

Commission on Homelessness for Volusia and Flagler Counties
Steering Committee Minutes

Friday, November 18, 2016

1:00 – 3:00 PM

United Way, 3747 W. International Speedway Blvd., Daytona Beach

Attendees: Sam Willett, Jeff White, Victoria Brown-Searle, Candice Wilkie, Susan Clark, Edward Davis Jr., Tony Deobil; Absent: Anthony Woods, Mark Geallis, Dr. Maria Barbosa, Ray Salazar, Dave Beck, James Rose; Others in Attendance: Jay Bond, Ken Stickland, Bonnie Metz, Mike Pastore, Brad Carter

I. Call to Order – Sam Willett, Chair

The meeting was called to order at 1:06 p.m.

II. Prior Minutes – Sam Willett, Chair

Sam Willett presented the minutes of September 30, 2016 to the Committee for review and approval. A motion was made to approve the minutes by Edward Davis Jr. and Susan Clark. The motion was approved unanimously.

III. Review and Approval of

a. HMIS Data Quality Plan

The Committee reviewed the HMIS Data Quality Plan. A motion was made to approve the HMIS Data Quality Plan to present to the Board by Tony Deobil and seconded by Edward Davis Jr. The motion was approved unanimously.

b. Coordinated Assessment Agreement

The Committee reviewed the Coordinated Assessment Agreement. A motion was made to approve the Coordinated Assessment Agreement to present to the Board by Edward Davis Jr. and seconded by Candice Wilkie. The motion was approved unanimously.

c. HMIS Governance Charter

The Committee reviewed the HMIS Governance Charter. A motion was made to approve the HMIS Governance Charter to present to the Board by Edward Davis Jr. and seconded by Tony Deobil. The motion was approved unanimously.

d. HMIS MOU

The Committee reviewed the HMIS MOU, some revisions were made. See MOU for revisions. A motion was made to approve the HMIS MOU to present to the Board by Edward Davis Jr. and seconded by Susan Clark. The motion was approved with one opposed.

IV. Old Business

The Strategic Plan Committee will reconvene in December to review. Victoria Brown-Searle will send out a Doodle Poll to the Committee.

V. New Business

None.

VI. Member & Public Comments

Comment: Dr. Barbosa was elected to the school Board in Flagler County.

Comment: Was the Governance Charter adopted?

Answer: Yes, with 78% of the votes approving it.

Comment: Is there a membership fee?

Answer: Yes.

Comment How many Directors are on the Board?

Answer: 29

VII. Adjourn

There being no further business, the meeting was adjourned at 1:37 p.m.

*Minutes Prepared by: Victoria Brown-Searle, Collaborative Applicant
Representative*

Committee Chair: _____

Next Meeting: January 27, 2017