

## Meeting #552

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Wednesday, February 3, 2016 (postponed from Feb. 2<sup>nd</sup> due to inclement weather) at the Lac qui Parle County Courthouse at 3:00 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, David Craigmile, & John Cornell. Manager Joe Ferguson was absent. Others present were: Trudy Hastad, Mary Homan, & Ron Fjerkenstad.

Chairman Ellefson asked for additions to the agenda. Administrator Hastad asked to add Lazarus Creek to the agenda. Manager Craigmile motioned to approve the amended agenda, seconded by Manager Cornell.

**PARK REPORT:** Ron met with the Board for the monthly park report. Ron reported ice-fishing was going well. He discussed sale of the used park equipment. The Board thought the items should be sold separately at the Canby Sale which they thought was scheduled for April 2<sup>nd</sup>. Ron will check with Darrel Regneir to verify the date & time. No further action was taken. Ron had worked the park road to get rid of some washboards and reported it worked up pretty well. Hastad reported that DNR would like to try and stock trout in the Canby Creek by R-6 and R-1. Discussion followed. The Board was in favor of this, but wanted Hastad to remind DNR that R-6 was pretty much drained except for the natural stream and the water held back by the dam. They also marked the property line and areas with easier access for Hastad to forward to DNR. No further action was taken. Hastad was contacted by Debi Burger to see if the Watershed wanted to advertise Stone hill Park/Del Clark Lake in the Minnesota River Valley National Scenic Byway visitors guide for 2016-2017. Discussion followed. The Board decided they were not interested in this as the park is already pretty full. No further action was taken.

**CWP REPORT:** Homan reported that some revisions needed to be made on the SWAG report, and she reviewed the budget for the second year of the grant. There were no changes needed for 2016 and the monitoring will be completed in June, July, & August. Homan informed the Board that Richard Maatz amended his CRP contract by .41 acres as part of it was in a pasture and not eligible. He will therefore, refund the District for the Yellow Bank Grant approximately \$335.78 and the SWCD will be refunding \$33.58. Homan reported the 2013 Clean Water Fund Terrain Analysis grant was completed. The Watershed came up short on in-kind for the project. She is working with Jason Bekler from BWSR on how to handle this. All the reporting was sent in by the deadline. Homan discussed a phone conference held with MPCA reviewing the 319 grant programs. The 319 grant does not have a limit to apply for and the match has been reduced from 45% to 40%. Homan discussed a couple possible sites to apply for. Homan had an inquiry about harvestable buffers in the Yellow Bank Grant area because it was too late to get a CRP contract planted. Homan reported the Yellow Bank Grant has a \$50 incentive for a 10 or 15 year contract. She will need to come up with a contract if the landowner decides to apply for this. Homan is hoping to have a WRAPS TEAM meeting on February 29 at the Annex. No further action was taken.

**WCA REPORT:** Homan reported the HRM Bank application for Aaron Olson was resubmitted with all the comments addressed by Bolton & Menk. A Notice of Application was sent out and comments are due back on February 26<sup>th</sup> so a LGU decision can possibly be made at the March Board meeting. The application is for 18.26 acres in section 4, Maxwell Township.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Cornell motioned to approve the Treasurers report, seconded by Manager Craigmile.

SECRETARY'S REPORT: Secretary report #551 was presented for approval as mailed. Manager Cornell motioned to approve report #551 as mailed, seconded by Manager Ludvigson. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, March 1, 2016 at 4:30 p.m. in the Lac qui Parle County Commissioners' room.

ADMINISTRATOR'S REPORT: Hastad reported that Attorney Kolb has some concerns regarding the wind easement agreement. He was out of office for a week, but will get back to her when he returns. Hastad reported on the buffer meetings held in January in Bellingham and Dawson, and the Board discussed current buffer law updates. No action was taken. Hastad updated the Board on the progress of LQP County Judicial Ditch #4. She reported a land owner meeting was held on January 25<sup>th</sup> to discuss possible redetermination of benefits. Auditor Sieg and Hastad met with the County Board to discuss options for redetermination of JD #4. No action was taken. Hastad reported that the annual reports were submitted for: PERA Annual Exclusion Report; Report of Outstanding Indebtness to LQP, YM, & Lincoln County Auditor's; Buffer Strip Annual Report for Watershed District and Lac qui Parle County; Annual WCA report and also reported WCA in e-link; and the Annual Watershed report to BWSR. The W-2's & 1099's were sent out to landowners, and to Federal Government and e-filed to State. Hastad presented a resolution received from Area II opposing the creation of the Minnesota River Basin Commission. Discussion followed. No action was taken. Hastad gave a progress report on the Br 11 CD #27 Improvement Project. She contacted Bolton & Menk to discuss final payment to Ag Tech Drainage. Discussion followed.

Manager Ludvigson motioned to make final pay estimate #3 to Ag Tech Drainage for contract #2 Drain Tile Improvement on Br 11 CD #27 Improvement as presented less \$5,370.00 for engineering for the tile warranty work (per contract under general conditions – section 1306 section A), seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad informed the Board that she filled out the final paperwork to FEMA for the WS #1 Disaster application. She reported the Watershed received the final payment of \$250.00 and the disaster application is now closed. No further action was taken.

Hastad reported that DNR State Dam safety contacted her regarding status of the Lazarus Creek Dam. Hastad replied that she thought the Board wanted to have an inspection done prior to putting the sleeve-in. Discussion followed. Hastad will contact Bolton & Menk to inspect the pipe for alignment for the sleeve and possible help with contractor to do that type of work. No further action was taken.

The following bills were presented for payment:

**GENERAL KLEIN ACCOUNT:**

02-02-16	6391	LQP County Auditor/Treasurer	6 septic system owner's guides	\$33.00
02-02-16	6392	LQP County Auditor/Treasurer	2013-15 photo copier usage	\$500.00
02-02-16	6393	Western Guard	buffer meeting ad	<u>\$125.00</u>
			<b>TOTAL</b>	<b>\$658.00</b>



**PARK ACCOUNT:**

01-29-16	5563	monthly payroll	January park payroll	\$1,788.48
02-02-16	5564	AT&T Mobility	park cell phone	\$41.87
02-02-16	5565	Frontier Communications	park phone, ax, internet	\$187.09
02-02-16	5566	Kockelman Construction	snow removal @ park	\$110.00
02-02-16	5567	Running's Supply	park supplies	\$14.98
02-02-16	5568	Olson Sanitation	trash removal @park	\$40.48
02-02-16	5569	Lincoln Pipestone Rural Water	water @ park	\$41.67
02-02-16	5570	Canby Print Shop	desk calendar & no snowmobiling sign	\$231.72
02-02-16	5571	Farmers Coop Assn.	gas	\$29.21
02-02-16	5572	Lyon-Lincoln Electric	park electricity	<u>\$836.82</u>
			<b>TOTAL</b>	<b>\$3,322.32</b>

**UNITED PRAIRIE BANK GENERAL ACCOUNT:**

01-20-16	2587	Minnesota Revenue	4 <sup>th</sup> quarter sales & use tax	\$147.00
01-20-16	2588 – 2589	semi monthly payroll	January 1-15 payroll	\$3,436.86
01-20-16	2590	PERA	semi-monthly deductions	\$644.95
01-20-16	2591	PERA	delinquency fee	\$29.54
01-27-16	2592	LQP-YB Ditch Account	transfer LQP settlement money	\$289.57
01-29-16	2593	PERA	monthly deductions	\$344.16
02-02-16	2594	LQP-YB Liability Acct	Federal Withholding	\$1,283.74
02-02-16	2595	Widseth Smith Nolting	GIS training session 1-9-16	\$945.00
02-02-16	2596	Pehrson Excavating	3 river snags	\$600.00
02-02-16	2597	Rinke Noonan Attorneys	two month retainer, buffer meeting	\$2,283.00
02-02-16	2598	Minnesota UI Fund	4 <sup>th</sup> quarter 2015 unemployment	\$1310.47
02-02-16	2599	Frontier Communications	office phone 320-598-3117	\$38.57
02-02-16	2600	Frontier Communications	CWP office phone 320-598-3319	\$38.57
02-02-16	2601	Lac qui Parle County Aud/Treas	January postage	\$48.05
02-02-16	2602	Trudy Hastad	W2's 1099's, envelopes reimb	\$125.00
02-02-16	2603	LQP-YB Liability Acct	Federal withholding	\$1,924.80
02-02-16	2604	Bolton & Menk	staking & observation Br. 11 CD #27	\$7,500.00
02-02-16	2605 – 2610	monthly payroll	manager payroll & ditch work	\$1,660.48
02-02-16	2611	Saunders Mertons Schmitz	quickbooks year-end	\$40.00
02-02-16	2612	Ag Tech Drainage LLC	Br 11 CD #27 final pay estimate #3	\$31,053.02
02-05-16	2613-2614	semi-monthly payroll	Jan. 16-31 payroll	\$3,436.86
02-05-16	2615	PERA	semi-monthly deductions	\$644.95
02-05-16	2616	Minnesota Revenue	January sales & use tax	<u>\$154.00</u>
			<b>TOTAL</b>	<b>\$57,978.59</b>

**DITCH ACCOUNT:**

None	<b>TOTAL</b>	<b>\$0.00</b>
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Manager Ludvigson motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

**PERMITS:** The following permit applications were applied for:

11392	Hugh Bergland	Baxter, 8	seepage, main tile	02/03/16 DE
11393	Troy Buer	Providence, 21	seepage lines	02/03/16 DE
11394	Dan Croatt	Hamlin, 20	main tile	02/03/16 DL
11395	Don Farmer	Mehurin, 22	seepage lines	02/03/16 DE
11396	Don Farmer	Mehurin, 21	seepage lines	02/03/16 DE
11397	Don Farmer	Mehurin, 27	seepage, clean waterway	02/03/16 DE
11398	Goerke Family Partnership	Perry, 22	repair crossing w/tile	02/03/16 DE
11399	Roger Hanson	Manfred, 35	seepage lines	02/03/16 DE
11400	Josh Johnson	Lac qui Parle, 22	seepage, main tile	02/03/16 DE
11401	Tim Milbeck	Lac qui Parle, 32	seepage, main tile	02/03/16 DE
11402	Tom Nelson	Agassiz, 25	seepage lines	02/03/16 DE
11403	Warren Trygestad	Agassiz, 34	seepage lines	02/03/16 DE
11404	Scott Wittnebel	Walter, 33	clean ditch	02/03/16 DE

**PERMITS HELD:** approved Myron Deslarier pending Manager Ferguson signature.

Manager Craigmile motioned to approve the permits, seconded by Manager Ludvigson. Upon vote, all voted in favor.

The meeting adjourned at 4:45 p.m.

Attest:

  
David Craigmile, LQP-YB Secretary

  
Darrel Ellefson, LQP-YB Chairman