

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938
August 20th, 2012
7 PM

Roll Call of the Board:

Chairman William Claar, Vice-Chairman Raymond Guzic, Jr., Dennis Beck, Solicitor William Barbin, Engineer Daniel Beyer, Plant Operator Francis Hartline and Recording Secretary Pamela Flis.

Secretary Rita Butterbaugh was unable to attend the meeting.

Justin Eger, John Shuniak and Leslie Devett also attended the meeting.

Salute to the Flag:

Completed.

Public Participation:

As Discussed:

- John Shuniak has spoken to Cassandra Borough's solicitor, Attorney Repak about the easement required for his proposed lateral for tap-in purposes. The easement for the old sewer line used by Cassandra Borough's historic businesses.
- Solicitor Barbin's letter of correspondence to Solicitor Repak concerning Mr. Shuniak's tap-in plan.
- Outlined in the letter of correspondence:
 - Mr. Shuniak's objection to a grinder pump and seeking a gravity connection solution.
 - Identification of a pre CMSA sewer line running from his proximity to another CMSA manhole.
 - Televised line, Mr. Shuniak has come to the conclusion with his contractor that it is possible to utilize the old sanitary sewer line as a carrier for a new smaller PVC line to serve his property.
 - Mr. Shuniak is solely responsible for the line; CMSA has no interest in taken over the line proposed in Mr. Shuniak's plan.
 - Neither Cassandra Borough nor CMSA are taking any responsibility for future maintenance of this proposed line.
 - EADS engineer cannot determine if the terra cotta line is 4" or 6".
- Discussion between Cassandra Borough Council and John Shuniak.

Secretarial Report:

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to accept the regular monthly minutes dated July 16th, 2012 as submitted in written form. Roll call, all in favor, Motion passed.

Motion made by Dennis Beck 2nd Raymond Guzic, Jr., to approve the Treasurers Report, Unpaid Bills Detail as submitted in written form. Roll call, all in favor, Motion passed.

As Discussed:

- Grinder Pump Policy and the Number of CMSA customers currently served by a grinder pump.
- The amount of grinder pumps on hand at the CMSA WWTP, purchased with RUS funds, at least 10 on hand.

FOR THE RECORD: Grinder Pump Policy- CMSA will provide a grinder pump for all **existing** CMSA customers, on the original design planning module and repair the grinder pump under normal use, after all grinder pump inventory is exhausted, the customer will be responsible for the cost of a grinder pump.

- The price of grinder pumps and the amount of time in sewage billing to recoup the cost of the grinder pump, and perhaps a flat fee for new customers to incur cost.
- A CMSA customer inquired about placing a tractor and trailer next to his residence for storage, over the CMSA sewer main right-of-way, the tractor trailer may be placed on his property as long as it remains movable, in case CMSA would need to access the main line for repairs.
- Delinquent report on 234W, 111 Apple Drive, Lilly, PA, Scanlon Hill area.

Motion made by Dennis Beck 2nd Raymond Guzic, Jr., to authorize Solicitor Barbin to file a lien against 111 Apple Drive, Lilly, PA, due to delinquencies. Roll Call All in Favor, Motion Passed.

- **Correspondence:**

As Discussed:

- Shared services with Washington Township on the Washington Township-CMSA web site.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to authorize the shared payment for the web site, served by SEDA-Council of Governments, one half of \$26.66 for 2012, and one half of \$40.00 for 2013. Roll Call All in Favor, Motion Passed.

- Tri-Boro Services, LLC- quote for repair of 4 way electronic valve for the sludge press in hopes of deterring the belt from slipping off. The quote was in the amount of \$1,805.00.

- Plant operator has acquired knowledge about the polymers used during the sludge treatment process; the polymers may be adhering to the belt as it ages, and assisting in the slipping and alignment problems.
- Plant operator request to table this item until he has a chance to clean the belt with a heavy duty degreaser, deciding if that rectifies the problematic belt.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to table the Tri-Boro Services, LLC quote until September's regular monthly meeting. Roll Call All in Favor, Motion Passed.

- The recent RUS Inspection, awaiting a report from Karen Kuhns, RUS about her most recent visit. Areas of operations discussed:
 - Re-Payment agreement with LBSA for capital cost.
 - The need to tap-in all remaining customers.
 - Inspection of the CMSA WWTP.

Correspondence is on file at the CMSA office.

Engineers Report:

As Discussed:

- Sanitary lateral review for 116 Portage Street, Cassandra, PA., cannot determine the pipe size and photos show water in the pipe.
- The need for Mr. Shuniak to obtain a Highway Occupancy Permit, Penn Dot does not grant HOP's to individuals, only municipalities.
- CMSA will not sponsor Mr. Shuniak's HOP. Cassandra Borough may if they choose to do so.
- How Mr. Shuniak plans to tap in the system and will it maintained in the future.
- Solicitor Barbin to send another letter of correspondence informing him of the Highway Occupancy Permit required by Penn Dot.
 - Time allotment for 2012 and will Mr. Shuniak get tapped in before the cold weather arrives with the additional regulations pending, this may push the tap-in date back.

Motion made by Dennis Beck 2nd Raymond Guzic, Jr., to mandate John Shuniak at 116 Portage Street, Cassandra, PA to tap in via grinder pump, if Mr. Shuniak does not have the sewage planning completed, and permission from Cassandra Borough, by meeting date September 17th, 2012. Roll call, all in favor, Motion passed.

- Engineer Byers also presented to the board a diagram showing the difference between the dye testing and pressure testing.
- Pressure testing will identify all hidden or unlocated objects that are connected to the sanitary sewer system, such as cracked/ broken pipes, leaking joints, sump pump, footer/foundation or driveway drains and downspouts.

Engineers report on file at the CMSA office.

Solicitor Report:

As Discussed:

- 2011 Allocation and the multiple changes effecting the allocation
- Solicitor recommends that the current allocation be initialed/signed by both boards, so in the future there is no question as to which allocation was accepted and used to determine the cost to LBSA for Operations and Maintenance for the CMSA Waste Water Treatment Plant.

Plant Operators Report:

Plant operator monthly flow meter report was presented to the board.

As Discussed:

- Gaskets have been replaced on the Myers pump.
- CMSA WWTP has experienced another phase loss due to electrical spike, which affected the influent and effluent meters, DAS Group called for repairs, meters sent back to the manufacturer for repair. CMSA is currently operating under violation, in accordance to DEP's rules and regulations, via estimated flows in and out of the plant.
- Electrical inspection by the original electrical contractor, preliminary report may suggest that the backup generator may play a role in the electrical power spikes.
- Surge protectors are working properly.
- Mark Stevens of Data Gator was in to perform the semi-annual flow meter maintenance inspection and calibration.
- MMH008- Out of Lilly, consistently high reads-transducers need to be placed.
- MMH003-Township Building - negative readings- required recalibration.
- MMH001-George and Ryan- two days of high reads –rain event, George and Blueberry repaired manhole, checking for leaks and will continue to monitor during rain events.
- MMH006-Mountain Road-reinstalled.

Flow meter report on file at the CMSA office

Old Business:

None at this time.

New Business:

Cresson Township may appoint a new representative to the CMSA board.

Tabled Items:

- Sewer Use Ordinance-LBSA/Cresson Township- Tabled
- Inspection 141 Cherry Road-Tabled
- Pressure Testing Surcharge-Tabled

Executive Session: Personnel Matters

Begins: 7:47PM

Ends: 7:57PM

Determination that a 2011/2012 budget review will be performed before monetary compensation will be granted to the two full-time employees of CMSA.

Adjournment:

Motion made by Dennis Beck 2nd Raymond Guzic, Jr., to adjourn the August 2012 meeting at 8:00 PM. Roll call, all in favor, Motion passed.

For the Record: A copy of the August meeting packet with July 16th, 2012 meeting minutes was given to the CMSA Chairman for delivery to LBSA, and this practice will continue as long as the LBSA representative is the CMSA Chairman.