

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
January 11, 2018
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mrs. Dollahon called the meeting to order at 7:00p.m. Board members in attendance were Karen Dollahon, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Sally Bercu, Director, Claudia Hernandez, Director, Jennifer Dewhirst, Director. Also in attendance, Kari Lemoine representing Sterling ASI.

The Board reviewed the agenda. Mrs. Bercu made a motion to approve the agenda as presented and Mr. Morin second and the Board approved the agenda.

Open Forum

Mrs. Claire Hartpalumbo came to the meeting to discuss the Harris County Flood Control District as they are scheduling repairs along Keegans Bayou. A survey of the project was done and found numerous fence encroachments within the project specs. The district requests that all homeowners who receive the encroachment letter move the fence to their property line and off the drainage easement before construction starts. If it is not moved they will move it and lay it on the property and not be responsible for damages. It was asked if the association could help out with reaching out to the flood control and getting the addresses that are affected by the project and see if we can get a contractor to move all the fences at a better rate.

CONSTABLE REPORT

The Constables stated they have now acquired City of Houston parking tickets. If a car is parked in front of other homes that do not belong there the constables can now issue tickets.

MINUTES REVIEW

The Board reviewed the November 2017 minutes as presented. Mrs. Dewhirst made a motion to approve the minutes as presented, Mrs. Bercu second and the Board approved the minutes.

FINANCIAL REVIEW

The Board reviewed the December YE 2017 Financials. No comments at this time.

COMMITTEES

ARC Committee

No report at this time

Newsletter

Nothing new at this time

Safety Committee

Mike Bercu talked with the Board about the boarding homes in communities. He stated they are not state licensed. If a home is not licensed then the state cannot go after it. Once they are licensed by the City then they cannot violate the deed restrictions. Mike also stated that if we see these happening to report it to 311. They will send it to the department of neighborhoods and then the permit department to get them licensed. Mr. Bercu stated there was going to be a hearing about this on January 23rd.

NEW BUSINESS

The Board discussed the pool re-plaster bid from GHPB doing the 1 year warranty vs the 7 year warranty. Claudia made a motion to go with the 1 year warranty from GHPB in the amount of \$30,385.00.

The fencing on Gustine was brought up to get a quote to have this fixed.

EXECUTIVE SESSION

The Board convened into executive session at 8:43pm.

The Board talked about the attorney status report and reviewed the deed restrictions.

The next Meeting will be March 8, 2017, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Mrs. Dollahon moved that the meeting be properly adjourned at 8:43pm

Angel Morin, Secretary