

Brandywine Flight School  
1205 Ward Avenue  
West Chester, Pennsylvania 19380  
610-696-8664

## Administrative Requirements For Flight Training

The following checklist will outline the administrative requirements to begin flight training at Brandywine Flight School.

- ❑ **Establish Citizenship Status:** Present a current passport, or birth certificate and current government issued photo ID. TSA requires that we establish citizen status prior to flight training. We must see the original passport or both of the originals for birth certificate and government ID as well as keep a copy on file prior to enrolling in flight training.
- ❑ **For non-US Citizens - Obtain TSA Approval:** You must first submit an online application for training to the TSA and receive at least “preliminary approval”. This process requires that you hold a current VISA and that Brandywine Flight School additionally confirm your request with the TSA. Go to:  
<https://www.flightschoolcandidates.gov/>
- ❑ **Enroll in an Academic Course of Instruction:** Our training focuses on the “operational” aspect of flight training. However, full training requires a personal commitment to an accompanying “academic course of instruction” (i.e. a ground school). Although many, online courses are available, we endorse and coordinate our flight training with the *Cessna Flight Training* course. This online self-paced academic program is specifically engineered to parallel and support the structure of the operational flight training that we use. Go to:  
<https://cessnaflighttraining.kingschools.com>
- ❑ **Read And Sign Our Rental Agreement (Prior to your first solo flight):** Before you are allowed to operate one of our aircraft without an instructor you must first read and understand the conditions of our aircraft rental agreement. This agreement

is intended to serve as guideline for how and where the aircraft can be used as well as as how our billing policy applies to aircraft operations. Please see the link in our Documents section of our website. ([Click Here.](#))

- ❑ **Obtain Insurance (Prior to your first solo flight):** Aviation aircraft damage insurance coverage is required to rent aircraft as a solo student. We cover all of our students past the first \$5,000 deductible of damage to an aircraft if it is the students fault Typical insurance options include NationAir Insurance, AVEMCO, and AOPA Insurance.
- ❑ **Obtain Aviation Medical Exam (Prior to your first solo flight):** These exams are administered by a doctor certified by the FAA; an Aviation Medical Examiner (AME). Your medical exam will additionally serve as your student pilot license prior to receiving your private pilot rating. We strongly suggest that you complete your flight physical as early as possible in the event you need to submit additional information to the FAA. You can find a list of AMEs near you at <https://www.faa.gov/pilots/amelocator/>.