



SOUTHRIDGE PTO

PARENT-TEACHER ORGANIZATION

Southridge Parent Teacher Organization (PTO)

Southridge High School Booster Council Inc. dba Southridge PTO General & Executive Meeting Minutes Thursday, June 13, 2019

A meeting of the PTO was held Thursday, June 13, 2019 at 6:30pm in the Southridge Community Room. Attendees included: David Nieslanik – Principal, Ilirija Encinas & Jen Moser – Co-Presidents, Maureen Wagner – Treasurer, Diane Scannell – Skymart Manager, Juli Madill – VP-Marketing/Community Outreach and Members Becky O'Malia, Shannon Duffy and Kristin Greene.

Acting Secretary, Gina Spanu, was not present. Ilirija Encinas took minutes. A quorum was present at this meeting.

Call to Order: 6:30pm

Administration Update – David Nieslanik, Southridge HS Principal:

- Staffing has not yet been released; teachers still don't know where they are going to be, which is disconcerting to them. Usually this is known by mid-May but because there was some funding added back in to the budget, which is a good thing, it delayed the process.
- Administrative transfers are higher than usual with students who want to transfer out of their feeder high school to Southridge.
- Preview Days 2019 will be 9/3 – Still working out the schedule, but it is looking something like this: this is a freshman only attendance day; upper classmen will be welcome from 8-10am (probably just the sophomores who will need to be transported by parents) and 2-6pm (juniors/seniors). If students don't come on Tuesday, Wednesday will be a makeup day for them to take photos, pick up Chromebooks, etc.
- Summer mailer info is needed by 8/1; plan to mail out summer mailer to families 8/6 or 8/7.
- School events that first month:
 - 9/6 – Back to School BBQ/Dance
 - 9/27 – Homecoming/Alumni Football Game
 - 9/28 – Homecoming Dance
 - TBD – Hall of Achievement Dinner/Fundraiser for Sustainability – induction of Hall of Famers; will be at a venue off-campus
- David presented, on behalf of Mrs. Dorsey, three small literary works produced by the Junior Lit & Comp classes, as well as a thank you to PTO for the grant money that made the publications possible.



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- The revised and final 2019-20 school district calendar was distributed. Dates to note: ACT testing is earlier, on 2/25/20; seniors last day is 6/4/20; graduation day is 6/7/20 at 11am at Portland State University.

Old Business

- Motion was made to approve the PTO minutes from April 10 and May 8, 2019 and seconded. All attendees were in favor.
- Next year's board was presented for nomination. Motion was made that the following members for the 2019-20 school year be voted in and seconded. All attendees were in favor.
 - President: Jen Moser
 - VP Volunteer Coordinator: Becky O'Malia
 - VP Marketing/Community Outreach: Open
 - Secretary: Shannon Duffy
 - Treasurer: Maureen Wagner
 - Co-Treasurer: Open
 - Member at Large: Ilirija Encinas
- Any parents interested in one of the open positions can email president@southridgepto.com.
- The following supporting roles were presented as indicated. Anyone interested in partnering any of these positions, please email president@southridgepto.com.
 - School Dance Representative: Becky O'Malia
 - Staff Appreciation Coordinator: Kristin Greene
 - Apparel Manager: Sunnie Hernandez
 - Grad Night Coordinator: Shawna Meyer
 - Skymart Manager*: Diane Scannell

*Employee of the PTO Board
- PTO Scholarships: We had 14 of the 15 reviewers complete and submit their scoring sheet. The revised process this year seems to have gone well; have received positive feedback from many of the volunteers. Scholarship recipients received their award letters at Senior Awards Night on 6/6. Suggestion to advertise more and earlier to seniors that this scholarship is not based on financial need or based on GPA. Discussion of sponsoring a Senior Parent informational night early on in the year to help parents navigate and know what they need to know here at Southridge and in general.

Treasurer's Report – Maureen Wagner

- Budget Review – Profit & Loss Year to Date (YTD) presented; Grad Night is not final but is looking to have a little carry over for next year; one scholarship award expired and an adjustment of \$1000 was made; Skymart's net profit was up just over \$4600 from last year, at \$17,728.29.



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➤ Staff Fund Requests:

- The fund request submitted for the Literary Magazine was not needed after all. They asked if the funds could be a cushion for next year but were told they would need to resubmit the request. The \$400 originally requested will be allocated back into the budget.
- Mrs. Dorsey submitted the invoice for the Junior Lit & Comp Publication project. The grant was approved for \$325; the invoice was for \$414.77. Mrs. Dorsey stated she knew the invoice was higher and would cover the difference herself. A motion was made and seconded to increase the grant request from \$325 to \$414.77. All attendees were in favor.

➤ The 2019-20 budget was presented:

- Discussion was held regarding the scholarship budget and how the funds could be put to better and more widespread use towards school sustainability projects. Motion was made and seconded to decrease the scholarship budget to \$6000 and create a sustainability budget of \$6000. All attendees were in favor.
- Motion was made and seconded to approve the 2019-20 budget with the one change as mentioned above. All attendees were in favor.

➤ Inventory of debit cards: Diane has one with Joanna's name; Teresa has one with Ilirija's name; Maureen obtained another just recently with her name on it. The debit cards will need to be collected and reissued under new names. Maureen will have those cards canceled in Joanna's and Ilirija's name. Diane and Jen will need to go to the bank to arrange for cards to be issued in their name.

Apparel Report – Jen Moser

- Sunnie Hernandez is filling the position of Apparel Manager for the 2019-2020 school year.
- Complete inventory needs to be taken early this summer to determine what apparel needs to be ordered so that it is in stock before school starts. School supplies also need to be inventoried so Diane can take advantage of back to school sales. Ilirija is going to contact Sunnie to schedule a date and reach out to members who might be available to help.

Marketing Report – Juli Madill

- Nothing new to report. The position of VP-Marketing/Community Outreach is open for the 2019-2020 school year.

Volunteer Report – Kristin Wood:

- Kristin was not present to give a report. Becky O'Malia was voted into the position of VP-Volunteer Coordinator for the 2019-2020 school year.



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Skymart Report – Diane Scannell

- Skymart closed early on May 31 because of depleted inventory.
- Diane is looking for new items to add to the store to keep students interested. There have been many requests for beef Cup of Noodles. This item is not available at Costco, which means our cost will increase, causing our profit to decrease a little.
- Leftover inventory of fruit snacks that were going to expire was donated to Grad Night
- Skymart is losing 11 of 18 volunteers whose students graduated this year. The use of the Better Impact system may increase involvement.
- Coca-Cola vendor application was approved.
- Over the past six months, Skymart receipts have included many coins and bills that appear to be rare currency. The Beaverton Police Department was contacted, via the Southridge School Resource Officer, Mike Bewersdorff, in case they received reports of robberies that included rare currency. The rare currency received into Skymart was not deposited, but instead given to David to keep in the school's safe. It was agreed when the money first surfaced, that the board would determine further action if the money was not claimed by the end of the school year. Mr. Nieslanik reported that there have been no claims and nothing has come from investigations into possible sources. It was decided that the rare currency would be turned over to the Southridge PTO. Diane will take the currency to a collector to see if there is any redeemable value.

Grad Night Committee Report – Jen Moser

- 220 students attended Grad Night, which went really well with only a couple of fairly major issues:
 - A Party Works employee offered drugs for sale to one of the students and one of the other Party Works employees; employee was escorted out; owner of the company did not stay the whole night as requested, and denied the employee was one of theirs. It was discovered that Party Works' insurance was not up to date, so they will be removed from BSD's preferred vendor list. Portland Parks & Rec will not allow Party Works as a vendor anymore.
 - Three students had to be sent home because they went outside to "get some fresh air". The students apologized for breaking the general Grad Night policy to stay in the building, but because of the security breach involving Party Works, it was decided to follow through with disciplinary action.
- Many students showed up with their cell phones so they could pull up StudentVue to verify their ID. Grad Night guidelines do not specifically state photo ID will be necessary. Discussion was held and it was presented that the guidelines should be updated with this information. In addition, a copy of the yearbook could be used to identify students who forget to bring ID.



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- Discussion was held regarding the lack of drinks at Grad Night. Jen reported that a parent was supposed to be bringing juice boxes but they didn't show. Only water bottles were provided, which the students were supposed to hold onto and refill. It was suggested that maybe the students be given a souvenir refillable water bottle to use.
- Jen reported that there were many parents who did not show up for their volunteer shifts.

New Business

- No new business was reported.

The board is in recess until August, at which time the new Executive Board will meet on a date to be determined. The next General Meeting is scheduled for Wednesday, September 11, 2019 at 6:30pm in the Community Room.

Adjourn: The meeting adjourned at 8:46pm.