

REGULAR MEETING, TOWN OF RANDOLPH, October 12, 2022

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 12th day of October 2022.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Councilman
Nate Root ----- Councilman
Amber Frame ----- Councilwoman
Bob Learn ----- Councilman
Gretchen Hind ----- Clerk
Cody Uhl ----- Superintendent of Highways

ABSENT: Bridget Marshall ----- Attorney

OTHERS PRESENT: Elise Gorth – Randolph Register; Water/Sewer Employees –Ashton O’Brien & Don McElwain

REGULAR MEETING

Supervisor Senn called the meeting to order at 7:30PM with the Pledge of Allegiance.

PUBLIC PARTICIPATION

- **Golden Keys** – Requested funds be put back into the 2023 budget for the seniors’ bus trip.
- **Crowley St. Water** – Multiple Residents from Crowley Street were present to discuss the discolored water in their homes. It was stated that this is has been an ongoing problem for about four years. They have had to install large expensive filtration systems in their homes. The filters are needing to be replaced about every 30 days. The used discolored filters were brought and shown to the board. The current remedy of flushing the hydrant is not solving the problem. They are urging the Town to do something. Another resident stated the water coming into their home is brown and their dog won’t even drink the water. Additionally, it was questioned how the town was going to rectify the situation and why it was only this section of the water district. They finished by stating that they could not live like this any longer. Water Superintendent Don McElwain has submitted a water sample to the lab from the fire hydrant located on the corner of Larkin and Crowley after it was flushed for ten minutes.

RESOLUTION 97-2022

MEETING MINUTES

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On a motion of Councilperson Beach, seconded by Councilperson Root the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Root. Learn
 Nays 0

Resolved that the Board accepts the meeting minutes from September 14, 2022 as submitted.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE

No Report.

CODE ENFORCEMENT

Code Enforcement Officer, Dave Heckman provided the board with his monthly report. 8 permits issued for \$125 for the month of September 2022.

RACDC- No Report.

Monthly Report of the Supervisor – The September 2022 Financial Report was submitted to the Board from BLB.

CLERK

Clerk Hind submitted the monthly report for September 2022 to the Board. The local shares were Town-\$1,272.00, Supervisor - \$729.25.

SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl provided a detailed report of his monthly activities to the board.

WATER/SEWER

Donald McElwain reported on the activities for the month.

RESOLUTION 98-2022

THE PROPOSED RANDOLPH WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

On a motion of Councilperson Beach, seconded by Councilperson Root the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Root. Learn
 Nays 0

Proposed Action: Town of Randolph Wastewater Treatment Facility Improvement Project

RESOLUTION DETERMINING THAT THE PROPOSED RANDOLPH WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

WHEREAS, the Town of Randolph (Town) is proposing the Town of Randolph Wastewater Treatment Facility Improvement Project (Project), located in the Town of Randolph, Cattaraugus County, New York; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Town sent a letter and Part 1 of a Full Environmental Assessment Form (FEAF) to be sent to other potentially "Interested" and "Involved Agencies" (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617), indicating the Town's desire to serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Town of Randolph Town Board serving as Lead Agency for the Project; and

WHEREAS, pursuant to the SEQRA Regulations, the Town of Randolph Town Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT

RESOLVED that, the Town of Randolph Town Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Town's knowledge of the area surrounding the Project, the Town of Randolph Town Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Town of Randolph Town Board, as Lead Agency, hereby directs the Town of Randolph Town Supervisor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately.

RESOLUTION 99-2022

WWTF –SEQR FULL ENVIRONMENTAL ASSESSMENT FORM PART 3

On a motion of Councilperson Root, seconded by Councilperson Beach the following resolution was

ADOPTED	Ayes	5	Beach, Senn, Frame, Root. Learn
	Nays	0	

Resolved that the Board authorizes Supervisor to sign the Full Environmental Assessment Form Part 3 for the WWTF – SEQR Process.

SAMPLE HILL

COMMUNICATIONS

- Garbage Sticker Buy back: Councilman Beach discussed that he had been approached regarding the Town buying back unused garbage stickers. After a discussion, there was no change in the prior decision to not buy back unused garbage stickers.

OLD BUSINESS

Municipal Building Roof

Highway Superintendent Cody Uhl reached out to Bill Fox with Cattaraugus County. Via shared services, he will assist in preparing documents for the Municipal Building roof replacement.

RESOLUTION 100-2022

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MUNICIPAL BUILDING ROOF – AUTHORIZE ADVERTISING FOR BIDS

On a motion of Councilperson Frame, seconded by Councilperson Learn the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Root, Learn
 Nays 0

Resolved that the board authorizes the Municipal Building Roof repairs be advertised for sealed bids with a bid opening on December 14th at 7:30PM.

NEW BUSINESS

RESOLUTION 101-2022

SAFE ROUTES TO SCHOOL TAP PROJECT 5763.56 – D&H EXCAVATING PAY APP #2; SAFE ROUTES TO SCHOOL TAP PROJECT 5763.56 – CPL PAY APP #15

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Frame, Root, Senn, Beach, Learn
 Nays 0

Resolved that the Board approves the payment of Pay App #1 in the amount of \$147,281.00 for the Safe Routes to School TAP Project 5763.56 to D&H Excavating, Inc. and further resolved that;

The Board approves the payment of Pay App #15 in the amount of \$19,826.30 for the Safe Routes to School TAP Project 5763.56 to CPL Engineering.

RESOLUTION 102-2022

BLB INCREASE REQUEST

On a motion of Councilman Beach, seconded by Councilman Learn the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Root, Learn
 Nays 0

Resolved that the Board approves the increase request of \$100 per month for BLB and authorizes it to be adjusted in the 2023 Budget.

RESOLUTION 103-2022

WILLIAMSON LAW BOOK WATER/SEWER ANNUAL CONTRACT

On a motion of Councilman Beach, seconded by Councilperson Frame, the following resolution was

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ADOPTED Ayes 5 Beach, Senn, Frame, Root, Learn
 Nays 0

Resolved that the Board authorizes Supervisor Senn to sign the Annual Software Support Contract with Williamson Law Book Company for Water/Sewer Billing software.

RESOLUTION 104-2022

SURPLUS EQUIPMENT – GARBAGE TRUCK

On a motion of Councilman Root, seconded by Councilperson Frame, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Root, Learn
 Nays 0

Resolved that the Board declares the garbage truck as surplus equipment and authorizes Highway Superintendent to list it on Auction for bid with Auctions International and further authorizes Highway Superintendent Uhl to accept the highest bid.

CROWLEY STREET WATER

There was a discussion regarding the discolored water the residents on Crowley Street have reported. No action taken.

2023 TENTATIVE BUDGET

After a lengthy review of the budget, it was determined there were too many adjustments for the board to take action. The adjustments will be submitted to the Budget Officer at BLB and the Board will reconvene to review on October 19th at 7:30PM.

RESOLUTION 105-2022

BUDGET MODIFICATIONS & TRANSFERS

On a motion of Councilperson Beach, seconded by Councilperson Learn, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Frame, Beach, Root
 Nays 0

Resolved that the Board authorizes the following budget modifications and transfers:

GENERAL FUND

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BUDGET TRANSFERS:

\$285.00 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT

\$285.00 TO A7110.4 - PARKS - CONTRACTUAL

BUDGET MODIFICATION:

We resolve to increase the General Fund 2022 expenditure budget by \$1,161 due to the use of ARPA Revenue. This will increase accounts A4089 - ARPA REVENUE and A9901.9 - TRANSFERS TO HIGHWAY FOR ARPA.

HIGHWAY FUND

BUDGET MODIFICATION:

We resolve to increase the Highway Fund 2022 expenditure budget by \$1,161 due to the use of ARPA Revenue. This will increase accounts DA5110.49 - ARPA - GENERAL REPAIRS - CONTRACTUAL and DA5031 - ARPA - TRANSFERS FROM OTHER FUNDS.

SEWER FUND

BUDGET TRANSFERS:

\$499.00 FROM SS9060.8 - EMPLOYEE BENEFITS - HOSPITAL & MEDICAL

\$499.00 TO SS8120.4 - SEWER COLLECTION - CONTRACTUAL

RESOLUTION 106-2022

AUDIT OF BILLS

On a motion of Councilperson Beach, seconded by Councilperson Frame, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Frame, Learn, Root
 Nays 0

ABSTRACT #10

General Fund	No. 240-266	\$16,195.13
Street Lighting District		1,375.14
Refuse District		1,161.53
Fire District		
Snow Removal		
Highway Fund	No. 159-180	155,963.62
CAPITAL PROJECT - TAP	No. 13-14	265,475.44

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CAPITAL PROJECT – Weeden Rd. Water line	No. 15	502.00
Sewer Fund	No. 91-103	5,244.04
Water Fund	No. 163-184	8,294.80

On a motion from Councilperson Beach, seconded by Councilperson Learn, there being no further business, the meeting was adjourned at 10:09PM. Carried unanimously.

Gretchen A. Hind, RMC/CMC, Town Clerk