

Lowell Community Library
Library Trustee Meeting
October 8, 2024

Trustees/Librarian Present: Brandie Cochran, Debbie Manning, Jenn Higgins, Nancy Allen
Absent: Katherine Pion, Faye Starr

1. Call to order: 5:45 PM
2. Any additions/deletions/changes to today's agenda? Budget Update, Raffle, Craft/adult Evening sessions
3. Review of Minutes from previous meeting: Approved, with change of date for first craft night - October 22 2024, not October 10.
4. Treasurer's Report: NA
5. Librarian's Report: Nancy reported that the grade 1 - 2 class (11 students) will visit our library again with Ms. Willy on October 15, 2024, and anticipates that the visits will continue on a regular basis through the school year. Given our budget shortfall, Nancy asked if the library should continue to subscribe to National Geographic at \$59 per year. Trustees tabled that until we have a firm understanding of our financial situation. Nancy reported that she has not yet heard from the LGS Administration regarding regular visits by other/all classes, as discussed last month with Jenn Blay. We continue to be open to that possibility that timing/pay can be worked out with our Librarian.
6. Committee Reports: NA
7. Old Business: Raffle Update: Brandie laminated and shared pictures and descriptions of the 6 baskets for our raffle. We each have 40 tickets to start with, Nancy has already sold many! We have \$379.25 right now from the Folk Festival and other sales, we will draw the winners on November 19, 2024. We need to sell as many tickets as possible.
8. New Business: Craft/adult evening programs: The first couple of sessions will be in the Library space as dates conflict with Select Board meeting dates. Nancy is keeping a list of participants for our first evening, October 22, 2024, which will be free of charge (other sessions may require small fees). Debbie will share a fall craft that participants can take home with them. Proposed dates and topics are: 10/22 Wooden cart, 11/19 Holiday cards and Raffle draw, 12/10 Cookie swap with card, dates to be decided - Jewelry with McKenna Blay, Author visits with Tonya Sousa and Elaine Cole-Kerr, Art with Ginger Higley, Making sugar scrub, Barn Quilts, Mother's day tea and book - many ideas!
9. Budget Update: Debbie and Jenn met with Becky DiZazzo on 10/1. Becky shared many journal entries, purchases, etc., but we still don't really understand the system for our budget and the surplus money carried over from years past. Becky suggested that the library take over control of our finances, today the trustees voted to do so, when the new fiscal year starts. We also decided to seek help from a community member with a banking background to, so we have a better understanding of what our donations/fundraising has been, our fixed costs (phone, internet, salary), books ordered/in inventory and other expenses related to our programs for kids and adults.
10. Meeting Adjourned at: 7:00PM
11. Meeting Minutes respectfully submitted by Jenn Higgins