

Beverly Shores Park Board Meeting Minutes

March 10, 2022

8:00PM CT via Microsoft Teams

1. **Call to Order:** The meeting was called to order at 8:* PM-CST. *(This meeting was broadcast live via Microsoft Teams and was recorded due to recommended corona virus “social distancing” guidelines.)*
2. **Roll Call:** Board Members present: Frank Hardwick, Paula Tillman, Kevin Fitzgerald and Andre Daugavietis (joined 20 minutes late due to technical difficulties). Also present: Town Council Representative Matrona Malik, Clerk Treasurer Ellen Hundt.
3. **Administrative Business**

Hybrid (in-person/on-line) meetings may be on the horizon.

The May Park Board meeting will be at 6pm, with a public meeting regarding options for Lituanica Park at 7pm *(approved by unanimous roll call vote)*.
4. **Title VI Survey Availability:** President Frank Hardwick announced the availability of the Title VI Survey online on the town website and at the Administration Building.
5. **Approval of Minutes for February, 2022 meeting:** There were no comments. Unanimously approved by roll call vote.
6. **New & Updated Business:**
 - Friends of Beverly Shores

- Update
- LMCP (Indiana Lake Michigan Coastal Program) Grant Development
 - Shore Ave
 - Beach Ave
- Other Funding opportunities
 - ARP Community Challenge
 - T-Mobile Hometown Grants
 - NIPSCO
 - Others
- Beach Access
- - The Park Board is work cooperatively with the National Park to identify social trails which will be recommended to the public for access to beaches.
 - The Park Board has established a publicly accessible Google map of the Beverly Shores potential beach access locations: [Beverly Shores Beach Access](#)
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 - Email: bsbeachaccess@gmail.com
 - Public Input is invited to identify and prioritize trails to the beaches
 - The Board plans to have signs installed on Town right-away to identify the chosen trails. Sheridan Beach, Michigan City, and Gary are examples where this has been done.
 - The Board will explore placing signs at the Lake end of the trails. This will encourage people to use the trails to leave the beaches and help in identifying beach areas for emergency purposes.
 - Marking of trails should be done with colors and symbols and letters so that persons of various abilities can discern and better recall them.
 - The Board discussed having surveys done to confirm Town property lines before starting construction on beach access stairs.
 - Town Council has arranged to have Derby surveyed in preparation for new stairs. The cost of the survey is \$1500. This is the approximate cost for the other lake front parcels which will be done later.

- Lituanica Park
 - The Board has gathered several interesting options for park re-development.
 - Public Meeting: The public meeting to discuss these options will be at 7pm after the May Park Board meeting which will be at 6pm.
 - Volunteer Day(s): the Board plans to propose dates during the April Board meeting.
 - The Board plans to have the equipment repainting be done in the original colors of the equipment (for improved paint coverage and continuity of aesthetics).
- Water Meters: To be hooked up on Friday April 1.
- Pickleball Equipment: Arriving over the next several weeks. The equipment will be portable and can be set up on unused tennis courts, the basketball court, or the parking lot.

7. Old Business

- ABSR Requests for 2022
 - April 16- Easter
 - Memorial Day Coffee at Rebora Plaza
 - Father's Day Necktie Run on Saturday June 18,
- Beach Access Status
- Rebora Stairs Repair Gift –Friends of Beverly
- Grounds Maintenance
- Grounds Landscaping Development and Maintenance, ELM Update: The Board has \$10,000 for landscaping the current year. The Administration Building is the priority. The work has been planned and budgeted. Frank Hardwick will be involved in overseeing the work.

8. Other Board Comment

The Board discussed clearing the south end of the Lituanica Park. This is thought to be a large project which should have public input and occur over time for budgeting purposes.

The Board discussed implementing a walkway around the pond.

Public Comment: A suggestion was made to solicit public input on plans for the south end of the park.

9. **Adjourn:** The meeting was adjourned at 9:20PM.

Beverly Shores Park Board Meeting Minutes

April 14, 2022

7:00PM CT

500 S. Broadway, Beverly Shores, IN

and

Hybrid via Microsoft Teams

Meeting Called to Order (7:25pm)

Roll Call: Board Members present in person: Frank Hardwick, Paula Tillman, Kevin Fitzgerald and Andre Daugavietis. Also present in person: Clerk Treasurer Ellen Hundt. Participating vial Teams: Town Council Representative Matrona Malik.

1. Administrative Business

- Title VI Community Involvement Survey
- Minutes for March 2022 meeting approved

2. New & Updated Business

- Drinking Fountains: Fountains are open for the season. Faucet at 4 corners working – locked with combination lock. ABSR has combination so they can use faucet to maintain plants.
- Beach Access Status:
 - Rebora: Friends of Beverly Shores (FoBS) has provided Rebora stairs rebuild update: Contractors are lined up and will remove remainder of damaged stairs. Outside contractors to perform stairs work – end of April, weather permitting. Tree to west in poor condition. Board to decide whether to remove – leaning toward removal. Roots would be left to inhibit erosion.
 - Derby: Survey done. Parts of stairs project may cross over BS/NPS boundary – NPS is willing to allow.
 - Grants for stairs work: Residents have offered to help with grant application writing.
 - Access to Central Beach: East side residents interested in road being re-opened to ease access. Road is in Town (not Board) jurisdiction.
- Lituania Park
 - Public Meeting: May 12th after Park Board meeting
 - Volunteer Day(s) to be determined when work to be done is firmed up. Playground equipment will be painted then (matching original colors).
- Pickle Ball: Portable courts are in place and have been used.
- Basketball: Board working on correcting rim heights (currently higher than 10 feet). On-going.

Old Business

- LMCP (Indiana Lake Michigan Coastal Program) Grant has been submitted and accepted
- Mowing: Frank Hardwick met with Signature Lawns re mowing and bushhogging.
- Landscaping: ELM soon to redesign Admin Building landscaping

Other Comments

- Park Board budget: Mowing and bushhogging fund come out of Motor Vehicle fund. "Non-reverting fund" for Board use = about \$25,000 (\$2,000 designated thru gift for tennis courts). Groundscaping = about \$10,000. Repair and Maintainance = about \$10,000. Board owns several parcels of donated land. Board unanimously approved Clerk Treasurer to transfer non-reverting fund money to Indiana Trust in order to earn better returns.
- Fundraising: Discussion of methods of potential fundraising. Board approved motion to reach out to Wagner's for rib sale (during discussion Wagner's responded that cost of ribs currently very high, making sale untenable). Other ideas include promoting a "food truck festival" at the park. Consensus that donors prefer to donate for specific projects. Board will continue brainstorming fundraising ideas.

Public Comment

- Yes to more money for stairs. Discussion that approximately \$40,000 per year may be needed for stair repair on ongoing basis.

Meeting Adjourns (8:38pm)

Park Board Meeting Thursday May 12, 2022

Beverly Shores Park Board Meeting Minutes

May 12, 2022

6:00PM CT Hybrid: In Person 500 S Broadway, and via Microsoft Teams

1. **Meeting Called to Order** (6:07pm)

2. **Roll Call:** Board Members present in person: President Frank Hardwick, Paula Tillman, Kevin Fitzgerald (arrived during the meeting due to exigent circumstances regarding transportation), and Secretary Andre Daugavietis. Also present in person: Clerk Treasurer Ellen Hundt. Participating via Teams: Town Council Representative Matrona Malik.

2. **Administrative Business**

- Title VI Community Involvement Survey
- Approval of Minutes for April 2022 meeting – Approved unanimously

3. **New & Updated Business**

- Lituanica Park reservation request: Lithuanian Club annual picnic Saturday August 15 11am-late – approved unanimously with the understanding that the Club will clean up the Park afterward.
- Rebora reservation request: ABSR Summerfest 10am-late – approved unanimously with the understanding that parking will be allowed in unused area(s) of Rebora, if space is available.

(fix formatting here re tab spacing)

- Rebora Update: Stakes have been placed for supports. Rain-delayed installation pending re-scheduled dates
- Derby Update: Surveyed. Staked. Need to determine best path for stairs. NPS has indicated willingness to allow use of its property, if needed. Stairs may be completed this summer, if funding can be lined up.
- Beach Access Update: The Board is receiving good public input/feedback. Board is developing way to show all of the input. A goal of the project is to limit damage from foot traffic to fewer areas. Resident Peter Turek suggested being open to creating new access paths where old paths no longer allow access. The Board expressed a goal of having a system of paths that makes sense. The National Park has expressed a desire to cooperate on this project. (more on Beach Access under Old Business)
- Boat Permits and Storage: In the past, boat storage had been allowed at times at Derby, Rebora and Shore. After discussion, the Board unanimously approved continued suspension of the sale of boat permits until there is sufficient beach area to support boat storage. Residents are free to petition for boat permit program reinstatement when they believe that beach conditions could adequately support it.

Park Board Meeting Thursday May 12, 2022

- Lituanica Park
 - Public Meeting held after monthly Board meeting (described below)
 - “Lituanica Park Exploration” Park Day scheduled for Monday May 30 (Memorial Day) at 10am – following the Memorial Day coffee event at Rebora. Board members and the public will have an opportunity to walk around and look at the Park and its features and discuss. The Park Day is for thinking and planning about the future of the Park. The Board unanimously approved Lituanica Park Exploration for May 30. It will constitute a non-routine Board meeting and public notice is to be provided.
 - Pickle Ball is open for business: markers are hung on the side of the shed. Proposal to keep shed unlocked for gear storage.
 - Rebora Bike Rack Replacement: half of the existing bike rack was stolen when it was disassembled for the Winter. The Board unanimously approved expenditure of up to \$400 for purchase of a new bike rack for Rebora. The Board is considering a bike repair station and the best location for it.

1. Old Business

2. Beach Access information gathering: Member Kevin Fitzgerald has researched paths for beach access. His research included: 1) viability of access route; 2) size of beach at area; and 3) obstacles from the erosion-prevention boulders. His initial recommendations for areas for potential beach access paths are: Greatwater; Crestlane; Shore; between Shore and Underwood; across from 511, and across from 527. Greatwater and Crestlane seem to be the most ready for the project.

This information will be correlated with input and information from the public and the National Park.

Discussion of beach path construction: Mobi-Mat is an available material for paths. It is available in 3.5 by 50 foot panels at a cost of \$1400 each. The Board discussed looking into other viable path materials, especially at lower cost.

The Board agreed that developing the most promising paths need not await decision on the scope of the entire project.

The Board discussed looking into a beach access path at or near Derby if stairs there are not built promptly.

Lituanica Park Public Meeting

- The Lituanica Park Public Meeting convened at shortly after 7pm. All public comment was via online. Summaries of the comments received:
- Comment emailed from resident Arlene Beglin; (need summary or transcription)
- Comment from resident Ed Cleese: Reported that a survey of town residents regarding a picnic shelter in the Park had 96 responses: 71% in favor of a shelter; 41% want the

shelter to be close to the lake; 81% favor wood (vs. metal) roof construction; 53% would be willing to fund such project. There was discussion of ABSR potentially funding construction of such shelter.

- Comment from resident Geof Benson: He enjoys Beverly Shores for its nature and its proximity to the National Park. Park buildings and shelters don't get used much and maintenance costs are substantial, even if citizens fund construction. Notes that Park is public and use of shelter cannot be limited to Town residents. Potential repercussions from building a public shelter in a public park with limited parking should be considered. Prefers open space and objects to developing more of the Park.
- Comment from resident Donna Norkus: Stresses open space as the essence of the Park. Wonders about a "total plan" for the Park as opposed to developing bits piecemeal.
- Comment from resident Susan Loeb: Not in favor of "ad hoc" development of Park and endorses comment (below) from her husband Larry Stanton.
- Comment from Paula Nelson: Lives across from the Park. Prefers less additions to the Park. Notes that shelter may invite unwanted activity. Notes cost as an issue.
- Comment emailed from resident Larry Stanton: (need summary or transcript) Submits a list of questions for consideration in weighing the future of the Park.
- Comment from resident Mary Fulghum: Prefers open space. Expansion of Park facilities could lead to the need for a septic system at the Park. The Park is located in a special natural place in the Dunes. Does not want to see a new structure built.
- Comment from resident Matrona Malek: Believes that making a picnic area on the warming hut porch makes more sense than building one. Concern for neighbors of the Park. Concern for womens' safety from structures, unlocked hut and unlocked shed.
- Comment from resident Ed Cleese: Adding picnic facilities to the warming hut is an option. Notes that demographics of Town are changing – more families with children are moving in.

Board discussion of shelter maintenance. Park budget for labor is \$2,000 for the year.

Portable toilet ("PortaPotty") for Park: Resident Ed Cleese comments that ABSR has funded these for the Park in the past and may do so again. The Board unanimously approved obtaining a portable toilet for the Park this summer and will look into the cost.

1. Other Comment

- Resident Mary Fughum comments that the "wooded" end of the Park contains special natural areas. The Board agrees to have the natural features of that end of the Park evaluated by experts prior to any decisions about developing Park features there. The Board discussed removal of invasive species there in order to enhance the natural features.

2. Adjourn: 8:00 pm

Park Board Meeting Thursday July 14, 2022

Beverly Shores Park Board Meeting Minutes

July 14, 2022

7:00PM CT Hybrid: In Person 500 S Broadway, and via Microsoft Teams

1. **Meeting Called to Order** (7:05pm)
2. **Roll Call:** Board Members present in person: President Frank Hardwick, Vice President Kevin Fitzgerald, and Secretary Andre Daugavietis (Paula Tillman absent). Also present in person: Clerk Treasurer Ellen Hundt. Participating via Teams: Town Council Representative Matrona Malik.
2. **Administrative Business**
 - Title VI Community Involvement Survey
 - Approval of Minutes for June 2022 meeting – Approved unanimously
3. **New & Updated Business**
 - Lituanica Park reservation requests: Lithuanian Club annual picnic Saturday August 13-14 – add 13th as rain date.; wedding party June 22, 2023
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 - Lituanica Park Meeting feedback: Improve existing building before considering any new structure.
 - fix and improve existing structures
 - Kevin Fitzgerald has power washers
 - Fabric “sunsails” suggested – provide cover, attach to trees, attach with cables, \$60-200 each
 - Lituanica Park fountain: in but not yet working, need to determine if repairable or needs to be replaced (could be a simple fix or could be worn out). Plan to remove fountain until next year
 - Tennis Court: needs maintenance - mud on courts from rain. Fire Department could clean it off
 - Pickleball: being used. Some people want painted lines, others don't
 - Author of Capstone Report on Park volunteered to help and approved uploading the report
 - Reborna work underway again: re-designed again, building on existing seawall, cement may be done next week.
 - Social Trails: talking with Save the Dunes, Board has received about 20 emails on trails and access points.
 - Access Points: Kevin Fitzgerald has studied the situation and proposes (west to east): Derby, Greatwater, 113 E Lakefront (near Crestline), 323 E Lakefront (b/w Shore and Underwood), 511 E Lakefront (existing partial stairs).
 - Trail Mats: “Mighty Mat” but expensive
 - Signs: Sheridan Beach as signposts at bottoms of trails

Park Board Meeting Thursday July 14, 2022

- Save the Dunes worked with Michigan City and Gary on beach access paths
- All of the recommended access points/trails are on National Park property (except perhaps Derby depending on exact location). Frank Hardwick is in touch with the Park on this.
- The recommended access points line up with public input
- Motion passed unanimously to take the list of proposed access points to the Park and Save the Dunes
- LMCP (Indiana Lake Michigan Coastal Program) Grant: submitted still in process
- Landscaping: Erdelac Land Management finishing at admin building, work at Rebora and Lituanica Park upcoming
- Mowing budget: mowing funds for the year have been spent. It could be cost effective if Town/Board owned mowing equipment and Town employee does mowing. Erdelac has offered to sell mower/trailer/equipment, its electric and rechargeable. Board would purchase.
- Proposed gift / plaque for Kemil Beach: Beverly Shores family proposes plaque "Ann's Beach" for near Kemil Beach. Plaque would be small and on wrought iron stand. Attached would be gift to Board of \$25,000. Board unanimously approves conceptually and tables pending receipt of rendering of plaque and input from National Park regarding location (subject to Park plans for beach access at Kemil).

4. **Public Comment**

- Tree west of Rebora steps needs to be removed. But leave trunk and roots in place to protect dune. Board will reach out to local tree cutters.
- Resident John Macklin comments that the tree could stay
- John Nekus representing the Lithuanian American Club provided comments regarding Lituanica Park improvements. His family was involved in establishing the Park. The Club wants to expedite the deck, etc., improvements at the Park: plan, bid, evaluate, raise funds. Phase 1: repair deck and cover. Phase 2: build new deck and roof. Offers the Club's help. Frank Hardwick expresses agreement with addition of picnic space and covered space.
- Board forms subcommittee to develop Park structure plan: Kevin Fitzgerald, John Nekus and John Macklin.

5. Next Meeting: WEDNESDAY August 10 at 7pm.

6. **Adjourn:** 8:34 pm

Beverly Shores Park Board Meeting Minutes

August 10, 2022

7:00PM CT Hybrid: In Person and via Microsoft Teams

500 S. Broadway, Beverly Shores, IN 46301

1. Call to Order – 7:00pm

- *Roll Call – Frank Hardwick, President; Kevin Fitzgerald, Vice President; Andre Daugavietis, Secretary; Paula Tillman*

2. Administrative Business

- *Title VI Community Involvement Survey - available*
- *Approval of Minutes for July 2022 meeting - approved unanimously*

3. New Business

- *Fence at Rehora parking lot West end: Gate or Fence – gate could provide access options for public and first responders. unanimously approved investigating options; need cost information; types of gates, use of mats.*
- *Derby Plan: Beach Mat over the East edge of our surveyed property – public offer to build concrete steps deemed risky. Mats better option. 100ft mat 3.5 feet wide costs about \$2600. unanimously approved up to \$6,000 for mat*

project

Old Business

- *BS Beach Access update -meeting with Save the Dunes on August 30 at 3:30pm. Frank Hardwick wrote letter to National Park Superintendant on beach access issues and cooperation.*
- *Rebora stairs update- Stairs almost completed! (complted shortly after date of meeting). Unanimously approved ribbon cutting ceremony at Rebora on date TBD.*
- *LMCP (Indiana Lake Michigan Coastal Program) Grant Submitted – should be hearing back soon*
- *Lituanica Park – not able to get fountain out of pond. Working on getting portable toilet asap. Kevin Fitzgerald met with John Nekus and John Macklin to discuss park improvement ideas.*
- *Grounds Landscaping Development and Maintenance, ELM Update – Erdelac was in accident – planning to get back to work this week*

- *Proposed gift / plaque for Kemil Beach - Sally Bagnall presented details of memorial plaque. Unanimously approved.*
- *Tennis court cleaned by Mulconreys – Residents cleaned with power washer. Sally Mulconrey reports that they cleaned south end of courts – did the worst spots. Inquires if Board has funds to resurface tennis court. Board does not have sufficient funds – but may be able to fix some of the problems. Town employee could do the work. Board will contact company which did the resurface to see if they could resurface worst areas, or do whole resurface if residents want to pay for it.*

Other Comment - Kevin Fitzgerald noted hole in roof of warming hut at Park

Adjourn - 8:03pm

Beverly Shores Park Board Meeting Minutes
September 8, 2022
7:00PM CT Hybrid: In Person and via Microsoft Teams
500 S. Broadway, Beverly Shores, IN 46301

1. **Call to Order: 7:02pm**

- o Roll Call: Frank Hardwick, President; Andre Daugavietis, Secretary; Paula Tilman; Town Council representative Matrona Malik; all present in person.

2. **Administrative Business**

- o Title VI Community Involvement Survey: available
- o Approval of Minutes for August 10, 2022 meeting + August 20, 2022 Special Meeting: unanimously approved.

3. **New Business**

- o Plan for LMCP Bid opening: Will schedule Executive Session for Board, grant writer and Town attorney to review bid, with a special public meeting to follow at least 48 hours after Executive Session meeting. Board understands that grant bid needs to be discussed at special public meeting, not at regular meeting. Public notice will be provided when the meetings are scheduled.
- o Social Trail meeting with Save The Dunes: Frank Hardwick and Kevin Fitzgerald met with Save the Dunes and toured the lakefront and shared ideas on social trails. Save the Dunes agreed to provide assistance on the project, including their in-house artist, for signs.

Old Business

- BS Beach Access update: Town Task force scheduled to meet with the National Park in October. Town Task Force will meet in late September to prepare.

Board will ask Michigan City about its trail mat materials and experiences.

- LMCP (Indiana Lake Michigan Coastal Program) Grant Submitted: covered in New Business, above.
- Lituanica Park: John Macklin from Park Task force indicated that work is proceeding on plans for hut and deck improvements and shared copies of preliminary sketches.

Other Comment: park update, covered above.

Adjourn: 7:22pm

Beverly Shores Park Board Meeting Minutes
October 13, 2022
7:00PM CT Hybrid: In Person and via Microsoft Teams
500 S. Broadway, Beverly Shores, IN 46301

1. **Call to Order - 7:00 Pm**

- Roll Call - Present: Frank Hardwick, President; Kevin Fitzgerald, Vice-President; Andre Daugavietis, Secretary. Absent: Paula Tillman

2. **Administrative Business**

- Title VI Community Involvement Survey available
- Approval of Minutes for September 2022 meeting + September Special Meeting - approved unanimously

3. **New Business**

- BS Task Force meeting with NPS – Board Members Frank Hardwick and Andre Daugavietis had attended the initial meeting at the National Park offices and summarized highlights: it was a positive meeting; topics discussed included: access to the walk-in campsites near Central Beach (which the task force supported) ; “identifying signs” at the bottom of Town beach access trails (which NPS is supportive of); social trails (both Town and Park share interest in having a finite number of identified social trails to the beaches); Kemil Beach passenger loading zone (Park is developing, will require Town input); beach mat at Kemil Beach. The Task Force plans to meet quarterly.

Old Business

- BS Beach Access update
- LMCP (Indiana Lake Michigan Coastal Program) Grant Progress - Board has made decision to move forward under the grant with the stairs at Shore Ave. The plan is to ask the engineer to revise the plans taking into consideration the single selected location (Shore).
- Lituanica Park - Kevin Fitzgerald met with the team in charge of the project. John Macklin, an architect, is working on floor plan. The team is leaning toward expansion of the existing building.
- Basketball hoops – both hoops are currently too high. Kevin Fitzgerald will evaluate backboard/hoop options.
- Roof of warming hut – one of the vents is ruined. A new vent is needed. Board to buy and install.

Other Comment

- Wood benches – should be treated and waterproofed at Gazebo and Rebora.
- Resident Bobbi Petru requested use of Rebora Plaza for the ABSR Halloween event on Sat. Oct 29 from 2-6pm, and it was approved.

Adjourn 7:19pm