

Town of Parsonsfield  
Selectmen June 14, 2016, Minutes

1. Approval of June 14, 2016 agenda / Selectmen reviewed/approved
2. Approval of June 7, 9, 2016 minutes / Selectmen reviewed/approved/signed
3. Review and approve bills to be paid June 21, 2016, #27 / Selectmen reviewed/approved/signed
4. Review ads- Solid Waste Ad-will run June 15,and 22. / Selectmen reviewed/approved
5. Town Clerk’s Office, CEO, Sheriff, ACO,
  - (1) Town Clerk Report –. If needed appoint Budget Committee member. No report-TC voting duties today. Sharon Wilcox
  - (2) CEO Report – Discuss Assessing records availability for assessing agents-continue. No report-voting duties. Assisted Selectmen with Solid Waste Contract wording.
  - (4) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month
  - (5) Animal Control Officer – No report
6. Selectmen’s review and signatures of approval.
  - (1) Financials – Discuss Solid Waste Contract, and Winter Road Maintenance Contracts./Selectmen approved revised Solid Waste Contract. Winter Road Maint. contract continued.
  - (2) Robinson Mill – Set time for **Workshop- Discussion on leasing/renting, utilities etc.**
  - (3) Discuss contracting out cemetery maintenance **/continue**
7. Road Commissioner–Road work by Town Crew –
 

**NEW ITEMS–(1) May 30 to June 12-no work plan/POs approved. June 12 to June 19 work plan/POs.**  
/Selectmen approved 6/13-6/19 work plan and PO. RC did not attend.  
RC is getting paving quotes from FR Carroll (?), -**Selectmen want more paving quotes.** /Requested again.

  - (a) **New-Contracting out for Road Maintenance and Repairs**
  - (b) Mark Foye request to purchase culvert –/ Selectmen said to stockpile until decision can be made for it’s use. /Culvert has not been moved/Foye still interesting in placing a bid on the culver. /Assistant to check laws. **New** information on bids for Town property.
  - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
  - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**  
Selectmen will go out to Bid-need plans and estimated costs from RC.
  - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.

**OLD ITEMS-**  
RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:
 

Don Murphy\_ None  
Ed Bower Jr – None  
Douglas Hawkins-..out
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
  - (3) Selectmen Assistant action items
  - (4) **Workshop Solid Waste/Winter Road Maintenance 3 year contracts.**

Respectively Submitted

Approved:

\_\_\_\_\_  
Debra Taber, Selectmen’s Assistant

\_\_\_\_\_  
Donald C. Murphy, Selectman Chairman

\_\_\_\_\_  
Edward I. Bower Jr., Selectman

\_\_\_\_\_  
Not present  
Douglas W. Hawkins, Selectman