

**VILLAGE OF PARDEEVILLE  
PARDEEVILLE VILLAGE BOARD  
MINUTES**

**Village Hall – 114 Lake Street, Pardeeville  
Tuesday February 19, 2019 at 7:00 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also present, were: Clerk/Treasurer Becker, Sgt. Menard, Barry Pufahl, Joan Foster, Phil Possehl and Jim Schmitt.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Crary/Blader** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Pease/Blader** to approve the previous meeting minutes. Motion carried unanimously. Clerk was asked to double check the motion from January 8<sup>th</sup> and report back.

**Comments from the Floor:** Pufahl stated he was present to represent the Utility Commission and explain their recommendation for the well heater that was on the agenda and provided a written statement.

**Communications & Reports:**

- **President's Comments:** President Becker reported that CCEDC met this week in Portage and they are not going to attend the Governor's Conference on Tourism since they have a limited budget this year. They are sending out letters to all communities asking for those that want to participate in CCEDC to let them know as there are currently many communities that do not send a representative to meetings. Tourism is meeting tomorrow and I will not be able to attend. Been busy working with Erin and getting her up to speed on projects – very happy with how she has been digging in and accomplishing a lot in a short amount of time - thank you and good job!
- **Library Report:** Trustee Haynes stated no meeting last month. Joan was present to update the board on what they are working on – summer program and "Blind Date with a book." As they say in library world "Come in and check it out!"
- **EMS Commission Report:** Crary was not present, no meeting this month.
- **Columbia County Supervisor Report** - in packet, Pufahl was not present to answer any questions.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** – confirmation to send letter to owner at 148 N Main and take off list. They would also like to address downtown building maintenance on a future agenda.

- **Sheriff's Report:** 69 parking citations in January, been monitoring parking and speeding by the school, asked how the board liked the revised report and they like better. Will be working with public protection over the next couple weeks/month to revise bond amounts and work on ordinances that need revisions.
- **Municipal Court:** No meeting this month, Columbus is still moving ahead with establishing their own court and withdrawing from ECCMC.
- **Financial Report:** Clerk –Treasurer Becker provided the board with a new financial report for the 2 months ended February 28, 2019 – They would like to see revenue reflect billing for utilities therefore going forward we will report for the month ended prior to the board meeting.  
March report will again be for the 2 months ended February 28, 2019
- **DPW Report -** Reported on the Chloride Reduction project; looking into using sand/salt mixture for the streets to help with this issue, working with Roth and Associates on Oak Street plans and asbestos abatement for the senior center project; working on park equipment project, looked into beaver dam on property off Lake Street, Hwy 22 project and more per report provided.
- **Other Reports:** Clerk/Treasurer and building permit reports were reviewed.

**Committee Commission Minutes:** Minutes from the committee meetings were provided and reviewed. Ziehmke reported a correction to Public Works, Parks & Property from February 11, clerk will make that change before committee approval.

**Presentation of Bills for Approval:**

**MOTION Haynes/Crary** to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Operator License Application for Brenda Dahl, Piggly Wiggly**

**MOTION Ziehmke/Haynes** to approve operator application as presented. Vote: Motion carried unanimously

**Appointment of Agent for Kwik Trip – Amanda K. McWilliams**

**MOTION Pease/Haynes** to approved appointment of agent as presented. Vote: Motion carried unanimously.

**Class B Beer and Class C Wine license for The Hangry Chef at 131 N. Main St.**

Clerk received an application for a Class B Beer and Class C Wine license for The Hangry Chef; Inc from Timothy Holbach and Mark Angell for 131 N. Main St. This is the previous location that was leased by Michael Wood for Any Street Grill; who currently holds the Class A Intoxicating Beverage License, that license must stay with him even though he has vacated the location. The Village Board can grant a Beer/Wine license as long as the applicant has rights to the premises per Village Attorney.

**MOTION Crary/Buckley** to approve the license as presented. Vote: Motion carried unanimously

**Special Events Review Application – Pardeeville Boys Club Baseball Tournaments**

**MOTION Ziehmke/Haynes** to approve application as presented. Motion carried unanimously.

**Lot Combination for Richard Donovan – parcel 336.31, 336.32 & 333.C**

This was presented to the Plan Commission and they recommended that the board approve.

**MOTION Crary/Blader** to approve the lot combination as presented. Motion carried unanimously.

**Server for Office**

Clerk /Treasurer presented a proposal to Finance & Personnel for a new server for the office.

Current server is lacking space and has been causing issues with operating software in the office. Finance and Personnel recommend that the board approve the purchase of a new server at the same time the office gets their new computers.

**MOTION Buckley/Blader** to approve the purchase of a server for \$5,400. Roll Call Vote: Motion carried unanimously.

**Village Closing Policy:**

The Village chose to close the office on two occasions in January due to inclement weather. This closing prompted the F&P Committee to review our current policy and suggest a revision allow for non essential employees to be paid should the Public Works Director and Village President choose to close the office. Revised policy was presented to the board for review.

**MOTION Ziehmke/Blader** to approve revised policy as presented. Motion carried unanimously.

**Adoption of revision to ordinance 2-3-11 – Director of Public Works**

The public protection committee had made a change to be adopted with the revision to the ordinance book – due to the hiring of a Public Works Director it was recommended that the change be adopted now.

**MOTION Pease/Ziehmke** to approve the changes as presented. Motion carried unanimously.

**Heater for Well House**

The heater in well #1 needs to be replaced. Erin received quotes from Angell Heating and Kohlway; both quoted two options. For the 85% efficient Hot Dog, the price from Kohlway was \$1479 and Angell was \$2230. Public Utilities recommended Angell Heating and Cooling at \$2230.

**MOTION Crary/Buckley** to go with Kohlway as it's the same heater at a lower cost. Roll Call Vote: Motion carried with Haynes opposed.

**Preliminary Approval of recommendation for sanitary and storm sewer work for 2019-2020**

DPW informed the utility commission and now the board of what work will need to be done by the Village prior to the DOT mill and overlay project in 2020. Costs were preliminary at \$213,000 and looking for approval to keep working on project and pin costs down further (there may be an increase depending on final decisions).

**MOTION Buckley/Pease** to allow DPW to proceed with project estimates and recommendations. Roll Call Vote: Motion carried unanimously.

**Adjourn:** The meeting adjourned by Becker at 9:35 p.m.