

Virginia Association of Federal Education Program Administrators

BOARD OF DIRECTORS MEETING

November 13, 2015

Gail Jones, President
Linda Rector, Past President/*Retired*

Ernestine Scott, President Elect
Carl McDaniel, Treasurer

Valdivia Hall, Secretary

Dorothy Tate, Region 1/*Retired*
Val Gooss, Region 1
Carolyn Taylor, Region 2
Laura Burton, Region 2
Tracey Tunstall, Region 3
Deborah Siekirski, Region 3

Kathi Sheffel, Region 4
Megan Moore, Region 4
Marymargaret Cardwell, Region 5
Sandra McKenzie, Region 5
Diane Washenberger, Region 6
Malora Horn, Region 6
Wilbert Ware, *Retired*

Jennifer Hurt, Region 7
Linda Dalton, Region 7
Pamela Eakes, Region 8
Chip Jones, Region 8
Gabe Frazier, VDOE
Pat Popp, VDOE

In Attendance: Gail Jones, Linda Rector, Carl McDaniel, Dorothy Tate, Jennifer Hurt, Carolyn Taylor, Marymargaret Cardwell, Diane Washenberger, Gabe Frazier, Pat Popp and Deborah Siekirski.

Call to Order: President Gail Jones called the November VAFEP Board Meeting to order and presented the agenda for approval.

Minutes: Valdivia Hall

The minutes were distributed by email prior to November Meeting (October Board of Directors Meeting minutes). Since a quorum was not present, it was moved by Pat Popp and seconded by Carolyn Taylor that the minutes be approved at the next Board of Directors Meeting. All members voted affirmative.

President's Report: Gail Jones

- The Board was asked their opinion on cancelling the December meeting. It was suggested the body of the Board be polled by way of a Doodle Survey for input. Once compiled, the Board will be notified of the result.
- Information on the new reauthorization of No Child Left Behind (*NCLB*) was shared. The new name for NCLB is *Every Student Succeeds Act* (ESSA). The reauthorization has passed the House of Representatives and is expected to pass the Senate in December. Where NCLB ask states and districts to focus their efforts on interventions for students in Title I schools that are failing or at risk of failing the state's academic achievement standards. ESSA in contrast, seeks to ensure that all children receive a high-quality education and close student achievement gaps. NAFEP has written to congress on their position regarding the reauthorization. Members are encouraged to put their voice behind this effort. A copy of the letter by NAFEP was shared.
- NAFEP Conference feedback was shared. Reauthorization was the topic addressed.
- Those that attended the 2015 20th Annual VAFEP Conference were emailed their attendance certificate. Discussion on results of the Survey for the 2015 Conference ensued.
- The 2017-2018 VAFEP Conference location was discussed. A subcommittee was put together to look into cost of moving to a different location. Pat Popp proposed the subcommittee look into different locations and costs for the 2017-2018 Conference. Dorothy Tate suggested we look at Short Pump Hilton and check availability for 2017-2018. Subcommittee was encouraged to look at Richmond, Fredericksburg, Williamsburg, Virginia Beach, Staunton and Lynchburg. Moving forward, it is important to establish a government rate for the hotels.
- NAFEP Join/Renewal fees (\$50) – Will ask Carl McDaniel for updated members list and when payment will be sent to NAFEP. 2015-2016 Board Retreat. It was asked if we wanted to do a Board Retreat again this year. At the Community College? A Doodle survey will be sent out to determine if we want to have a Board Retreat in March and also request recommended sites. Marymargaret Cardwell said she would look to see if

the Community College is available. Jennifer Hurt, Carolyn Taylor and Debbie Siekirski stated they would look into other sites and report back at the next meeting.

- Nominating & Elections –The committee needs to begin pursuing individuals who would be willing to serve.
- Scholarship/Awards Committee –Due dates for the State Leadership award, NAFEPa and VAFEPa scholarship due dates were shared.

Treasurer's Report: Carl McDaniel

The Treasurer's Report was submitted by email prior to the November Board of Directors Meeting.

Checking Balance	\$9,621.26
Money Market Balance	\$43,526.88
Business Primary Share Balance	\$50.00

Approval of Treasurer's Report will be done at the next meeting.

Committee Reports:

- *Scholarship/Awards Committee* – Jennifer Hurt
Jennifer is gearing up for the upcoming Award and Scholarship process. Last year, there were 40+ applications and we have been fortunate to have several individuals acknowledged on a National level.
- *Bylaws* – Dorothy Tate
Is anyone interested on chairing the committee for next year? No report.
- *Conference 2016* – Ernestine Scott

Conference Report - The 20th annual VAFEPa Institute was a huge success!! After months of planning and hard work, the conference received high marks from the presentations to the food. The program was great and I want to commend Brandy for doing an outstanding job. Many thanks to the planning committee and all that assisted. Here are a few highlights:

Participation

We received 134 registrations for the Conference plus we had 27 vendors to participate. Our goal was to exceed our numbers from last year by registering 150 participants and we met that goal. This year we had all of the vendors in the main ballroom where we held the general sessions and the feedback that I got was positive. Wilbert Ware will elaborate more in his report.

Workshop Presenters

The total cost of our speakers/presenters was projected to be \$26,500. We assisted several presenters with the sale of their books. We ordered 60 books from the Wong's and sold all except 17 which were purchased by Richmond City. We had the following speakers/presenters:

- Hector Montenegro
- Beth Estill
- Yolanda Abel and Henrico County Public Schools Family Engagement (Family Engagement Panel)
- Harry & Rosemary Wong
- Michael Rettig
- Tammy Pawloski
- Leigh Manasevit
- Jaiya John

- Alex Kajitani

Presenters from VDOE included:

- Veronica Tate
- Lynn Sodat
- Stacy Freeman
- Cheryl Strobel
- Carol Sylvester
- Beverly Rabil
- Patricia Popp

Hotel Accommodations

The facility and service was excellent. We are scheduled to return to this hotel for our conference in 2016. Next year, we will need to take a look at the time frame for the rooms that are blocked and how to make sure folks know when the rooms that are blocked will be released so they can avoid paying the higher room rate.

Evaluation

- Carl McDaniel sent out electronic evaluations after the institute and will provide a summary in his report. We welcome your suggestions for next year so we can make it even more successful.

Ideas mentioned after the report: Gabie Frazier shared that vendors were packing up during the VDOE sessions. The general consensus of VDOE is that need more than 2 hours. It was also felt that the room they were in was too large. Collaboration with VDOE during pre-conference planning was asked.

It was also suggested that a disclaimer be included on the conference brochure.

VDOE Report – Gabie Frazier

- **General Updates**

Reimbursement requests for 2013-2014 award balances were to be submitted by this Monday, November 16, 2015.

Virginia has received information regarding the application process for the 2015-2016 National Title I Distinguished Schools Recognition Program. This project, sponsored by the National Title I Association, recognizes two qualifying Title I schools from each state for their outstanding achievements in education. Intent Forms were due October 26, 2015. Of those submissions, 13 schools were eligible for reading by the VDOE Review Team. Virginia's recipients will be recognized during the 2016 National Title I Conference held in Houston, Texas, January 28-31. For additional information, please refer to Supt's Memo #255-15, dated October 2, 2015.

- **Title I, Part A:**

The FPM PowerPoint presentation was posted on our Web site under "Technical Assistance and Program Monitoring" section.

For upcoming Title I University sessions on new Title I, Part A, Schoolwide Guidance (see Title I U Schedule on our Web site).

- a. December 1, 2015, for Targeted Assistance Schools in the planning year to go Schoolwide.

b. December 3, 2015, for current Title I, Part A, Schoolwide School.
Revisions to FY 14 allocations will be coming within the next few weeks. This slight increase for all divisions is the result of adjustments made in the bypass set-aside.

Final reimbursement requests for the 2013-2014 Title I, Part A, Program awards are due by November 15, 2015. If you have any questions, please contact your respective Title I, Part A, specialist or Dr. Lynn Sodot.

- **Title I, Part C:**

Reimbursement requests for 2013-2014 award balances must be submitted by November 15, 2015.

- **Title II, Part A:**

The Virginia Department of Education received official approval of the state's Teacher Equity Plan on October 22, 2015. The plan, along with the approval letter, is posted at:

http://www.doe.virginia.gov/federal_programs/esea/title2/part_a/index.shtml.

Webinars about various teacher equity topics are under development.

Title II, Part A, staff members have developed a technical assistance "university" series, which will begin in December. The webinar topics and schedules will be sent to coordinators in the next week or so.

OMEGA staff needed to do some work on the Title II, Part A, queues during the week of November 2 - 6, 2015. If anyone has remaining reimbursements for 2013, please submit them as soon as possible. If there are any technical issues, please contact Jim Cutler, OMEGA Support for assistance immediately.

Title III, Part A:

The following English language development standards and English proficiency assessment trainings will be offered around the state in November. Currently, all sessions are filled.

1. English Language Development (ELD) Standards: Customizing Instruction for English Language Learners (ELLs) Training
2. English Language Development (ELD) Standards-Based Lesson Planning for English Language Learners (ELLs) Training
3. ACCESS2.0

Reimbursement requests for 2013-2014 award balances must be submitted by November 15, 2015.

Title IV, Part B:

No Report

Title VI, Part B, Subpart 2:

Reimbursement requests for 2013-2014 award balances must be submitted by November 15, 2015.

2015-2016 Title VI, Part B, Sub 2, Rural and Low-Income School Program awards went to 39 local school divisions.

VDOE Report: Pat Popp

General Update:

Project HOPE-VA is monitoring progress on ESEA reauthorization related to McKinney-Vento. Many changes will not affect our practice since we already have the practices in place in Virginia. Two areas of change are considering feeder school patterns as schools of origin and transportation for preschool programs.

McKinney-Vento LEA federal program monitoring is no longer conducted in conjunction with Title I. Pat Popp will be creating a separate schedule in the new year. Preliminary numbers reflect a slight reduction (about 1 percent) in the number of students identified as homeless in 2014-15. The count is still greater than 18,000 for the third year.

Regional Reports:

Region 1: No report	Region 5: No report
Region 2: No report	Region 6: No report
Region 3: No report	Region 7: No report
Region 4: No report	Region 8: No report

Old Business:

None

New Business:

None

A motion was made to adjourn the meeting. All members voted affirmative. The meeting was adjourned at 12:10 p.m.

Minutes Submitted by: Valdivia Hall, VAFEPA Secretary (Terry Talbott prepared minutes in Secretary's absence)

NEXT MEETING DATE: DECEMBER 11, 2015