

MINUTES OF SANITARY & IMPROVEMENT DISTRICT NO. 8
OF SAUNDERS COUNTY, NEBRASKA

On August 15, 2016 at 5:30 p.m., a meeting of the Chairman and Board of Trustees of the Sanitary & Improvement District No. 8 of Saunders County, Nebraska, was convened in open and public session at the office of Woodcliff Lakes, Inc., Lot T-1018, Suite A, 980 County Road W, Fremont, Nebraska 68025.

Trustees present were: Lonnie Mahrt, Tom Sawyer, Nick Borman, Barry Taylor, and Sean Kenney participated via conference call until 6:10pm

Trustees absent were: None

Others present were: Attorney Don Schneider, Office Administrator Chris Johannesen, Tyler Hevlin & Jake Miriovsky from JEO Consulting, Kent Speicher from Brooks & Erickson, and 14 Woodcliff residents: Gary Bliemeister, Kevin Bloemker, Tony Bromm, Bill Collins, Dana Fischbach, Doug Jenson & Sheryl Ziegler, Amy Leise, Mark Leitel, Carol Pasco, Scott & Karen Steinmeyer, Pat Tews, and Sally Vilmont.

1. Timely notice of the meeting was given to the public by publication, notice and the proposed agenda was timely given to all members of the Board of Trustees, and notice was timely given to the Saunders County Clerk and the Fremont City Clerk. Availability of the agenda was communicated in said notices. These minutes were written and available for public inspection at the office of Woodcliff Lakes, Inc., within ten working days or prior to the next convened meeting, whichever was earlier. It was stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and the location of the copy of said Act was indicated. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. Business conducted and decisions made were as follows.

2. Tyler Hevlin of JEO presented the final reports on the Woodcliff Water and Sewer Systems. Suggested Water Improvements are: Well-Control Improvements, Installation of a Standpipe Mixer, Redundant Transmission Main, GIS Mapping and Installation of Water Main Crossing for a total of approximately \$420,430. Suggested Sewer Improvements are: Replacement of Lift Station Pumps, Main Road Sewer Main Repairs, and GIS Mapping for a total of approximately \$114,140. Considerations for Financial Planning to accomplish these projects include maintaining the current general levy as limited by law, increasing the sinking fund levy by 2 cents for each of the next three years, and increasing the annual water user fee by \$25 for each of the next three years. No action was taken by the Board.

Jake Miriovsky of JEO presented an update on the Bank Stabilization Project and additional information requested from the US Army Corps of Engineers. The permit application will be resubmitted with the requested information. No action was taken by the Board.

3. Kent Speicher of Erickson & Brooks presented preliminary budget information for the 2016-2017 fiscal year along with a 3-year plan incorporating JEO's financial considerations for the recommended projects. The Board expressed their support of a 2-cent increase in the sinking fund and a \$25 increase in the water use fee for the 2016-2017 budget. Speicher will incorporate those figures into the 2016-2017 budget which will be presented for approval at the next meeting, September 1, 2016.

4. Minutes of meeting held on April 26, 2016 were approved by unanimous consent.

5. The following previously-issued warrants were ratified and approved;

From General Fund:

<u>Warrant</u>	<u>Date</u>	<u>Amount</u>	<u>Vendor</u>	<u>Service</u>
1538	6/3/16	\$ 4,058.95	National Electric	siren repairs
1539	6/3/16	\$ 819.00	Don Schneider	legal work
1540	6/3/16	\$ 47.00	Woodcliff Lakes	stamps
1541	6/3/16	\$ 206.25	Chris Johannesen	secretarial
1542	6/23/16	\$ 9,998.98	Goree Backhoe	drainage road rock
1543	6/23/16	\$12,049.00	Inspro Insurance	insurance
1544	6/23/16	\$ 576.00	Don Schneider	monthly legal work
1545	7/28/16	\$ 1,660.00	Schlosser Enter.	Mow/spraying
1546	7/28/16	\$ 240.00	Don Schneider	monthly legal work
1547	7/28/16	\$ 206.25	Chris Johannesen	secretarial

From Sinking Fund:

41	6/3/16	\$15,346.90	JEO	Engineering work
42	6/23/16	\$11,917.50	JEO	Engineering work
43	7/28/16	\$16,793.50	JEO	Engineering work

From Utility Fund:

<u>Warrant</u>	<u>Date</u>	<u>Amount</u>	<u>Vendor</u>	<u>Service</u>
56	6/3/16	\$ 6,952.83	PeopleService	water & sewer
57	6/3/16	\$ 377.00	EPC Inc.	water schematics
58	6/23/16	\$ 175.00	NE Rural Water	membership renewal
59	6/23/16	\$ 6,600.33	PeopleService	water & sewer
60	7/28/16	\$7,356.18	PeopleService	water & sewer

6. The following bills were approved for payment with a warrant to be issued on each:

From General Fund:

<u>No.</u>	<u>For</u>	<u>Amount</u>
1548	Selective Insurance	\$1,367.00
1549	Fremont Tribune	\$ 6.22

From Sinking Fund:

44	JEO	\$3,686.90
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From Utility Fund:

NONE

7. Gary Bliemeister S1213, Tip Emmons S1205, Bill Collins S45, and Kevin Bloemker S63 all requested drainage improvements near their lots. JEO will be contacted to investigate those areas and create a plan for repairs.

Tony Bromm reported on the new HOA Road Committee and their investigation into a strategy for 2017. The Board asked to be kept informed so they could coordinate any road work with possible sewer main repairs and the river bank stabilization project.

Sally Vilmont requested that SID 8 remove the recent addition to the Articles "to pave and maintain the roads". Discussion followed and Barry Taylor made a motion to remove just the words "to pave"; the motion died for a lack of a second.

Scott & Karen Steinmeyer T1033 submitted a letter to SID 8 about the failure of the lift station near their home which resulted in sewer backups at several fishing lake homes on July 2nd. The pumps failed due to inappropriate materials finding their way into the sewer system: a large sock and a hand towel. Homeowners suffering from a backup may choose to submit a claim to PeopleService and contact information will be provided to anyone wishing to do so.

A report from PeopleService for April through July was available for review. Lead & copper tests need to be done this year however PeopleService is waiting for the test kits. A water test in July had a positive coliform result even though chlorinating is being done 3 days before testing. The well-control system appears to be functioning correctly now.

Chris Johannesen provided financial reports for fiscal year ending June 30, 2016 and current fiscal year through August 12, 2016. Historical cash-flow spreadsheets and graphs were also reviewed and showed that most monies are received in February for water fees, and April, August and December for tax receipts.

Carol Pasco asked permission to install a bench on a small platform on the river bank, similar to one already there, as a memorial for resident Shona Bohbrink who passed away recently. Her request was approved under the condition that it will be moved at her expense should river bank work require that.

8. It was noted that National Electric was called out in late June to check the siren near the lagoons which was not sounding during testing. A battery charger and battery were replaced.

Trespassing on the river bank has been a problem again. The Board asked Attorney Schneider to review easement authority and contact Security with his findings.

9. A date for the next meeting was discussed. The Board asked Johannesen to contact Kent Speicher to confirm September 1, 2016 as the date for the budget and levy hearing and subsequent budget approval meeting.

Whereupon a Motion for Adjournment was made by _Nick Borman_, seconded by _Tom Sawyer_, and on roll call vote was unanimously approved by the Chairman and all Trustees, and declared duly adopted by the presiding officer, at which point the meeting adjourned.

I, the undersigned, the duly qualified Clerk or Acting Clerk for Sanitary and Improvement District No. 8 of Saunders County, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Chairman and Board of Trustees of SID No. 8 of Saunders County on the date stated above, that all the subjects included in the foregoing proceedings were contained in the agenda available to the public for at least 24 hours prior to said meeting; that the said minutes of the Chairman and the Board of Trustees of the District were in written form and available for public inspection at the Clerk's office, within ten days after said meeting as required by statute and prior to the next convened meeting of said body; and that a copy of said minutes were or will be filed with the County Clerk of Saunders County and the Fremont City Clerk as required by statute within thirty days of said meeting; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and the place of said meeting, and the subjects to be discussed at said meeting.

Tom Sawyer, Clerk

SANITARY & IMPROVEMENT DISTRICT NO. 8
OF SAUNDERS COUNTY, NEBRASKA

Lonnie Mahrt, Chairman
Tom Sawyer, Clerk

Lot T-1018, Suite A
980 County Road W
Fremont, Nebraska 68025

Chris Johannesen, Secretary
Ph. 402-753-0247
sid8@woodcliffakes.com

CERTIFICATION

The undersigned Chris Johannesen, Secretary of SID No. 8 of Saunders County, Nebraska, in her capacity as an assistant to the Clerk of SID No. 8, hereby certifies that in regard to the SID Board of Directors meeting held on ___August 15, 2016___ at ___5:30_ p.m. the undersigned sent a copy of the following indicated document(s) to the indicated recipient(s) on the indicated date(s):

Notice for Publication was sent on ___August 1, 2016___ to the Fremont Tribune newspaper for publication at least 7 days prior to the meeting, said newspaper being a newspaper of general circulation within the District.

Notice of Meeting was sent on ___August 8, 2016___ to all Board Members, SID 8 Attorney, Saunders County Clerk, and Fremont Municipal Clerk. The Notice to the Board Members also included a copy of the Agenda for said meeting, and any relevant materials on agenda items.

Minutes of Meeting were sent on ___August 23, 2016___ to all Board Members, SID 8 Attorney, Saunders County Clerk, and Fremont Municipal Clerk.

Pursuant to SID 8 rules of procedure adopted April 19, 2011 all items were sent as PDF or Word attachments via email. A current list of said email addresses is listed below.

Dated:

Chris Johannesen, Secretary SID No. 8
Acting in her capacity as Assistant to SID No. 8 Clerk

County Clerk	countyclerk@co.saunders.ne.us
City Clerk	kimvolk@fremontne.gov
SID Attorney	donschneiderlaw@yahool.com
Lonnie Mahrt	lonnie_mahrt@csgsystems.com
Tom B. Sawyer	tbs@68025.com
Sean Kenney	skenney@mfmne.com
Nick Borman	nick.borman@gmail.com
Barry Taylor	barry.taylor@thermalservices.com