

Minutes of the Special Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Thursday, February 1, 2018

The Board of Directors of Apple Valley Heights County Water District met in a special session and held the special meeting at 9:00 AM at the Apple Valley, CA Bank of America branch, located at 21777 US Highway 18, Apple Valley, CA 92307. The meeting was called to order at 9:00 AM. Board President Duwel led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Braun, Duwel, Kaminsky, and Woody.
Absent: Director Hunter (Director Hunter will visit bank for signature in afternoon on 2/1/18).
Also Present: Secretary Hunter and Secretary Patterson.
Public Present: None.
Public Comment: None.

MOTIONS:

By Director Braun to amend October meeting minutes to reflect the required verbiage of removal / addition of staff with bank signing authority, second by President Duwel. Yes: Braun, Duwel, Kaminsky, Woody. No: None. Abstain: None. Absent: Hunter.

DISCUSSION/INFORMATION:

Bank staff advised directors and AVHCWD staff that meeting minutes, from the October regular board meeting, need to be amended to reflect who is being added to signing authority and who is being removed; verbiage needs to be specific and mention the addition and/or removal of staff.

CONSENT LIST:

1. Approve Accounts Payable & set up new checking account for grant project purposes; this topic serves as the basis for the special meeting due to requirement for attendance at the bank to establish new account criteria.

DISCUSSION/ACTION ITEMS:

- 1. Signature card update – Due to needed verbiage changes on October regular meeting minutes, the signature cards would be updated after the minutes have been changed and presented to bank.
- 2. Open new checking account for grant project – Due to needed verbiage changes on October regular meeting minutes the new account will be created after the minutes have been changed and presented to bank.

DIRECTORS COMMENTS:

None.

ADJOURNMENT MOTION:

On motion of Director Woody that there being no further business to discuss, the special meeting be adjourned, second by Vice-president Braun, and carried. Meeting adjourned at 9:24 AM. Yes: Braun, Duwel, Kaminsky and Woody. No: None. Abstain: None. Absent: Hunter.

A handwritten signature in black ink, appearing to read 'Matthew K. Patterson', written over a horizontal line.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

William Woody, Director
Board of Directors