



Board Meeting – 7:00 A.M.
ALSC Architecture, 203 N Washington St. Suite 400, Spokane

Meeting Minutes Date & Time	Thursday, November 2, 2017 – 7:00 A.M.
Executive Board	Jennifer Leui – President Greg Henson – President-Elect Kathryn Fuller – Immediate Past President David Birdsall – Interim Treasurer Heather Meyer – Secretary
Directors	Stacey Henderson Greg Henson Eric Rieckers Georgia Spencer

1. General		
a.	Roll Call – Heather Meyer, David Birdsall, Greg Henson, Eric Rieckers, Kathryn Fuller, Georgia Spenser (called in) Absent – Jennifer Leui, Stacey Henderson, Faith Brown, Kory Kelly	
b.	Approve November Meeting Minutes – The Meeting Minutes for October were unanimously approved as submitted. (Motioned by Heather, seconded by David).	
c.	Approve November Treasurer’s Report - Total income \$10,603.36 (Loan from Northwest Region \$2,000.00, Loan from Mt. Rainier Chapter \$6,000.00, Chapter Dues \$580.00, Payment from Lakeside Construction \$2,023.36). Total Expenses were \$5,140.50 (Professional and Legal Fees). Total Balance is \$5,462.86. Treasurer’s Report was approved as submitted. (Motioned by Kathryn, seconded by Eric). No monies left in our old account. Matt is to drop off all documentation regarding our bank account. David created a binder for our new account information and will be attaching bank statements.	
2. Committees		
a.	Programs January 11 – Building Code Updates February 1, 8, 15, 22 – Brown Bag Series March 8 – M (Macy’s) Building Tour April 12 – AIA/CSI Tour – Date and location of tour TBD after coordination with AIA May 10 – A-May-Zing Race, Part 2 See Planning Schedule for details.	
b.	Education – Faith Need to check in with Faith to see if she is still interested in head up this committee and the Brown Bag series.	
c.	Publications – Kathryn	
	MailChimp	
	Website – Heidi Pierce – Kathryn to check on new pictures.	
	Social Media – Heather Posted our November 5:09 Social flyer on Facebook	
d.	Scholarship – TBD Need a Scholarship Chair.	

	e.	Certifications – TBD Need a Certifications Chair.	
	f.	Membership – Heather Monthly Social November 30 th 5:09 Social at Perry Street Brewing See Planning Schedule.	
	g.	Golf - Kory Kelly No report at this time. David will contact Kory to see if he is still interested in heading up this committee.	
3. Old Business			
	a.	Update Board on Status of Chapter Checking Account Filed criminal charges on the 10th of November.	
	b.	Chapter Insurance (D & O Liability) <i>Directors and officers liability insurance (often called "D&O") is liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification (reimbursement) for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers. Such coverage can extend to defense costs arising out of criminal and regulatory investigations/trials as well; in fact, often civil and criminal actions are brought against directors/officers simultaneously. Intentional illegal acts, however, are typically not covered under D&O policies.</i> We need to get this in place ASAP. David is working on getting new quotes as others are just too expensive.	
	c.	CSI Region Conference They are looking for program speakers. Let Jennifer know if you're interested.	
	d.	NW Region Conferences – A Look Ahead Do we want to join with another Chapter? Is 2022 okay or do we prefer a different year? Cook Inlet 2018 – Bi Region with West Region Willamette Valley – 2019 Idaho – 2020 Mt. Rainer – 2021 Spokane – 2022 Big Sky 2023 Portland – 2024 Capital – 2025	
	e.	New Post Office Box David is working on this.	
4. New Business			
	a.	Offer of Financial Assistance Idaho Chapter offered financial assistance as we attempt to get back on our feet.	
	b.	Board of Director Replacement We need to think about a replacement for Stacey Henderson.	
5. Events			
	a.	CSI Region Conference – May 4-5, 2018, Girwood, AK (Alyeska Resort) Kathryn is interested in attending. Save the Date has been sent out. \$350 Early Bird Registration, \$400 after registration after Early Bird, \$450 Late Registration. Room rates to be about \$180/night after all fees and taxes. Cook Inlet Chapter is working on chartering a fishing trip. They will be raffling a 1-week vacation in an RV in AK.	
6. Next Meeting			
	a.	Thursday December 7th at ALSC Architects	
	b.	Conference Call Phone Number 1-866-228-5702 Access Code 247061	