

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, March 22nd, 2019 – commencing at 9:00 a.m.

to how to kick this off, if that is the direction Council wishes to go (*promote the establishment of a volunteer fire department within the Summer Village of Silver Sands, or some other direction as given by Council at meeting time*).

- p 14-15
- d) 2019 Family and Community Support Services (FCSS) grant funding – attached is a report showing where Silver Sands FCSS funds went in 2018. Onoway (who administers our FCSS funds on our behalf) is asking where Council would like to see your 2019 funds go. This item was deferred from our February Council to allow all members of Council an opportunity to engage (*direction as given by Council at meeting time*)

- p 16-20
- e) Public Participation Plan – further to the public participation policy that was approved by Council, as part of this policy Council needs to approve a public participation plan. Attached is a proposed plan for review. This item was deferred from our February meeting to allow all Council members the opportunity to engage. (*approve public participation plan as presented or with amendments, or defer for changes or more information, or some other direction as given by Council at meeting time*)

- p 21-23
- f) AUMA Spring 2019 Municipal Leaders Caucus – please refer to the noted February 7th, 2019 email on the noted session scheduled for March 27 and 28 in Edmonton (*authorize attendance*)

- g) Draft 2019 Operating and Capital Budget – to be distributed at meeting time, we have included the updates made from our February 8th, 2019 Council meeting. Overall this draft budget has a 0.3% increase in municipal tax dollars collected from 2018. We will review this budget further at meeting time, and hope to approve it at our April meeting. In 2018 SS had a special tax of \$231.71 which included costs for fire protection, medical clinic, portion of recreation services (\$231.71

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charged to each tax account). In 2018 our tax rate for residential and non-residential improved properties was 5.1437946 and for residential vacant and farmland was at 9.1437946. We have had previous conversations about implementing a minimum municipal tax as opposed to a special tax. For comparison South View has a min. municipal tax of \$1,000 for all improved and vacant properties, West Cove has a min. municipal tax of \$825.00 for all improved and vacant properties. Administration is looking for direction on this. If Council is wishing to implement a minimum tax for 2019 it will take some time administratively to put this together *(accept the draft 2019 budget for information, and provide direction with respect to special tax, minimum tax and/or mill rates)*

p24

- h) Councillor Training – AOEP Munis 101 Course – please refer to the February 22nd, 2019 email from Heather Luhtala with respect to upcoming training. *(authorize attendance or accept for information)*

i)

j)

k)

- 7. Financial
 - a) Income & Expense Statement – as of January 31, 2019 (to be distributed to Council at meeting time)

- 8. Councillors' Reports
 - a) Mayor Poulin
 - b) Deputy Mayor Turnbull
 - c) Councillor Horne

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Friday, March 22nd, 2019 – commencing at 9:00 a.m.

9. Administration Reports

- a) Development Officer's Report
 - b) Public Works Report
 - c) Old Landfill site update
 - d) Emergency Management Agency update – Mar. 5 letter from Lac Ste. Anne County and Mar. 13 email from ASVA
 - e) Alberta Municipal Affairs – March 1st, 2019 letter on Performance Indicators for Silver Sands
- p 25*
p 26-28
p 29-30
p 30-34
p 35-37

10. Information and Correspondence

- a) AUMA/AMSC – March 6th, 2019 letter on 2018 Procurement Card Rebate cheque in the amount of \$10.99.
 - b) Community Peace Officer Reports – for January and February.
 - c) Development Permit 19DP02-31 for construction of a detached dwelling and deck, drilling of a well, and installation of a septic system at 3 Golf Course Road.
 - d) Alberta Municipal Affairs – February 19th, 2019 letter on MSI funding agreement extension
 - e) FortisAlberta – February 7th, 2019 letter on approved FortisAlberta 2019 distribution rates
 - f)
- p 38-39*
p 40-43
p 44-49
p 50
p 51-53

11. Open Floor Discussion with Gallery (15 minute time limit)

12. Closed Meeting (if required) – n/a

13. Adjournment

Next Meetings:

- April 26th, 2019 – Regular Council Meeting 9:00 a.m.
- May 31st, 2019 – Regular Council Meeting 9:00 a.m.
- June 1st, 2019 – SVLSACE Meeting 9:00 a.m. (location t/b determined – SV host)
- June 28th, 2019 – Regular Council Meeting 9:00 a.m.

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, FEBRUARY 8, 2019
FALLIS COMMUNITY HALL

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull - Absent Councillor: Graeme Horne - Via Teleconference</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: n/a</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 1:03 p.m.
2.	AGENDA	
1-19		<p>MOVED by Councillor Horne that the February 8, 2019 agenda be approved with the following deletion:</p> <p>Delegation – Mike Krim, Assessor (Defer to future meeting)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
2-19		<p>MOVED by Mayor Poulin that the minutes of the December 21, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	BYLAWS	
6.	BUSINESS	
3-19		<p>MOVED by Mayor Poulin that a 2019 Interim Operating Budget be passed at ½ of the 2018 Approved Operating and Capital Budget, and that this 2019 Interim Operating Budget cease to have any force and effect once the 2019 Operating and Capital Budget is passed.</p> <p style="text-align: right;">CARRIED</p>



SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, FEBRUARY 8, 2019
FALLIS COMMUNITY HALL

4-19	<p>MOVED by Councillor Horne that the following polices be approved as presented and that the existing policies where applicable be rescinded AND THAT Policy A-COM-DIS-1 item 2 be amended to replace "should" with "will" and add "unless approved by Council":</p> <ol style="list-style-type: none"> 1. A-ADM-INF-1 Dissemination of Information to the Public 2. A-COM-DIS-1 Landowner Disputes Resolution (as amended) (will rescind policy V-003) 3. A-FIN-TAX-1 Tax Recovery Fees 4. A-FIN-TAX-2 Tax Roll Address Change 5. A-SUM-COD-1 Human Resources Code of Conduct 6. A-HUM-CON-1 Contractor 7. C-PRO-ENF-1 Bylaw Enforcement 8. A-PRO-FIRE-1 Fire Ban Declaration 9. A-REC-PLAY-1 Playground Equipment 10. A-TRA-INSP-1 Road Inspection and Maintenance Policy 11. C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation 12. C-COU-MTG-1 Notification of Council and Committee Meetings 13. C-COU-PAR-1 Public Participation Policy (will rescind policy VI-001) 14. C-COU-POL-1 Council and Administration Policy Development 15. C-FIN-BUD-1 Expenditures not included in Annual Budgets 16. C-FIN-DCA-1 Disposal of Capital Assets 17. C-FIN-PUR-1 Purchasing 18. C-FIN-RES-1 Restricted Surplus and Reserves 19. C-FIN-TEN-1 Tendering 20. C-HUM-REC-1 Recruitment <p style="text-align: right;">CARRIED</p>
5-19	<p>MOVED by Councillor Horne that Emily House and Cathy McCartney be appointed as clerks of the Subdivision and Development Appeal Board, AND THAT Denis Meier, Rainbow Williams, Don Dobing and John Roznicki be appointed as board members of the Subdivision and Development Appeal Board.</p> <p style="text-align: right;">CARRIED</p>
6-19	<p>MOVED by Mayor Poulin that the Summer Village's 2019 Family & Community Support Services (FCSS) funds distribution be deferred to the next Council meeting.</p> <p style="text-align: right;">CARRIED</p>
7-19	<p>MOVED by Mayor Poulin that Council approve the 2018 Audit Engagement letter between Seniuk & Company and the Summer Village of Silver Sands and authorize its execution.</p> <p style="text-align: right;">CARRIED</p>
8-19	<p>MOVED by Mayor Poulin that Council accept the 2019 Draft Operating and Capital Budget discussion for information and that amendments as discussed be incorporated into the next draft.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SILVER SANDS
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FRIDAY, FEBRUARY 8, 2019
FALLIS COMMUNITY HALL

	9-19	MOVED by Mayor Poulin that the Summer Village forward a letter to Member of Parliament, Jim Eglinski, requesting a pilot project for rural high-speed broadband coverage be considered, whereby investment will increase coverage to all communities within Lac Ste. Anne County boundaries. CARRIED
	10-19	MOVED by Councillor Horne that the Draft Public Participation Plan for the Summer Village of Silver Sands be deferred to the next Council meeting. CARRIED
7.	FINANCIAL 11-19	MOVED by Mayor Poulin that the Income and Expense Statements as at December 31, 2018 be accepted for information. CARRIED
8.	COUNCIL REPORTS 12-19	MOVED by Councillor Horne that the verbal Council reports be accepted for information. CARRIED
9.	ADMIN & PUBLIC WORKS REPORTS 13-19	MOVED by Councillor Horne that the verbal and written Administration report be accepted for information. CARRIED
	14-19	MOVED by Mayor Poulin that the verbal and written Public Works reports be accepted for information. CARRIED
10.	INFORMATION / CORRESPONDENCE 15-19	MOVED by Councillor Horne that the following Information and Correspondence be accepted for information: a) Reynolds Mirth Richards and Farmer – December 28 th , 2018 letter confirming Bernie Poulin and Liz Turnbull have successfully completed their Subdivision and Development Appeal Board Member Training in accordance with the MGA. b) Community Peace Officer Reports – for December. c) Direct Deposit – January 4 th , 2019 – 2019 first quarter FCSS funds in the amount of \$1,646.00.

SUMMER VILLAGE OF SILVER SANDS
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		<p>d) Association of Summer Villages of Alberta – January 7th, 2019 letter on what the ASVA has been doing on members behalf.</p> <p>e) Canada Radio-television and Telecommunication Commission – December 28th, 2018 letter in response to Mayor Poulin’s December 14th, 2018 letter</p> <p>f) Ag for Life – January 2019 letter requesting financial assistance for their rural safety program</p> <p>g) Association of Summer Villages of Alberta – please refer to the January 30th, 2019 email sharing information on their ASVA Provincial Election Strategy</p> <p>h) Alberta Municipal Affairs – January 15th, 2019 letter on submissions for their annual Minister’s Awards of Municipal Excellence</p> <p>i) Alberta Urban Municipalities Association/Alberta Municipal Services Corporation – January 9th, 2019 letter on 2019 Annual Membership Renewal</p> <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR WITH GALLERY	n/a
12.	CLOSED MEETING	n/a
13.	NEXT MEETING(S) 16-19	<p>MOVED by Mayor Poulin that the Regular Council meeting in March be re-scheduled from Friday, March 29th, 2019 to Friday, March 22nd, 2019 at 9:00 a.m.</p> <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	The meeting adjourned at 2:06 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

(4)

AR96301

February 21, 2019

Ms. Wendy Wildman, Chief Administrative Officer
Summer Village of Silver Sands
PO Box 8
Alberta Beach, AB TOE OAO

Dear Ms. Wildman,

The Government of Alberta confirmed its commitment in Budget 2018 to provide stable and predictable infrastructure funding under the Municipal Sustainability Initiative (MSI). The current funding agreements expire on March 31, 2019. In order to provide MSI funding through the planned conclusion of the program in 2021-22, when the full \$11.3 billion MSI program commitment will be met, an amending MSI Memorandum of Agreement (MOA) is required.

Attached are two copies of the MSI Amending MOA, which must be executed to extend the program. Please sign both copies, retain one for your records, and return the other copy to:

Attn: Policy and Analysis, Grants and Education Property Tax Branch
Alberta Municipal Affairs
15th Floor, Commerce Place
10155 - 102 Street
Edmonton, AB T5J 4L4

Payment of future MSI funding allocations cannot be made until the MSI Amending MOA is signed and returned.

Should you have any questions, please contact the Grants and Education Property Tax Branch, toll-free at 310-0000, then 780-422-7125.

Yours truly,



Janice Romanyshyn
Executive Director, Grants and Education Property Tax Branch

Attachment



Municipal Sustainability Initiative
AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HER MAJESTY THE QUEEN in Right of the Province of Alberta as represented by the Minister of Municipal Affairs

(hereinafter called “the Minister”)

and

the **Summer Village of Silver Sands**, in the Province of Alberta

(hereinafter called “the Municipality”)

(hereinafter called “the Parties”)

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the “Original Agreement”) dated October 25, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on June 20, 2009, February 24, 2012, July 24, 2014 and May 26, 2017;

AND WHEREAS the Parties wish to further amend the Original Agreement;

THEREFORE the Parties agree as follows:

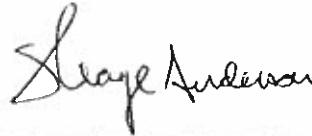
1. The Original Agreement and subsequent Amendments are amended by:
 - a. Deleting “an eleven-year funding commitment” in the preamble and replacing it with “a fourteen-year funding commitment”.
 - b. Deleting “under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000),” in the preamble.
 - c. Deleting “eleven-year term” in section 4 and replacing it with “fourteen-year term”.
 - d. Deleting section 7(vi) and replacing it as follows:

7(vi) “all operating funds provided and income earned, not expended prior to December 31 in the year that funding is received, may be retained by the Municipality and expended on projects accepted by the Minister during the subsequent year. Thereafter, all unexpended funds shall be returned to the Minister, unless the Minister or delegate has granted an extension to this date in writing;”

- e. Deleting section 15 and replacing it as follows:
 - 15. "Notwithstanding that the grant payments will terminate in fiscal 2021-22, the other provisions of this Agreement shall continue in effect until March 31, 2027."
 - f. Adding section 15.1 as follows:
 - 15.1 "The Minister may cancel this Agreement at any time after March 31, 2022 with written notice."
2. Except as amended herein, all other provisions of the Original Agreement as amended remain in full force and effect.
 3. This Amending Memorandum of Agreement shall be effective as at April 1, 2019 following signing by the Parties' authorized representatives.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
 in Right of the Province of
 Alberta as Represented by
 the Minister of Municipal Affairs



Per: _____
MINISTER, MUNICIPAL AFFAIRS

Date: February 14, 2019

Summer Village of Silver Sands

 Witness (or Seal)

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

 Witness (or Seal)

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____



**[FWD: Conditional Grant Agreement - Alberta Community Partnership - 1819-I
C-16 - Summer Village of Silver Sands]**

----- Original Message -----

Subject: Conditional Grant Agreement - Alberta Community Partnership -
1819-IC-16 - Summer Village of Silver Sands
From: MA Alberta Community Partnership <acp.grants@gov.ab.ca>
Date: Wed, February 13, 2019 11:34 am
To: ! ADMINISTRATION <ADMINISTRATION@WILDWILLOWENTERPRISES.COM>

Hello,

Further to the Minister's letter of January 28, 2019, attached is a .pdf version of the conditional grant agreement (CGA) required to process the Alberta Community Partnership (ACP) grant.

The CGA is to be reviewed, signed, and dated by your organization's signing authorities.

We now require that the CGA signatures be witnessed by another individual rather than using a municipal seal. This is to avoid the difficulty in capturing the seal in .pdf documentation, and is in support of a transition to an enhanced paperless process. In addition, the printed name and title of all signatories is required.

Please indicate on your return correspondence if an authorized acting delegate has signed the CGA.

Signed .pdf format CGAs can be submitted by responding to this email. Alternatively, should you wish to return the signed CGA in paper format, please mail it to the following address:
Alberta Municipal Affairs – Regional Grant Programs
15th Floor, Commerce Place
10155 – 102 Street
Edmonton AB T5J 4L4

Final approval of the grant is subject to all parties signing the CGA. After the CGA has been returned to our office and signed on behalf of the Minister, we will send you a copy of the completed CGA and process the grant payment.

We look forward to receiving a signed copy of your CGA within the next two weeks.

If you have any questions, please reply to this email or contact an ACP Grant Advisor by dialing 310-0000 toll-free, then 780-422-7125.

Thank you

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

⑤

2018/19 ALBERTA COMMUNITY PARTNERSHIP

Intermunicipal Collaboration Component

CONDITIONAL GRANT AGREEMENT

BETWEEN:

HER MAJESTY THE QUEEN in Right of the Province of Alberta as represented by the Minister of Municipal Affairs (hereinafter called "**the Minister**")

AND

SUMMER VILLAGE OF SILVER SANDS in the Province of Alberta (hereinafter called "**the Grant Recipient**")

WHEREAS the Minister has approved the Grant Recipient's grant application and has agreed to make a one-time conditional grant in the amount of **ONE HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$198,500)**, (hereinafter called "the Grant") to the Grant Recipient pursuant to the Municipal Affairs Grants Regulation;

AND WHEREAS the Grant Recipient and the Minister are entering into a Conditional Grant Agreement (hereinafter called "the Agreement") governing the use and purpose of the Grant.

Preamble:

The purpose of the grant is to support the collaboration of the Grant Recipient and the summer villages of South View and West Cove, and Lac Ste. Anne County to develop a Lake Isle invasive species abatement strategy.

As project manager, the Grant Recipient will manage the administration of funds on behalf of the Project participants.

The parties agree as follows:

1. The Minister shall:
 - (a) subject to the provisions of the Agreement, pay the Grant Recipient a one-time conditional grant in the amount of **ONE HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$198,500)**, to carry out the activities set out in Schedule "A" (hereinafter called "the Project") as attached hereto and forming an integral part of this Agreement;
 - (b) provide the Grant to the Grant Recipient by a lump sum payment within one month of the Minister signing the Agreement;
 - (c) have the right to conduct an evaluation or audit of the Project at any time; and
 - (d) have the right to publish and distribute any report submitted by the Grant Recipient, to the Minister, on the Project.

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2. The Grant Recipient shall:
 - (a) carry out the Project as set out in Schedule "A", without material alteration;
 - (b) use the entire amount of the Grant for the purpose of carrying out the Project;
 - (c) if grant funds are invested, apply any income earned on the Grant to the Project;
 - (i) the Grant Recipient may invest the funds provided, or unutilized portions thereof, in accordance with the terms of Section 250 of the *Municipal Government Act*;
 - (ii) the Grant Recipient shall determine and report the "actual income earned" on the unexpended funds invested and all such income including other credit adjustments as outlined in the Program Guidelines;
 - (d) not use any part of the Grant, including any income earned thereon, to pay for work done or materials obtained before April 1, 2018;
 - (e) complete the Project and use the Grant, including any income earned thereon, by December 31, 2021;
 - (f) notify and seek approval from Municipal Affairs in writing of any significant changes in circumstances that may affect the project timelines specified in sub-clause 2(e) above, or the implementation of the Project as described in Schedule "A";
 - (g) be responsible for any cost over-runs incurred in carrying out the Project;
 - (h) submit a Final Statement of Funding and Expenditures to the satisfaction of the Minister within 60 days after the Project completion date outlined in 2(e) above, or sooner if the project is completed prior to the Project completion date – includes project information on the grant amount received, income earned and financial information, including expenditures;
 - (i) carry out the Project in accordance with all applicable laws, regulations and generally accepted standards;
 - (j) ensure that all resource personnel involved in the Project are suitably qualified; and
 - (k) refund any unexpended portion of the Grant and any amounts expended for purposes other than for those specified in this Agreement to the Government of Alberta.
3. The Grant Recipient represents and warrants to the Minister that:
 - (a) the execution of the Agreement has been duly and validly authorized by the Grant Recipient in accordance with all applicable laws;
 - (b) the Grant Recipient as the managing partner has or will obtain motions or council resolutions from the Project participants; and
 - (c) in accordance with this Agreement, it will provide all the required Project administration, compliance reporting, and documentation, as required.
4. If the Grant Recipient does not meet all of its obligations under this Agreement, or uses the Grant for any unauthorized purpose, the Minister will notify the Grant Recipient of such breach in writing and the Grant Recipient will have 30 days to remedy such breach. If, in the opinion of the Minister, the Grant Recipient does not remedy the breach, the Minister may terminate the Agreement without further notice to the Grant Recipient and demand the immediate refund of the Grant, or such lesser amount as the Minister may determine, to the Government of Alberta.
5. The Minister may terminate this Agreement for any reason by notifying the Grant Recipient in writing upon 60 days' notice. Upon receipt of the notice of termination, the Grant Recipient shall only use the Grant to pay reasonable wind-down costs and committed expenses related to the Project. Immediately upon termination of the Agreement, the Grant Recipient shall refund to the Government of Alberta any unexpended portion of the Grant and any amounts expended for purposes other than those specified in this Agreement.
6. This Agreement shall come into effect on the date that the Minister or his representative signs the Agreement.



7. This Agreement shall expire on the date that the Grant Recipient has met all provisions of this Agreement, unless terminated earlier by the Minister in accordance with this Agreement.
8. Amendments to this Agreement, including changes to Schedule "A", may be necessary from time to time and may be initiated by either the Minister or the Grant Recipient in writing and shall be agreed upon by both parties.
9. The Minister and the Grant Recipient acknowledge that the *Freedom of Information and Protection of Privacy Act* (FOIP) applies to all information generated, collected or provided under this Agreement, and will comply with its provisions.
10. The Grant Recipient agrees to indemnify and hold harmless the Minister, his employees, and agents from any and all actions, claims, demands and costs whatsoever, arising directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
11. The Agreement, including the attached Schedule "A", is the entire agreement between the Minister and the Grant Recipient with respect to the Grant from the Minister for the Project. There are no other agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.
12. The following clauses shall survive conclusion or termination of this Agreement:
 - (a) FOIP – Clause 9,
 - (b) Indemnity – Clause 10, and
 - (c) Entire Agreement – Clause 11.
13. Any notice under this Agreement shall be deemed to be given to the other party if in writing and personally delivered, sent by prepaid registered mail, or emailed to the addresses as follows:

The Minister

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: acp.grants@gov.ab.ca

The Grant Recipient

c/o Chief Administrative Officer
Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0
Email: administration@wildwillowenterprises.com

14. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
15. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
16. This Agreement is binding upon the parties and their successors.
17. The parties agree that this Agreement will be governed by the laws of the Province of Alberta.



The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

WITNESS SIGNATURE

Per: _____
Executive Director SIGNATURE
GRANTS AND EDUCATION PROPERTY TAX BRANCH

Date: _____

SUMMER VILLAGE OF SILVER SANDS

WITNESS SIGNATURE

Per: _____
CHIEF ELECTED OFFICIAL SIGNATURE

PRINT NAME AND TITLE

PRINT NAME AND TITLE

Date: _____

WITNESS SIGNATURE

Per: _____
DULY AUTHORIZED SIGNING OFFICER SIGNATURE

PRINT NAME AND TITLE

PRINT NAME AND TITLE

Date: _____

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2018/19 Alberta Community Partnership – Intermunicipal Collaboration Component

**CONDITIONAL GRANT AGREEMENT
SCHEDULE "A"**

The Grant Recipient, as the designated managing partner, will carry out the following work on behalf of the Project participants:

- Hire a consultant to coordinate and develop a Lake Isle invasive species abatement strategy that may include:
 - committee terms of reference and operating guidelines;
 - an environmental study;
 - mapping; and
 - action plan.

- Hire a consultant to undertake any related activities which may include:
 - stakeholder consultations;
 - supporting plans and studies;
 - development of agreements;
 - development or amendment of bylaws; or
 - project specific research and administration.

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defer Feb 8

[FWD: Silver Sands, West Cove, South View]

----- Original Message -----
Subject: Silver Sands, West Cove, South View
From: "Shelley Vaughan" <shelley@onoway.ca>
Date: Mon, January 07, 2019 12:54 pm
To: <administration@wildwillowenterprises.com>

Hi Everyone - please see attached a copy of your FCSS contributions for 2018. FCSS Funding for 2019 is the same as 2018. I ask that you begin conversations as to where you would like to spend your FCSS Dollars this upcoming year. If I receive any applications (as I will be putting an ad in the Newspaper) I will forward.

If you have any questions please contact me at 780-967-5338.

Thanks
Shelley Vaughan
Administrative Assistant
Town of Onoway

Your message is ready to be sent with the following file or link attachments:

2018 FCSS Silver Sands Westcove South View allocations

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

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2018 FCSS Allocations (Silver Sands/West Cove/South View) June

Town	Silver Sands	West Cove	South View
East End Bus - Seniors in Motion (2)	\$ 281.00	\$ 221.00	\$ 500.00
Darwell Library Reading Program	\$ 500.00		\$ 500.00
Darwell Library		\$ 1,372.00	\$ 500.00
Picnic	\$ 300.00		\$ 300.00
Darwell Ag Board			
West Cove Days		\$ 2,000.00	
Food Bank	\$ 500.00		\$ 500.00
Darwell School	\$ 500.00		\$ 1,000.00
Portable Information Sign			
Community Sign (South View)			
West Cove Community League		\$ 2,000.00	
Silver Sands Fire Sign	\$ 2,216.45		
Silver Sands Picnic			
Silver Sands Summer Village Project			
Meals on Wheels (Darwell)	\$ 500.00		
Darwell School (2 nd cheque run)	\$ 795.55		\$ 427.25
TOTAL	\$ 5,593.00	\$ 5,593.00	\$ 3,727.25
TOTAL FCSS Money Left to Spend	\$ -	\$ -	\$ -
TOTAL FCSS MONEY AVAILABLE:	\$ 5,593.00	\$ 5,593.00	\$ 3,727.25
TOTAL FCSS Money to spend for Silver Sands, West Cove, South View			\$ 14,913.25
MINUS total spent from Silver Sands, West Cove, South View			\$ 14,913.25
TOTAL Available FCSS Money left from Silver Sands, West Cove, South View			\$ -

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PUBLIC PARTICIPATION PLANS

Summer Village of Silver Sands

The purpose of this plan is to outline Council and Administration's plan to engage and encourage public participation with the Summer Village of Silver Sands.

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Determining When Public Input is Needed	2
Ways in which the Summer Village Solicits Input	3
Resources.....	4

DRAFT

Introduction

Relationships among people are a critical element of municipal business. This Plan provides some guidance about how the Summer Village can maintain good relationships through appropriate public input regarding decisions made by Council.

It is anticipated that the readers of this document will be:

- a) those in municipal administration who are responsible for integrating public input opportunities into municipal projects and plans,
- b) those on Council who will be making decisions about appropriate public input,
- c) those in municipal administration who will be determining if developers or other proponents have provided for an adequate public input process, and
- d) those who own property within the municipality

Public Input

The Purpose of Public Input

Municipal Councils make decisions in public for the public good. This plan supports the involvement of citizens in these public decisions. The public input is sought after when there is a decision to be made that will impact the residents of the Summer Village. Public input is valuable for decisions that impact residents for three reasons:

1. It helps strengthen the relationship between the council and the citizens of the Summer Village
2. It informs the citizens of the Summer Village, therefore, minimizing complaints and costs caused by last minute changes
3. It leads to better solutions for everyone involved in the Summer Village

Determining When Public Input is Needed

Public input is essential to the municipal decision process. The Municipal Government Act (MGA) has a legal requirement for Council and Council committees to conduct business in public and to ensure the public is notified of certain kind of decisions.

Most of the decisions made by council can be or are enhanced by public input. The few situations where public input is not required are referred to as directive decisions. Directive decisions are those made by a person authorized to do so, and are issued to others simply to inform them the decision has been made. The situations where a directive decision is appropriate are as follows:

1. There is an urgent need to respond immediately (e.g. flood response).
2. A person in authority is acting within their authority (e.g. police carrying out their duties).

3. The decisions are routine and are accepted as part of the municipality's operations (e.g. snow removal after a heavy snowfall).
4. The decisions are dictated by law (e.g. improvements to water treatment plant).
5. The decisions have substantial effect only on those who have already agreed to be affected through some form of contract (e.g. employment, volunteerism, accepting elected office).

In these cases, the municipality is acting within its authority and is expected to implement the decision efficiently. These decisions are posted to the public through the website and the community information signs. The public can also contact the Summer Village's office if they have any questions or concerns about the decisions made.

Public input is necessary when consultative decisions are to be made. These types of decisions usually have one or more of the following characteristics:

1. Public notification and input are required by law (see MGA requirements in the Introduction).
2. The decision is a known concern of other parties, or is likely to have a significant impact on other parties (e.g. a proposed casino).
3. The decision affects society's moral or emotional expectations (e.g. expansion of a recreation centre).
4. The decision affects the "comfort envelope" (lifestyle or habits) of citizens (e.g. road closure affecting how people access the highway).
5. People perceive there are risks associated with the decision (e.g. approving a "half-way" house to support convict rehabilitation).
6. Council or administration requests public input prior to making the decision (e.g. public buildings or open space management).

Consultative decisions are common in municipalities, however, the final decision rests with Council. For consultative decisions, public engagement is required. Ways in which the Summer Village encourages engagement is through surveys, the annual gatherings, council meetings that are open to the public, and annual newsletters.

Ways in Which the Summer Village Solicits Input

During the decision making process, the following questions will aid Council and Administration when determining what manner of public input is required:

- What kind of decision is being made?
- Who is going to be affected?
- How will those affected perceive the matter?

After asking these questions, Council and Administration can determine, choose from the listing above, which way public input is carried out.



While the MGA defines the minimum legal requirements for a municipality to provide public notification which are strictly followed, some additional ways that public input is and can be petitioned by the Summer Village are:

- Summer Village website page
- Annual picnics, gatherings, information meetings
- On-line or Paper Surveys
- Community information sign
- Annual newsletters
- Council meetings
- Mail outs

These methods are used to encourage public input from a variety of people who belong to certain demographic groups. This allows for a wide range of input to help Council members come to a decision that can help satisfy the needs of the Municipality.

Resources

Resources are available to help residents develop more informed inputs for decisions regarding the Municipality. The following resources are posted on the Summer Village's website:

- All policies that effect the Summer Village
- All bylaws that effect the Summer Village
- All meeting agendas and minutes from Council meetings
- Contact information for the Summer Village

With the help of these resources, Council and Administration hopes that the public will utilize them to help make better informed inputs.

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[FWD: Registration_now_open_for_Spring_2019_Municipal_Leaders'_Caucus_]

----- Original Message -----

Subject: Registration_now_open_for_Spring_2019_Municipal_Leaders'_Caucus_

From: President <President@auma.ca>

Date: Thu, February 07, 2019 10:30 am

To:

Mayors, Councillors, and CAOs are invited to [register](#) for AUMA's spring Municipal Leaders' Caucus being held March 27 and 28 at the Edmonton Convention Centre (previously known as the Shaw Convention Centre), located at 9797 Jasper Avenue, Edmonton.

This year's Caucus will focus on the upcoming provincial election and is a tremendous opportunity to learn about how key issues for Alberta municipalities may be affected by the shifting political landscape. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit [the Municipal Leaders' Caucus Events page](#) for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to see you there!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca


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Spring 2019 Municipal Leaders' Caucus
March 27 and 28, 2019
Edmonton Convention Centre, 9797 Jasper Ave, Edmonton
Subject to Change

Wednesday, March 27	
7:00 a.m.	Registration for Mayors' Caucus Opens
7:30 a.m.	Buffet Breakfast
8:30 a.m.	President's Opening Remarks
8:45 a.m.	Session I – Municipal Funding Framework This session will provide an update on AUMA's work to negotiate a new municipal funding framework with the province, as well as principles for funding allocations.
9:45 a.m.	Session II – Political Panel on Municipal Issues Representatives from the major political parties will speak to each party's municipal policy platform. Members will have the opportunity to ask questions on key municipal issues.
10:45 a.m.	Break
11:00 a.m.	Session III – Transitioning the Provincial Government This session will provide information on how provincial government administration works with elected officials during times of transition, and opportunities for external stakeholders to influence policy at these times.
12:00 p.m.	Lunch
1:00 p.m.	Session IV – Media Panel In this session, political analysts from the media will share their thoughts and predictions on the upcoming election.
2:00 p.m.	Session V – Indigenous Councils and Elections This session will educate members on how First Nations elect tribal councils, and how municipalities can work with tribal councils to achieve regional outcomes.
3:00 p.m.	Break
3:15 p.m.	Session VI – Local Authorities Election Act Lawyers from Reynolds, Mirth, Richards and Farmer will provide an overview of changes to the Local Authorities Election Act and the resulting impact on municipalities.
4:15 p.m.	President's Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 28	
7:00 a.m.	Registration and Buffet Breakfast
8:00 a.m.	<p>Session VII – AUMA Election Strategy</p> <p>Global Public Affairs will give an overview of AUMA’s election strategy and talk about how AUMA members can mobilize to advance our role as community builders, economic drivers, and vital partners prior to the provincial election.</p>
9:30 a.m.	<p>AUMA President’s Report</p> <p>AUMA President Barry Morishita will update members on:</p> <ul style="list-style-type: none"> • Member survey results; • Past and future advocacy work on priority issues for municipalities; and • AUMA’s efforts in partnering with and mobilizing energy resource communities to campaign for pipelines and responsible resource development.
9:45 a.m.	Executive Committee Dialogue Session
10:15 a.m.	RFDs
10:30 a.m.	<p>Political Leaders Dialogue Sessions</p> <p>This session will feature speakers from:</p> <ul style="list-style-type: none"> • The New Democratic Party; • The Alberta Liberal Party; • The United Conservative Party; and • The Alberta Party.
12:00 p.m.	Closing Remarks and Provincial Leaders’ Lunch

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Wendy Wildman

From: Liz Turnbull <lizturnbull@telusmail.net>
Sent: February 22, 2019 12:05 PM
To: administration@wildwillowenterprises.com; Graeme & Sherry Horne
Cc: Bernie Poulin; Wendy Wildman
Subject: Re: Councillor Training

Hi,

Yes I definitely want to take it. If Graeme wants to take it too we could drive together to save costs. I think this is the most important training that a Councilor can take. It doesn't matter what date it might be from my perspective.

Thanks,

Liz

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: administration@wildwillowenterprises.com
Sent: Friday, February 22, 2019 11:35 AM
To: Graeme & Sherry Horne; Liz Turnbull
Cc: Bernie Poulin; Wendy Wildman
Subject: Councillor Training

Graeme/Liz, the EOEP may be planning a Munis 101 Course in the late spring. They are planning on holding it in the central area because they have a lot more municipalities asking out that way. They are planning either Acme or Three Hills (just over 3 hours drive from Silver Sands). Would either of you be interested in attending this Councillor training and driving those hours to take it?

Please let me know as Leanne is looking for some numbers!

Thank you,

Heather Luhtala,
Asst. CAO
S.V. of South View
S.V. of Silver Sands
S.V. of Yellowstone
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com
Email: administration@wildwillowenterprises.com

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Dan Golka

To: Wendy Wildman
Subject: Public Works Report

Hi Wendy, Public Works Report for March 22, 2019 Council Meeting

1. Blue Bag pick up going well, Feb 12 (12 bags), Feb 26 (27 bags), March 12 (28 bags, 3 cardboard) Takes approx. 2 hrs. Storage bin approx. 2/3 full good for a couple more pickup days.
2. Village tractor repairs completed 3 repair items 1 electrical issues, 2. 4x4 shift lever repair/replacement upgrade, 3 steering valve replacement. Tractor was in for repairs for 2 weeks majority of time was waiting for parts. \$ 4908.36 total
3. Snow storm March 8 with 4 to 8 inches of snow Grader out for main roads and Public works rented bob cat with blade for side streets. Side streets took 14 hours
4. Snow piles removed 20 loads hauled
5. With spring thaw starting and village tractor in for repairs public works rented tractor e/w front end loader and backhoe to dig out culvert ends along several main drainage routes and also to remove snow from ditches along Bay Drive Hillside and SDR.
6. With spring thaw public works has been pushing snow ridges back off edge of roads to clear out the ditches so water can flow through the ditch sand culverts and not down road. Some culverts are frozen and may require a steamer truck rates are \$120.00 hr.
7. Large Bin Clean Up Date.
8. Public Works Summer Staff from 2018 are returning for 2019 season.

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Wendy Wildman

From: Sean Nicoll <nicolls@ae.ca>
Sent: March 3, 2019 9:43 AM
To: Guangyu Yan
Cc: Wendy Wildman
Subject: Summer Village of Silver Sands - Status of Review - groundwater monitoring frequency.
Attachments: Ltr-2016_Annual_reporting.pdf

Hello Guangyu

In review of our records, the Summer Village of Silver Sands, has not received a response to their request for AEP to review the frequency of the groundwater monitoring at the closed Silver Sands landfill. In previous discussion back in 2016 there was discussion that due to the age of the landfill, the frequency of the groundwater monitoring program be reduced, or based on the current condition of the site that groundwater monitoring be ceased. But we are waiting on a formal direction from AEP on how to proceed.

I have attached our last letter correspondence for your review. If you have any questions please feel free to contact me.

Sean

Sean Nicoll, P.Eng.
Regional Client Service Manager, Grande Prairie
Associated Engineering Alberta Ltd.
Suite 204, 10301 – 112 Street Grande Prairie, AB T8V 8H6
Tel: 587-771-1215 | Cel: 780.221.8642 | Dir: 587.772.0694

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January 26, 2017

File: 2015-3543-01-ES.04.00

Guangyu Yan, Ph.D, P.Eng
Municipal Approval Engineer
Alberta Environmental and Park
250 Diamond Avenue
Spruce Grove AB T7X 4C7

**Re: 2016 SILVER SANDS LANDFILL
ANNUAL GROUNDWATER MONITORING REPORT**

Dear Mr. Yan :

The Summer Village of Silver Sands has a closed landfill located in SW 34-53-5W5M. The landfill has not been in operation since 1993. In 2009 Associated Engineering (AE) conducted an investigation to determine, the thickness of the clay cover and topsoil cover over the waste areas. In addition, groundwater monitoring was undertaken to compare against the water quality objectives outline under the Code of Practice for Landfills.

Based on the results of our field investigation we identified the following recommendations in our Landfill Closure Investigation Report (dated February 18, 2010):

1. No additional clay material is required to place over the landfill cells.
2. Additional topsoil may need to be placed over the landfill cells, as it does not meet the Code of Practice. Request AENV for a variance, as vegetation cover is well established in the area.
3. As part of the closure activity, continue with annual groundwater monitoring program of the monitoring wells installed on site, and submit report to AENV for review and record.
4. Submit the investigation report to AENV Spruce Grove office reporting on the current landfill status and recommended groundwater monitoring program.
5. Proceed with post-closure care requirements under the Code of Practice.

Based on recommendations, additional topsoil was placed over the existing landfill cells. This work was completed in fall of 2010 and summarized in our letter report dated November 8, 2010.

Groundwater monitoring at the closed landfill has been conducted on:

- September 9, 2009
- October 6, 2011
- November 19, 2014
- October 15, 2015 and
- November 4, 2016

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January 26, 2017
Guangyu Yan, Ph.D, P.Eng
Alberta Environment and Park
- 2 -

Based on previous discussions with Alberta Environment and Parks (AEP), dated December, 2010 on the groundwater monitoring requirements at the Silver Sands Landfill, AEP may consider reducing the frequency of sampling or eliminating the groundwater sampling requirements after several years of groundwater monitoring.

The historical groundwater results from the site indicate that the site is within groundwater quality criteria outlined in the Code of Practice for Landfills in Alberta and based on the current data, there does not appear to be any rising trends. A copy of the 2016 Annual Groundwater Monitoring Report is provided for your review.

On behalf of the Summer Village of Silver Sands, we request that AEP review the existing groundwater data from the site and identify if the frequency of sampling can be reduced or eliminated.

If you have any questions, please feel free to contact the undersigned.

Yours truly,



Sean Nicol, P.Eng
Project Manager

SN

cc: Wendy Wildman, Summer Village of Silver Sands

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March 5, 2019

Bernie -

Mayor & Council
Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0
administration@wildwillowenterprises.com

Dear Mayor & Council,

Lac Ste. Anne County has received several requests in recent months inquiring about the possibility of having municipalities from the Ste. Anne Summer Villages Regional Emergency Management Agency (SASVREMA) "join" the Lac Ste. Anne County Emergency Management Agency (LSACEMA). I want to clarify that the County is not considering a transition to a Regional Emergency Management Agency (REMA). The size difference in our municipalities and the capacity needs of our Emergency Management Agency (EMA) are such that regionalizing would place unnecessary financial and human resource commitments on your organization. Additionally, the County could not assume liability for the obligations every municipality must meet under the Emergency Management Act.

Any municipal or regional EMA formed in the County will receive an offer from Lac Ste. Anne County to support the EMA through an emergency management mutual aid agreement. Thus, providing access to the full strength of our EMA (resources equipment, volunteers and EMA staffing) to support your Director of Emergency Management (DEM) and EMA in a disaster under a request for mutual aid.

I would suggest if your municipality has questions about their EMA or the municipality's responsibilities under the Act, that a meeting with Mark Pickford and John Swist, our AEMA Field Officers may be helpful. They will be able to review with you all your obligations under the Act. I know that Robert Osmond the County DEM and Sherri Ives

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the DEM for SASVREMA have spoken at length and continue to find ways for our EMA's to work together on items from training to mutual aid. The County is excited about the progress we see in the urban municipalities' effort in developing their EMA and we will be happy to continue to help where we can.

Sincerely,

A handwritten signature in black ink, appearing to be 'Joe Blakeman', written over a horizontal line.

Joe Blakeman
Reeve
Lac Ste. Anne County

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Fwd: Local Authorities Emergency Management Regulation

From: ASVA Smith <summervillages@gmail.com>

Date: March 13, 2019 at 2:46:23 PM MDT

To: undisclosed-recipients;;

Subject: Local Authorities Emergency Management Regulation

Reply-To: b.smith@asva.ca

Please make sure your councils are aware that the Local Authorities Emergency Management regulation will come into force on January 1, 2020. As a part of that regulation, they are responsible for meeting the requirements for emergency advisory committees, emergency management agencies, regional collaboration, and emergency management plans by January 1, 2020.

Please see the attached summary.

Beverly Smith, BES, MBA-PM

Executive Director, ASVA

b.smith@asva.ca

www.asva.ca

403-506-2744

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Local Authority Emergency Management Regulation

Summary

When will the Local Authority Emergency Management Regulation come into force?

The regulation will come into force on January 1, 2020. Local authorities must meet the requirements for emergency advisory committees, emergency management agencies, regional collaboration, and emergency management plans by January 1, 2020.

Specific timelines for training and exercise requirements are outlined below.

Emergency Advisory Committees

The emergency advisory committee must be appointed by bylaw, and that bylaw must at a minimum:

- Set out the purpose of the committee both during and outside emergencies.
- Establish that the committee provides guidance and direction to the emergency management agency.
- Establish procedures that must be followed when declaring a state of local emergency.
- Identify the committee membership and chair by title or position.
- Set out a minimum meeting frequency, which must be at least once per year.
- Outline quorum and procedural requirements for decision making, unless they are set out in another bylaw.

Emergency Management Agencies

The emergency management agency must be established by bylaw, and that bylaw must at a minimum:

- Set out the responsibilities of the agency.
- Appoint a person as the director of emergency management, or state that a person who holds a specified position or title is appointed as the director of emergency management by virtue of holding that title or position.
- State that the agency is responsible for the administration of the local authority's emergency management program.
- Identify how often the agency must report to the emergency advisory committee on agency activities, which must be at least once per year and include an update on the agency's review of the emergency plan.
- State that the command, control, and coordination system prescribed by the Managing Director will be used by the agency.
- Indicate if the agency is acting on behalf of more than one local authority, and identify these local authorities.

The Managing Director of Alberta Emergency Management Agency will prescribe a command, control, and coordination system that must be used by emergency management agencies. This system will be identified through a notice posted at aema.alberta.ca.

Regional Collaboration

- If a local authority has delegated some or all of their powers under the *Emergency Management Act* to a regional services commission or joint committee, the local authority must establish a bylaw setting out the powers and duties which have been delegated.
- If the local authority has delegated powers to a regional services commission, their bylaw must indicate whether the local authority will maintain an independent emergency management agency.
- When summer villages delegate powers and duties under the *Emergency Management Act* to another local authority, the local authority accepting the delegation of the summer village may delegate the powers to a council committee.
- When a summer village delegates powers and duties under the *Emergency Management Act* to another local authority, the summer village and the local authority must establish in bylaw which powers and duties have been delegated and accepted.

Training Requirements

Training requirements will be prescribed by the Managing Director by posting a notice at aema.alberta.ca. The requirements are as follows:

Elected Officials

Must complete the following course within 90 days of taking their official oath, or by January 1, 2021:

- The Municipal Elected Officials Course

Directors of Emergency Management

Must complete the following courses within 18 months of being appointed, or by July 1, 2020:

- Basic Emergency Management,
- Incident Command System (ICS) 100, 200, and 300
- The Director of Emergency Management Course

Municipal Staff

Staff who have been assigned responsibilities respecting the implementation of the emergency plan must complete the following courses within six months of being identified for this role, or by January 1, 2020:

- Basic Emergency Management
- ICS 100

The Managing Director of Alberta Emergency Management Agency may grant exemptions or extensions in some exceptional cases, and may approve alternative courses. For more information, please visit aema.alberta.ca or speak to your field officer.

Emergency Management Plans

The emergency management agency must review the emergency plan at least once per year, and make that plan available to the Alberta Emergency Management Agency for review and comment annually.

A local authority's emergency management plan must include the following:

- A description of the local authority's emergency management program.
- The procedures for implementing the plan during an emergency or exercise response.
- The local authority's plan for preparedness, response, and recovery activities.

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- A hazard and risk assessment.
- Emergency management program exercises the local authority will engage in.
- The plan for regular review and maintenance of the emergency plan, and the plan for the review and maintenance of the plan after an exercise, emergency or disaster.
- How the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the emergency management agency.
- Assignment of responsibilities respecting the implementation of the emergency plan to employees and elected officials by position.
- A training plan for staff assigned responsibilities in the emergency plan.
- The mechanisms used to prepare and maintain contact lists for those assigned responsibilities respecting implementation of the emergency plan.
- The plan for communications, public alerts, and notifications during exercises, emergencies and disasters.
- The plan for providing emergency social services during an emergency or disaster.

Emergency Management Exercises

Local Authorities must complete the following:

- A table top exercise within one year from January 1, 2020, and annually after the regulation is in force.
- A functional exercise within four years from January 1, 2020, and at least once every four years after the regulation is in force.
- Participation in a regional exercise that utilizes the local authority's emergency plan meets this requirement.
- If a community experienced an emergency or disaster in the previous four years that utilized the emergency plan and resulted in a written post-incident assessment that includes observations and recommendations for improvement and corrective action, the requirement for the conduct of a functional exercise will be met.
- Local authorities must submit an exercise notification to Alberta Emergency Management Agency 90 days before the functional exercise, which includes the exercise date, scenario, objectives and participant list.

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Deputy Minister
18th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR96570

March 1, 2019

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Silver Sands
Alberta Beach, AB T0E 0A0

Subject: Performance Indicators for Summer Village of Silver Sands

Dear Ms. Wendy Wildman:

In the 2018-2021 Municipal Affairs Business Plan, the ministry developed a new performance measure that would identify the percentage of municipalities that were deemed to be "not at risk" based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and will be used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Beginning with the 2019-2022 Municipal Affairs Business Plan, the ministry will start reporting on this measure. The data collected for this reporting will be based on the percentage of municipalities deemed "not at risk" by evaluating 13 defined financial, governance, and community indicators (attached to this email). Each indicator has a defined benchmark, and a municipality will be deemed "not at risk" as long as it does not trigger a defined number of indicators. Municipal Affairs will publish the indicators for each municipality on the ministry's website on a yearly basis.

The following indicates those measures where your municipality did not meet the "not at risk" criteria and are provided for your information.

2016

CI02-MINISTRY INTERVENTION

In the fall of 2019, Municipal Affairs will be compiling and verifying the data results of the 2018 financial year. Should your municipality trigger three or more non-critical indicators, or



one critical indicator, your municipality will be provided an opportunity to submit feedback to clarify why the indicator or indicators may have been triggered.

In rare circumstances where a municipality remains on the list of municipalities deemed "at risk" for three consecutive years, the ministry will initiate a viability screening to determine whether a viability review should be initiated. The ministry has determined that the 2018 financial year will be treated as year one for the purposes of determining whether a viability review should be initiated.

If you would like to discuss the new ministry performance measure, or the future release of indicator results, please contact the Municipal Services and Legislation Division, toll-free at 310-0000, then 780-427-2225, or lqsmail@gov.ab.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Pickering', with a long horizontal flourish extending to the right.

Brad Pickering
Deputy Minister

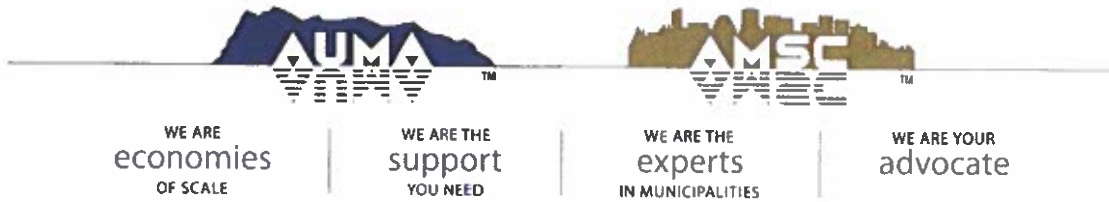
Attachment: Performance Indicator Report

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2016 Performance Indicators - Summer Village of Silver Sands

In 2017, Municipal Affairs (MA) developed a performance measure for the Business Plan and annual report. This measure provides information on the percentage of municipalities that meet the targets across 13 measures which include financial, governance, and infrastructure. A municipality's risk is assessed based on thirteen indicators independently derived from the source data supplied by the municipality. Each indicator has a defined trigger level. A municipality is deemed at risk if it triggered one critical indicator or three or more of the eleven non-critical indicators.

<i>ID</i>	<i>Description</i>	<i>Result</i>	<i>Triggered</i>
CI01	AUDIT OUTCOME: Auditor must report on exceptional circumstances. Triggered when the municipal auditor has identified a going concern risk, or denial of opinion in the municipality's audited financial statements.	N/A	No
CI02	MINISTRY INTERVENTION: The Province may need to intervene under exceptional circumstances. Triggered when Municipal Affairs has used its legislative authority to intervene in the municipality's operations, including viability reviews, inspections, etc.	Yes - 1	Yes
NC01	TAX BASE BALANCE: The percentage of the total tax revenue that is collected from residential and farmland properties. Triggered when more than 95 percent of the municipality's tax revenue comes from residential and farmland properties.	N/A	No
NC02	TAX COLLECTION RATE: The percentage of property taxes collected. Triggered when a municipality collects less than 90 percent of the property taxes it levies in the reporting year.	93.59%	No
NC03	POPULATION CHANGE: The percentage of population change in the municipality over a ten-year period. Triggered when a municipality's population declines by 20 per cent. Improvement districts and summer villages are excluded.	N/A	No
NC04	CURRENT RATIO: The ratio of current assets compared to current liabilities. Triggered when the result is less than 1. A result of N/A indicates that the municipality has other long term investments which, together with current assets, more than meet its current liabilities.	3.26	No
NC05	ACCUMULATED SURPLUS/DEFICIT: The total assets minus liabilities of the municipality excluding capital assets and related debt. Triggered when a municipality is in a deficit (-) position for the reporting year. Municipalities in a deficit position are required to recover the shortfall in the following year.	\$465,807	No
NC06	ON-TIME FINANCIAL REPORTING: Municipalities are required to submit year-end audited financial statements and financial information returns to Municipal Affairs by May 8th of the reporting year. Triggered if the municipality filed after May 8th.	Yes	No
NC07	DEBT TO REVENUE PERCENTAGE: Total borrowings as a percentage of total revenue. Triggered when a municipality's debt is greater than 120 percent of its total revenue.	0.00%	No
NC08	DEBT SERVICE TO REVENUE PERCENTAGE: Annual principal and interest payments as a percentage of total revenue. Triggered when principle and interest payments on borrowings is greater than 20 percent of the municipality's total revenue.	0.00%	No
NC09	INVESTMENT IN INFRASTRUCTURE: The ratio of new investment in capital assets compared to the depreciation (or amortization) of existing assets over a five year period. Triggered if a municipality's capital spending is less than the depreciation of its assets, indicated by a result less than 1.	1.58	No
NC10	INFRASTRUCTURE AGE: The depreciated (amortized) value of tangible capital assets as a percentage of original cost. Triggered when the net book value of the tangible capital assets is less than 40 percent of the original cost.	67.62%	No
NC11	INTEREST IN MUNICIPAL OFFICE: Elections votes are only held if there are more candidates than positions. Triggered when no vote is held because all councillors are acclaimed. A result of N/A indicates that no election or by-election occurred within the reporting year.	N/A	No



March 6, 2019

Summer Village of Silver Sands
Ms. Wendy Wildman - Chief Administrative Officer
PO Box 8
Alberta Beach, AB T0E 0A0

Re: 2018 Procurement Card Rebate Cheque

Hello Wendy:

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2018 Procurement Card (P-Card) rebate cheque.

You are receiving a rebate of **\$10.99** on your 2018 purchases made with your no-fee P-Card ($\$908.19 \times 1.21\% = \10.99). This is just one way you benefit from combining your purchases with the Government of Alberta, Alberta Health Services, and members of the AUMA.

If you enjoy getting money back, you will enjoy the other financial rewards we offer. For example, our new no-fee High Interest Savings Account (HISA) currently offers up to 2.4% interest and is a perfect place to park your funds until they're needed. Additional information is enclosed.

Thank you for using your P-Card. We are grateful for your continued participation in the AUMA Purchasing Program.

Please contact our Client Development team at 310-AUMA(2869) or clientdevelopment@auma.ca if you have any questions or require additional information.

Yours truly,

Maureen O'Neil
Senior Director, Business Development
encl.

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Short-term Investment Services High Interest Savings Account

AUMA has partnered with the Government Finance Officers Association of Alberta and CIBC to bring our members a pooled High Interest Savings Account (HISA).

CIBC has agreed to pay a special rate of interest to members participating in the pool making this offering an ideal complement to members' operating accounts.

By participating in this product, all members—small or large—will benefit from the power of the pool.

Talk to us today to create your account and start earning.



Benefits of HISA:

Grow your money:

- Until June 30, 2019, all balances will be paid interest at an annual effective rate of 2.40%*
- Highly competitive interest paid on members' surplus balances
- No fees for account maintenance and Electronic Fund Transfer (EFT's)

Move your money:

- Fully liquid allowing for members to withdraw or deposit funds as they require, with no term commitment, or notice periods

Secure investment:

- Funds are held by CIBC, a safe/highly rated, chartered Canadian bank
- Municipal Government Act compliant
- CIDC deposit protection¹

Power of the pool:

- Investments made by all members are combined to determine the pool balance
- Small or large—you benefit from the size of the pool

Summary of terms

Interest rate paid on the pooled balances is equal to CIBC's Monthly Average Prime² (MAP) less a spread as determined by the average monthly balance of the pool:

\$0 - \$100 million	MAP ² - 1.70%
\$100 - \$250 million	MAP ² - 1.60%
> \$250 million	MAP ² - 1.55%*
<i>Current Prime is 3.95%</i>	

Interest is calculated and paid monthly to each member's account based on the pool's average monthly balance.

Monthly average balance is the average of each day's final balance for the month.

In-trust member accounts have a requirement of a minimum balance of \$10,000.

* Irrespective of the tiers noted above all balances will be paid interest at MAP - 1.55% until June 30, 2019. This is 2.40% as of January 14, 2019.



310-AUMA | HISA@auma.ca
auma.ca/investment

¹ Visit cdic.ca for more information on CDIC deposit protection.

² CIBC's Prime Rate may change without prior notice. The current CIBC Prime Rate is available on CIBC.com.

Town of Mayerthorpe

Report Range : 2019/01/01 0000 to 2019/01/31 2359 **Report Title :** SILVER SANDS DAILY EVENTS

1/5/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/05 1500 DAWN, DWIGHT
2019/01/05 1630 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE
PATROL THE VILLAGE, PEOPLE OUT CLEARING SNOW FROM SNOWSTORM, STILL A MISERABLE DAY WITH LITTLE TRAFFIC.

1/9/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/09 0930 DAWN, DWIGHT
2019/01/09 1100 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE
QUIET AFTER THE HOLIDAYS, MOSTLY DRIVING AND CHECKING SECURITY ON RESIDENCES NOT MUCH FOR RADAR ON ROADWAY, AND THOSE SPEEDS WERE WELL WITHIN SPEED LIMIT

1/17/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/01/17 0830 DAWN, DWIGHT
2019/01/17 1100

40

TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

PATROL VILLAGE ROADWAYS. SPOKE WITH DAN FROM PUBLIC WORKS AND HE MENTIONED VEHICLE IN DITCH THIS MORNING THAT WASN'T THERE PRIOR NIGHT. INVESTIGATED AND PLATE HAD EXPIRED FEBRUARY 2018 SO VEHICLE TOWED BY JACKS AUTO. REPORTEXEC REPORT 2019-001.

1/21/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	
2019/01/21 0930	DAWN, DWIGHT
2019/01/21 1100	

TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

PATROL VILLAGE, QUIET TRAFFIC, SO MOSTLY PATROLLING CHECKING ON SECURITY OF RESIDENCES

Total Events: 4

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Town of Mayerthorpe

Report Range : 2019/02/01 0000 to 2019/02/28 2359 Report Title : SILVER SANDS DAILY EVENTS

2/6/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/06 0930 DAWN, DWIGHT
2019/02/06 1100 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

PATROLLING THE VILLAGE AND RADAR ON MAIN ROADS IN A COUPLE LOCATIONS. TRAFFIC A LITTLE QUIETER HERE TODAY, STILL VERY COLD AND MISERABLE OUT THOUGH

2/16/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/16 1430 DAWN, DWIGHT
2019/02/16 1600 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

PATROLLING THE VILLAGE, BUT A FAIRLY QUIET DAY WITH THE EXTREME COLD TEMPS ON THE FAMILY WEEKEND. THE FEW SNOWMOBILES STILL OUT ON THE ICE MOSTLY

2/21/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/21 1230 DAWN, DWIGHT
2019/02/21 1400

42

TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

PATROLLED ALL ROADWAYS AND SIDE STREETS. PRETTY QUIET AFTERNOON SO FAR. RADAR ON MAIN ROAD IN,
BUT VERY LITTLE TRAFFIC

2/28/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/28 1430 DAWN, DWIGHT

2019/02/28 1600
 TOWN OF MAYERTHORPE

GENERAL PATROL
SILVER SANDS
SUMMER VILLAGE

QUICK PATROL OF THE VILLAGE BUT MOSTLY RADAR ON MAIN ROAD, BUT MINIMAL TRAFFIC TODAY.

Total Events: 4

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

February 26, 2019

File: 19DP02-31

**Re: Development Permit Application No. 19DP02-31
Plan 782 1688, Block 11, Lot 3 : 3 Golf Course Rd (the "Lands")
R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A DETACHED DWELLING (111.5 SQ. M.) AND DECK, DRILLING OF A WELL, AND INSTALLATION OF A SEPTIC SYSTEM

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 3- The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2009 as adopted by legislation for use in the Province of Alberta.
- 4- The Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta.
- 5- Certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.
- 6- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 7- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 8- Two (2) Off-Street parking spaces must be provided on site.
- 9- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 10-The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11-The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Front Yard setback shall be a minimum of 8.0 metres;**
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**
- 13-All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 14-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 15-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Development Services
for the
Summer Village of Silver Sands
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **February 26, 2019**

Complete

Date of Decision

February 26, 2019

Effective Date of

Permit

March 28, 2019

Signature of

Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Municipal Assessment Services Group Inc. = Ian Ferguson : email ianferguson@shaw.ca

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.

- 1. The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
- 2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
- 3. A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.

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Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.
Edmonton Office**

12010 - 111 Avenue NW
Edmonton, Alberta T5G 0E6
E-mail: questions@inspectionsgroup.com
Phone: 780 454-5048
Fax: 780 454-5222
Toll Free Ph: 1 866 554-5048
Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 19DP02-31

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 782 1688, Block 11, Lot 3 : 3 Golf Course Road, with regard to the following:

CONSTRUCTION OF A DETACHED DWELLING (111.5 SQ. M.) AND DECK, DRILLING OF A WELL, AND INSTALLATION OF A SEPTIC SYSTEM

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

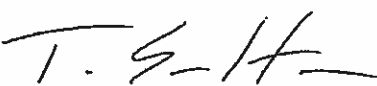
1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than 4:30 pm on March 20, 2019.

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Silver Sands
Box 8
Alberta Beach, Alberta, T0E 0A0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	February 26, 2019
Date of Decision	_____
Effective Date of Permit	February 26, 2019
Signature of Development Officer	_____
	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96301

February 19, 2019

His Worship Bernie Poulin
Mayor
Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Poulin,

In Budget 2018, and throughout this past year, the Government of Alberta has confirmed its intent to fulfill the full \$11.3 billion funding commitment under the Municipal Sustainability Initiative (MSI). In order to continue to provide MSI funding through the planned conclusion of the program in 2021-22, an amending MSI Memorandum of Agreement is required, as current funding agreements expire on March 31, 2019.

An amending agreement will be sent to the Chief Administrative Officer of your municipality formally extending the MSI funding terms until the conclusion of the program on March 31, 2022.

Our government reached a remarkable milestone when the *City Charters Fiscal Framework Act* was passed in December 2018, establishing ongoing, legislated capital funding for the cities of Calgary and Edmonton, linked to changes in provincial revenues. I remain optimistic that through continued dialogue with the municipal associations, we will establish a similar legislated funding framework for all municipalities as a successor to the MSI.

I look forward to continued partnership with your municipality to deliver quality infrastructure and services to Albertans.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands



Dave Hunka
Manager, Municipalities
& Key Accounts North
Customer Service

FortisAlberta Inc.
100 Chippewa Road
Sherwood Park, Alberta
(780) 464-8311 Direct Line
(780) 868-7040 Cellular
(780) 464-8398 Fax
Dave.Hunka@FortisAlberta.com
www.FortisAlberta.com

February 7, 2019

RE: Approved FortisAlberta 2019 Distribution Rates

As a follow up to our correspondence of Sept. 25, 2018, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for FortisAlberta's distribution rates, effective January 1, 2019. In addition, the AUC has approved transmission rider rates effective January 1, specifically the Balancing Pool Allocation Rider, Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider. FortisAlberta flows through and collects all transmission costs as billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached chart illustrates the estimated percentage and monetary changes for each rate class based on estimated consumption and demands between your December 2018 and January 2019 bundled bill from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you would have received in September, as it reflects the transmission rider rate adjustments.

In addition, adjustments were approved by the AUC for the Maximum Investment Levels effective January 1, 2019. The chart reflecting these approved levels is also included in this correspondence.

We thank you for the opportunity to advise you of these matters and invite you to contact me or your Stakeholder Relations Manager at any time should you have any questions or require further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Hunka".

Dave Hunka
Manager, Municipalities & Key Accounts North
(780) 464-8311 Direct Line
(780) 868-7040 Cellular
(780) 464-8398 Fax
Dave.Hunka@FortisAlberta.com

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**Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, Distribution, Transmission and Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2018 Bill	Jan 2019 Bill	\$ Difference	% Change
11	Residential	300kWh		\$ 70.31	72.16	\$ 1.85	2.6%
		640kWh		115.53	117.67	\$ 2.14	1.9%
		1200kWh		189.98	192.66	\$ 2.68	1.4%
21	FortisAlberta Farm	900kWh	5kVA	\$ 183.98	178.07	\$ (5.91)	-3.2%
		1,400kWh	10kVA	305.75	295.65	\$ (10.10)	-3.3%
		7,500kWh	25kVA	1,173.54	1,138.10	\$ (35.44)	-3.0%
26	FortisAlberta Irrigation	6,000kWh	20kW	\$ 1,647.98	1,782.60	\$ 134.62	8.2%
		14,518kWh	33kW	3,411.60	3,737.66	\$ 326.06	9.6%
		45,000kWh	100kW	10,445.90	11,456.60	\$ 1,010.71	9.7%
31	Street Lighting (Investment)	5,144kWh	12,500W	\$ 2,804.80	2,974.38	\$ 169.59	6.0%
33	Street Lighting (Non-Investment)	7,900kWh	20,000W	1,527.70	1,637.00	\$ 109.30	7.2%
38	Yard Lighting	5,000kWh	12,000W	1,827.32	1,940.92	\$ 113.60	6.2%
	Based on 100 HPS Lights in assorted fixture wattages						
41	Small General Service	1,083kWh	5kW	\$ 197.43	198.91	\$ 1.48	0.7%
		2,165kWh	10kW	372.38	374.83	\$ 2.45	0.7%
		10,825kWh	50kW	1,771.97	1,782.18	\$ 10.20	0.6%
44/45	Oil & Gas Service	2,590kWh	7.5kW	\$ 434.58	419.90	\$ (14.68)	-3.4%
		5,179kWh	15kW	839.19	811.11	\$ (28.07)	-3.3%
		25,895kWh	75kW	4,010.42	3,878.71	\$ (131.71)	-3.3%
61	General Service	32,137kWh	100kW	\$ 3,718.66	3,661.84	\$ (56.82)	-1.5%
		63,071kWh	196kW	6,928.10	6,833.64	\$ (94.45)	-1.4%
		482,055kWh	1500kW	47,344.65	46,766.36	\$ (578.29)	-1.2%
63	Large General Service	824,585kWh	2500kW	\$ 85,610.13	83,701.39	\$ (1,908.74)	-2.2%
		1,529,769kWh	4638kW	144,198.00	141,909.17	\$ (2,288.83)	-1.6%
		3,298,338kWh	10,000kW	301,473.62	298,231.56	\$ (3,242.07)	-1.1%

Notes:

As approved by the Alberta Utilities Commission in Decision 23893-D01-2018 on December 19, 2018

Riders Included:

- Municipal Franchise Fees
- Municipal Assessment Rider (0.94% on July 1, 2018)
- 2019 Base Transmission Adjustment Rider
- 2018 Q4 & 2019 Q1 Quarterly Transmission Adjustment Rider
- 2019 Balancing Pool Allocation Rider

Retail / Energy Price Assumptions:

- Rates 11 thru 44 -- January 2018 to December 2018 Average EPCOR Regulated Rate Tariff
- Rates 61 & 63 -- November 2017 to October 2018 Average EPCOR Default Supply Rates

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APPENDIX "B" – CUSTOMER CONTRIBUTIONS SCHEDULES

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,556 per service
Rate 11 Residential Development	\$2,556 per service, less FortisAlberta's costs of metering and final connection
Rate 21 FortisAlberta Farm and Rate 23 Grain Drying	\$5,799 base investment, plus \$830 per kVA of Peak Demand
Rate 26 Irrigation	\$5,799 base investment, plus \$923 per kW of Peak Demand
Rate 38 Yard Lighting	\$825 per fixture
Rate 31 Street Lighting (Investment Option)	\$2,985 per fixture
Rate 41 Small General Service	\$5,799 base investment, plus \$923 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,799 base investment, plus \$923 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,799 base investment, plus \$923 per kW for the first 150 kW, plus \$116 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$104 per kW of Peak Demand, plus \$115 per metre of Customer Extension

Maximum investment levels are reduced if the expected Investment Term is less than 15 years, as specified in Table 2.

Proposed 2019 Annual Rate Adjustments filed September 10, 2018

Effective: January 1, 2019 as approved in Decision 23893-D01-2018

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