

SHEPHERD ECONOMIC DEVELOPMENT CORPORATION

BOARD OF DIRECTORS

REGULAR MEETING

28 N. Liberty, Shepherd, Texas 77371
Shepherd EDC August 5, 2019 at 6:00 P. M.

OFFICIAL MINUTES: Regular Called Meeting

Members Present: Joe Williamson, Charles Minton, Jody Cronin, Sherry Roberts, Rick Hartley

Members Absent: Roy Pippin, Freddy Ramos

Others Present: Debra Hagler, Betty Russo, Karen Parker, Chris, Ray Atchley, Amanda Addison.

CALLED TO ORDER/INVOCATION/PLEDGE

Joe Williamson called the meeting to order. Sherry Roberts said the prayer and the pledges were stated.

APPROVE MINUTES OF PREVIOUS MEETINGS

Sherry Roberts made a motion to approve the minutes after a correction is made. Jody Cronin seconded and the motion passed with a unanimous vote. The correction is that Rick Hartley abstained from the vote regarding the SISD Performance Agreement rather than it being a unanimous vote.

APPROVAL MONTHLY PAYMENT OF BILLS

Jody Cronin made a motion to pay the bills. Sherry Roberts seconded and the motion passed with a unanimous vote.

CITIZEN PRESENTATIONS:

Karen Parker: Stated that her and 2 other partners want to subdivide 20 acres that adjoin the Sewer Plant into about 30 lots for Housing. She stated she also has an additional 10 acres that touch Hwy 59 that she would like to use for Commercial Development and she has acreage behind the current Sonic. Ms. Parker is open to the idea of keeping a buffer between her land and the sewer plant and possible allowing the City to purchase some of the property for future expansion of the Sewer Plant.

OLD BUSINESS:

Discuss and take action necessary to review the job description submitted by the committee

No Action was taken on this item. There was discussion regarding a travel budget. The board asked if Betty could supply them with comparable salaries of other EDC personnel. It was discussed whether this employee would take the EDC Responsibilities that Debra is currently doing such as finances and Agenda/ Minutes. The board said no- Debra would continue with her duties.

NEW BUSINESS:

Presentation from Ms. Bobbie Fagen representative of the Lions Club

No Action was required on this item. The Lions Club introduced the Club and inquired about interest. He arranged to meeting with a few people with positions in town such as the Superintendent and the Mayor.

Discuss and take action to buy a replacement buffer/scrubber machine.

No Action was taken on this item. Although efforts had been made a price for the machine was not obtained in time for the meeting.

Discuss and take action on the 2019-2020 budget including adding line items for the new employee and a line item for business expansion.

Charles Minton made a motion to present the budget to the City Council. Sherry Roberts seconded and the motions passed. The funds that had previously been set aside for Capital Expenditures were moved to salary. Plus a line item for business expansion was added to help business's pay for permitting.

Announcements:

Roy verbally stated his intention to resign his position on the EDC Board.

ADJOURN

Charles Minton made a motion to adjourn. Sherry Roberts seconded and the motion passed unanimously.

Approved by:

Joe Williamson, EDC President
*Prepared by Debra Hagler