

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: September 11, 2017

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Contracted Water License Holder

Minutes: August 28, 2017 Meeting

Mr. Greg Iams moved to approve the August 28, 2017 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Mr. Greg Iams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Work List Update

Mr. Albert reported that much of the work listed on the August 28th work list has been completed by the laborers. The meter pit and setting replacement for 154 Chase is scheduled to be completed this Wednesday.

B. August Water Loss Report

The August water loss report was presented to the Board showing a loss of 19.7% for the month.

ADJUSTMENTS:

A. 215 First St., Acct. 2430-RO, Kathleen Borgman

It was discovered while preparing the tax lien for certification to the Auditor that this property was sold at Sheriff sale in September of 2016 to Thomas Bataille (American Home Vendors). The amount of \$151.17 that was accrued prior to the Sheriff sale was written off as bad debt. The remaining amount of \$370.59 was removed from Ms. Borgman's account and a placed on the new owner's account 2430-1.

B. 533 Fairview, Acct. 1505-1-RO, Greg Blair

This property was sold to Mr. Tom Pulfer at Sheriff sale. The account was also incorrectly charge a \$50.00 shut-off fee. The account was adjusted to remove the \$50.00 shut off fee and \$437.97 was written off for the bad debt that was incurred prior to the Sheriff sale. The remaining balance of \$31.30 was transferred to Mr. Pulfer's tenant Robert Fogle, account 1505-3-1.

C. 16-Fantasy, Acct. 4532-6-RO, Melinda Sousley

After a high usage was flagged during the August billing it was discovered that there was a leak in the meter connection. A new meter was installed to ensure a good connection and the account was credited \$77.05 for incorrect usage.

Mr. Greg Iams made a motion to approve of the adjustments that were made to the accounts.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Dave Wallace

Mr. Wallace asked if the board had any issues with spending funds for a computer server for the offices that was mentioned by the Police Chief and the Fiscal Officer in the recent council meeting since the water department would more than likely be paying for a portion of the server. Mr. Iiams noted that he feels that a server would be beneficial but there are also other projects that are needed as well such as maintenance to the municipal building.

OLD BUSINESS:

A. Water tower signal

Mr. Albert has not received the quotes that were requested. He has sent another request for the quote earlier today.

B. Contingency Plan

Mr. Albert will try to get a representative from RCAP to come to a BPA meeting to discuss the contingency plan for the water plant.

C. Harbourside on the Lagoon Condominiums Letter

A draft letter was presented to the board for review. The letter addressed to Harbourside on the Lagoon is in regards to the use of a yard hydrant and the uncovering of curb stops at that location. Mr. Weidner will make changes to the letter to include a request for copies of the drawings for the location of water lines in the condominium association.

NEW BUSINESS:

A. Ebony Construction – Bulk Water

Arrangements were made with Ebony Construction to purchase bulk water for the purpose of dust control during a project on U.S. 33. The construction company used 105,000 gallons of bulk water during the construction for a cost of \$1,050.00. The fiscal officer will prepare and send the bill to the company.

B. TTHM & HAA5 Samples

Samples will be collected tonight for the next round of TTHM & HAA5 testing.

C. Box Truck Repairs

The box truck was taken to Holts Automotive for servicing and repair of various items. The quote for the repairs/maintenance is \$3,400. Dale and Jeff will review the budget to ensure there is enough money in the budget to complete all the repairs

D. Fencing Around New Well

The new well head is located so close to the fencing in the outfield of one of the ball diamonds, the board was unsure if a fence around the well head would be able to be installed without moving the ball diamond fence. Currently the dirt mound around the head leaves a steep slope and more dirt will need to be added to reduce to angle of the slope prior to installing a fence. The board also discussed the possibility of building a retaining wall on the side closest to the ball diamond so that the outfield fence would not need to be moved.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:08 p.m.

Next Meeting Date: **Monday, September 25, 2017**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____