

Online Registration 2023:

Registration for The Learning Tree Preschool is done online through our website – www.LearningTreeLomita.com. Click on the link for the application.

- Enter your email address to receive a code
- Enter the code in the section provided
- Account Info – enter your information
- Children’s Info – enter your child’s information (Be sure to click the orange “Save and Add Next Child” button if you are registering more than one student)
- Emergency Contact – add spouse’s and/or emergency contact information
- Review and Submit – final step

Once you have completed and submitted your application, it will be imported directly to our system, and you will receive an email titled “Learning Tree Information Summary” with a copy of your registration. Once we have processed your application (usually within a week), you will receive an additional email with either an acceptance and fee amounts due, or a waitlist status. Payment deadline is **ONE WEEK AFTER ACCEPTANCE EMAIL HAS BEEN SENT.** Your acceptance email will come from either: TheLearningTreePreschool2157@gmail.com or notifications@procaremessginservice.com . Please mark both of those emails addresses as “safe”, and check your junk box in case any messages may have been missed. Please also feel free to call to follow up.

***Please note that children registering for our Pre-School and Pre-K programs **MUST BE FULLY POTTY TRAINED** to attend. If you register your child for one of those programs and they are *not* fully potty trained when it is time for them to start school, they will be placed onto a **waiting list**.

Summer School:

Dates:
Summer Session 1- (Registration Fee Per Family: \$40.00 Non-Refundable/Transferrable) June 12- July 7 (Closed June 19th & July 4th)
Summer Session 2- (Registration Fee Per Family: \$40.00 Non-Refundable/Transferrable) July 10- Aug. 4
Summer Session 3- (Registration Fee Per Family: \$40.00 Non-Refundable/Transferrable) Aug. 7 – Aug. 31 (Closed Sept. 1st for school maintenance)

Summer school is divided into three sessions. The Registration Fee for each Summer session is **\$40.00** per family (**\$120.00 for all three sessions**). Summer school is on a first come basis for each age group. There are fewer spaces for enrollment than the regular school year due to teachers taking vacation. When signing up for a session, you are financially responsible for all four weeks’ tuition.

In addition to the NON-REFUNDABLE/TRANSFERRABLE Registration Fee required at sign-up, a deposit of \$100.00 per family is also due upon acceptance to the school. This \$100.00 deposit will be credited back to your tuition payment for the last summer session you registered your child for.
****Dropping out of a summer session, will result in a forfeiture of the \$100.00 summer school deposit and possibility of the loss of your Fall space. Full payment of a session is required in order to be considered for deposit return.***

Fall:

The Fall session begins on Tuesday, September 5, 2023.
There is a Non-refundable/transferrable \$150.00 Registration Fee per student for the Fall session due once accepted into the program.
*For students who are enrolling in the Pre-K (4 years old by Sept.1, 2023), please be reminded that it is a **5 day program** to assist with Kindergarten readiness. Pre-K aged students, not wishing to attend 5 days, may enroll in the Part-Time Pre-K program that is joined with the oldest Pre-School class and is run through the Pre-School rotation. However, please note that there are a limited number of spaces in that class.

If we cannot accommodate you, and you request to be put on a waiting list, you will pay the waiting list fee of \$50.00. Upon acceptance to the program the \$50.00 waiting list fee will be rolled over into your registration fee and you will be responsible for paying the remaining \$100.00. Please note that Registration Fees are annual and are only good for the current school year. If we cannot accommodate your child in this current school year and you wish to apply again the following school year, a new registration fee will be charged.