

December 19, 2017

On the above date at 1:00 P.M., the Luzerne County Flood Protection Authority Board re-convened their November 21, 2017 meeting at the Luzerne County Flood Protection Authority Administrative Offices, 300 Laird Street Suite A-1 Wilkes-Barre with the following present: John Maday, Vinnie Cotrone, William Falls and Dominic Yannuzzi. Also in attendance were, Christopher J. Belleman, Executive Director, Atty. Christopher Cullen, Solicitor, Ms. Amy Grevera, CPA, and Theresa Licata, Recording Secretary. It was noted that all meetings are electronically recorded.

As Vice-Chair, Mr. Maday conducted the December meeting, in the absence of Chairman, O'Brien.

Mr. Maday, Vice-Chairman, requested a motion to re-convene the November 21, 2017 meeting. Mr. Cotrone made the motion to re-convene the meeting and Mr. Falls seconded it. Mr. Maday then entertained a motion to adjourn the November 21, 2017 meeting. Mr. Falls made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **“AYES” – MADAY, FALLS, COTRONE, YANNUZZI.**

Mr. Maday then called to order the December 19, 2017 meeting. Mr. Maday opened the meeting with the pledge of allegiance and asked for a moment of silence.

Mr. Maday mentioned for the record that the Authority Board met in executive session prior to this meeting to discuss personnel and union business

PUBLIC INPUT

Next order of business is public input. Mr. Maday asked if there was any public input.

Mr. Brian Shiner commented on an article that appeared in the newspaper regarding “No sledding” on the levee in Kirby Park. Mr. Shiner asked if the wording can be modified or does it have to say no sledding. Mr. Belleman explained that there are relief wells along the toe of the levee and could pose as a hazard to the public. Mr. Shiner asked if the wells are marked. Mr. Belleman said the wells are approximately 18-20 inches above. Mr. Belleman said the signs are there for the public's safety. Mr. Belleman explained how it came about. He said

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he has seen remnants of plastic sleds that appeared to have hit the relief wells. Mr. Belleman said the Flood Authority will continue to monitor the situation.

REGULAR MEETING

Mr. Maday mentioned that the minutes from the November 21, 2017 meeting will be tabled until the January 2018 meeting.

Next order of business: Bills and Communications.

Mr. Maday requested a motion to ratify and confirm the payment of the following vouchers

- Luzerne Bank Vouchers from November 21, 2017 thru December 18, 2017. (See Attached)
- PNC Bank - Operations Fund Vouchers from November 21, 2017 thru December 18, 2017. (See attached).

On the question, Mr. Cotrone questioned the Borton Lawson invoice. Asked if it pertained to the modification of the closure structures. Mr. Belleman responded that it is the Engineering agreement Borton Lawson with the Authority to do the study, Phase I of the closure modifications.

Mr. Cotrone made the motion to ratify and confirm the payment of the above bills and Mr. Falls seconded it. The above was approved by a vote of 4-0. **“AYES” – MADAY, FALLS, COTRONE, YANNUZZI.**

Reconciled Bank Balances as of November 30, 2017. Mr. Maday requested a motion to submit the report of the Treasurer into the record as stated.

Unrestricted Operations Fund (Levee Fee)

PNC Bank	\$1,317,595.19
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Restricted Levee Raising Fund

Luzerne Bank	\$3,767,228.81
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US Bank

Federal Escrow Fund	\$157,510.96
Commonwealth Escrow Fund	\$1,325,207.50

Restricted Capital Expenditure Fund

Luzerne Bank	\$375,148.44
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Mr. Falls made the motion to accept the Treasurer's Report into the record and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

Mr. Belleman presented the following new business.

- A. 2017 Levee Fee Collections Update. Mr. Belleman explained that approximately 84% of the levee fee has been collected. Mr. Maday asked if that percent is normal. Mr. Belleman said he feels it's a little low for this time of the year. Mr. Belleman said that the reminder letters had gone out from Northeast revenue in October. Mr. Belleman also explained that Northeast Revenue will continue to collect the 2017 fee until the end of December. After the end of the year, Northeast has about two (2) weeks to prepare a delinquent report to forward to Portnoff Law Assoc.
- B. Delinquent Levee Fee Collections Update. Mr. Belleman explained to the Board that the report he handed out to them is a report that takes in delinquencies from 2009 to 2016. Mr. Belleman said that the total amount of delinquent fees is approximately \$1,349,350, of which Portnoff has collected \$569,797.00, about 42%. Mr. Belleman also informed the Board that letters of delinquencies were issued in November on about 200 properties.

Mr. Yannuzzi asked if Mr. Belleman would present the budgets power points because he was not present at last months meeting.

Mr. Maday suggested that as a result of the Executive Session, a few motions need to be voted on off the agenda and would like to address them before the budget presentations. All agreed.

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First motion off agenda: Motion to amend the Flood Protection Authority Personnel Policy to change the number of sick days granted per year to twelve (12) days from eighteen (18) days. Mr. Falls made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

Second motion off agenda: Request a motion authorizing the Solicitor and the Executive Director to submit the AFSCME Collective Bargaining Agreement as presented as the Authority's final version. Mr. Yannuzzi made the motion and Mr. Falls seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

C. Adopt the 2018 Operations Fund Budget. Mr. Yannuzzi made the motion and Mr. Falls seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

D. Adopt the 2018 Restricted Capital Projects Fund Budget. Mr. Yannuzzi made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

E. Adopt the 2018 WVLRP Mitigation Fund Budget. Mr. Yannuzzi made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

F. Award the Levee personnel uniform contract for 2018 to Dempsey Uniform 1200 Mid Valley Drive, Jessup, PA in the amount of \$3,406.00. Mr. Yannuzzi made the motion and Mr. Cotrone seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

Mr. Maday asked if there was anything else for the good of the order.

Mr. Belleman handed out copies of the 2016 audit to the Board members.

Mr. Maday announced the next meeting will be held on January 16, 2018, at 1:00 p.m. which will be the re-organization meeting at the Authority's Administrative Offices located at 300 Laird Street Suite A-1 Plains Twp.

Mr. Maday asked for a motion to recess the meeting at the call of the Chair.

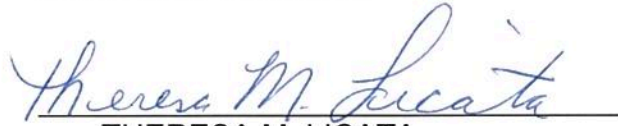
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Mr. Cotrone made the motion and Mr. Falls seconded it. The above was approved by a vote of 4-0. **"AYES" – MADAY, FALLS, COTRONE, YANNUZZI.**

Meeting recessed at 2:18 p.m.

RECESS

Respectfully submitted,

A handwritten signature in blue ink that reads "Theresa M. Licata". The signature is written in a cursive style and is positioned above a horizontal line.

THERESA M. LICATA,

Recording Secretary