

OFFICIAL MINUTES OF THE NEWTON CITY COUNCIL

September 19, 2017

1. CALL TO ORDER: Mark Bolander, Mayor
Mayor Mark Bolander called the meeting to order.
2. PLEDGE OF ALLEGIANCE led by Alderman Eric Blake
Pledge of allegiance to the flag was led by Alderman Scott Bloomberg
3. ROLL CALL: Rosetta York, City Clerk
Present: Steve Rubsam, Robert Reisner, Scott Bloomberg
Absent: David Brown, Larry Brooks and Eric Blake
Also present: Attorney Max Tedford, Treasurer Melissa Brooks, Clerk Rosetta York
4. ADOPT OR AMEND AGENDA
Motion was made by Reisner, seconded by Bloomberg, to adopt the proposed agenda.
Ayes: Rubsam, Reisner, Bloomberg, Bolander
Nays: None
5. APPROVAL OF REGULAR MINUTES of September 5, 2017
Motion was made by Rubsam, seconded by Bloomberg, to approve the minutes of the regular meeting of the September 5, 2017 meeting of the Newton City Council.
Ayes: Reisner, Bloomberg, Bolander and Rubsam
Nays: None
6. APPROVAL OF BILLS & ACCOUNTS PAYABLE
Alderman Rubsam reviewed the pre-pays in the amount of \$229,084.04 and the bills and accounts payable earlier today and made a motion to approve the pre-pays and authorize payment of the bills and accounts payable in the amount of \$166,965.73. Bloomberg seconded the motion.
Ayes: Bloomberg, Bolander Rubsam and Reisner
Nays: None
7. PUBLIC COMMENTS/COMMUNICATIONS: Joan Deck
Joan spoke on parking time limits on S. Van Buren/State Highway 130. Council said that they would have Chief Swick look into the matter and thanked her for bring the issue to their attention.
8. OLD BUSINESS:
 - a. Consider and act to approve and accept Kemper's 2016-17 audit.
Motion was made by Bloomberg, seconded by Rubsam, to approve and accept Kemper's 2016-17 audit.
Ayes: Bolander Rubsam, Reisner and Bloomberg
Nays: None
 - b. Consider and act to approve and accept Kemper's 2016-17 TIF audit.
Motion was made by Rubsam, seconded by Bloomberg, to approve and accept Kemper's 2016-17 TIF audit.
Ayes: Rubsam, Reisner, Bloomberg and Bolander
Nays: None
9. NEW BUSINESS:
 - a. Consider and act on approving Halloween Trick or Treat Night for October 31, 2017 between 5:00 PM and 7:00 PM, with a bad weather date of November 1, 2017. (questions call 783-8478)
Motion was made by Bloomberg, seconded by Rubsam, approving Halloween Trick or Treat Night for October 31, 2017 between 5:00 PM and 7:00 PM, with a bad weather date of November 1, 2017.
Ayes: Reisner, Bloomberg, Bolander and Rubsam
Nays: None
 - b. Consider and act on providing flu shots for all part-time and full-time city employees.
Motion was made by Reisner, seconded by Bloomberg, to authorize providing flu shots for all part-time and full-time city employees.
Ayes: Bloomberg, Bolander, Rubsam and Reisner
Nays: None
 - c. Consider and act on TIF application for Squeaky Clean Car Wash for TIF eligible reimbursement for \$2,500.
Motion was made by Rubsam, seconded by Bloomberg, to approve TIF application for Squeaky Clean Car Wash for TIF eligible reimbursement for \$2,500.
Ayes: Bolander, Rubsam, Reisner and Bloomberg
Nays: None
 - d. Consider and act on TIF application for Ishmo, INC for TIF eligible reimbursement for \$2,500.
Motion was made by Rubsam, seconded by Bloomberg, to approve TIF application for Ishmo, INC for TIF eligible reimbursement for \$2,500.
Ayes: Rubsam, Reisner, Bloomberg and Bolander
Nays: None
 - e. Consider and act on Special Event permit application from Newton Elite Fitness for Rush Road Home pig roast fund raiser on 11-11-17.
Motion was made by Bloomberg, seconded by Reisner, to approve Special Event permit application from Newton Elite Fitness for Rush Road Home pig roast fund raiser on 11-11-17.
Ayes: Reisner, Bloomberg, Bolander and Rubsam
Nays: None

- f. Consider and act on authorizing the advertisement for business insurance quotes.

Motion was made by Reisner, seconded by Bloomberg, to approve the advertisement for business insurance quotes.

Ayes: Bloomberg, Bolander, Rubsam and Rubsam

Nays: None

- g. Consider and act on authorizing the advertisement for annual audit quotes.

Motion was made by Bloomberg, seconded by Rubsam, to approve the advertisement for annual audit quotes.

Ayes: Bolander, Rubsam, Reisner and Bloomberg

Nays: None

10. COMMITTEE REPORTS OR COUNCIL REPRESENTATIVE REPORTS:

Finance Meeting 9/11/17

Rubsam:

- ✓ Agreed to allocate TIF funds for a roof at 116 W. Washington St. and replacement of damaged concrete at 1301 W. Jourdan St. in the amount of \$2500 each. Both allotments are pending full council approval.
- ✓ Brian Bradbury from Kemper CPA Group gave a review of the city audit for year ending April 30, 2017. The city received a clean audit opinion from the auditors with all city utility funds operating in the black.
- ✓ Brian Bradbury discussed Illinois intent to require city financials statewide be accounted for on an accrual basis instead of a cash basis. Bradbury noted if the state follows through it will only complicate finance recording and increase the cost of audits.
- ✓ Discussion of the TIF audit noted the city complied in all material respects with the requirements during the year ending April 30, 2017.
- ✓ Melissa reported on proposed changes in the Department of Commerce & Economic Opportunity (DCEO) Revolving Loan Fund.

11. STATEMENTS BY: Council Members, City Attorney, City Treasurer, City Clerk, Mayor:

Council Members:

Rubsam: Jasper County Chamber had a successful Fall Festival. The beer tent will be a main stay. Vendors were pleased. "The Friends of the Trail" fund raising booth had many people stop by and take pledge papers.

Reisner: No Comments

Bloomberg: No Comments

City Attorney: No Comments

City Treasurer: presented an appropriation change

Motion was made by Bloomberg, seconded by Rubsam, to make the following appropriation change in the General Fund Pool Account - move \$100.00 from the contingency fund to Training Expense.

Ayes: Reisner, Bloomberg, Bolander and Rubsam,

Nays: None

City Clerk: No Comments

Mayor:

- ✓ Thanked Steve Rubsam for being the liaison for the City with the Chamber.
- ✓ Lot 2, Five Aprils sale will close on 9-25-17
- ✓ 506 S. Van Buren purchase is pending. Waiting on title work.
- ✓ A citizen has requested to close the N-S alley between Owens and Henry to thru traffic.

12. NEXT REGULAR MEETING: October 3, 2017 at 6:00 PM

SCHEDULED COMMITTEE MEETINGS: Insurance Committee 11-20-17 and Finance Committee 12-18-17

13. EXECUTIVE SESSION: Litigation, potential litigation, sale of real estate and purchase of real estate

Motion was made by Bloomberg, seconded by Rubsam, to go out of open session and into closed session to discuss litigation, potential litigation, sale of real estate and purchase of real estate pursuant to the exceptions section of the Open Meetings Act pertaining to those areas of discussion.

Ayes: Bloomberg, Bolander, Rubsam and Reisner

Nays: None

Open session suspended at **6:41 PM**

Motion was made by Bloomberg, seconded by Rubsam, to go out of closed session and back into open session.

Ayes: Bolander, Rubsam, Reisner and Bloomberg

Nays: None

Open session resumed at **7:04 PM**

Mayor Bolander announced that during closed session the council discussed Litigation, potential litigation, sale of real estate, purchase of real estate, personnel and Closed Session Minutes.

14. ADJOURNMENT

Motion was made by Rubsam, seconded by Reisner, to adjourn the meeting.

Ayes: Rubsam, Reisner, Bloomberg and Bloomberg

Nays: None

Meeting adjourned at 7:08 PM.

Submitted by Rosetta York



ACCOUNTS PAYABLES September 20, 2017

STREET

A-J Welding & Steel, Inc.	\$23.00
Birch Auto Service & Towing	\$859.76
Bradford Supply Co.	\$81.10
CCI Redi Mix	\$300.00
Cintas	\$56.90
Jasper Clothiers	\$68.00
Kirchner Building Centers	\$83.94
Lorenz Supply Co.	\$35.81
Martin's IGA	\$7.98
Newton Part Supply, Inc.	\$172.28
South Central FS	\$5.00
Tabco Business Forms, Inc.	\$55.89
Terminix International	\$25.00
Michael Todd & Co, Inc.	\$208.42
Van Dyke Metal Culverts, Inc.	\$806.00
Total Street	\$2,789.08

POLICE

Gwen Baker	\$274.03
Birch Auto Service & Towing	\$157.63
Card Service Center	\$202.27
Cintas	\$25.06
Communication's Revolving Fund	\$132.81
Coast to Coast Solutions	\$92.47
Conlin Home Inspection	\$2,625.00
Cintas	\$96.15
County of Jasper	\$5,730.93
Dash Medical Gloves	\$60.90
Derick Fischer	\$100.00
First Tactical	\$124.98
4imprint, Inc.	\$297.49
Galls, LLC.	\$704.23
Genes Landscaping	\$130.00
Steve Jones Plumbing & Hardware	\$202.59
Kirchner Building Centers	\$23.16
Martin's IGA	\$25.16
Judy McClure's Signs & Graphics, Inc.	\$205.00
Midwest Office	\$140.86
Newton Press	\$45.84
Newton Part Supply, Inc.	\$62.67
Ray O'Herron Co, Inc.	\$339.38
Olney Daily Mail	\$150.00
Overhead Door of Bloomington/Vincennes 2	\$357.00
Pennington Ford	\$392.91
Linda S. Pieczynski	\$82.00
System Development Services, Inc.	\$448.81
South Central FS	\$38.00
Squeaky Clean Carwash	\$150.00
Steve's Auto Repair Exhaust	\$60.00
Streicher's, Inc.	\$46.98
Tabco Business Forms, Inc.	\$55.90
Terminix International	\$25.00
WCRC-FM 95.7	\$109.00
Weber, Tedford, Heap & Ayres, P.C.	\$2,119.75
Weston's Lawn Service	\$165.00
Total Police	\$15,998.96

CEMETERY

Weston's Lawn Service	\$4,140.00
Total Cemetery	\$4,140.00

PARK

Dollar General Corp.	\$15.85
Ernst-Layton Fire Control	\$28.00
Heartland Classics Cars, Inc.	\$62.78
Jasper Clothiers	\$94.75
Kirchner Building Centers	\$9.99
Lorenz Supply Company	\$120.04
Midwest Tractor Sales	\$447.49

Park Cont.	
Newton Part Supply, Inc.	\$37.74
Tabco Business Forms, Inc.	\$55.89
Wabash Valley Service Co.	\$37.50
Weston's Lawn Service	\$1,533.00
Total Park	\$2,443.03

POUND

County of Jasper	\$1,422.09
Total Pound	\$1,422.09

GENERAL ADMINISTRATION

Gwen Baker	\$274.02
Kemper CPA Group	\$481.25
Midwest Office	\$374.80
Miller Office Equipment	\$206.53
Sage	\$626.59
Tabco Business Forms, Inc.	\$55.89
Terminix International	\$25.00
Weber, Tedford, Heap & Ayres, P.C.	\$175.00
Weston's Lawn Service	\$45.00
Total General Adm.	\$2,264.08

POOL

ET & T Distributors, Inc.	\$174.73
Heartland Coca-Cola Bottling Company, LLC.	\$184.94
Kirchner Building Centers	\$155.85
Terminix International	\$45.00
Wabash Food Service	\$514.53
Total Pool	\$1,075.05

TOTAL GENERAL FUNDS \$30,132.29

EMA

County of Jasper	\$465.54
Total EMA	\$465.54

CAPITAL DEVELOPMENT

Image Squared Marketing	\$500.00
Milano & Grunloh Engineers, LLC.	\$14,825.17
T. Miller Excavating, Inc.	\$6,000.00
Planning Success LLC.	\$675.00
R.L. Sparks Backhoe Service	\$4,500.00
Weber, Tedford, Heap & Ayres, P.C.	\$131.25
Weston's Lawn Service	\$120.00
Total Capital Development	\$26,751.42

TIF

T. Miller Excavating, Inc.	\$3,000.00
South Central FS	\$80.00
Connor & Connor	\$1,083.00
Weber, Tedford, Heap & Ayres, P.C.	\$175.00
Total TIF	\$4,338.00

TOTAL SPECIALS \$31,554.96

ELECTRIC

A-J Welding and Steel, Inc.	25.00
Alliance Tractor, LLC.	\$171.60
Anixter, Inc.	\$6,672.00
Bridgewell Resources, LLC.	\$6,495.00
Brownstown Electric Supply	\$7,197.71
Big D Electric, LLC.	\$43,351.01
Beverlin Oil Company, Inc.	\$161.48
Bodine Electric	\$1,797.72
Birch Auto Service & Towing	\$168.30
Chemco Industries, Inc.	\$198.75

Electric Cont.	
Card Service Center	\$53.11
Cintas	\$39.11
Drake-Scruggs Equipment, Inc.	\$1,843.66
Gettysburg Flag Works	\$932.39
Huddleston Supply, Inc.	\$45.27
Itron, Inc.	\$738.95
The Indiana Railroad Co.	\$1,750.00
JM Test Systems	\$113.73
Steve Jones Plumbing & Hardware	\$11.94
Kirchner Building Centers	\$422.47
Martin's IGA	\$43.27
Midwest Office	\$84.60
Nesco Rentals	\$5,843.00
Newton Part Supply, Inc.	\$476.78
Louis Ochs Chevrolet	\$1,231.18
Online Information Services	\$57.00
Sage	\$626.59
Tabco Business Forms, Inc.	\$537.72
Tapco	\$39.74
Terminix International	\$25.00
Valley Electric Supply Corp.	\$1,671.37
Wayne's Tree Service, LLC.	\$2,850.00
Weston's Lawn Service	\$180.00
Brent Wilson Trucking	\$1,923.45
Total Electric	\$87,778.90

WATER

A-J Welding & Steel, Inc.	134.80
Birch Auto Service & Towing	80.08
Bradford Supply Co.	\$653.30
Card Service Center	\$13.04
Engineered Solutions Midwest, Inc.	\$396.37
Hach Company	\$346.04
Itron, Inc.	\$738.95
Jasper Clothiers	\$259.50
Steve Jones Plumbing & Hardware	\$10.96
Kirchner Building Centers	\$86.52
Midwest Meter, Inc.	\$935.20
Midwest Tractor Sales	\$120.17
Newton Press	\$129.88
Newton Part Supply, Inc.	\$291.36
Sage	\$626.58
Tabco Business Forms, Inc.	\$537.70
Thompson Tech, LLC.	\$45.00
USA BlueBook	\$188.77
Weston's Lawn Service	\$250.00
Brent Wilson Trucking	\$2,331.00
Total Water	\$8,175.22

WWT

A-J Welding and Steel, Inc.	23.04
Brooks Auto Glass, Inc.	245.30
Beverlin Oil Company, Inc.	\$347.97
Cintas	\$22.90
Derick Fischer	\$50.00
Itron, Inc.	\$738.95
IMCO Utility Supply Co.	\$407.57
Jasper Clothiers	\$31.90
Jasper County Health Department	\$37.00
Steve Jones Plumbing & Hardware	\$112.89
Kirchner Building Centers	\$117.38
J.R. Madison Maintenance Supplies	\$39.00
Martin's IGA	\$19.95
Midwest Tractor Sales	\$120.16
Newton Part Supply, Inc.	\$88.73
City of Robinson - WWTF	\$120.00
Sage	\$626.59
Smith & Loveless, Inc.	\$689.64
Smithenry Trenching, Inc.	\$476.79
South Central, FS	\$10.50

WWT Cont.	
R.L. Sparks Backhoe Service	\$150.00
Tabco Business Forms, Inc.	\$748.29
Terminix International	\$25.00
Thompson Tech, LLC.	\$45.00
USA Blue Book	\$957.18
Vandevanter Engineering	\$2,550.63
Woodard's Contractual Services	\$522.00
Total WWT	<u>\$9,324.36</u>

TOTAL PAYABLES=
\$166,965.73

<u>General Fund</u>	
Max Tedford	\$300.00
Mike Swick	\$100.00
Birch Auto Service	\$75.00
NewWave Communications	\$552.23
Ameren Illinois	\$1,234.70
Pitney Bowes Inc	\$10.63
Verizon Wireless	\$115.32
Dollar General Regions	\$65.40
Treasurer Petty Cash	\$68.59
LIUNA National Pension Fund	\$2,921.65
Eastern Illinois University	\$450.00
Wex Bank	\$1,681.81
Police One.com	\$435.00
Purchase Power	\$251.25
City of Newton	\$3,231.81
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	\$11,493.39

<u>Payroll</u>	
Sec Treasurer Local 1197 Union	\$646.00
State Disbursement Unit	\$1,305.00
NGL Insurance Group	\$53.36
Standard Insurance Co.	\$248.40
American Heritage Life Insurance Co.	\$81.42
NCPERS Group Life Ins	\$128.00
The Standard Insurance Co -vision	\$280.40
AFLAC	\$896.80
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	\$3,639.38

<u>INS A</u>	
Standard Insurance Co.	\$189.28
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	\$189.28

<u>Specials</u>	
CoreSource, Inc.	\$1,283.54
Symetra Life Insurance	\$23,136.00
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	\$24,419.54

<u>TIF</u>	
Jasper County Trustee Payment Account	\$805.00
Newton Hotel Group	\$35,282.25
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	\$36,087.25

<u>Electric</u>	
Symetra Life Insurance	\$8,398.00
Dale Harris	\$35.40
Verizon Wireless	\$51.35
Pitney Bowes Inc.	\$10.64
Treasurer Petty Cash	\$0.59
Ameren Illinois	\$94.68
NewWave Communications	\$92.21
Norris Electric	\$42.00
Newton Post Office	\$138.69
City of Newton	\$205.86
Purchase Power	\$251.25
Wex Bank	\$570.28
Farley Insurance Agency	\$216.00
Illinois Power Marketing	\$120,668.21
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	\$130,775.16

<u>Water</u>	
Symetra Life Insurance	\$8,276.00
Verizon Wireless	\$22.53
Pitney Bowes Inc	\$10.64
Ameren Illinois	\$107.89
NewWave Communications	\$76.95
Treasurer Petty Cash	\$0.58
Newton Post Office	\$138.69
Tyler Weber	\$46.01
Purchase Power	\$251.25
WexBank	\$336.04
City of Newton	\$2,176.18
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	\$11,442.76

<u>WWT</u>	
Southern Illinois Wastewater Operators	\$40.00
Symetra Life Insurance Co.	\$7,275.00
Verizon Wireless	\$51.35
Pitney Bowes Inc.	\$10.64
Ameren Illinois	\$83.23
NewWave Communications	\$76.95
Treasurer Petty Cash	\$0.57
Newton Post Office	\$138.68
Purchase Power	\$251.25
City of Newton	\$2,636.46
Wex Bank	\$473.15
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	\$11,037.28

Total Prepays = \$229,084.04