

CITY COUNCIL
Sunbury PA 17801
October 23, 2017
6:15 pm

A regularly scheduled meeting of the Council of the City of Sunbury was called to order with the Honorable Vice-Mayor Elizabeth R. Kremer, presiding. There was a quorum with the following in attendance:

Elizabeth R. Kremer, Director of Accounts and Finance
Richard L. Reichner, Director of Public Safety
Dale L. Henry, Director of Public Works
James R. Eister, Director of Parks, Recreation and Public Buildings

Other City officials in attendance:

Kevin Troup, City Treasurer
Brianna Apfelbaum Kula, City Solicitor
Terry Specht, City Clerk

Visitors: 16

A moment of silent reflection was held after the Pledge of Allegiance.

PUBLIC COMMENT/AGENDA ITEMS

Councilwoman Kremer asked for public comment on agenda items and there were none.

CDBG UPDATE

2017 Fair Housing Resolution

Ms. Linda Sterling explained the Fair Housing Resolution (see attached) is passed every year for the CDBG application process for entitlement communities. Motion to pass Henry. Second – Eister. Unanimous vote.

2017 Section 504 Resolution

Ms. Sterling stated that Section 504 is a law that makes sure that government facilities and programs are accessible to everyone. There has been a law since 1974 that government facilities must be accessible to everyone but it is just now changing how it is enacted. Up until now, SEDA-COG was the 504 Officer to make sure whenever a project is put through it is accessible and follows the 504 regulations. The guidelines are stricter now through HUD for CDBG funding uses and the Section 504 Resolution (see attached) is one of them. Ms. Sterling explained DCED wants someone in the community to be the 504 Officer. The Resolution is naming Terry Specht as the officer. Motion to pass – Reichner. Second – Eister. Unanimous vote. Ms. Regina Russell asked if something were to happen to Terry does it automatically go to the person in her position and Ms. Sterling said no, another Resolution would have to be passed naming her successor. SEDA-COG will continue support with this process.

2017 Section 504 Grievance Procedure

Ms. Sterling said under the same 504 guidelines, a 504 Grievance Procedure must be adopted by the city (see attached) letting the public know how grievances would be handled, who you would contact and if no satisfaction is received who would you contact next, etc. Motion to pass – Henry. Second – Kremer. Unanimous vote.

2017 Section 504 Posting Notice

Councilman Reichner moved to pass the Section 504 Posting Notice which will notify the public of the 504 grievance procedure. The notice will be posted publicly and on the city's website. Second – Eister. Unanimous vote.

2017 Plan Re-adoption Resolution

Ms. Sterling said there are several plans the city is required to enact in order to receive CDBG funding. DCED indicated that every 5 years the plans must be re-adopted. Councilman Henry moved to pass the 2017 Plan Re-adoption Resolution including the Program Income Plan, Excessive Force, MBE/WBE Plan and Section 3 Plan. The Section 3 Plan and the WBE/MBE have no changes. Part of SEDA-COG's contract with the city is to be sure the Section 3 Plan (low to moderate income) is followed. The advertisements and bids must follow strict guidelines to be sure low to moderate income companies see the bid. SEDA-COG has a list of all Section 3 contractors and if a contractor has to hire for a CDBG project, they would notify different outlets so low/moderate income people could apply for jobs. The MBE/WBE (Minority Business Enterprises and Women Business Enterprises) is a plan similar to the Section 3 Plan but there is no hiring mandate. MBE/WBE is to use contractors and sub-contractors that are minority or women owned. SEDA-COG maintains a list for this as well. Motion to pass – Henry. Second – Kremer. Unanimous vote.

2017 Excessive Use of Force Resolution

The City's Regulatory Order R-14 addresses the use of excessive force only when necessary. DCED has asked that in the Resolution (see attached) there would be no excessive force used on demonstrators of non-violent civil rights demonstrations. Motion to pass – Henry. Second – Reichner. Unanimous vote.

Program Income Utilization Plan

Ms. Sterling said this is a change in policy as to how program income is handled for CDBG funding. Program income is generated through CDBG dollars. There is a revolving loan fund with people making payments to the fund to be used as program income. DCED relaxed the guidelines to allow program income to be used on any eligible CDBG project with DCED's approval. If the interest is less than \$30,000 it is considered miscellaneous and does not have to be reported to DCED but must be used on an eligible project. Motion to pass – Reichner. Second – Henry. Unanimous vote. The current eligible projects are the Chestnut St. project and fire hose. There will be a demolition and paving project next year.

CHESTNUT ST. PHASE 2 UPDATE

Councilman Eister said base paving is done between 4th St. and the state revenue office on Chestnut St. and they are prepping the area between 3rd and 4th Sts. for paving this week. 4th St. north and south was open for the weekend with a base coat. The final coat will be laid in the spring with the sidewalks, curbs and lighting.

Invoice 170326,170153, 170186, 170181, 170080/\$11,334.00 CES Engineering, LLC

Councilman Eister moved to pass the invoices in the amount of \$11,334.00 to CES Engineering, LLC. Second – Reichner. Unanimous vote.

Change Order #1/Time Extension Due to Weather Rain Days and UGI Delays

Councilman Eister moved to pass Change Order #1 which is for a time extension only of 60 days due to weather and UGI delays to the project. Second – Kremer. Unanimous vote.

Chestnut St/Harry's Plumbing/\$4,215.00

Councilman Eister moved to pay Harry's Plumbing in the amount of \$4,215.00 for installing 9 new laterals from the homes to the sewer line and will be paid from the Municipal Authority money. Second – Reichner. Unanimous vote.

G & R Charles Pay Application #4/\$261,771.40

Councilman Eister moved to pay Pay Application #4 to G & R Charles in the amount of \$261,771.40. Second – Henry. Unanimous vote.

APPROVAL TO PAY INVOICES

Councilwoman Kremer moved to pay the invoices reported on the voucher's payable report in the amount of \$118,651.49 from the General Fund and \$1,139.07 from the Liquid Fuels fund. Second – Henry. Unanimous vote.

AUDIENCE COMMENT

Mr. Kurt Karlovich: Ms. Kremer made a comment that the city has a contractor that has been hired to maintain the surveillance camera's wireless and asked what this company is. Councilwoman Kremer said she checked her notes and did not make that comment. Mr. Karlovich said on the video at 4:24 she said that. Councilwoman Kremer said then she misspoke but there has been a meeting to discuss the cameras to get them working again.

ANNOUNCEMENTS

PINK AT THE RINK ~ October 29, 2017 Sunbury Ice Rink

Trick or Treat – Tuesday October 31st from 6 pm to 9 pm

Boo Bash at the Degenstein Library October 31st from 6 pm to 8 pm

Activities in Cameron Park from 5 pm to 8 pm

There being no further business to conduct, the meeting was adjourned at 6:38 pm.

Respectfully submitted,

Terry Specht, City Clerk