

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL  
COUNTY OF MARION, STATE OF OREGON  
HELD AT GERVAIS CITY HALL AT 7:00 PM ON AUGUST 6, 2020**

1. Call to Order – The meeting was called to order at 7:01 PM

2. Pledge of Allegiance

a. The Pledge of Allegiance was recited.

3. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Diana Bartch	Present
Councilor John Harvey	Absent

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson

4. Announcements/Additions

a. Additions/deletions to the agenda

1) None noted

5. Public Comment:

a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

1) None noted

6. Consent Calendar:

- a. Approval of the minutes of the July 2, 2020 Regular Session
- b. Approval of the minutes of the July 16, 2020 Special Meeting
- c. Approval of bill list for June 25 – July 27, 2020

***Councilor Wagner made a motion to approve the August 6, 2020 consent calendar as presented, seconded by Councilor Gregory. Motion is unanimously carried and so moved.***

7. Public Hearing – None noted

8. Action Items

- a. Appoint candidate for vacant council position

The Mayor spoke about the applicants for filling the vacant council position left when Councilor Leiva stepped down. Mayor Platt recommended that Diana Bartch be appointed to fill the vacant council position. She explained that Diana has been a long-time attendee of council meetings with her husband and is involved in the City as a member of the budget committee and also as a bus driver for the School District.

***Councilor Wagner made a motion to appoint Diana Bartch as Councilor for the vacant council position, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.***

Upon appointment by the Council, Mayor Platt administered the oath of office to Diana Bartch at which time Diana Bartch took her place at the dais.

- b. Adopt Resolution No. 20-010, Extending a Temporary State of Emergency Declaration Within the Boundaries of the City of Gervais and Delegating Authority to the City Manager

City Recorder Tim Rhyne explained that Resolution 20-010 extends the current state of emergency in Gervais from the last extension.

***Councilor Wagner made a motion to adopt Resolution No. 20-010, Extending a Temporary State of Emergency Declaration Within the Boundaries of the City of Gervais and Delegating Authority to the City Manager. Seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.***

- c. Consider Donation to LOC Foundation

Mayor Platt stated that the LOC requests a donation each year for their LOC Foundation. Chief Chase mentioned that last year the City donated \$100. The Mayor discussed what other cities pay.

***Councilor Wagner made a motion to make a donation to the LOC Foundation in the amount of \$130.00, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.***

9. New Business – None noted

10. Staff Reports:

- a. City Manager

Chief Mark Chase gave an update for Susie Marston in her absence. He mentioned that the 4<sup>th</sup> Street project is finished and that John and Susie were successful in negotiating

with the contractor to reduce the amount of the bid by about \$4300. The total cost of the project was approximately \$249,000 and the expense to the City was about \$149,000. There was brief discussion about the cost of the 4<sup>th</sup> Street project.

Susie has submitted the grant application for the street improvement project between 7<sup>th</sup> and 8<sup>th</sup> Streets on Juniper Avenue. Susie has also been working on getting costs on moving the Sam Brown house into the City. She is also looking into grants and working with the City engineer and planner. The Mayor spoke about past discussions on a senior center in Gervais and other uses of the Sam Brown house once inside City limits. Chief Chase spoke about the Marion County Community Prosperity Grant that will give Gervais a total of \$45,000 over three years and a CDBG grant, both of which could potentially be used to assist with moving and renovating the Sam Brown house.

The Chief stated that Susie would like the input of the council on two different ideas: 1). Using the sale proceeds of the old city hall building to help with the renovation of the Sam Brown house; and 2). The City has an opportunity to partner with DataVision to apply for a \$5,000 grant through the 2020 Community Grants Program. Renee with DataVision is asking what the money might be used for, and the Sam Brown house is something that is eligible. Council and staff spoke about the current condition of the Sam Brown house as well as other funding that might be available for the renovation.

b. Police Department

Chief Chase said that there will be distance learning in the Gervais School District in light of direction from the Superintendent of Oregon Dept. of Education. Because of this, there will not be a D.A.R.E. class this fall. Lt. Craig Seibel is in contact with the Grade School to discuss a potential D.A.R.E. class that will be offered using Google Classroom. Mayor Platt spoke about the importance of supporting the Gervais Police and thanked the City staff for their support.

c. Public Works

Superintendent Robinson reported that the storm water and sewer systems are completed for Ivy Woods Estates. The curbs and gutters are scheduled to begin construction on August 15<sup>th</sup>. A power pole located at 8<sup>th</sup> and Ivy will be relocated for the purpose of the project. John said that the new John Deere tractor was delivered to the City. Also, the small zero-turn mower has been sold and the proceeds will be used to replace the mow deck on the larger zero-turn mower. John is getting three bids to have a sidewalk installed on the north side of Grove since the contractor for Ivy Woods will be installing a new sidewalk on the south side. There was a short discussion about bus stops for the new Ivy Woods Subdivision

**11. Business from the Mayor or Council**

Councilor Gonzalez asked about the entrance to the subdivision on Ivy Avenue. John Robinson stated that 8<sup>th</sup> Street will be widened to allow two-way traffic with curbs and sidewalks. Councilor Wagner stated that the Sam Brown house is on the national registry of historic buildings.

**12. Adjourn**

The meeting was adjourned at 7:32 PM.

**I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON AUGUST 6, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.**

ATTESTED:

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Timothy Rhyme, City Recorder

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Shanti M. Platt, Mayor