

**Volusia-Flagler Continuum of Care
Steering Committee Minutes**
Friday, October 23, 2015 Meeting Agenda
1:00 – 3:00 PM
The Salvation Army, 1555 LPGA Blvd.

Attendees: Dr. Barbosa, Candice Wilkie, Mark Geallis, Victoria Brown-Searle, Jeff White, Ron Smith, Sam Willet

Absent: Amanda Nixon, Anthony Woods, Edward Davis, Joni Casillas, Ray Salazar, Susan Clark

I. Call to Order - Susan Clark, VFCoC Chair

Dr. Barbosa called the meeting to order at 1:08 p.m. Introductions were made. Dr. Barbosa welcomed Sam Willet as a first time attendee.

II. Prior Minutes - Susan Clark, VFCoC Chair

The previous meeting minutes were tabled due to the lack of quorum. Victoria Brown-Searle will add Mark Geallis and Carl Facloner to the Steering Committee.

III. Collaborative Applicant Update – Jeff White, VFCCH Executive Director

a. Application Committee Update

The Application Committee met on September 29th and 30th. The meeting materials are posted on the VFCoC website and was sent out by email. All applications were submitted on time. Mr. White provided the Committee with an APR worksheet with the breakdown of each agency. All participating agencies made the HUD threshold criteria, with the exception of 1; this agency has been notified. The Committee met again on October 20th for application distribution and are currently scoring them. HUD has a ranking tool to use for the final ranking, pending no appeals. An email will be sent out to the CoC Board for final approval.

b. HMIS

i. Application Update

Mr. White informed the Committee that he has applied for and submitted the HMIS application to the CoC Application Committee.

ii. HMIS Budget

Mr. White presented the revised HMIS budget to the Committee. There is a negative balance of \$14,000. He asked the Committee for ideas of other sources of revenue; a discussion took place about funding options. A suggestion was made to increase the HMIS fees and add a CoC membership fee. Ms. Brown-Searle will send out the membership documents to the Steering Committee for comments and approval to present to the full Board.

c. Review Governance Charter

i. Review Collaborative Applicant MOU

The Collaborative Applicant MOU was drafted prior to Mr. White becoming the new executive director. The current MOU fits the CoC's need at this time. Major changes to this document will take place next year. The MOU will be reviewed at the Board meeting.

ii. Review HMIS MOU

Mr. White will review the HMIS MOU with Michelle Wilson, the HMIS Administrator, about the HUD standards. The MOU will be reviewed at the Board meeting.

IV. New Business

The CoC is moving forward with coordinated entry and prioritization as well as the housing first model. The CoC will have to commit to it. Funding will be effected if agencies don't follow this model.

Sam Willet

V. Old Business

None

VI. Public Comments

Comment: I read a housing first initiative article. Do you have any knowledge of public officials going to Utah?

Answer: No, just what is published.

VII. Adjourn

There being no further business, the meeting was adjourned at 1:58 p.m.

Minutes prepared by: Victoria Brown-Searle

Steering Committee Chair:_____