



# City of Ralston Mobile Food Vendor License Application

5500 S. 77<sup>th</sup> Street  
Ralston, NE 68127

Effective 1/1/2018  
Fee: \$100.00

Date \_\_\_\_\_ New Application \_\_\_\_\_ Renewal \_\_\_\_\_ License # \_\_\_\_\_ Fee \$ \_\_\_\_\_

Applicant Information:

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

Name(s) of All Officers / Managers of Business:

\_\_\_\_\_

Billing Information:

Check If Same As Above:

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

Vehicle Information:

Description of Mobile Food Vendor Vehicle(s)

\_\_\_\_\_

*(Please include year, make, model as well as length and width.)*

Vehicle License Number(s) \_\_\_\_\_

Name(s) and **Social Security Number (s)** of All Person(s) Expected to Drive Vehicle:

\_\_\_\_\_

\_\_\_\_\_

Driver's License Number(s): \_\_\_\_\_ Issuing State(s): \_\_\_\_\_

*(Copy of Driver's License(s) required – attach separate sheet if needed)*

Business Operation Information:

Description of General Type of Food Items Sold:

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General Description of Location(s) of Operation:

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The Applicant must submit the following:

- Documentation from the Douglas County Health Department showing its approval of the applicant's sale of food;
- A copy of the State of Nebraska Sales Tax Permit or proof of applicable exemption;
- A copy of the certificate or proof of motor vehicle liability insurance for each vehicle used.

Fee(s): **Upon approval**, the applicant will be invoiced for issuance of the license. The mobile food vendor license for calendar year 2017 is \$25.00 for each motor vehicle, trailer, cart, or other piece of equipment to be used. **Beginning January 1, 2018, the fee will be \$100.00.** Licenses are to be renewed on an annual basis at the same rate of \$100.00.

It is understood that for reasons of public safety and pedestrian or vehicular traffic, any authorized employee of the Public Works Department or Police Department may order a mobile food vendor to move from or leave a specific location.

It is further understood that failure to follow the proper Mobile Food Vendor regulations may result in the license being suspended or revoked.

**License applied for and all terms and stipulations agreed to by:**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please call 402-331-6677 or e-mail [cityhall@cityofralston.com](mailto:cityhall@cityofralston.com) with questions.

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**For Office Use Only:**

**Approved**

**Declined**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**