

October 4, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session October 4, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Attorney Lair. Commissioner Griggs arrived at 5:38 p.m.

Mayor Smith called the meeting to order.

CALL TO ORDER

David Kendrick with Salem Church of Christ presented the invocation.

DALE KENDRICK
INVOCATION

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the September 20, 2016 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE 9/20/2016
MEETING MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Commissioner Slade made a motion to accept the 2nd reading of Summary Ordinance #1551. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
SECOND READING
SUMMARY ORD #1551

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT
MOTION TO PAY BILLS

General Fund \$ 54,444.12

Water & Sewer Fund \$ 76,732.75

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

CASH IN BANK

General Fund \$ 166,594.29

Water & Sewer Fund \$ 89,530.76

Municipal Road Aid Fund \$ 33,437.27

Commissioner Grayson announced that property tax bills have been calculated and should be mailed out by October 21, 2016. The bills will have a new look this year.

Commissioner Grayson made a motion to approve Ambassador Company to support a book to be distributed to schools. Commissioner Slade seconded.

Discussion: Commissioner Mattmiller stated he believes that we should check with Superintendent Dotson to be sure that the schools would like to have these books before we commit.

Commissioner Grayson withdrew his motion.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade made a motion to authorize to advertise for full or part-time certified preferred but not required Telecommunicators. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE FOR
TELECOMMUNICATORS

Commissioner Slade announced that Trick-or-Treat will be on Monday, October 31, 2016 from 6-8 p.m. for children twelve and under.

TRICK-OR-TREAT

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs thanked everyone for the calls and text messages during her father's recent surgery. Commissioner Griggs also thanked Commissioner Slade for presenting her report at the last meeting in her absence.

Commissioner Griggs reported that crews have been working very hard on the water line replacement on Oxley. The crew has run into some very large rocks slowing the process.

Commissioner Griggs reported that crews have been raising the manhole lids on Pike Street in preparation for paving next week. Patching is complete on Kehoe Alley between Louis Stout Way and Locust Street.

PAVING ON PIKE
STREET SCHEDULED
FOR NEXT WEEK

Commissioner Griggs reported that brush pick-up is scheduled for the third week of October and will continue until the second week of November.

BRUSH PICK UP DATES
ANNOUNCED

Commissioner Griggs announced that Lawrence Nickerson will be retiring on October 31, 2016 and the City will be having a reception for him at 5 p.m. on November 1st.

LAWRENCE NICKERSON
RETIREMENT

Commissioner Griggs congratulated the Harrison County School District becoming a distinguished ranking.

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller made a motion to accept Neptune Equipment's bid for the Automated Meter Reading Proposal in the amount of \$63,363.00. This is the low bid. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
PROPOSAL AMR
NEPTUNE EQUIPMENT

Commissioner Mattmiller reported that we have separated the Rental Housing Initiative and Inspection from Code Enforcement. Commissioner Mattmiller asks the Commission to please call Jody Whitaker or City Hall if they see any problems.

RENTAL HOUSING
INITIATIVE

The Commission discussed issues relating to eviction notices and handling situations relating to picking up items that have been set out during an eviction. It is something that needs some research and solutions.

Commissioner Mattmiller reported that the disc golf course has been designed. The designer of the course has won the world disc golf championship 22 times. He designs courses all over the country. He is like the Jack Nicholson of golf, he is of disc golf. He states that people will come from all over to play the course due to him designing it.

RECREATION DEPT
UPDATE

The pond is filling up at FRVP, the mud has to dry and it will then be hauled off. It is going to be very nice.

The basketball court has been poured and will be sealed and the Rotary Club's name put on it soon.

Mayor Smith announced that the Strategic Planning steering committee met last week and have a draft prepared for the City's goals. The next step is to present to the community leaders and get feedback, then present to the public, then to adopt the plan. Mayor Smith thanked everyone on the steering committee for their hard work. Mayor Smith scheduled a Strategic Planning meeting with community leaders for October 26, 2016 at 1:00 p.m at the Community Room at the library.

MAYORS REPORT
STRATEGIC PLANNING

Mayor Smith reported that for the last year and a half as Mayor he has been pushing to get the Westside Redevelopment Grant closed out. The City has spent about \$1 million dollars and we have about \$200,000 left to spend. We have got to finish this project or pay back the \$1 million. There is approximately \$200,000 to help with down payments and closing costs for 7 families. There are 7 lots to build homes on and just recently Rural Development has agreed to be the financier, providing financing at a rate of one percent. This project has to be completed by December 2017.

WESTSIDE
REDEVOLPMENT
PROJECT

Mayor Smith reported that he checked with Kevin Florence with the State Highway Department about Commissioner Grayson's question concerning moving the center line of Pike Street over after paving is complete. Mr. Florence answered that there is not supposed to be parking on either side of Pike Street except for a small portion by the Methodist Church.

PIKE ST-CENTER LINE

Commissioner Mattmiller made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade; yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADJOURN

10/4/2016