

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: October 17, 2019
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
October 11, 2019 per Policy #5020.40

MEETING LOCATION
Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – President Bunyea
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, September 19, 2019
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

- F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* is recognized by the President.

G. STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Miller
 - 1. Monthly Report
- B) Chief Ozias
 - 1. Monthly Report - Calls for the previous month.
- C) General Manager Huff
 - 1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

- A) General Manager Huff
 - 1. Presentation of budget to actual amounts for FY 2018-2019 and current net asset account balances as of 6/30/19.
 - 2. Discussion with motion to approve allocation of actual budgeted master plan surplus, unused, or over budgeted funds from FY 2018-2019 (\$183,247.86) and FY 2018-2019 budget surplus funds (\$383,074.15) to unrestricted asset accounts specified in FY 2019-2020 Unrestricted Funds Allocation Report (for a total of \$566,322.01).
Staff Recommendation: Approve Motion.
- B) Board
 - 1. Discussion with motion as needed to review/amend as needed Fire Dept. SOP 2870 - Fire Chief Job Description and Fire Dept. SOP 2850 - Battalion Chief Job Description.

I. ANNOUNCEMENTS

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be November 21, 2019 at 6:30 p.m.

J. ADJOURNMENT OF OPEN SESSION

BRIEF RECESS (AS NEEDED)

K. CLOSED SESSION

Closed session is being held pursuant to Code 54957(b) for the purpose of reviewing the annual Evaluation of Performance of the General Manager with the General Manager.

NOTE: Code 54957(b)(4) Closed sessions held pursuant to this subdivision *shall not* include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

L. ADJOURNMENT OF CLOSED SESSION

M. OPEN SESSION

N. PUBLIC ANNOUNCEMENT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION

O. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.