

Coral Community Charter School Governance Council

4401 Silver Ave SE
Albuquerque, NM 87108

Minutes: April 25, 2017 @ 5:30 pm

GC Members Present:

Freeman Leaming, Tania Triolo, Krista Martinez, Ashley Sarracino, Michael Reeves, Keren Fenderson, Kim Brazell

Guests Present:

Donna Eldredge, Lori Bachman, Angela Lerner, Cathy Cavin

GC Members Absent:

Patrick Correa

Agenda Item	Action	Materials	Minutes
<p>I. Opening Items</p> <p>A. Call to order /Reading of mission/Agenda/</p> <p>B. Roll Call</p> <p>C. Introduction of Guests</p> <p>D. Consent agenda (action)</p> <p>Consent Agenda to include: Minutes from 3-28-17, Minutes from 4-11-17, financial documents (account summary, bank rec, PO report, balance sheet for 3-31-17, journal entries)</p>	<p>1) Discussion / Vote</p>	<ul style="list-style-type: none"> • Roll sheet • Minutes from 3-28-17 & 4-11-17 	<p>A regular meeting of the Governance Council of Coral Community Charter School (CCCS) was held on April 25, 2017 and called to order at 5:38 p.m.</p> <p>The meeting began with the reading of the mission, an introduction of guests.</p> <p>After discussion of minutes from 3/28 and 4/11, a motion was made by Krista Martinez and seconded by Freeman Leaming to table the consent agenda to make additional corrections to the minutes including how the audit was approved or accepted, add more detail of the findings by the auditor and have time to review financials. The motion passed 7-0.</p>

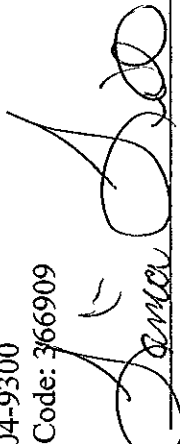
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II. Head Administrator Support <ul style="list-style-type: none"> • KM, KF, MR 	<ol style="list-style-type: none"> 1) Update from Committee 2) Discussion & Vote: proposed change to bylaws 3) Discussion - HA Report 	<ul style="list-style-type: none"> • Timeline • ED Ad • Proposed bylaws language • HA Report 	<p>A report by Donna Eldredge, Head Administrator recommended a change in the bylaws to reflect the correct and consistent title for the school administrator as Executive Director. Michael Reeves moved to amend all references in the current CCCS GC bylaws from "school administrator," "head administrator," "HA," and "head of school" to "executive director." Ashley Sarracino seconded the motion and it passed 7-0.</p> <p>Ms. Eldredge reported that the advertisement for the Executive Director position proposed to be posted on Apr 26 for approximately 10 working days on Craigslist and in the organization NMCCS postings; research into the possibility of listing the position with the Center for Non Profit Excellence will be conducted. Michael Reeves moved to approve the job posting as proposed and Tania Triolo seconded; the motion passed 7-0.</p> <p>Discussion regarding the turn around time being too short and a proposed salary range led to a decision hold a special meeting of the GC on Fri, Apr 28 at 5:00. More details will be flushed out as to the process at that time.</p> <p>Ms. Eldredge reported on facilities. The official plan is good for 17/18 SY but want to create better space and ancillary space – No impact on budget. Golf Tournament set to raise money to put in flooring, and tile parts of bldg. (estimates are in). Mr. Richardson went to facilities/maintenance conference and has a template for the maintenance plan and Master plan for permanent facility that will need to be in place after the Lease to Purchase agreement.</p> <p>Legislature approved removing funding for charter school for growth units.</p> <p>Lori Bachman reported on meetings with PEC: Her attendance resulted in getting information about a proposed rule amendment. It is recommended that council members may also provide written input. The proposed changes would require Governance Council to do over and above what a district Board of Education does.</p>

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			<p>May 22 Public Education Commissioner Johnston will meet with student council. There has been much positive discussion about our school.</p> <p>Site Visit paperwork and documentation has been completed and submitted. Lease to Purchase agreement is in the hands of the attorney. The Foundation's plan for the Golf Tournament is going well. Thanks to Kim Brazzell for the SWAG bags</p>
<p>III. Budget / Finance/ <ul style="list-style-type: none"> • KF/MR </p>	<ol style="list-style-type: none"> 1) Update from Committee 2) Discussion & Vote on BARS 3) Discussion & Vote on FY18 Budgets 4) Discussion & Vote on other documents on PED 2017-2018 Budget Document Checklist 	<p>BARS</p> <ul style="list-style-type: none"> • 24M – SEG maintenance • 25D – SEG decrease • BAR 26I – SB 9 increase • BAR 27I – Title I increase • BAR 28T - PreK adjustment <p>FY18 Budgets</p> <p>2017-2018 Budget Document Checklist & Related Documents</p>	<p>Tania Triolo moved to approve BARS as presented; Michael Reeves seconded – the motion carried 7-0.</p> <p>Call for vote to approve the 2017-18 Budget, Salary Sched, and Calendar: Michael Reeves moved to approve SEG FY 18 w/changes to calendar and information added to the salary schedule; Kim Brazzell seconded and the motion passed 7-0.</p> <p>K3 Plus summer school grant – Michael Reeves moved to accept the grant; Krista Martinez seconded. The motion carried 7-0.</p>
<p>IV. Facility Committee <ul style="list-style-type: none"> • FL / TT </p>	<ol style="list-style-type: none"> 1) Update from Committee 2) Discussion/ Vote on PSFA (Public 	<ul style="list-style-type: none"> • PSFA Lease Assistance Application 	<p>PSFA Lease Assistance Application: Tania Triolo moved to approve; Ashley Sarracino seconded and the motion passed 7-0.</p>

Agenda Item	Action	Materials	Minutes
	School Facilities Authority) Lease Assistance Application Signatures		
V. Governance Committee • KF / TT	<ol style="list-style-type: none"> 1) Update from Committee 2) Review OSI procedure handbook 3) Signatures 	<ul style="list-style-type: none"> • OSI Handbook 	No Report
VI. Academic Committee • AS	1) Update from Committee		No report
VII. Technology Committee • FL	1) Update from Committee		No report
VIII. New Business/Happenings • Golf Tournament April 29, 8:30 am at Arroyo del Oso Golf Course • Regular Meeting: 5-30-17 @5:30 pm			
IX. Adjournment	1) Vote		A motion to adjourn was made by Krista Martinez and seconded by Michael Reeves; the motion passed 7-0. Meeting adjourned at 7:35.

Conference Call: (515) 604-9300

Access Code: 366909

Signed: 

Tañia Triolo, Secretary