

Rancho Santa Teresa Swim & Racquet Club 286

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August 2016 Minutes
Rancho Santa Teresa Swim and Racquet Club
Board of Directors Meeting
Monday, August 22, 2016

Board Members Present: Norm Collier, Vic Haddad (Treasurer), Christine Francis (Secretary), Dirk Seidel, Bill King and Jack Winchester

Board Members Absent: Lars Samson

Staff present: Alana Martinez, Jerry Bozzo and Luke Brown

Guests Present: Calvin Martinez with Boy Scouts of America

Call to order: Norm calls the meeting to order at 7:00 pm

Review July board meeting minutes.

Motion: Jack moves to approve July minutes as amended, Dirk seconds. Passed by majority.

Town Hall:

Calvin Martinez with Boy Scouts of America presents his PowerPoint proposal for his Eagle Troop 234 project. Calvin walks us through his design proposal for the front entryway on the poolside entrance. He plans on replacing the existing kiosk with an improved kiosk, as well as brick edging. Calvin will be working around existing gas lines, he has investigated the locations of gas lines and will not cut into them. Calvin will fund raise the money to pay for the work. Calvin welcomes questions, Norm asks if it will be painted, and Calvin agrees to paint the kiosk. Discussion follows. Calvin agrees to call PG&E so they can come out and paint the locations of the gas and electrical lines around where he will be working. Discussion follows. His proposal is approved and he will begin the work discussed.

Staff Report:

Jerry gives his Club Manager report; swim lessons are winding down, Stingrays are in full swing, and there are a couple of parents interested in one on one lessons to get their kids up to swimming at Stingray level. Jerry has been working with Luke and things are going well. They have been training on the pool systems. Down the road we will need to think of an acid control and chlorine system for the pool. Discussion follows. Our budget meeting is coming

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up early September, so Jerry and Luke will come up with items they believe need to be included in the budget.

Luke Brown gives his update, he has been arriving at 5:00 and leaves around 7:00, and keeps notes on things he does, as well as things he notices need fixing. His first priority has been fixing the urinals in both men's rooms. Luke suggests a dead bolt in the kitchen bi fold door, and plans on installing it in the near future. Luke has been working on the BBQ's, cleaning and fixing the gas ones, working left to right. He is still working on the center BBQ. He has been working on cleaning up the drain grates on the pool perimeter. Luke is looking to reseed and aerate the lawn soon. There is a long list of jobs Luke has already completed, and discussion follows regarding his work coming up.

Alana presents her report; she has been working with Chris, our new bookkeeper, and Vic on the financials and things are going well. The newsletter will go out on Friday. She sent out nine late notices, and has received money and communication from four of them. She has been working on finding a new security company for parties. She and Norm have found an alarm company called First Alarm Security & Patrol, Inc. This will bring the security fees for rentals to \$35 per hour, \$55 for holidays. They will be used for three events in September, and if that goes well, they will be our new go to security for rentals.

Directors Reports:

Norm: Nothing

Treasurer's Report: Vic presents the Balance Sheet then the AR July's summary Analysis, and year to date P&L Summary. By September 3rd, he is hoping to have all the actual numbers so we are ready for the September 10th budget meeting.

Bill: Has reached out to the two candidates from the District 2 for the election. He has heard back from only one of them. Some possible dates are penciled in on the master calendar in case they can make it.

Dirk: Oktoberfest prices have been set; flyers have been made and are included in the newsletter to advertise presale tickets. Caterers are working the bar as well as the food, and its so expensive, the budget needs to be increased, or we need to have RST staff work the event, turn it into a buffet and save money. Dirk is told the budget cannot be increased.

Christine: Nothing

Jack: Nothing

Lars: Absent

Open/ Old Business

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Delinquencies are discussed, ASAP have sent a form for us to decide how to proceed with a particular house that has been past due for years. It is decided that we will park the lien to the current expenditures, and contact the owners to let them know. Jack will work with Alana on the letter, Christine will sign.

New Business:

Labor Day is discussed. Jessica will be doing it same as last year, but no nachos since the machine is no longer with us.

The election is discussed, we need vote counters, and someone has stepped up in Bud Stiles place to head up the election.

Meeting adjourns at 8:57 pm

The next regular board meeting is 7:00 PM on Monday, September 19,2016, September 25, 2016 Election, and October 17, 2016 meeting.

Respectfully Submitted By: Christine Francis, Board Secretary.

Date: _____