

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

March 14, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 14th day of March, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Mr. Dan Rowlett, Hampshire Township Resident.

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Minutes. The Board reviewed the Board of Trustee Minutes from February 14, 2023. Highway Commissioner Walker noted that under the Highway Commissioners report it should read: *They were out 7 times with this last storm plowing and moving snow.* A motion was made by Trustee Drendel to approve them as amended. Trustee Paddock seconded the motion and it was approved unanimously by all those present. The Board then reviewed the Closed Minutes from February 14, 2023. A motion was made by Trustee Gustafson to approve them as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present. The approval of the Special Meeting Minutes from March 8, 2023 were tabled.

3) Treasurer's Report. The Board reviewed the February Treasurer's report. A motion was made by Trustee Gustafson to approve the February Treasurer's report. Trustee Becker seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Trustee Gustafson Aye
Supervisor Remakel Aye

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that a townhome has been finished in the Brier Glen neighborhood which is in Prairie Ridge. She is waiting for the weather to get better as she has a lot of measuring that needs to be done. She reported that at this time, there are not a lot of home sales.

Highway Commissioner: Mr. Walker stated that they have been out about 6 times since we last month plowing and salting. There were a lot of trees down after the ice storm. They were able to move a bunch off the roads with the end loader. They are working on chipping them. Next month the trucks will go in for testing and they are hoping to begin getting the trucks ready for the next season.

Supervisor: Supervisor Remakel reported that we received the TOI dividend of \$2517.00 and that is split between the Town and Road funds. We received the TOIRMA insurance check for the flood and that was approximately \$22,500.00. At this time, we have not received the payment from Burlington for the 3rd Qtr FY23. However, she received an email right before the meeting and they are paying it tonight. Ms. Remakel

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has been busy working on the budget and the end of year finances. She is also preparing for the audit. She also mentioned she would like to hire some additional office staff. This is something to consider with the next budget. She would like someone to cover Fridays.

6) Old Business. There was none.

7) New Business.

Review of Draft Town and Road Budgets. Supervisor Remakel reviewed the Town Budget with the Board. Highway Commissioner Walker and Trustee Paddock will be meeting on Thursday to create the draft budget for the Road. Once it is complete, it will be sent to the Trustees for review.

Set Date/Time for Town Budget Hearing May 9, 2023 at 6:50 pm. A motion was made by Trustee Gustafson to set the date and time for the Town Budget Hearing for May 9, 2023 at 6:50 pm. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Set Date/Time for Road Budget Hearing May 9, 2023 at 6:55 pm. A motion was made by Trustee Gustafson to set the date and time for the Road Budget Hearing for May 9, 2023 at 6:55 pm. Trustee Becker seconded the motion and it was approved unanimously by all those present.

Review and Approval of the Annual Town Meeting Agenda. The Clerk presented a copy of the draft agenda for the Annual Town meeting in April. A motion was by Trustee Paddock to approve the Annual Town Meeting Agenda. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

8) Correspondence. Supervisor Remakel reported that Trustee Becker is signed up to attend the Township Lobby Day. If anyone else is interested please let her know and we will get you signed up. Highway Commissioner Walker informed the Township Board of his retirement effective 5/14/23. The Township Board accepted his retirement letter with an anticipated retirement date of 5/14/23, and thanked him for his 32 years of service to the Township. Mr. Walker is recommending Dan Rowlett to take over the remainder of this term.

9) Board of Trustee Comments. Trustee Becker brought up the recent accident on Dietrich Road. He had been thinking of what could be done to prevent accidents and has done some research. He found a solar powered LED speed limit sign that photographs the vehicles, speeds, and license plates. Discussion was held regarding what could be done with the information, and if it was a good idea. Trustee Becker will continue looking into this. Ms. Remakel stated she will reach out to the Kane County Rep to see if anything can be done with the information once it is obtained.

10) Hampshire Township Development.

Parking Lot Addition Update. Mr. Walker did not have any updated. Mrs. Remakel reported that the Village requested that she attend the Village meeting for the exemption to the sprinkler requirement. The Village staff is recommending the Village Board modify their code to exempt specific properties so they did not have to continue requesting exemptions to the code. The Village is in the process of finalizing the wording but did expect the Township's request to be approved and would be ok to move forward without the sprinkler system. She reported that the Township still needs to submit the insulation code and the fire alarm plans to the Village for permitting.

Approval of bid and Construction Company. Supervisor Remakel reported that after speaking to the attorney, we are ok to speak to the bidder with any questions we have. The new bid did exclude the parking lot per Grant from Linden Group. Discussion was had about waiting and then bidding again in August to start construction in the fall. After more discussion it was decided to move forward with the bid that was received

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from Efraim. A motion was made by Trustee Gustafson to approve the bid of \$789,800 from Efraim Carlson & Sons Inc for the construction of the addition to the administration building. The motion was seconded by Trustee Paddock and approved unanimously by all those present. A roll call vote was taken.

Trustee Becker Aye Trustee Drendel Aye Supervisor Remakel Aye Trustee Gustafson Aye
Trustee Paddock Aye

5-10 Year Goals. This will wait for later discussion.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the March bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Paddock Aye Supervisor Remakel Aye Trustee Drendel Aye
Trustee Gustafson Aye

There was an expense report for an elected official.

For Supervisor Remakel there was an expense report of \$35.15 for keys for cabinets in the Town Fund and \$32.10 for mileage reimbursement in the Senior fund. A motion was made by Trustee Paddock to approve the expense report. Trustee Gustafson seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye Trustee Paddock Aye
Supervisor Remakel Abstain

12) Closed Session. There was no closed session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 8:30 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk