Date	2022 WOEA EXPENSE VOUCHER	This voucher must be completed for reimburseable
Name	WOEA	business expenses. Attach itemized* receipts for
Address	308 James E. Bohanan Memorial Drive Vandalia. OH 45377	hotel, airfare, meals and other business expenses.
City/St/Zip	937-387-9960	
E-mail		Have you received ANY reimbursement from your
Phone No.		Local pertaining to this voucher? (circle one)

Change of Address: YES_____

Miles Reimb @ \$.585 Brkfast Dinner Airfare Luggage Acct Date Trips (Destination and Business Purpose) Room Lunch Cab Tips Other * Other * Total Totals this reporting period

Less Other Reimbursement*

NET AMOUNT DUE (OWED)

*Example of other reimbursement is scholarship funds from Local Association

YES

NO

MUST ANSWER QUESTION

Per WOEA Policy - 3.09 - 3.10

*An original itemized receipt has every item purchased listed on the receipt.

Individual meal expense limits: breakfast \$6, lunch \$9, dinner \$20, incidentals \$7

Mileage reimbursement is calculated using a rate determined annually on January 1 by

the IRS; however, this rate may be adjusted at any time at the discretion of the IRS.

All expense vouchers must be returned to WOEA within 30 days of date the expense is incurred.

Payee's Signature and Date

COMMITTEE EXPENSE:

- 430 EXECUTIVE COMMITTEE:
- 431 BUSINESS SUPPORT ADMINISTRATION COMMITTEE:
- 432 Audit and Budget Committee:
- 433 Awards Committee:
- 434 Constitution, By-Laws, Stranding Rules, and Policies Committee
- 435 Convention Planning Committee:
- 436 Credentials Committee:
- 437 Newsletter Committee:
- 438 Nominations, Elections, and Tellers Committee:
- 439 Resolutions Committee:
- 440 WOEA Retired Committee
- 441 COLLECTIVE BARGAINING COMMITTEE:
- 442 Coordinated Bargaining Committee:
- 443 Districts Governmental Costs Survey Committee:
- 444 INFORMATION SYSTEMS COMMITTEE:
- 445 Information Systems Grant Writing Committee:
- 446 LOCAL DEVELOPMENT AND TRAINING COMMITTEE:
- 447 Budget Development Workshop Committee:
- 448 Building Effective Local Associations Committee:
- 449 Emerging Leaders Committee:
- 450 Local Treasurers' and Membership Chairs' Training Committee:
- 451 MEMBER RIGHTS AND PROTECTION COMMITTEE:
- 452 Human and Civil Rights Committee:
- 453 Minority Affairs Committee:
- 454 Party Liaison Committee:
- 455 Peace and Justice Committee:
- 456 WOEA District Screening Committee:
- 457 WOEA Legislative and Governmental Services Committee:
- 458 WOEA OEA Fund for Children and Public Education Committee:
- 459 WOEA OEA Screening Committee:
- 460 ORGANIZING STRATEGY COMMITTEE:
- 461 Community and Public Relations Committee:
- 462 District-Wide Leaders Conferences and Events Committee:
- 463 OEA District Leaders' Council
- 464 OEA District Leaders' Council Dues
- 465 Region 5 Coordinating Council:
- 466 UNISERV Meetings and Workshops:
- 467 WOEA Planning Day Conference Committee:

- 468 PROFESSIONAL EFFICACY COMMITTEE: 469 Entry-Year Teacher Mentoring Committee: 470Educator Standards Board Committee: 471 Instruction and Professional Development Committee: 472Professional Conference Day Committee: 473Professional Conference Day Keynote Speaker: **474** Professional Conference Day Newsletter Committee: Professional Development and Credentialing Committee: 475LEADERSHIP EXPENSE: 476Local Promotional Grants: 477 Mid-Atlantic Regional Leadership Conference Scholarships: 6 478Mid-Atlantic Regional Leadership Conference WOEA Hospitality Event: 479 NEA / OEA Candidate Support: $\mathbf{480}$ NEA ESP National Conference: 2 481 NEA Representative Assembly Scholarships: 15 $\mathbf{482}$ NEA Representative Assembly WOEA Hospitality Event: 483OEA / WOEA Education Lobby Days: 484 **OEA Awards Banquet: 3 Tables** OEA Doris L. Allen Minority Caucus Awards Banquet: 2 Tables $\mathbf{485}$ OEA Fall Representative Assembly Scholarships: 5 486 487OEA RA WOEA Hospitality Event: 488 OEA Representative Assembly: Fall & Spring 489 OEA Spring Representative Assembly Scholarships: 5 490 OEA Summer Leadership Academy Scholarships: 20 491 OEA Summer Leadership Academy WOEA Hospitality Event: $\mathbf{492}$ Parliamentarian: 493 President: 494 **UNISERV Workshops:** 495 WOEA Fall Representative Assembly: 496 WOEA Spring Representative Assembly
- 499 ESP Committee