

**Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting
September 18, 2017**

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, September 18, 2017 at 7:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Christine Bates, David Sherman, Jennifer Najdek and Stephen Waite. Also present: Clerk Stephany Eisermann, Treasurer Amber Jordan, Highway / Water Operator Coleman Lawrence, Attorney Ian MacDonald, Officer Erik Breen, Joshua Schultz, Kristin McClune and Ron Steed (Sign in sheet attached).

Public Hearing Annexation - Open

Motion made by Trustee Sherman to open the Public Hearing for the Annexation at 7:00 PM, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

North East Fire District

Fire Commissioner Joshua Schultz addressed the board regarding the water rate at the new facility. For budgeting purposes, the Fire District needs to know what the water charge will be for the new location. The Fire District believes that the water usage will remain the same and therefore is requesting they keep their existing rate. Attorney MacDonald will look into the code to see what is acceptable and the board will provide an answer at the workshop meeting on October 2, 2017.

Public Hearing Annexation – Close

No Public Comment was provided.

Motion made by Trustee Sherman to close the Public Hearing for Annexation at 7:15 PM, seconded by Trustee Bates, all five (5) members in attendance approved and motion was passed.

Resolution 2017-17 – Adopting Local law Annexation

**RESOLUTION # 2017 - 17
Annexation**

**Adopting Local Law Annexing the Two (2) Parcels of Uninhabited Real Property Located in the
Town of North East Designated by Tax Identification Numbers
7271-00-087397 and 7271-00-386065**

At a meeting of the Village Board of Trustees of the Village of Millerton (“Village Board”), held at the Village of Millerton Village Hall on the 18th day of September, 2017, at 7:00 p.m., Village Mayor, Debra Middlebrook, called the meeting to order, and Trustee Waite, seconded by Trustee Sherman, moved the following resolution, to adopt the following local law, to be known as Local Law No. 1 of 2017, entitled “A Local Law Annexing the Two (2) Parcels of Real Property Designated by Tax Identification Numbers 7271-00-087397 and 7271-00-386065.”

WHEREAS, the following Local Law was introduced as Local Law No. 1 of 2017, by Resolution adopted at a regular meeting of the Village Board held on July 24, 2017, and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on September 18, 2017 on Local Law No. 1 of 2017; and

NOW THEREFORE, BE IT ENACTED by the Village Board as follows:

Section 1. Declaration of intent. The Village of Millerton (“Village”) owns two (2) parcels of real property located in the Town of North East. Both parcels of real property are uninhabited and adjoin the Village. One of the parcels is located on Route 22 Rear in the Town of North East and is

designated by tax identification number 7271-00-087397, and the other is located on Route 361 Rear in the Town of North East and is designated by tax identification number 7271-00-386065. Both parcels are currently subject to real property taxes which the Village pays to the Town of North East and the Webutuck Central School District. The Village Board wishes to annex both uninhabited parcels, which adjoin the Village, to the Village in order to eliminate the real property tax liability burden on the Village and to allow such parcels to be better utilized by the Village. By Resolution adopted on June 8, 2017, the Town Board of the Town of North East consented to the annexation of the two (2) parcels designated by tax identification numbers 7271-00-087397 and 7271-00-386065, to the Village and determined that such annexation is in the overall public interest in accordance with §706(1) of the New York General Municipal Law. By Resolution duly adopted during the meeting held on July 24, 2017, the Village Board made a written Order annexing the two (2) parcels of unimproved adjacent property in accordance with §706(1) of the New York General Municipal Law.

Section 2. The two (2) parcels of unimproved real property, located in the Town of North East, adjoining the Village, designated by tax identification numbers 7271-00-087397 and 7271-00-386065, are hereby annexed to the Village in accordance with §706(1) of the New York General Municipal Law.

Section 3. The annexation of the two (2) parcels designated by tax identification numbers 7271-00-087397 and 7271-00-386065, shall be effective at 11:59 p.m. on the date this local law takes effect.

Section 4. This local law shall take effect immediately upon filing with the New York State Department of State.

The following resolution was voted upon with all Board members voting as follows:

Debra Middlebrook:	<u>AYE</u>
Christine Bates:	<u>AYE</u>
David Sherman:	<u>AYE</u>
Jennifer Najdek:	<u>AYE</u>
Stephen Waite:	<u>AYE</u>

Now that the Local Law has been adopted, the next step is mapping. A surveyor needs to be brought in to create a new map including the two new parcels within the Village. A new Boundary Line must also be established and mapped between the annexed parcels and the Town of North East.

These maps must be filed with both the Town and Village Clerks. The tax liability should end on the date the local law has been accepted but will take a few months for the maps to be corrected and filed.

The board requested that the office get in contact with Lynden Chase to obtain a proposal for the surveying.

Public Hearing 2018 CDBG – Open

Motion made by Trustee Waite to open the Public Hearing at 7:28 PM, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

Mayor Middlebrook suggested a joint application with the Town of North East to make both the Village and Town Halls American with Disabilities Act (ADA) compliant. Trustee Bates suggested a trail within the newly acquired annexed properties. Trustee Waite pointed out that the trail may be something that would be addressed within the Eddie Collins Revitalization. Trustee Sherman suggested applying for funds to take down the existing building located on South Center Street. The board discussed and concluded that at this time, the building is still owned by the County and there is no

feasibility study for that project at this time.

Public Hearing 2018 CDBG – Close

Motion made by Trustee Sherman to close the Public Hearing at 7:45 PM, seconded by Trustee Waite, all five (5) members in attendance approved and motion was passed.

**Resolution Authorizing the Submission of the
2018 Community Development Block Grant Application**

Activity: To allow the Village Hall and Town Hall become ADA Compliant

Motion to file for a joint application for the Community Development Block Grant with the Town of North East to make the entranceways to both buildings and possibly the Nutrition Center and the restroom within the Village Hall ADA compliant.

WHEREAS, the Village of Millerton (hereinafter referred to as the Municipality) is participating in the 2017 Dutchess County Community Development Block Grant Consortium, and WHEREAS, input from citizens and groups has been received and considered, and

WHEREAS, an application has been prepared which addresses our community concerns.

NOW, THEREFORE BE IT RESOLVED, that the 2018 application to the Dutchess County Community Development Block Grant Program for the Municipality, including the certifications therein, is approved.

BE IT FURTHER RESOLVED, that the submission of the application to the Dutchess County Department of Planning and Development is authorized.

Motion Made By: Trustee Stephen Waite

Seconded By: Trustee David Sherman

Reports from Department Heads

Highway / Water – Supervisor Cole Lawrence

The Railing on John Street has been damaged for the second time. It appears that someone backed into the railing. He will look into options to secure the area to avoid this issue again.

Cole also brought up installing a retaining wall on John Street and changing the parking from horizontal to diagonal which would result in additional parking. He would like to pursue the project using CHIPS funds and the board agreed that it would be a good project.

Cole also brought up that the Village needs to commit to an Emergency Plan for the Water System as it is state mandated. The board agreed that the Public Works Committee should discuss the Emergency Plan with Cole. He is also currently working on securing proposals to hook up the generator.

Cole also wanted to make the board aware that the bolts on some of the hydrants are failing and he is putting those hydrants out of service until the bolts have been changed.

There are three (3) dead trees in the park and one is very hazardous by the archway. With permission, Cole would like to remove the trees. The board agreed that they can be removed and requested that the stumps be removed as well.

Police - Officer Erik Breen

Within the month of August, there was a total of sixty-nine (69) incidents; thirty-four (34) within the Village and thirty-five (35) within the Town. Of those, a total of nine (9) arrests were made; three (3) within the Village and six (6) within the Town.

Officer Breen also wanted to update the board on the status of the new cruiser – it should be in any day.

Vouchers

Motion made by Trustee Waite to pay voucher #'s 2018116 – 2018132 in the amounts of:

General Fund \$ 7,520.16

Water Fund \$ 5,733.75

Seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed.

Committee Reports

Jennifer Najdek

The archway at Eddie Collins Park is being repaired. The cracked bricks are being replaced and the top portion will be poured but will remain flat. The archway will be addressed within the Eddie Collins Revitalization Plan.

Christine Bates

The Event Committee is researching other event policies to formulate one for the Village and is looking to see if there are any other events we could accommodate.

Stephen Waite

The Eddie Collins Revitalization Committee has been meeting with the Chazen Companies so the board can expect to start seeing invoices for those meetings.

Taconic State Park will be having a Public Hearing on Wednesday, September 27, 2018 at the American Legion at 7:00 PM; there will be a small slide show.

Relating to the Composting Restroom project, at this time, Townscape will continue to cover the engineer costs. If a General Contractor is hired, there may be some additional costs to that. Trustee Waite highly recommends that a General Contractor be in charge of the project.

David Sherman

The Sidewalk Committee met earlier this month and discussed the materials supplied by Emily Dozier and Mark McCowell. Moving forward, there will be another meeting late October or early November.

Treasurer's Report

Treasurer Amber Jordan

Treasurer Jordan supplied the board with reports for July 2017 and August 2017. At this time, numbers are being finalized with the accountant for the AUD Report.

Motion made by Trustee Bates to accept the Treasurer's Reports as presented, seconded by Trustee Najdek, all five (5) members in attendance approved and motion was passed.

See Attached

Mayor Debra Middlebrook

Water Line Mapping

Originally, the Village Board was strongly considering applying for water line mapping through the

2018 CDBG, however the County has informed us that the Village cannot apply for that. The County did inform us that there are options available for funding but that we really need to know more of what we have for water lines. Tighe & Bond proposed that they would be able to compile this data and prepare the necessary documents for \$2,500. The board raised questions as to what documents would be received once the information had been compiled. Mayor Middlebrook will reach out to Erin and ask her to attend the next workshop meeting.

Composting Toilets

There have been attorney's fees relating to the Composting Toilet Project. Mayor Middlebrook asked if the grant would be covering these fees. Trustee Waite explained the grant will not cover those fees.

Salisbury Bank

Bianca Martin – Branch Manager from Salisbury Bank would like to attend the workshop meeting to discuss the option of placing a table in Veterans Park to be accessible to the public to let people know what services they offer etc.

Workshop Meeting

The next workshop meeting will be held on Monday October 2, 2017 at 6:30 PM.

Bulk Trash Day

The board discussed a few dates for Bulk Trash Day and decided on Saturday, October 21, 2017 from 8AM – 12 PM. Will reach out to Bob Stevens at the Town of North East to see if that dates is open on his schedule. If so, will reach out to Welsh to confirm.

Spring for Sound

Mayor Middlebrook explained that an email was received from Spring for Sound Event Producers requesting to reschedule the meeting as they would be bringing their attorney. The board instructed that an email be returned explaining that our attorney will also need to be in attendance is only available at our regularly scheduled board meetings. Also, the board requests an outline be received minimally one (1) week prior to meeting.

Public Comment

Ron Steed addressed the board.

[SEE ATTACHED STATEMENT](#)

Adjourn

Motion made by Trustee Najdek to adjourn the meeting at 8:54 PM, seconded by Trustee Sherman, all five (5) members in attendance approved and motion was passed.

Respectfully Submitted,

Stephany Eisermann
Village Clerk