

**HOLLIS COMMUNITY COUNCIL, Inc. MEETING**

**Unapproved Minutes**

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**Tuesday, September 12, 2017**

**7-9PM**

**FIRE HALL, HOLLIS, AKLASKA**

**Board Members Present: See sign-in sheet**

**Absent Board Members: Ezra Clark and Sandra Nessett**

MEETING CALLED TO ORDER BY THE Board Vice-President, Tom Harden, at \_\_7:00\_\_PM\_\_

**ANNOUNCEMENTS:**

These are presented here as a reference to be read prior to the meeting and will not be read verbatim at the meeting.

1. Heaters need to be kept at **50 degrees** when the facilities are not in use. The door between the community room and bay area should be kept closed.

**A. APPROVAL OF MINUTES**

1. Approval of June and August 2017 minutes

June: motion to approve Ron Curtis, second, Roger Cates, no discussion, approval unanimous

August: motion to approve John Ryan, second, Ron Curtis, no discussion, approval unanimous.

**B. Correspondence: None**

**C. Committee/Department Reports:**

1. Standing Committees: 30 min.

- a. **Finance Committee:** John Ryan, chair. 10 min.  
Audit pending, report at the October 10<sup>th</sup> meeting

It was asked about the finance committee submitting a suggested budget to the Council for approval. It was pointed out that one was submitted in March and approved. Research of previous minutes will be completed by the secretary and report at the October 10<sup>th</sup> meeting.

- b. **Annual Fire Department Fundraiser:** Lisa Cates, Chair, absent, 15 min.  
Financial report. See attached report submitted by Lisa. Check from the raffle (COC) was given to John Ryan, Treasurer.

- c. **Fourth of July Celebration: Chair Ron Curtis**  
**No report until next year plans**

- d. **Cemetery Committee: Chair Deena Taylor**  
**Committee members, Sandra Nessett, Bryan Hallstgrom, Steve Gass.**  
**Next meeting will be held on Monday, Sept. 18<sup>th</sup>, 7PM, Community Room, Fire Hall, to discuss guidelines for the cemetery, charges, etc.**

**2. Appointed Committee(s):**

- a. **Second Class City Forum:** Chair, looking for a volunteer
  
- b. **By-law/Articles of Incorporation Committee:** Chair, to be determined at the October 10<sup>th</sup> meeting.
  
- c. **Strategic Planning committee:** Chair: Ron Curtis

**3. Department Reports: 5 minutes**

**FIRE/EMS: Bill Sharpes, Fire Chief. No report.**

It was mentioned that Mr Sharpes or Mr. Michaels should be present for Council meetings or send a proxy in their stead to provide a report. It will be followed up on by board member Ron Curtis.

**4. POW Group Membership Reports: 5 minutes**

**a. POWCAC-Ron Curtis**

Next meeting 4th Tuesday, 12-1300, lunch provided by the school children. Ron Curtis will be the point person for the school to provide a head count, etc.

**b. POWWA-Sam Schlobohm, Absent**

**D. Work Group Report: Lisa Cates (absent)10 minutes**

.See attached report Lisa submitted

## **E. OLD BUSINESS: 20 minutes**

- 1. DONATION/GROCERY RECEIPTS**-Sandra Nessett. Not received yet.
- 2. Gerald Baker:** John Ryan. John stated this was the states problem as they gave approved his plan to dismantle The Driver. The deadline for this was October. See attached letter. In doing so, it was asked of the Council to provide monthly reports to the state with photos. Mr. Ryan agreed to assume this responsibility.
- 3. Locks to be changed on the Fire Hall/Community Building. John Ryan**  
Lock on front door has not been changed yet as all of the emergency volunteers have not received new keys yet. It was suggested to go ahead and change the lock and “they will be more attentive to get the new key.” All other door locks have been changed.
- 4. CAPSIS: Ron Curtis:** No approval has been received as of the meeting. Ron continues to monitor the site for updates.
- 5. Recommendation for Document person/committee: Ron Curtis**  
  
Ron will be working on this with a goal of providing by the Oct. 10<sup>th</sup> meeting.
- 6. Fish and Game proposals submitted: John Ryan**  
An update was given by Mr. Ryan on the status of the two proposals this Council presented (attached) as well as all others received by the state. Comments are due to the state by December 28<sup>th</sup>. A letter will be sent out by e-mail blast explaining how to respond and the hearing procedure on these proposals. There was discussion about collaborating with other organizations/communities to send one representative to the state when the hearings are held to speak in favor of our proposals and others. This is important as commercial interests will have their lobbyist there to support their view. The hearings on all proposals will be in January. Watch for updates and ready to respond with comments by the December 28<sup>th</sup> deadline.

## **F. NEW BUSINESS:**

- 1. Presentation of the eligible voter list by the secretary, Sandra Nessett(absent) Deena Taylor in her stead.**  
Motion to accept the list as presented with the removal of Jesse Anderson, Gracie Baker, and Stephannie Randall. Add Dordi and Steve Carter back on as they have not left yet. Made: John Ryan Second: Deena Taylor  
Discussion noted in the motion  
Vote unanimous
- 2. Nomination of candidates to fill the Director positions on the Board. Deena Taylor and Ezra Clark’s seats are expiring and neither plan to seek re-election. Nominations will be accepted and the Secretary instructed to print the ballots to be used. Vice-President, Tom Harden.**
  - a. Nomination for seat 1: Steve Gass**

Made: Deena Taylor

Second: Ron Curtis

Discussion: add to ballot, is a qualified member of the Council

**Vote: unanimous**

- b. Nomination for seat 2: No nominee. Write-in candidates will be allowed on the ballot and Proxy ballot following the by-laws.**

If any Council member is interested in serving on a committee please contact that committee chair. If any Council member is interested in serving as Chair of any Committee, please contact a Board member.

Meeting adjourned at 8:02PM PM by Board Vice-President, Tom Harden

**The next council meeting will be on Tuesday, October 3, 2017, Community Room, Fire Hall, 7-8PM, for the purpose of electing new Board Members. This is the Annual Meeting. Then, there will be a regularly scheduled Council meeting on Tuesday, October 10, 7-9PM, for the purpose to conduct business, elect Board officers, etc.**

**Proxy ballots for the Oct. 3<sup>rd</sup> election will be available at the library and on the web site. One may also contact Sandra Nessett, for one to be e-mailed to them. Instructions for executing a Proxy ballot is available at the same locations.**

**Items for the Oct. 10<sup>th</sup>, 2017 agenda may be submitted to either Tom Harden or Sandra Nessett by Sept. 30<sup>th</sup>. Thank you so much for assisting us in getting the agenda out!**