

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting
28 N. Liberty, Shepherd City Council Chambers
Monday, October 14, 2024, 6:30 PM
OFFICIAL MINUTES**

REGULAR CALLED MEETING:

Members Present: Mark Porter, Yvonne Cones, Curtis Ainsworth, Ray Marrs, Susan Daniels

Members Absent: Charles Minton

City Staff Present: City Secretary Debra Hagler, City Attorney Kenneth LaVergne, Terri MacIntyre, Matthew Greer, Chief Clint Headley.

Others Present: Tammy Russell, Mr. & Mrs. Munke, Kurtz Stowers, Jed Morris, Mr. & Mrs. Church, Kerry Paine

CALLED TO ORDER /INVOCATION

Mayor Pro Tem called the meeting to order, Kurtz Stowers led in prayer and the pledges were recited.

PUBLIC INPUT: None

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: None

REPORTS:

EDC: President Kurtz reported that Enterprise Car Rental is looking for land to set up a business here in Shepherd. He reported on a Holiday Inn Express that is expected to be built soon. He stated that their EDC employee Lauren, responded to 6 Request for Information.

POLICE: Clint submitted a written report via email to the Council. He stated he had taken a vacation, and he expressed his appreciation for the increase in pay. He also reported that the Police fleet had been re-wrapped to be more visible.

PUBLIC WORKS: Matt reported a road project had commenced and that his team had been busy with their normal monthly duties.

LIBRARY: Terri spoke about the Dolly Parton Fund Raising event that the Friends of the Library sponsored plus a newer event called Book Banter which has been popular. She stated that they are averaging about twenty-two children at their weekly story time. Another new program that has gained interest and popularity is the Homeschool Connections event.

OLD BUSINESS:

Discuss and take action to grant a Manufactured Home Variance for 1995 home to be placed at 70 Oak Ln.

Yvonne Cones made a motion to table this item as the homeowner was not present. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

Discuss and take action on request from Tammy Russell to abandon and allow her to purchase the undeveloped portion of Ross Ave between 5th Street and 10th Street.

Curtis Ainsworth made a motion to sell this property to Tammy Russell based on SJC CAD property calculations. Yvonne Cones seconded, and the motion passed with a unanimous vote. Ms. Russel will be purchasing the entire road easement as the other property owner expressed no interest. Ms. Russel began the journey of purchasing this property in the fall of 2023 therefore property values will be based on the 2023 values.

Discuss and take action on request from Joe Munke to purchase the alley behind her house on 220 Spring Ave.

Yvonne Cones made a motion to table this item to give Matthew opportunity to evaluate it for any utility lines. Ray Marrs seconded, and the motion passed with a unanimous vote. The Munke's are requesting to purchase half a city owned alleyway behind their home. The adjoining neighbors expressed interest in also purchasing his half.

NEW BUSINESS

Discuss and take action to approve bid documents for GLO Contract No. 22-085-061-D318 – CDBG-MIT Sewer System Improvements and authorize GLS to advertise the project for bids.

Susan made a motion to approve these documents and have the bid process begin. Curtis Ainsworth seconded the motion, and the motion passed with a unanimous vote. City Engineer Jed Morris explained that they plan to use a series of pipe bursting with a poly heat infusion method to replace these lines. This project will replace 7.25 miles of City sewer lines as well as rejuvenate the Hwy 150 Lift Station. There is a two plus million-dollar budget for construction. He intends to bid it as two packages.

Discuss and take action regarding a possible contract for animal control services on a trial basis for one year to be paid for with ARPA funds.

No action was taken on this item. It was intended as informational only. Mr. Kerry Paine, working for the N. Texas Animal Authority presented information about requirements for an animal control service. He gave some options which included him contracting to work in the City a couple of times a month, however his ability to haul animals would limit the number of animals he could pick up. He states the number of animals adopted compared to the number of animals picked up causes shelters to be overcrowded. He stated many shelters have more surrender animal than animals picked up because of animal control. Mr. Paine stated that when word gets out that the city has an animal control process that animals will start getting dumped in the city.

Discuss and take action to waive any late fees from Ruby Donaldson in consideration of her being a widow and the timing of her monthly check.

Susan Daniels made a motion to deny this request and create another solution. Yvonne Cones seconded. The motion passed with a unanimous vote. The attorney suggested the council deny this request. Mark Porter stated she could ask some of the local churches.

Discuss and take action to hire a Part Time library aide position.

Susan Daniels made a motion to Hire Jennifer per Terri's recommendation. Curtis Ainsworth seconded. The motion passed with a unanimous vote.

Discuss and take action to increase the ARPA road project by \$20,000.00 and add more roads.

Curtis Ainsworth made a motion to approve this increase. Susan Daniels seconded the motion. The motion passed with a unanimous vote. Matthew requested to add FINGER which is currently a FEMA claim and RICE ROAD for an increase price of \$20,000.00.

Discuss and take action to authorize the city attorney to work on the City's Ordinances/Codes.

Yvonne Cones made a motion to give the attorney a 10-hour budget to prepare a scope of work required to update City Ordinance to remain in compliance and prioritize. Susan Daniels seconded the motion. The motion passed with a unanimous vote.

Discuss and take action to set a date and budget for the annual City Christmas Party.

Curtis Ainsworth made a motion to set December 17 at 6:00pm and a budget of \$4500.00 for the City Christmas Party. Susan Daniels seconded the motion. The motion passed with a unanimous vote.

Minutes:

Susan Daniels made a motion to approve the minutes of the previous meeting. Yvonne Cones seconded the motion. The motion passed unanimously.

Payment of the Bills:

Mark Porter made a motion to pay the bills. Susan Daniels seconded, and the motion passed with a unanimous vote.

ANNOUNCEMENTS

Early voting was mentioned. Council was reminded to fill out questionnaire for the Auditor.

ADJOURNMENT: 7:04pm

Susan Daniels made a motion to adjourn, and Curtis Ainsworth seconded, and the motion passed unanimously.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler