

November 15, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session November 15, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Grayson, Slade and Griggs and Attorney Lair. Commissioner Mattmiller was absent due to recently having surgery.

Mayor Smith called the meeting to order.

CALL TO ORDER

Earl Litman with the First Church of God presented the invocation.

EARL LITMAN FIRST
CHURCH OF GOD-
INVOCATION

Mayor Smith reported that there are minutes to approve.

Commissioner Slade made a motion to accept the minutes of the November 1, 2016 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 11/1/2016
MEETING MINUTES

Mayor Smith reported that the Westside Redevelopment Project grant contract has expired. He would like the commission to authorize him to sign a grant extension agreement, extending the grant to December 31, 2017. Commissioner Griggs made a motion to authorize the mayor to sign the extension agreement. Commissioner Grayson seconded. Vote: Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

WESTSIDE
REDEVELOPMENT
PROJECT GRANT
EXTENSION

Mayor updated the commission that there are 2 qualified applicants that have applied for the grant.

LEGALS

Attorney Lair read aloud the first reading of Ordinance #1552 regarding the annexation of Ashford Acres.

1st READING
ORDINANCE#1552

Commissioner Slade made a motion to accept the first reading of Ordinance #1552. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

The Mayor reported that we have 100 customers that have tapped onto City water that are not included into the city limits. The Mayor is requesting a written policy that in order for a customer to receive city water, they will have to be annexed into the city limits. Discussion. Mayor requested that Attorney Lair draft a policy.

Mayor Smith made a motion to proceed with drawing up a plan to force annexation of the property along the Bypass. Discussion. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes. Motion carried.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

PAYABLES REPORT

Commissioner Grayson made a motion to pay the following bills:	MOTION TO PAY BILLS
General Fund	\$ 100,247.04
Water & Sewer Fund	\$ 145,036.63
Commissioner Griggs seconded. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Slade: yes Mayor Smith: yes. Motion carried.	
Commissioner Grayson reported cash in bank:	CASH IN BANK
General Fund	\$ 524,556.08
Water & Sewer Fund	\$ 195,155.01
Municipal Road Aid Fund	\$ 45,359.37
	VACATION BUY-BACK
Mayor Smith recognized Commissioner Slade.	PUBLIC SAFETY REPORT
Commissioner Slade read aloud a letter of retirement from Michael Coppage. He made a motion to accept the pending retirement of Michael Coppage, effective February 28, 2017. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.	LETTER - PENDING RETIREMENT M COPPAGE – 2/28/2017
Commissioner Slade made a motion to offer employment to an individual as a part-time certified telecommunicator upon successfully completing all pre-employment requirements. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.	MOTION TO OFFER EMPLOYMENT TO PT CERT TELECOMMUNICATOR
Commissioner Slade made a motion to offer employment to another individual as a part-time certified telecommunicator upon successfully completing all pre-employment requirements. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.	MOTION TO OFFER EMPLOYMENT TO PT CERT TELECOMMUNICATOR
Mayor Smith recognized Commissioner Griggs.	PUBLIC MAINTENANCE REPORT
Commissioner Griggs reported that leaf pick up started this week. We are running a little behind because of the volume of leaves that have fallen. She reminded citizens to avoid blowing/raking leaves into the street. Composting leaves is encouraged. Commissioner Griggs also reported that demolition of the sidewalks on Walnut Street has started. We will be replacing those sidewalks.	LEAF PICK UP & WALNUT ST SIDEWALK REPLACEMENT
Commissioner Griggs stated that she would report for Commissioner Mattmiller in his absence. The pump has been turned off at Devil's Backbone and we are now pumping from the South Fork of the Licking River. Commissioner Griggs stated that there is a letter the commissioners' folders from the water distribution department thanking them for the additional days off.	PUBLIC UTILITIES REPORT
Mayor Smith announced that KY Wired, a high-speed internet service, will be coming to Cynthiana soon. This will benefit Cynthiana and Harrison County.	MAYOR'S REPORT
Mayor congratulated all of the winners of the recent election. He thanked Commissioner Grayson for his time served on the	RECENT ELECTION

Commission.

Mayor Smith stated that we need to make a decision on whether or not to sponsor the Ambassador Books for two years. He would like to see City employees deliver these books to classrooms. Mayor Smith made a motion to sponsor the Ambassador Books. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

AMBASSADOR BOOKS -
SPONSOR

Mayor Smith made a motion to go into executive session pursuant to KRS 61.810(1) c pending litigation. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes. Motion carried.

MOTION TO GO INTO
EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

MOTION TO RETURN
TO REGULAR SESSION

Mayor Smith reported that in executive session regarding pending litigation, no action was taken.

NO ACTION TAKEN

Commissioner Slade made a motion to adjourn. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

11/15/2016