

Belmore Arena Board Meeting MINUTES October 21, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Kim Harris, Mark Ireland, Coreen Gautreau, Ian Inglis, Brett McPherson, Jenn VanDyk, Kyra Wright, Chris Inglis, Randy Scott, Warren Weber, Dave Eadie, Wanda Inglis

Regrets: Nigel Van Dyk, Jamie McCallum, Heidi Dupuis

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of October 21, 2024 Agenda <ul style="list-style-type: none"> • <i>Jeremy Underwood</i> 		Called to order 8:04 Motion to approve agenda by Randy Scott, 2 nd Mark Ireland Additions to Agenda: None
8:02	Approve Previous Mtg Minutes September 25, 2024 (attached) <ul style="list-style-type: none"> - <i>Board</i> 		Motion to approve minutes by Kyra Wright, 2 nd Brett McPherson
Agenda Items			
8:05	Update Previous Action Items (below agenda items) <ul style="list-style-type: none"> - <i>Jeremy Underwood</i> 	Standing	Reviewed Action Items below.
8:20	Hockey Sticks at Public Skating <ul style="list-style-type: none"> - <i>Jeremy Underwood</i> 	Discussion	No sticks and pucks on public skating. <ul style="list-style-type: none"> - Get a sign made up. <i>Due to safety and insurance reasons pucks and sticks will not be allowed on Public Skating.</i> <i>Ice can be rented for Shinny.</i>
8:30	Correspondence Package for Oct 24 th Meeting <ul style="list-style-type: none"> - <i>Board</i> 	Standing	Received an agenda from Howick Township for an Oct 24, 2025 Meeting with the Municipalities <ul style="list-style-type: none"> • Learning opportunity with a chance of communication. • Not prepared to engage in an “In-Camera” meeting. • Marvin will ask an alternative to attend on his behalf, as requested by the Board. • Darlene – email Jamie to ask him to attend Thursday’s meeting.
8:35	Grants Update <ul style="list-style-type: none"> - <i>Kyra Wright</i> 	Standing	We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County.

			<p>Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.</p> <p>Sports Grant</p> <ul style="list-style-type: none"> - Baseball Lights - \$35,000 - Brine Header - \$60,000 - Sandblasting & Painting of Arena (no curling club) - \$280,000 <p>Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%). Will indicate Baseball lights, Brine Header and Sandblasting & Painting in 2025.</p> <p>Motion to go for the full grant by Randy Scott, 2nd by Warren Weber. Carried.</p> <p>Received letters of support from all service groups and arena board.</p>
8:45	Treasurer's Report - Jenn VanDyk	Standing	Bills to be paid: \$3670.05 Motion to pay bills by Jenn VanDyk, 2 nd by Randy Scott. Carried
8:50	Belmore Catering - Chris Inglis/Kim Harris	Committee Report	Bottom of oven – convection oven not working. Can't adjust the temperature. Vending Machines are to be removed. - Will be moved out back for ease of pickup by owner.
8:55	General Maintenance - Jeremy Underwood/Warren Weber	Committee Report	Hand dryers are in and 2 dryers need to be hooked up outside.
9:00	Parks Board - Brett McPherson	Committee Report	Fence topper is here. Looked after light standards
9:05	Rentals - Hall & Lounge - Kim Harris	Committee Report	November and December weekends are booked.
9:10	Ice Rentals & Installation - Warren Weber	Committee Report	Ice Plant has been started.
9:15	Belmore Curling - Dave Eadie	Committee Report	Annual Meeting is on Thursday. Getting ready to start in mid-November.
9:20	Belmore Figure Skating • Heidi Dupuis, Andrea Warwick	Committee Report	Heidi submitted report via email: - 55 skaters registered to start Nov 4th
9:25	South Bruce - Mark Ireland	Committee Report	Referendum voting has started. - A lot of educational meetings were held with good participation.

			- Vote results will be posted Oct 28 th .
9:30	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Absent
9:35	Howick - <i>Marvin Grimes</i>	Committee Report	Santa Claus parade in Wroxeter in November.
9:40	Communication • <i>Lyndsay Underwood</i>	Committee Report	Nothing.
9:45	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	Gave cheque to Arena Board. Nothing else.

Next Meeting – November 18, 2024 at 8pm

Adjournment of Meeting at 9:44pm

Motion to adjourn by Kim

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/Jenn	General Maintenance	20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. 20240226: Paul did measurements and is to be fixing the gap. 20240415: No update on Container

Kyra / Jeremy
/ Kim

Grants

20240415: Jeremy to email Karn's quote to Kyra Wright for grant research

20240527: No update

20240527: Suggestion made that stone be put between parking barriers and wall (*very difficult to cut the grass & adds a lot of weedeating*). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.

20240617: No update

20240715: Kyra will look into grants for defibs, hand dryers and urinals

20240819: Kyra was absent but sent word she has submitted an application to Trillium Mutual Roots Fund for \$5000 to pay for 2 Defibrillators. Won't hear back until November/December

20240916: Kyra heard back from Trillium, and they asked for further information. Expecting to hear back soon.

20240925: Received word that we are receiving a grant for a defibrillator in the community hall, in the amount of \$2300.

20240916: Motion to have Howick apply for the Leyland and Vance Fund on our behalf, by Nigel, 2nd by Kim.

20240916: CHRIS SUGGESTION. Could use this to replace the brine header. Jeremy to get the quote to Kyra. Need to be a Twp to apply.

20240925: Marvin shared that the Vance Grant was discussed at Howick Council last night September 24, 2024 and it was motioned and approved to go ahead with the grant. Kyra plans to apply for \$20, 000 for brine header costs. The grant is 100%, no cost sharing.

20240916: Sport and Recreation Infrastructure Fund – Howick will apply for their asks and Belmore will apply for their asks and it will be lumped together. The ask will be the 50% coverage guideline. Everything to Howick by October 15th.

- Need to decide what we want to apply for:
 - o Quote on compressor
 - Came here in the 1970's and was rebuilt in 2006
 - o New boards
 - o Sidewalk around the arena
 - o Baseball diamond lights
 - o Sandblasting and ceiling painting in the arena
 - o Asphalt at the back
 - o Resurfacing tennis court

New boards, brine header (if can apply), ball lights, Sandblasting and Painting.

- Motion to apply for new boards, brine header and ball lights and possibly Sandblasting and Painting.

- Can't move forward with our grant submissions until we know if we need to pay for Sandblasting and Painting.

Motion to partnership with Howick to apply for the CSRIF by Kyra Wright, 2nd by Lindsay, carried.

Need letters of support for community members – Arena Board, Chamber, Figure Skating, other user groups, individuals, other municipalities. **Mass email to be sent out after the Emergency Meeting (Kyra will send Kim an email template).**

Emergency Meeting – September 25th at 8pm

20240925: Kyra plans to speak with Caitlyn about the Community Sport and Recreation Infrastructure Fund (50% funding) tomorrow. Application due to Howick by October 15. Application to Government is due October 29.

Baseball Lights – total cost quoted at \$33, 000 (with labour, lift rental and parts)

Brine Header - \$58, 000

Arena Boards – no quote yet. Boards are more of a “want” than a “need”

Kyra to discuss with Howick staff tomorrow to confirm the arena board getting quotes for ceiling sandblasting/painting.

20240925: To include the following items in the Community Sport and Recreation Infrastructure Fund application: baseball lights, brine header and ceiling sandblasting/painting.

20240916: Brett will send an email chain to Chamber to see how much they would be willing to fund.

20240925: The Chamber made a donation of \$30 000 for the tractor room roof. Chamber supports the Arena Board in applying for the Community Sport & Recreation Infrastructure Fund. **COMPLETED**

20241021: Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.

20241021: Kyra to proceed in applying for full grant.

Sports Grant

- Baseball Lights - \$35,000
- Brine Header - \$60,000
- Sandblasting & Painting of Arena (no curling club) - \$280,000

Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%).

Will indicate Baseball lights, Brine Header and Sandblasting & Painting in 2025.

Kyra/Marvin	Defibrillators	<p>20240527: Marvin to check with Howick Twp if they install defibrillators in public facilities.</p> <p>20240617: We will have to purchase. \$2300.00 each through Huron County Paramedics. Currently the fire chief inspects them at all municipality buildings. Marvin will ask Howick Twp if there is a grant for this.</p> <p>Possibly this could be put into the Homecoming Budget</p> <p>20240617: Kim to ask Kyra if there might be a grant for defibrillator</p> <p>20240715: no update</p> <p>20240819: Kyra submitted an application to Trillium Roots</p> <p>20240819: Dave Mounsey Memorial Fund – donates Defibrillators. Marvin will give info to Kyra.</p> <p>20240916: Kyra heard back from Trillium, and they asked for further information. Expecting to hear back soon.</p> <p>20240925: Received word that we are receiving a grant for a defibrillator in the community hall, in the amount of \$2300. COMPLETED</p> <p>20241021: We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County about purchase of defibrillator.</p>
Jeremy / Kim / Chris	Festival Maintenance Items	<p>20240415: Kim Harris and Chris Inglis will look after getting quotes for new urinals and hand dryers.</p> <p>20240819: Two urinals were replaced</p> <p>20240415: Chris Inglis will notify Jane they are approved to order 25 more bucket chairs.</p> <p>20240527: Kim got quotes for hand dryers (PBJ -approx. \$1000/each and Elaine Fisher – approx. \$568/each).</p> <p>20240527: Chris motion to purchase 6 from Elaine Fisher – for arena and curling club. Two of the older dryers will go to the outside washrooms. Second by Dave Eadie</p> <p>20240819: Hand dryers are here – need to be installed. Jeremy will contact Adam Harkness to see if he has time to install.</p> <p>20240916: Adam is busy, Jeremy will contact Advance Electric.</p> <p>20240527: Brian Dobbyn – provided a quote for 6 urinals for \$3349.00 plus HST. He may have to snake drains prior to install.</p> <p>20240617: No update</p> <p>20240916: Urinals have been installed.</p>
Jeremy / Brett	Parks Board	<p>20240515: Jeremy Underwood will ask Jamie Dickson if there is a Parks Board Committee. If not, we will have to bring forward names for nomination to the Parks Committee.</p> <p>20240527: No update.</p> <p>20240617: Jamie said there isn't really a committee, just him remaining. Kim will send a mass email out looking for a couple of Parks Board members.</p>

		<p>20240715: Brett MacPherson willing to help with Parks Board. Lorne Underwood will also help.</p> <p>20240715: Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p>20240715: Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p> <p>20240916: Fence topper was ordered – cheaper than quoted \$1945 + tax</p>
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> ○ 20230821: Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made. ○ 20231016: working on a couple of quotes for brine headers. ○ 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> ○ 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Jeremy	Correspondence – Diabetes Collection Bin	<p>20240715: Jeremy will talk to Bob and see if the bin could sit at his shop – more room and always accessible.</p>
Kim	Rentals	<p>20240919: Rental contract – Cancellation Policy to be amended: To receive deposit refund, cancellation must be made 6 months prior to booking date, with consideration for special circumstances.</p>
Jeremy	Repainting of Arena	<p>20240919: Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.</p>
Gord Harris / Paul Inglis	Lobby Bench Steel	<p>20240916: larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.</p>
Darlene	Ice Rental Fees	<p>20240916: Correspondence to be sent to Howick Township along with approved minutes showing the increase was passed.</p> <p>20241021: Email from Amy Van Meeteren, Howick Twp Treasurer needing clarification re motion made at last meeting:</p> <p><i>Warren recommends that ice rentals go up \$5/hour.</i></p> <ul style="list-style-type: none"> - Hockey \$135/hour. - Broomball \$105/hour.

		<p><i>Motion to increase ice costs by \$5/hour by Jamie McCallum, 2nd by Mark Ireland, carried.</i></p> <p>20241021: Motion that rates for November 1, 2024 will be \$135/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included) to October 31, 2025. In addition rates for November 1, 2025 will be \$140/hour for Prime Time Ice and Hockey and \$105/hour for Broomball (HST included). Motion by Warren Weber and 2nd by Ian Inglis, carried.</p> <p><i>We recognize Amy mentioned these rates being effective for January 1st, 2025 (instead of November 1, 2024); if our November 1st date isn't reachable for this year, we understand.</i></p>
Kim	Rental Policy	<p>20240916: Amend Rental Policy to read “Kitchen rental will only be allowed in conjunction with the rental of the small or large hall unless Belmore Catering has been hired.”</p>
Darlene	Proposed Meeting with Municipalities and Township	<p>20240925: Darlene to request an agenda, from Howick Twp, for the proposed October 24, 2024 meeting to be sent to the arena board before or by Friday October 11. The proposed agenda will be sent out to the Arena Board by email.</p> <p>20241021: COMPLETED</p>
Board	Hockey Sticks at Public Skating	<p>20241021: Get a sign made up. <i>Due to safety and insurance reasons pucks and sticks will not be allowed on Public Skating. Ice can be rented for Shinny.</i></p>
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers)</p>

		<p>to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p> <p>20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.</p> <p>20240715: Lawyer has filed.</p>
Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	<p>200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Adjournment:		Next Meeting - November 18, 2024 at 8pm