



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
RICHARD W. MILLER
STATE FIRE MARSHAL

RICK SNYDER
GOVERNOR

STEVE ARWOOD
DIRECTOR

Memorandum

DATE: January 6, 2014
TO: All Fire Chiefs
FROM: Richard Miller, State Fire Marshal *RM*
SUBJECT: Fireworks Inspection Delegation Authority

The Bureau of Fire Services (BFS) is seeking fire departments that are interested in applying for fireworks delegation authority for consumer fireworks retail sales facilities (CFRS) under Sections 19 and 11(5) of PA 256 of 2011.

The BFS has revised and simplified the application process for delegation this year. In order to qualify for inspection delegation authority you must complete all of the following:

1. Read and understand the BFS Fireworks Delegation of Authority procedures.
2. Submit a signed Fireworks Delegation of Authority Authorization Application (BFS- 504) request form to the State Fire Marshal's office **by 5:00 p.m., Friday, January 24, 2014.**
3. If your department is considered for delegation of authority, the BFS will send an individualized Delegation Agreement. The Delegation Agreement must be signed and returned to the State Fire Marshal's office **by Friday, February 21, 2014.** (NOTE: The Delegation agreement must be signed by the local certifying official of your local unit of government/governing body (city, village or township) and the fire chief to perform fireworks delegation inspection duties.)
4. All state-certified inspectors who will be performing CFRS inspections must attend and complete the BFS delegation training program. The mandatory fireworks delegation training will take place on **Tuesday, February 18, 2014,** in the Lansing area. Details of the training will be sent to the contact information provided on the application form once solidified.
5. Once you have met all the requirements, you will receive an executed copy of the Delegation Agreement signed by the State Fire Marshal granting you delegation inspection duties of all CFRS within your jurisdiction.

Any questions can be directed to the Bureau of Fire Services at fireworksDelegation@michigan.gov or 517-373-7441.