

September 19, 2017  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session September 19, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Steve Perry with the Calvary Assembly of God presented the invocation.

STEVE PERRY -  
INVOCATION

Attorney Lair read the second reading of Ordinance #1575 concerning the zone change of 19.929 acres near Millersburg Pike from A1 to R1. Commissioner Mattmiller made a motion to accept the second reading of Ordinance #1575. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

2<sup>nd</sup> READING ORD  
#1575 – ZONE CHANGE  
OF 19.929 ACRES NEAR  
MILLERSBURG PIKE  
FROM A1 TO R1

Attorney Lair read the second reading of Ordinance #1573 setting the tax rate on real and personal property. Commissioner Mattmiller made a motion to accept the second reading of Ordinance #1573. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

2<sup>nd</sup> READING ORD  
#1573 SETTING TAX  
RATE ON REAL &  
PERSONAL PROPERTY

Attorney Lair read the second reading of Ordinance #1574 setting the Ad Valorem rate on motor vehicles for 2018. Commissioner Slade made a motion to accept the second reading of Ordinance #1574. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

2<sup>nd</sup> READING ORD  
#1574 SETTING AD  
VELOREM RATE ON  
MOTOR VEHICLES FOR  
2018

Attorney Lair read first reading of Ordinance #1576 amending section 20-87 of the Code of Ordinances of the City of Cynthiana relating to pollutant discharge limits. Commissioner Judy made a motion to accept the first reading of Ordinance #1576. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

1<sup>st</sup> READING ORD  
#1576 CHANGING  
LOCAL DISCHARGE  
LIMITS - WASTEWATER

Attorney Lair read first reading of Ordinance #1577 amending Ordinance #1538 relating to the Personnel Policies and Procedures to create the new position of Assistant Wastewater Plant Supervisor. Commissioner Judy made a motion to accept the first reading of Ordinance #1577. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

1<sup>st</sup> READING ORD  
#1577 AMMENDING  
P&P TO ADD POSITION  
OF ASST WASTEWATER  
PLANT SUPERVISOR

Mayor Smith read aloud a Proclamation recognizing Kenneth McCarter and proclaiming September 19, 2017 as Kenneth McCarter day.

PROCLAMATION-  
KENNETH MCCARTER  
DAY

VISITORS

Mayor Smith recognized Russ Salsman with Local Link Solutions. Mr.

RUSS SALSMAN-LOCAL

Salsman is here to talk about the future of fiber optic high speed internet. Discussion.

LINK SOLUTIONS

Mayor Smith recognized Tomi Jean Clifford, Chamber of Commerce Executive Director. Ms. Clifford thanked the community and city employees for their assistance with cleaning up the river bank as part of the "Beautify the Bluegrass" project. Ms. Clifford announced that Cynthiana Super Saturday will be Saturday September 23, 2017.

TOMI JEAN CLIFFORD-  
CHAMBER OF  
COMMERCE

Commissioner Slade recognized Tomi Jean Clifford for awards that she received recently from the State.

Commissioner Slade made a motion to approve the minutes of the September 5, 2017 Regular Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.

APPROVE 09/05/2017  
REGULAR MEETING  
MINUTES

Mayor Smith stated that at the last commission meeting, a motion concerning the mayor's hours and salary was tabled and needs to be discussed. Mayor Smith asked that Commissioner Mattmiller consider changing his motion to not designate the amount of hours a week. Discussion. Commissioner Mattmiller made a motion to retable the issue. Commissioner Slade seconded. Discussion. Commissioner Mattmiller withdrew his motion to retable the issue and withdrew his initial motion to table the issue.

RE-TABLE MAYOR  
SALARY INCREASE

Mayor Smith reported that the Westside Redevelopment Project is moving very quickly. The contractor has received his first payment. It is now time to sell these properties.

MAYOR'S REPORT

WESTSIDE  
REDEVELOPMENT  
PROJECT

Mayor Smith announced that he plans to have an executive order prepared for the next meeting to establish the Cynthiana Youth Council.

CYNTHIANA YOUTH  
COUNCIL

Mayor Smith announced that the next Champions Strategic Planning meeting will be October 9<sup>th</sup> at 5:30pm at the Cynthiana Christian Church. The KLC Fall Conference will be October 3<sup>rd</sup>-6<sup>th</sup> at the Northern Kentucky Convention Center. The House Bill 55 training on planning and zoning state regulations will be September 27<sup>th</sup> 9am-5pm at the Prizing House. The drone unit demonstration has been scheduled for October 3<sup>rd</sup>.

ANNOUNCEMENTS

Mayor Smith stated that he and Judge Executive Alex Barnett have been working with Tomi Jean Clifford on funding and the possibility of putting an entrance sign downtown in the Farmer's Deposit Bank parking lot at the corner of Main and Bridge Streets.

ENTRANCE SIGN

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 99,969.60

Water & Sewer Fund \$ 119,525.72

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes;

Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$ 191,457.22
Water & Sewer Fund	\$ 93,895.39
Municipal Road Aid Fund	\$ 24,136.89

Commissioner Mattmiller discussed the new proposal from the governor concerning the County Employee Retirement System. The deficit that the retirement system is faced with could be very detrimental to communities across the Commonwealth.

RETIREMENT SYSTEM  
THREAT

Commissioner Mattmiller reported that we did not get the grant for the splash pad. The recreation department will study the plan for the dog park proposal. The Hero's Park trash issue is still being addressed. The road to Lebus Field has been graded. The disk golf course is completed. All parks will be closed at dusk with the exception of the lit area of the basketball court at Reverend Ross Park.

REC DEPARTMENT  
REPORT

Commissioner Mattmiller made a motion prepare an ordinance to eliminate the following taxes: auto tires, cigarette machines, coin operated devices, loose leaf tobacco sales, pool tables, theaters, taxi cabs and skating rinks. Mayor Smith seconded. Discussion. Vote: Commissioner Mattmiller: yes; Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

PREPARE ORDINANCE  
TO ELIMINATE SOME  
REGULATORY TAXES

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY  
REPORT

Commissioner Slade thanked all of the city and county first responders who responded to the active shooter situation that we experienced last week.

Commissioner Slade stated that he and Commissioner Judy have discussed the compensation of our police officers, the retention of officers and acquiring new officers. Discussion.

POLICE OFFICER  
COMPENSATION

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE  
REPORT

Commissioner Griggs reported that the force main of the West Bypass water line has been relocated for the water main construction. A crew has removed the debris from the cleanup on River Road. Crews are continuing to mow, weed eat and remove trash. The easements for water line construction between Hillside Apartments and Pike Street are in the hands of the property owners, materials have been purchased and we are ready for construction once the easements have been executed. The easements for the water main between Webster Avenue and Springdale Ave have also been given to property owners and we would like to have this completed before winter. Fall brush and chipper service will start October 16<sup>th</sup> and run through the week of November 6<sup>th</sup>.

Commissioner Griggs also thanked the public safety personnel, all of the city police officers and county sheriff deputies who responded to the active shooter situation that we experienced last week.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES  
REPORT

Commissioner Judy reported that the West Bypass Water Line project is progressing well.

VANESSA DUFF –  
CLASS I LAB  
CERTIFICATION

Commissioner Judy reported that Vanessa Duff has completed her Class I laboratory certification. Commissioner Judy made a motion to increase Vanessa Duff's hourly wage by \$0.25. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Judy reported that Gary Barrett has received his Class II distribution license after opting to skip the class and take the Class II exam. Commissioner Judy made a motion to increase Gary Barrett's hourly wage by \$0.50. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

GARY BARRETT –  
CLASS II  
DISTRIBUTION  
LICENSE

Fall flushing of water mains is scheduled for the week of September 25, 2017. We are still advertising for tube settler bids, which are due by October 9, 2017.

Commissioner Judy made a motion to post internally for Assistant Wastewater Treatment Plant Supervisor. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

POST INTERNALLY FOR  
ASST WASTEWATER  
TREATMENT PLANT  
SUPERVISOR

Commissioner Griggs made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

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Jamie D. Hutchison, City Clerk

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James Smith, Mayor

9/19/2017