



WINSTON TOWERS 600 CONDOMINIUM

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NEWS UPDATE

ASSOCIATION
OFFICE HOURS

MON-FRI
10AM TO 5PM

Current Projects Update:

- **HVAC System:** The HVAC and water tower renovations are still underway. Due to COVID-19 and other complications, the timeline has been unfortunately delayed. Within the next few weeks, the three new air conditioners will arrive to be hoisted by a crane. This is a very big operation, with the crane taking up the whole outside parking area for two days. During the crane operations, **residents with north-facing balconies will not be allowed on their balconies for safety reasons.** Quamec will then be able to begin connecting and move to the last phase of the project. Accommodations and more information will become available as we coordinate with Quamec.
- **Parking Garage Repair:** The concrete repairs in the garage have begun. A reminder that all vehicles normally parked in spaces numbered 36 through 53, 122 through 155, and 609 through 611 must use their assigned temporary spaces until the repairs in this first section are completed. Please contact the association office if you have any questions.

Important Notices: information regarding new policies and procedures.

- **New Management System:** We are in the process of transitioning over to a new management system called TOPS[ONE]. With this new system, owners and residents will be able to access and pay their maintenance charges, fines, and other associated fees online at any time, from anywhere. This new system will also allow us better communication with everyone through email blasts and document sharing. In order to implement this, we are asking all owners to update their contact information, either through the form sent to you in the mail, or through this link: <https://bit.ly/3llqz8U>. This form can also be found on the front page of our website, or by following the QR Code on the right.
- **Email collection:** In the contact form mentioned above. We are especially looking to collect and update emails for all unit owners. Due to the COVID-19 pandemic, a number of important meetings will be held virtually in the coming months, and we need owner emails to send out invitations, meeting notes, and other information.
- The Association Office will be closed from 12pm to 1pm on Tuesdays and Thursdays for training purposes until further notice.



The Board of Directors is conducting a **Holiday Fund** collection for the employees of WT600. Contribution is entirely voluntary and up to your discretion. Happy Holidays!

Reminders

- Masks must be worn at all times while in common areas of the condominium, including halls, elevators, mail, and laundry room, as per Miami-Dade County Emergency Order 20-20.
- The Association Office will be closed on Thanksgiving.
- Due to the garage renovations, there is no guest parking available in the building. Any holiday guests will need to coordinate their own parking outside of our condominium.

Owners: Please keep an eye out for upcoming Association notices in the mail. These documents include voting ballots, budgets, contact sheets, and other important information. If you have any questions, please contact the office. **Ballots and other return information may be mailed back to the Association, emailed to the office, or hand delivered.**

Finished Projects

- The trash room light switches have all been replaced with motion sensing switches.
- The gate house renovation has been completed. Next week we will be painting, filling the cracks, and overall renovating the fountains.

Website Tips & Tricks

You can always see who the residents that make up the Board of Directors of our condominium are by visiting our website and clicking the "[Board of Directors](#)" tab.