Village of Point Alison  
Summer Village of Sundance Beach  
Summer Village of Val Quentin  
Summer Village of Crystal Springs  
Summer Village of Ma-Me-O Beach  
Summer Village of Birch Cove  
Summer Village of Golden Days  
Summer Village of Sunset Beach  
Summer Village of Silver Sands  
Summer Village of Southview  
Summer Village of Sunrise Beach  
Summer Village of Island Lake South  
Summer Village of Burnstick Lake  
Summer Village of Birchcliff  
Summer Village of Sandy Beach  
Summer Village of Horseshoe Bay  
Summer Village of Sunbreaker Cove  
Summer Village of Whispering Hills  
Summer Village of Larkspur  
Summer Village of Poplar Bay  
Summer Village of Sunset Point  
Summer Village of Pelican Narrows  
Summer Village of Silver Beach  
Summer Village of Nakamun Park  
Summer Village of Norglenwold

Subject: Regional Municipalities Meeting  
From: Cindy Suter <csuter@lsac.ca>  
Date: Fri, May 13, 2022 9:54 am



Meeting Request

If you accept, this meeting will be added to your Calendar automatically.

Meeting Name: Regional Municipalities Meeting  
Location: Alberta Beach Seniors Center  
Start Time: [Mon, Jun 13 2022 9:30 am](#)  
End Time: Mon, Jun 13 2022 3:30 pm  
Conflicts in the Next Year: None  
Description:

Agenda to follow. If you have any agenda items please forward to me prior noon, Thursday June 9, 2022.

Lunch will be provided.

Please forward to your respective Mayors and Councillors.

Thank you.

Cindy Suter  
Executive Secretary

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0  
PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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Comments:

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Mayerthorpe

May 12, 2022

RE: Regional Municipalities Meeting

Dear Municipal Colleagues,

My Council reviewed the Regional Municipalities Meeting invitation from Lac Ste. Anne County at our May 9, 2022 Council meeting. It is gratifying to once again have the opportunity to gather and discuss issues relevant to all our municipalities. Unfortunately, Mayerthorpe Town Council is otherwise committed and unable to attend on May 24, 2022.

Mayerthorpe Town Council respectfully requests that a Zoom or Teams meeting of the Ste. Anne Regional Municipalities Steering (SARM) Committee be called. The Chief Elected Officials and Administrators from Mayerthorpe, Onoway, Alberta Beach, the Summer Villages and Lac Ste. Anne County should meet to collaborate on an agenda and suitable date.

Respectfully,

Janet Jabush  
Mayor  
Town of Mayerthorpe

cc: Council, Town of Mayerthorpe  
Karen St. Martin, CAO, Town of Mayerthorpe  
Council, Lac Ste. Anne County  
Mike Primeau, County Manager  
Council & CAO, Town of Onoway  
Council & CAO, Village of Alberta Beach  
Councils & CAOs, Summer Villages

2/6





June 1, 2022

Ste. Anne Regional Municipalities Committee  
Via email to all partners

Re: Ste. Anne Regional Municipalities Committee – Notice to Withdraw

---

Please be advised that Lac Ste. Anne County is withdrawing from participation in the Ste. Anne Regional Municipalities Committee (SARM).

As you are aware, in 2018 the Ste. Anne Regional Municipalities (SARM) Committee was established with the intent to build intermunicipal relationships, while addressing common issues and challenges. The building of these relationships continues to be a priority of Lac Ste. Anne County.

Council believes there are both formal and informal opportunities, outside of SARM, that support the development of intermunicipal and regional cooperation. Our interpretation of the “Protocols – Ste. Anne Regional Municipalities Committee” suggest that the protocols actually inhibit the autonomy of a Council to plan important regional gatherings, by placing restrictions on when, how & who is involved.

With the inception of the Intermunicipal Collaboration Framework, there are now other venues to continue to build relationships and to address intermunicipal matters directly with the partner(s) involved. Recently, the County has also scheduled a Regional Municipalities Meeting, inviting all municipalities from within our borders and key community stakeholders together to share and discuss common topics, challenges, successes and opportunities.

Again, our withdrawal from SARM is not intended to stop the growth and development of intermunicipal relationship, but rather support the autonomy of Council(s) to determine who needs to be at the table and when, in order to promote awareness and partnerships.

We look forward to further discussions with each of you!

Joe Blakeman  
Reeve

c.c. Alberta Beach  
Summer Village of Birch Cove  
Summer Village of Castle Island  
Summer Village of Nakamun Park  
Summer Village of Ross Haven  
Summer Village of Sandy Beach  
Summer Village of Silver Sands  
Summer Village of South View  
Summer Village of Sunrise Beach  
Summer Village of Sunset Point  
Summer Village of Val Quentin  
Summer Village of West Cove  
Summer Village of Yellowstone  
Town of Mayerthorpe  
Town of Onoway

**From:** Cathy Heron <president@abmunis.ca>  
**Sent:** May 24, 2022 2:17 PM  
**To:** Wendy Wildman  
**Subject:** Registration open for Summer 2022 Municipal Leaders' Caucus  
**Attachments:** 2022 Summer MLC Agendas.pdf

Good afternoon,

[Registration is now open](#) for Alberta Municipalities' Summer 2021 Municipal Leaders' Caucuses! This year, Alberta Municipalities is visiting the following four communities:

- June 15 – High Prairie (Days Inn)
- June 16 – Strathcona County (Agora Room at County Hall & Virtual)
- June 21 – Medicine Hat (Esplanade Arts & Heritage Centre)
- June 22 – Didsbury (Didsbury Memorial Complex)

Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from that will run from 10:00 a.m. to 3:00 p.m. each day, with the exception of Strathcona County which will run from 9:00 a.m. to 2:00 p.m. Registration for in-person attendance is \$100 for the day and includes light breakfast refreshments and lunch. Registration will open one hour prior to the start of the program. The agenda is attached for your review.

The session on June 16 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$50.

If you have any other questions, please email [events@abmunis.ca](mailto:events@abmunis.ca). We look forward to seeing you there.

**Cathy Heron | President**

**Mayor, City of St. Albert**

---

E: [president@abmunis.ca](mailto:president@abmunis.ca)

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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**Alberta Municipalities is working to protect the health of its members, partners, & employees. Fully vaccinated & masked visitors are welcome at Alberta Municipalities' office and events. Please contact us to make alternative arrangements if you are unable to meet these requirements.**

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Cathy Heron | President

Mayor, City of St. Albert

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E: [president@abmunis.ca](mailto:president@abmunis.ca)

300-8616 51 Ave Edmonton, AB T6E 6E6

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# 2022 Summer MLC Agendas

## Dates & Locations

Join us for one of four Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 15 and June 22, 2022. Each session will run from approximately 9:00 am to 3:00 pm.

### Dates

June 15 - High Prairie (Days Inn, 4125 52 Ave, High Prairie)

June 16 - Strathcona County\*\* (Agora Room at County Hall, 401 Festival Lane, Sherwood Park)

June 21 - Medicine Hat (Esplanade Arts & Heritage Centre, 401 1<sup>st</sup> St, Medicine Hat)

June 22 - Didsbury (Multi-Purpose Room, Memorial Complex, 1702 21 Ave, Didsbury)

\*\*Will also be available virtually. Breakfast in Strathcona County will start at 8:00 am and program will start at 9:00 am.

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities.

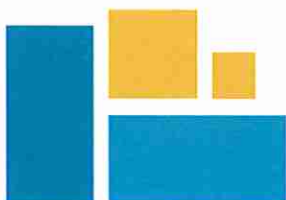
In-person registration will also include a light continental breakfast and lunch.



## Wednesday, June 15

### HIGH PRAIRIE - Days Inn

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I - Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II - Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III - Respect in Municipal Government
- 1:30 p.m. Session IV - Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



## Connect

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# 2022 Summer MLC Agendas

## Thursday, June 16

STRATHCONA COUNTY – Agora Room at County Hall  
(Virtual option)

- 8:00 a.m. Registration and light breakfast
- 9:00 a.m. Opening Remarks
- 9:05 a.m. Welcome from the Mayor of the Host Municipality
- 9:10 a.m. Welcome from MLA of the Host Constituency
- 9:15 a.m. Icebreaker Activity
- 9:30 a.m. Session I – Sustainability Services Updates
- 9:45 a.m. President's Report
- 10:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 11:00 a.m. Break
- 11:15 a.m. Session III – Respect in Municipal Government
- 11:45 a.m. Lunch**
- 12:30 p.m. Session IV – Alberta Municipalities Bylaws
- 1:15 p.m. Session V (locally led)

## Tuesday, June 21

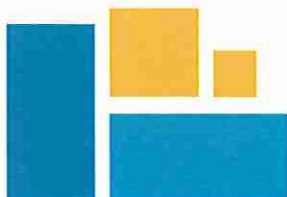
MEDICINE HAT – Esplanade Arts & Heritage Ctr

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks

## Wednesday, June 22

DIDSBURY – Memorial Complex

- 9:00 a.m. Registration and light breakfast
- 10:00 a.m. Opening Remarks
- 10:05 a.m. Welcome from the Mayor of the Host Municipality
- 10:10 a.m. Welcome from MLA of the Host Constituency
- 10:15 a.m. Icebreaker Activity
- 10:30 a.m. Session I – Sustainability Services Updates
- 10:45 a.m. President's Report
- 11:00 a.m. Session II – Local Government Fiscal Framework (LGFF)
- 12:00 p.m. Lunch**
- 1:00 p.m. Session III – Respect in Municipal Government
- 1:30 p.m. Session IV – Alberta Municipalities Bylaws
- 2:15 p.m. Session V (locally led)
- 2:55 p.m. Closing Remarks



**Connect**

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May 31, 2022

To the Silver Sands Summer Village Council,

My husband Aaron Duff and I, Laura Duff, are the owners of lots 3 & 4 Spruce Cres in the Silver Sands Summer Village. We purchased these lots in May 2021 with the objective of clearing the land and building a cabin for our family's enjoyment for many years to come.

In October 2021, we applied filed the lot consolidation application to combine the two pieces of land. This lot consolidation was approved through Silver Sands council meetings in the fall of 2021, after which it was submitted to the government for processing. It came to our attention recently that the final consolidation of the lots did not take place before December 31, 2021 due to lengthy government administrative delays due to the pandemic, past the deadline for property tax assessment.

We are requesting from the council of Silver Sands Summer Village to reassess our land at the consolidated lot value, rather than individually. Paying the property taxes for both lots individually puts us amongst the highest property tax payers (relative to property value) in the summer village as we are paying the base fee rate twice. We absolutely recognize the requirement for minimum tax rates and support the bylaw amendments requiring the building of permanent structures for the longevity of the village. However, without being able to enjoy living in the village as we will not be able to build this year, it feels like a disproportionate price to pay.

We are looking forward to being active participants in the community and enjoying many years to come sharing the space with our family and friends.

Thank you,

Aaron & Laura Duff

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## Duff Consolidation Timeline

October 8, 2021 - Application filled out by resident and signed

October 22, 2021 - Plan Cancellation Bylaw 231-2021 and D.O. report presented  
to Council at their regular Council meeting – Bylaw was passed

December 3, 2021 – Bylaw and Paperwork was received by Alberta Land Titles

March 18, 2022 – Consolidation was registered at Land Titles

# LOT CONSOLIDATION APPLICATION



## LAND OWNER INFORMATION

Name: Laura & Aaron Duff

Mailing Address: [REDACTED]

City/Town: [REDACTED] Postal Code: [REDACTED]

Phone number: [REDACTED] Email: [REDACTED]

## PROPERTY INFORMATION

Property #1 - Plan: 223MC Block: 6 Lot: 3

Property #2 - Plan: 223MC Block: 6 Lot: 4

Municipal Addresses: #1 3 Spruce Cres. #2 4 Spruce Cres.

I authorize the person(s), designated by the Municipality as designated in Section 542 of the Municipal Government Act, R.S.A. 2000, to enter my land for the purpose of conducting a site inspection in connection with my lot consolidation application.

I/we being the registered landowners of the above properties do hereby request the lands to be consolidated into one property by Order of Bylaw.

Registered Owner Signature: [REDACTED] Date: 8 Oct 21

Registered Owner Signature: [REDACTED] Date: 8 Oct 21

*The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.*

### The following **MUST** be submitted with the application:

- **Application and processing fee of \$835.00 - Cheque made payable to Summer Village of Silver Sands.**
- **A current title for each property being consolidated. Titles can be obtained from any Registries Office – (ownership information must match exactly on each title).**
- **This application **MUST** be signed by all owners listed on title.**

Note: The process of consolidating two lots is complete once the application has been approved, the plan cancellation bylaw has been passed and signed by Council, the required paperwork has been registered at Alberta land titles and the updated land title is received by the municipality. It is important to note that as the current year's taxes are calculated based on the condition of the property at December 31st of the prior year, a consolidation of lots will **not** affect or amend the taxes in the year the consolidation is done.

Tony Sonnleitner – Development Officer  
Box 2945 Stony Plain, AB T7Z 1Y4  
[pcml@telusplanet.net](mailto:pcml@telusplanet.net) 780-718-5479

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RSA 2000

Section 289 MUNICIPAL GOVERNMENT ACT Chapter M-26

**Assessments for property other than  
designated industrial property**

**289**

(1) Assessments for all property in a municipality, other than designated industrial property, must be prepared by the municipal assessor.

(2) Each assessment must reflect

(a) the characteristics and physical condition of the property on December 31 of the year prior to the year in which a tax is

imposed under Part 10 in respect of the property, and

(b) the valuation and other standards set out in the regulations for that property.

(2.1) If the provincial assessor and a municipal assessor assess the same property, the municipality in which the property is situated must rescind the municipal assessment and notify the assessed person.

(3), (4) Repealed 2016 c24 s23.

RSA 2000 cM-26 s289;2009 c29 s3;2016 c24 s23

[Print](#) | [Close Window](#)

Subject: RE: Property Taxes/Lot Consolidation - 3 & 4 Spruce Cres  
From: "Summer Village Office" <administration@wildwillowenterprises.com>  
Date: Thu, May 26, 2022 10:12 am  
To: "  
Bcc: "Wendy Wildman" <wendy@wildwillowenterprises.com>  
Attach: Duff - Consolidation Application Oct2021.pdf

Hello Laura, thank you for your email.

I can advise that the paperwork for your lot consolidation was processed by Alberta Land Titles on March 18, 2022, which was 3 1/2 months after they had received it from our office - this is certainly a backlog on their end that could not have been predicted. Registration by Alberta Land Titles is the final step in the consolidation process as it provides the Summer Village's Assessor with the official notice of the lots being consolidated. Legislation requires Assessors to value the assessment of a property on its condition as of December 31st of the prior year (2021), which is then used to levy current year taxes (2022). This is why you have received two tax notices for the 2022 tax year.

I have attached a copy of your consolidation application that was submitted to the Summer Village and would like to draw your attention to the clause at the bottom of the page which does state the following: *"Note: The process of consolidating two lots is complete once the application has been approved, the plan cancellation bylaw has been passed and signed by Council, the required paperwork has been registered at Alberta land titles and the updated land title is received by the municipality. It is important to note that as the current year's taxes are calculated based on the condition of the property at December 31st of the prior year, a consolidation of lots will **not** affect or amend the taxes in the year the consolidation is done."*

You do, however, have the option to make a request to Summer Village Council for them to consider reducing your taxes giving your reasons for the request. If you choose to do this, please email the request to [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com). This would be presented to Council at their next regular Council meeting.

If you have any further questions, please do not hesitate to contact our office.

Thank you,

**Heather Luhtala,**  
**Asst. CAO**

**S.V. of South View ([Sign Up for South View Connect Today!](#))**  
**S.V. of Silver Sands ([Sign Up for Silver Sands Connect Today!](#))**

**Phone: 587-873-5765**

**Fax: 780-967-0431**

**Website: [www.wildwillowenterprises.com](http://www.wildwillowenterprises.com)**

**Email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)**

----- Original Message -----

Subject: Property Taxes/Lot Consolidation - 3 & 4 Spruce Cres  
From: Laura Johnston [REDACTED]  
Date: Wed, May 25, 2022 9:56 am  
To: "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)"  
<[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

Good morning,

3/0

Last fall we applied for the consolidation of our two lots - 3 & 4 Spruce Cres. and to our understanding it was approved but it does not appear that the consolidation has taken place as we've been billed separately for each lot for 2022 property taxes.

Can you please advise on how to get this fixed as soon as possible? The combined property taxes for the two vacant lots is much higher than what most developed single lots pay in the village.

Thank you,  
Laura & Aaron Duff

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## Calculation of Taxes – Individual Lots

Lot 3

Assessed Value: \$25,500

2022 Municipal Levy 123.08

2022 Minimum Tax Upcharge 876.92

2022 School Levy 65.24

2022 Senior Foundation Levy 5.49

**Total 2022 Taxes \$1,070.73**

Lot 4

Assessed Value: \$27,300

2022 Municipal Levy 131.76

2022 Minimum Tax Upcharge 868.24

2022 School Levy 69.85

2022 Senior Foundation Levy 5.88

**Total 2022 Taxes \$1,075.73**

**Total 2022 Taxes for the individual lots - \$2,146.46**

## Calculation of Taxes – Consolidated Lots

Projected Assessed Value of consolidated lots (per Summer Village Assessor) -- \$51,200

2022 Municipal Levy 247.11

2022 Minimum Tax Upcharge 752.89

2022 School Levy 131.00

2022 Senior Foundation Levy 11.02

**Total 2022 Taxes \$1,142.02**

**Total 2022 Taxes for the consolidated lots - \$1,142.02**

**Tax difference would be \$1,004.44**

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## *Summer Village of Silver Sands*

Box 8,  
ALBERTA BEACH, AB. T0E 0A0  
Phone: 587-873-5765 Fax: 780-967-0431  
Email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

---

May 26, 2022

Agata Kubacki  
Email: [REDACTED]  
9 Hazel Avenue  
Summer Village of Silver Sands

Dear Ms. Kubacki:

**Re: Placement of a Seasonal Dock and Boat Lift adjacent to Municipal Reserve Lands located at Lot R3; ;Plan 2941MC within the Summer Village of Silver Sands (the "Lands")**

This letter is in response to your request, as the "Upland Landowner", for the placement of a Seasonal Dock & Boat Lift adjacent to the noted "Lands" as required by Alberta Public Lands.

The Council for the Summer Village of Silver Sands herein provides this letter of no objection to your application for a Temporary Field Authorization (TFA) to allow for the installation of a Seasonal Dock and Boat Lift adjacent to the noted "Lands".

*Note: This letter is in no way to be construed as authorization to construct any works prior to obtaining required approvals through the various Provincial and Federal agencies.*

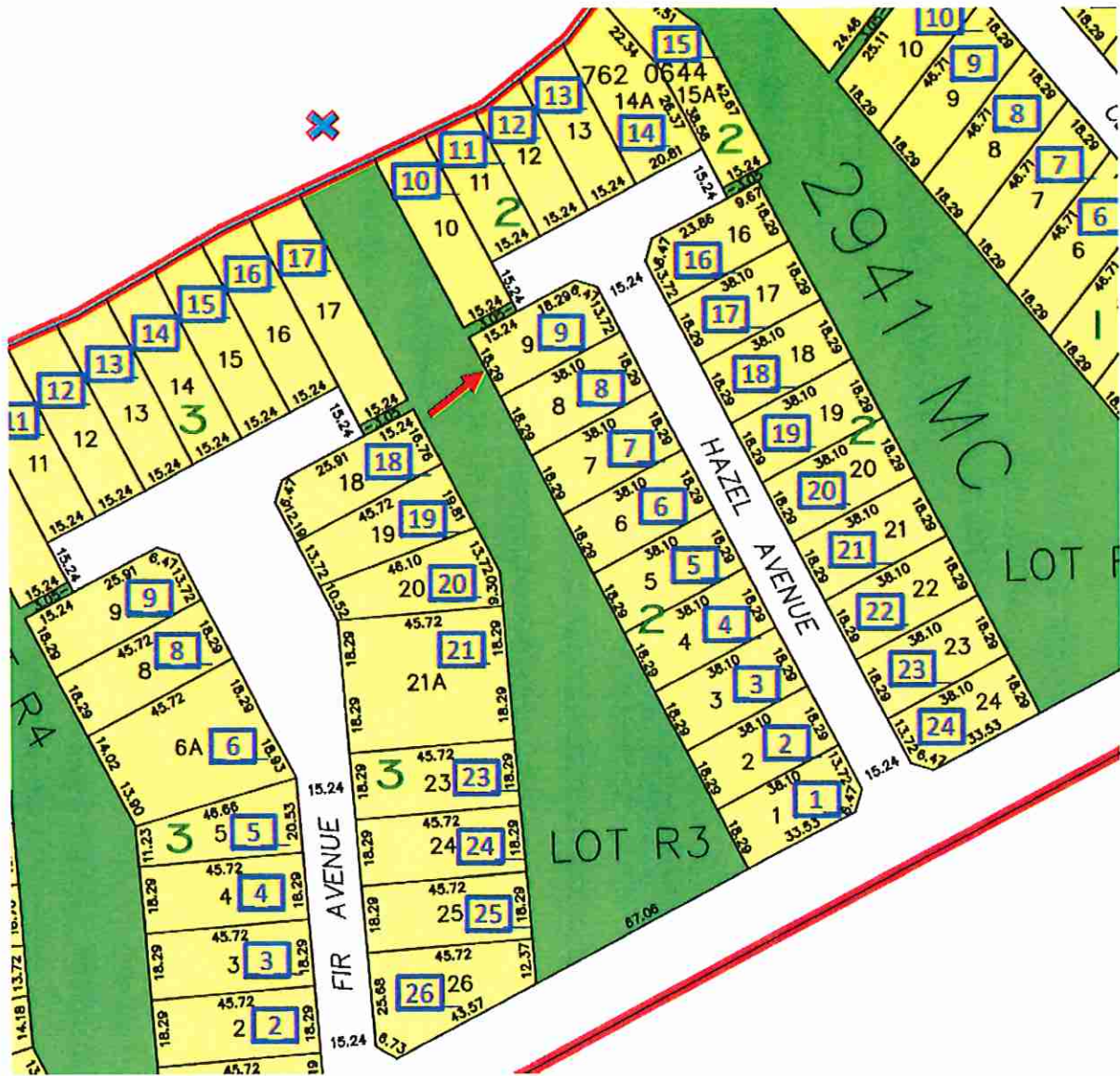
If you have any questions or concerns, please feel free to contact the administration office at 587-873-5765

Sincerely,

*Heather Luhtala*

Heather Luhtala,  
Asst. Chief Administrative Officer  
Summer Village of Silver Sands

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[Print](#) | [Close Window](#)

Subject: Dock Permit on Reserve

From: Agata Kubacki [REDACTED]

Date: Tue, May 24, 2022 12:21 pm

To: administration@wildwillowenterprises.com

Hello,

I am looking to apply for a dock permit on the reserve, as I live on 9 Hazel ave and my property is not lake front. The website states that I have to request permission from the village of summer sands before applying.

Thank you,

Agata Kubacki  
9 Hazel Ave

Sent from my iPhone

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MAYOR BERNIE POULIN  
PO BOX 8  
ALBERTA BEACH AB T0E 0A0

Ottawa, June 2022

Dear MAYOR BERNIE POULIN and Council,

The economic contributions from rural communities are integral to Canada's success. Rural areas are home to many key industries such as manufacturing, forestry, agriculture, and energy.

Yet, municipalities under 20,000 residents receive less support from the federal government in comparison to their much larger counterparts. Red tape duplications and certain application requirements disproportionately burden small rural communities with very few staff.

This is unfair, unjust, and needs to be addressed urgently. As such, Conservative Shadow Minister for Rural Economic Development and Rural Broadband Strategy, M.P. Shannon Stubbs, Deputy Shadow Ministers M.P. Damien Kurek and M.P. Jacques Gourde, are seeking to convene a townhall with you to address federal funding for rural communities.

Rural Canadians must band together for fairer and more robust funding for communities all over rural Canada.

It is integral to our economy that the federal government works for everyone no matter where they live. The voices of rural Canadians need to be heard. We kindly ask you to express the three most important issues impacting your economic development as a rural community. We will use this feedback to ensure our work for rural Canada is as productive as possible and will determine the agenda for our proposed townhall. This is an opportunity to network, share your priorities, and solutions to the challenges we face.

We value hearing from you and should you wish to attend our forum, please email M.P. Stubbs at [shannon.stubbs@parl.gc.ca](mailto:shannon.stubbs@parl.gc.ca), M.P. Kurek at [damien.kurek@parl.gc.ca](mailto:damien.kurek@parl.gc.ca), or M.P. Gourde at [jacques.gourde@parl.gc.ca](mailto:jacques.gourde@parl.gc.ca).

Thank you for your time.

Shannon Stubbs, M.P.  
Shadow Minister for Rural Economic Development  
and Rural Broadband Strategy  
Lakeland

Damien C. Kurek, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Battle River—Crowfoot

Jacques Gourde, M.P.  
Deputy Shadow Minister for Rural Economic  
Development and Rural Broadband Strategy  
Lévis—Lotbinière

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# Summer Village of Silver Sands

Report to Council

**Meeting:** June 17, 2022 - Regular Council Meeting

**Originated By:** Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

## Development Permits:

**22DP04-31 Plan 074 0530, Block 6, Lot 10 : 20 Poppy Place (the "Lands")**

CONSTRUCTION OF A DETACHED GARAGE (53.51 SQ. M.).

**22DP05-31 Plan 2941 MC, Block 4, Lot 26 : 26 Pine Crescent (the "Lands")**

CONSTRUCTION OF A SINGLE DETACHED DWELLING (89.2 SQ. M.),  
INSTALLATION OF A WATER SUPPLY AND OF A SEPTIC SYSTEM

## Letters of Compliance:

**22COMP15-31 Plan 782 1688, Block 11, Lot 2 : 9 Golf Course Road**

**22COMP16-31 Plan 223 MC, Block 4, Lot 19 : 19 Conifer Crescent**

Regards,

Tony Sonnleitner, Development Officer

Jaymad Contracting Inc.  
Comp 18 Site 111 RR1 Alberta Beach, Ab  
780-924-2377



June 5, 2022

Council/Administration  
S.V. Silversands

Dear Council/Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on May 31, 2022 at the playground located at Carl Schnell Kids Corral.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

**Class A-** a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

**Class B-** a condition that has the potential to cause serious injury, or temporary disability.

**Class C-** a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.

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S.V Silversands  
Annual Playground Audit  
May 31, 2022

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June 5, 2022

## Playground Overview

We inspected one park located in your community today. There were no major issues at the time of inspection. You continue to do an outstanding job of maintaining a safe playground for your community.

The inspection at both parks revealed that the protective surfacing (sand) requires minimal work. Periodic redistributing the material will ensure adequate protection of the users. The average is approximately 19" which is above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at either park (required by CSA), and there was signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.



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- 1) The weeds growing in the protective surfacing will need to be removed before they rapidly spread, resulting in inadequate protection. As per standard 10.4.5

**Class B**



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June 5, 2022

## Summary and Conclusion

Overall your parks are in good shape, but you do however require some immediate attention to those items identified in the inspection to prevent injury. It is suggested that you maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI

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June 5, 2022

## Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer

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## Town of Mayerthorpe

Report Title : SILVER SANDS DAILY EVENTS  
Report Range 4/1/2022 12:00 am to 4/30/2022 11:59 pm

### Daily Event Log Report

Date: 2022/04/05

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/04/05 1145

Event End: 2022/04/05 1300

Event: TRAINING

Location: SILVER SANDS

Specific Location: EDSON

Notes: EDSON FOR AHIMT DISASTER TRAINING

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 15 Minutes

Total Events By Date: 1

Date: 2022/04/06

Group: TOWN OF MAYERTHORPE

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/04/06 1145

Event End: 2022/04/06 1300

Event: TRAINING

Location: SILVER SANDS

Specific Location: EDSON

Notes: EDSON FOR AHIMT DISASTER TRAINING

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 15 Minutes

Total Events By Date: 1

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**Date:** 2022/04/12

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT  
**Backup Officer:**  
**Group:** TOWN OF MAYERTHORPE  
**Event Start:** 2022/04/12 1015 **Event End:** 2022/04/12 1130  
**Event:** GENERAL PATROL  
**Location:** SILVER SANDS  
**Specific Location:** SUMMER VILLAGE  
**Notes:** PATROLLING BOTH SECTIONS OF THE SUMMER VILLAGE THIS MORNING CHECKING THE SECURITY OF HOMES WHILE DOING RADAR IN BOTH SECTIONS AND ON THE MAIN ROAD BETWEEN BOTH SECTIONS, BUT ONLY 4 VEHICLES THIS MORNING

**Total Group Events:** 1 **Total Time on Events:** 0 Days 2 Hours 15 Minutes

**Total Events By Date:** 1

**Date:** 2022/04/21

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT  
**Backup Officer:**  
**Group:** TOWN OF MAYERTHORPE  
**Event Start:** 2022/04/21 1145 **Event End:** 2022/04/21 1300  
**Event:** TRAINING  
**Location:** SILVER SANDS  
**Specific Location:** BRUDERHEIM  
**Notes:** AHIMT PROVINCIAL DISASTER TEAM TRAINING

**Total Group Events:** 1 **Total Time on Events:** 0 Days 2 Hours 15 Minutes

**Total Events By Date:** 1

**Date:** 2022/04/27



Group:

TOWN OF MAYERTHORPE

---

Officer: DAWN, DWIGHT

Backup Officer:

Group: TOWN OF MAYERTHORPE

Event Start: 2022/04/27 1515

Event End: 2022/04/27 1630

Event: GENERAL PATROL

Location: SILVER SANDS

Specific Location: SUMMER VILLAGE

Notes: JUST PATROLLED VILLAGE ROADS FIRST CHECKING SECURITY OF HOMES THEN RADAR ON THE BOTTOM OF MAIN ROAD COMING INTO THE SECOND SECTION AT THE END OF THE VILLAGE

---

Total Group Events: 1

Total Time on Events: 0 Days 2 Hours 15 Minutes

---

Total Events By Date: 1

---

Total Report Events: 5

---

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May 4, 2022

File: 22DP04-31



**Re: Development Permit Application No. 22DP04-31  
Plan 074 0530, Block 6, Lot 10 : 10 Poppy Place (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A DETACHED GARAGE  
(53.51 SQ. M.)***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- Two (2) Off-Street parking spaces must be provided on site.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**8- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**


- **Rear Yard setback shall be a minimum of 1.0 metre;**
  - **Side Yard setbacks shall be a minimum of 1.2 metres (or greater distance as required under the Alberta Safety Codes Act;**
  - **Front Yard setback shall be behind the frontline of the Principal Residential Building; and**
  - **Maximum Height shall not exceed the height of the main building.**
- 9- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **May 4, 2022**  
Date of Decision **May 4, 2022**  
Effective Date of Permit **June 2, 2022**  
Signature of Development Officer 

Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB TOE 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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**NOTE:**

**It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
  - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.**  
**Edmonton Office**  
12010 - 111 Avenue NW  
Edmonton, Alberta T5G 0E6  
E-mail: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)  
Phone: 780 454-5048  
Fax: 780 454-5222  
Toll Free Ph: 1 866 554-5048  
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
  - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
  - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
  - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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## Public Notice

DEVELOPMENT APPLICATION NUMBER: 22DP04-31

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 074 0530, Block 6, Lot 10 : 10 Poppy Place, with regard to the following:

## ***CONSTRUCTION OF A DETACHED GARAGE (53.51 SQ. M.)***

has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on May 25, 2022**.

Statements of concern with regard to this development permit should be addressed to:  
**Summer Village of Silver Sands  
 Box 8  
 Alberta Beach, Alberta, T0E 0A0  
 Attention: Clerk of the Subdivision and Development Appeal Board**

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	May 4, 2022
Date of Decision	_____
Effective Date of Permit	May 4, 2022
Signature of Development Officer	_____
	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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May 16, 2022

File: 22DP05-31



**Re: Development Permit Application No. 22DP05-31  
Plan 2941 MC, Block 4, Lot 26 : 26 Pine Crescent (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A SINGLE DETACHED DWELLING  
(89.2 SQ. M.), INSTALLATION OF A WATER SUPPLY AND  
OF A SEPTIC SYSTEM***

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- **SEPTIC SYSTEM:**

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2009 as adopted by legislation for use in the Province of Alberta.

3- **WATER SUPPLY:**

If by Cistern, the cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.

If by Well, the Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

4- **STORAGE CONTAINER:**

Authorization is herein granted, during periods of dwelling construction, for the placement of a storage container upon the Lands. The storage container is to be removed from the Lands prior to, or commensurate with, the occupation of the new Detached Dwelling.

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Development Services  
for the

# Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 10- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 11- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
  - **Minimum ground floor elevation shall be 730.5 m ASL.**
  - **Front Yard setback shall be a minimum of 8.0 metres;**
  - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
  - **Rear Yard setback shall be a minimum of 1.5 metres;**
  - **Maximum Height shall be 9.0 metres (average grade to peak).**
  - **Foundation of the building shall be enclosed skirted and parged.**
- 12- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 13- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 14- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

b1



Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **May 16, 2022**

Complete

Date of Decision

**May 16, 2022**

Effective Date of

Permit

**June 14, 2022**

Signature of Development  
Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



**NOTE:**

**It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
  - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.**  
**Edmonton Office**  
12010 - 111 Avenue NW  
Edmonton, Alberta T5G 0E6  
E-mail: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)  
Phone: 780 454-5048  
Fax: 780 454-5222  
Toll Free Ph: 1 866 554-5048  
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
  - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
  - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
  - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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## Public Notice

DEVELOPMENT APPLICATION NUMBER: 22DP05-31

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 2941 MC, Block 4, Lot 26 : 26 Pine Crescent, with regard to the following:

### ***CONSTRUCTION OF A SINGLE DETACHED DWELLING (89.2 SQ. M.), INSTALLATION OF A WATER SUPPLY AND OF A SEPTIC SYSTEM***

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:


1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on June 6, 2022**.

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, Alberta, T0E 0A0  
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	May 16, 2022
Date of Decision	May 16, 2022
Effective Date of Permit	June 14, 2022
Signature of Development Officer	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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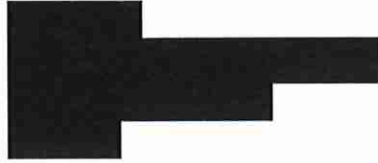


Development Services  
for the

**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

May 15, 2022

File: 21DP08-31 – Time Extension



**Re: Development Permit Application No. 21DP08-31  
Plan 2941 MC, Block 3, Lot 10 : 10 Fir Crescent (the "Lands")  
R1A – Residential : Summer Village of Silver Sands**

Preamble: The Applicant has requested an extension to the timeframe wherein this approval is valid, where extenuating circumstances have precluded the timely completion of the project. *The date until which the approval is valid is herein extended to May 31, 2023.*

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A DETACHED GARAGE (91.8 SQ. M.)  
AND ADDITION TO AN EXISTING DETACHED DWELLING  
(MUD ROOM - 6.0 SQ. M.)***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 4- Two (2) Off-Street parking spaces must be provided on site.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.

*bb*





Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
  - **Rear Yard (Roadside) setback shall be a minimum of 6.0 metres;**
  - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
  - **Front Yard (Lakeside) setback shall be behind the frontline of the Principal Residential Building; and**
  - **Maximum Height shall be 9.0 metres (average grade to peak).**
- 9- *All improvements shall be completed by May 31, 2023.*
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **March 17, 2021**

Complete

Date of Decision

**March 17, 2021**

Effective Date of  
Permit

**April 15, 2021**

Signature of  
Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Assessor - [mike@tanmarconsulting.com](mailto:mike@tanmarconsulting.com)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB TOE 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



**NOTE:**

**It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
  - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.  
Edmonton Office**

12010 - 111 Avenue NW  
Edmonton, Alberta T5G 0E6  
E-mail: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)  
Phone: 780 454-5048  
Fax: 780 454-5222  
Toll Free Ph: 1 866 554-5048  
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
  - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
  - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
  - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR108536

May 16, 2022

His Worship Bernie Poulin  
Mayor  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Poulin:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Summer Village of Silver Sands:

- **The 2022 MSI capital allocation is \$46,098.**  
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- **The 2022 MSI operating allocation is \$8,561.**  
Your 2022 operating allocation will be the same as in 2021.
- **The 2022 CCBF allocation is \$14,588.**  
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications). MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](https://www.alberta.ca/municipal-sustainability-initiative.aspx).

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The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver  
Minister

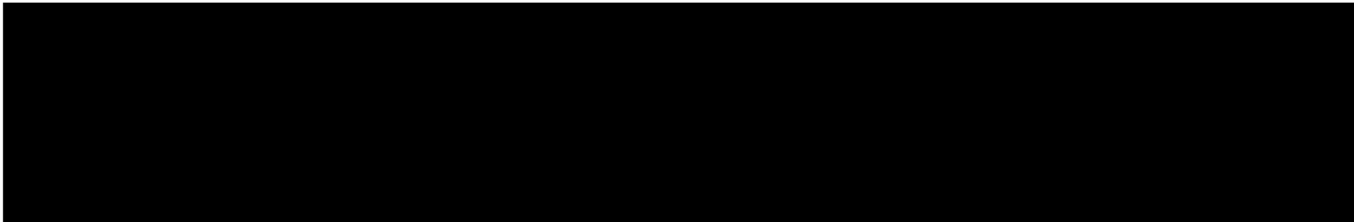
cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands

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Subject: Fwd: FYI

From: Janice Christiansen <[jan.al.christiansen@gmail.com](mailto:jan.al.christiansen@gmail.com)>

Date: Fri, May 20, 2022 11:47 am



Please see the links below in regards to the Class Action Lawsuits that were filed after the BC flooding incidents.

These lawsuits really reinforce the importance of having a plan in place and being prepared for all types of emergencies. We can protect our municipalities and councils from such actions by supporting your Emergency Management teams.

Please ensure that all of your Councils are made aware of this, and the need to "be prepared", at your next council meeting.

If you have any questions, please do not hesitate to contact me.

Thank you  
SV-REMP  
Regional Director of Emergency Management

Janice Christiansen

----- Forwarded message -----

From: John Swist <[John.Swist@gov.ab.ca](mailto:John.Swist@gov.ab.ca)>

Date: Sat, Mar 26, 2022 at 11:07 AM

Subject: FYI

To: Janice Christiansen [REDACTED] Marlene Walsh [REDACTED]

<https://globalnews.ca/news/8483516/bc-flood-class-action-lawsuit/>

<https://globalnews.ca/news/8483516/bc-flood-class-action-lawsuit/amp/>

*John Swist*

Field Officer, North Central Region

Alberta Emergency Management Agency (AEMA)

Ministry of Municipal Affairs

12360 142 St NW, Edmonton, AB T5L 2H1

Cell: [780 289 3874](tel:7802893874)

Fax: [780 422 1549](tel:7804221549)

Email: [john.swist@gov.ab.ca](mailto:john.swist@gov.ab.ca)

Alberta Emergency Alert: Stop. Listen. Respond.

[www.emergencyalert.alberta.ca](http://www.emergencyalert.alberta.ca)

Follow us on Twitter: [@AB\\_EmergAlert](https://twitter.com/AB_EmergAlert)

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Classification: Protected A

**From:** municipalservicesdivision@gov.ab.ca  
**Sent:** June 8, 2022 11:12 AM  
**To:** Wendy Wildman  
**Subject:** Bill 21: The Red Tape Reduction Statutes Amendment Act, 2022 - Implementation Fact Sheet  
**Attachments:** Bill 21 - Implementation Fact Sheet 2022.pdf

Good morning...

As you may be aware, *Bill 21: The Red Tape Reduction Statutes Amendment Act, 2022* received Royal Assent on May 31, 2022. Amendments involving Parts 4 and 8 of the *Municipal Government Act (MGA)* have a delayed coming into force date of August 1, 2022, and some assessment and tax amendments will come into force at a later date to be determined. Bill 21 amended both the *MGA* and the *Local Authorities Election Act*.

Meanwhile, Municipal Affairs also consolidated the Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation into a single regulation.

For your information and reference, attached is an Implementation Fact Sheet detailing what has changed.

If you have any questions or concerns, please contact the Municipal Advisory and Capacity Team at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca) or by calling 780-427-2225 (toll-free by first calling 310-0000).

Cheers

Gary Sandberg  
Assistant Deputy Minister

Attachment

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# Implementation Fact Sheet



Red Tape Reduction Statutes Amendment Act, 2022

Municipal Affairs

Legislation: [Municipal Government Act](#)  
[Local Authorities Election Act](#)

Regulation: [Subdivision and Development Regulation](#)  
[Subdivision and Development Appeal Board Regulation](#)  
[Subdivision and Development Appeal Regulation](#)

## Overview

Both the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)* were amended through Bill 21, *Red Tape Reduction Statutes Amendment Act, 2022*. Bill 21 received royal assent on May 31, 2022 and will come into force on various dates.

The Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation were combined into a single regulation.

## Clarifying Amendments in the MGA

### Intermunicipal Business Licenses

Previously, the *MGA* was silent on the development of intermunicipal business licensing programs. While a small number of municipalities in Alberta already do this, by making this an explicit authority, we hope to encourage more uptake to reduce costs and administrative burden on businesses.

#### What's changed?

Explicitly enabling two or more municipalities to enter into an intermunicipal business licence agreement. This amendment supports economic development by making it easier for mobile businesses to operate across the province and reduces the costs and administration involved in applying for licences in each municipality (*MGA* s.8(2), (3)).

### Compliance Tools after Viability Reviews

Expanding ministerial authorities to provide greater flexibility and tools to enforce municipal compliance (inspections, inquiries, and audits) resulting from a viability review (*MGA* s.130.3).

#### What's changed?

Previously, the only action available to the Minister, in cases where a municipality failed to comply with the Minister's viability directives, was to dismiss members of council or the Chief Administrative Officer. Bill 21 amends the *MGA* to include more nuanced actions that will provide motivation to comply with directives, such as withholding provincial grants, repealing policies or procedures, or suspending bylaw-making authority.

### Community Revitalization Bylaws and Amendments

The Minister is authorized to approve Community Revitalization bylaws and amendments, to expedite the approval time and ensure economic development in revitalization areas can begin sooner (*MGA* s.381.2).

#### What's changed?

Previously, Community Revitalization bylaws and amendments had to be approved by Cabinet. This change will improve procedural efficiency and timelines.



# Implementation Fact Sheet



Red Tape Reduction Statutes Amendment Act, 2022

Municipal Affairs

## General Streamlining Amendments (For Information Only)

A variety of general streamlining amendments were made to improve readability, reduce duplication and better align with other legislation and requirements. These changes will generally not require additional action by Alberta municipalities. These changes include:

S.1(1)(x).	Clarifying that population for the purposes of the <i>MGA</i> will be determined by ministerial order rather than by regulation
S.3	Adding "to foster the economic development of the municipality" to the list of municipal purposes
S.22	Clarifying the process regarding road closure bylaws and approval from Alberta Transportation; in particular, clarifying the requirements for public notice and a public hearing prior to second reading of the bylaw.
S.76, 85, 87, 94, 99.1, 108, 120, 120.1, 121, 125	Streamlining and providing additional clarity regarding the procedures for the formation, change of status or dissolution of a municipality, amalgamation of municipal authorities, or annexation of land
S.143	Streamlining provisions setting out the number of councillors for types of municipalities
S.145	Providing clarity that if a council chooses to establish a council committee or other body, the establishment and functions of the committee/body must be set out in bylaw
S.196	Allowing council to approve the method(s) to provide notice for a council or council committee meeting
S.199	Creating greater flexibility for meetings to be held by electronic means
S.251(2)(b)).	Providing clarity that the rate of interest charged on borrowing must be stated as a percentage within the borrowing bylaw
S.284, 292).	Updating obsolete references (such as replacing National Energy Board with Canada Energy Regulator)
S.297, 298).	Moving specific rules relating to the assessment and taxation of non-residential property from the Matters Relating to Assessment Sub-Classes Regulation into the <i>MGA</i>

## LAEA Amendment

### Redaction of Personal Information

The *LAEA* was amended to require municipalities and school boards to redact personal information (such as addresses and contact information) of candidates and donors from candidate disclosure statements before they are made public (*MGA* s.147.4). This will apply to forms that are already public from the recent election – municipalities will need to redact those forms before making them publically accessible again.

#### What's changed?

Previously, the authority to redact this type of personal information was unclear and interpreted differently by each municipality.

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# Implementation Fact Sheet



Red Tape Reduction Statutes Amendment Act, 2022

Municipal Affairs

## Matters Related to Subdivision and Development Regulation (Subdivision Development Regulation Consolidation)

The Subdivision and Development Regulation, the Subdivision and Development Appeal Board Regulation, and the Subdivision and Development Appeal Regulation were combined into a single regulation.

What's changed?

- There were no substantive changes to the content of these regulations.
- Combining them into one regulation will make it easier for industry stakeholders, municipalities, and Albertans to find the information they need.
  - The Subdivision and Development Regulation established municipal responsibilities for receiving and deciding on subdivision applications, including the administration of subdivisions, subdivision and development conditions, registration and endorsement, development setbacks for waste and wastewater sites and setbacks for provincial appeals to the Land and Property Rights Tribunal.
  - The Subdivision and Development Appeal Board Regulation established training requirements for Subdivision and Development Appeal Board members and clerks as well as municipal reporting requirements.
  - The Subdivision and Development Appeal Regulation clarified the processes and ensures subdivision and development permit appeals with limited provincial interest remain with local subdivision and development appeal boards rather than the provincial Land and Property Rights Tribunal.
- Definitions have been updated and added, including the definition of sour gas, food establishments, and roads.
  - For example, the definition of food establishments is removed, as the requirements under the Food Regulation and the Food Retail and Food Services Code already sufficiently address this issue.
- The new regulation does not include redundant provisions that are already addressed within the *MGA* or other legislation:
  - The requirement to designate different types of land with specific suffixes is already within the *MGA*.
  - The requirements for certain forms, such as the deferred reserve form, already exist in other legislation or regulations.
  - Section 577 of the *MGA* already provides the Minister with the authority to request information from municipalities, and does not need to be replicated for subdivision and appeal board training information requirements.

### For More Information:

Phone: 780-427-2225  
Toll-free in Alberta: 310-0000  
Fax: 780-420-1016  
Email: [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca)

# Implementation Fact Sheet

Red Tape Reduction Statutes Amendment Act, 2022



Municipal Affairs

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## Document Information:

Title: Implementation Fact Sheet: Red Tape Reduction Statutes Amendment Act, 2022  
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May 25, 2022

The Honorable Tyler Shandro  
Minister of Justice and Solicitor General  
204, 10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

---

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

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Honorable Tyler Shandro  
Minister of Justice and Solicitor General  
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,

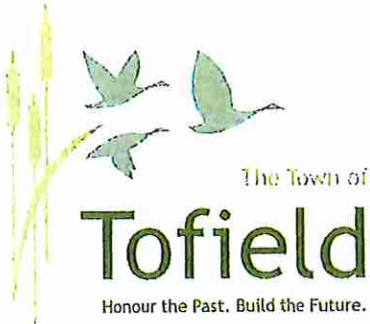


Debora Dueck

Mayor

C.C    AUMA Membership  
      RMA Membership  
      Jackie Lovely, MLA





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May 26, 2022

Alberta Utilities Commission  
106 Street Building  
10<sup>th</sup> Floor, 10055 106 ST  
Edmonton, AB  
T5J 2Y2

Re: Alberta Utility Fees

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The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,

  
Debora Dueck  
Mayor

C.C     AUMA Membership  
         RMA Membership  
         Jackie Lovely, MLA

(81)

**From:** Jeff Edwards <jedwards@tofieldalberta.ca>  
**Sent:** May 30, 2022 8:59 AM  
**To:** 311@edmonton.ca; 311contactus@calgary.ca; aboffice@albertabeach.com;  
admin@boylealberta.com; admin@breton.ca; admin@camrose.ca; admin@clive.ca;  
admin@coaldale.ca; admin@falher.ca; admin@fortmacleod.com; admin@ghostlake.ca;  
admin@hanna.ca; admin@innisfree.ca; admin@mayerthorpe.ca; admin@myrnam.ca;  
admin@nobleford.ca; admin@olds.ca; admin@parklandbeachsv.ca;  
admin@rainbowlake.ca; admin@summervillageofgulllake.com;  
admin@town.bonnyville.ab.ca; admin@town.coronation.ab.ca;  
admin@townofbashaw.com; admin@townofvulcan.ca; admin@turnervalley.ca;  
admin@villageofcarma.ca; admin@villageofclyde.ca; admin@villageofglendon.ca;  
admin@villageofmilo.ca; admin@waiparous.ca; admin@warner.ca; admin@wembley.ca;  
administration@villageofduchess.com; administration@villageofheisler.ca;  
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CAO@cityofgp.com; cao@delia.ca; cao@donnelly.ca; cao@drumheller.ca;  
cao@grimshaw.ca; cao@hinescreek.com; cao@hythe.ca; cao@itaska.ca;  
cao@lakeview.ca; cao@linden.ca; cao@mclennan.ca; cao@nampa.ca; cao@nanton.ca;  
cao@rosshaven.ca; cao@sedgewick.ca; cao@svnakamun.com; cao@town.vauxhall.ab.ca;  
cao@townofprovost.ca; cao@village.donalda.ab.ca; cao@village.longview.ab.ca;  
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info@stavely.ca; info@stonyplain.com; info@strathcona.ca; info@sundancebeach.ca;  
info@sylvansummervillages.ca; info@threehills.ca; info@town.blackdiamond.ab.ca;  
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info@vokitscoty.ca; info@westlock.ca; information@devon.ca; information@stalbert.ca;  
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**Cc:** Alanna Hnatiw; Allan Murray; Allan Rowe; Alvin Hubert; Amber Link; Ann Mitchell; Arlos Crofts; Barbara Johnson; Barbara Miller; Bob Barss; Bob Sargent; Brent Williams; Brian Henderson; Brian Hammond; Bruce Beattie; Carolyn Kolebaba; Cary Merritt; Chad Tullis; Charlie Cutforth; Cindy Millar; Craig Lukinuk; Curtis Herzberg; Dale Smith; Dan Dibbelt; Daniel Henn; Darcy Ferguson; Darrell Reid; David Diduck; Debbie Oyarzun; degconsulting@gmail.com; Denise Thompson; Derrick Krizsan; Donald Gulayec; Duane Coleman; Gene Sobolewski; Gordon Frank; Harold Northcott; Harry Riva Cambrin; James Wood; Jamie Doyle; Jared Stitsen; Jason Wallsmith; Jason Schneider; Jeff Holmes; Jerry F. Wittstock; Jim Eglinski; Joe Blakeman; John Burrows; Jordan Panasiuk; Jordon Christianson; Joulia Whittleton; Kay Spiess; Keith Bodin; Kelly Buchinski; Ken Van Buul; Kent Robinson; Kevin Grumetza; Laura Swain; Lawrence Clarke; Leanne Beaupre; Lenard Racher; Lonnie Wolgien; Lorne Hickey; Luc Mercier; Marcel Dale Auger; Margo Firman; Maryanne V. Sandberg; Matt Fenske; Matt Janz; Merrill Harris; Michael Simpson; Mike Haugen; Mike Primeau; Molly Douglass; Murray Kerik; Murray Millward; Nels Petersen; Patrick Thomas; Paul Hanlan; Paul King; Paul McLauchlin; Paula Law; Randy Taylor; Reegan McCullough; Rick Bastow; Rick Emmons; Rita Therriault; Robert Beck; Robert Brochu; Robert Ellis; Robert Willing; Rod Hawken; Rodney Shaigec; Roger Konieczny; Ronald Davies; Ryan Payne; Ryan Maier; Sally Dary; Sandra (Sandy) Fox; Shawn McKerry; Shawn Hathaway; Sheila Kitz; Shelly Armstrong; Sherri Barrett; Shirley Bremer; Stanley Schulmeister; Stephen Hill; Stephen Upham; Steven Wannstrom; Steven Wikkerink; Suzanne Oel; Tanni Doblanko; Tarolyn Aaserud; Terry Ungarian; Terry Van de Kraats; Theresa Van Oort; Tim Timmons; Tony Van Rootselaar; Troy MacCulloch; Tyler Lawrason; Yvette Cassidy

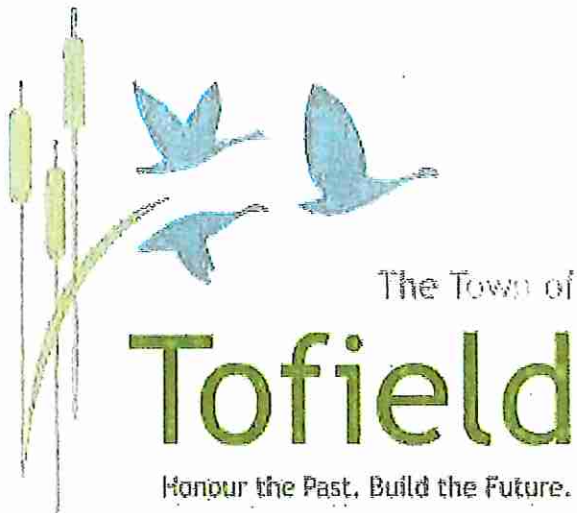
**Subject:** Communication - Town of Tofield  
**Attachments:** doc04298220220530092918.pdf; doc04298320220530092932.pdf

Good morning,

Could I please ask that the two attachments be forwarded to your Elected Officials attention.

Regards,

Jeff Edwards, CLGM  
Assistant CAO  
*Town of Tofield*  
Box 30 Tofield, AB  
T0B 4J0 5407 - 50 Street  
780-662-3269 P  
780-662-3929 F  
[www.tofieldalberta.ca](http://www.tofieldalberta.ca)  
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