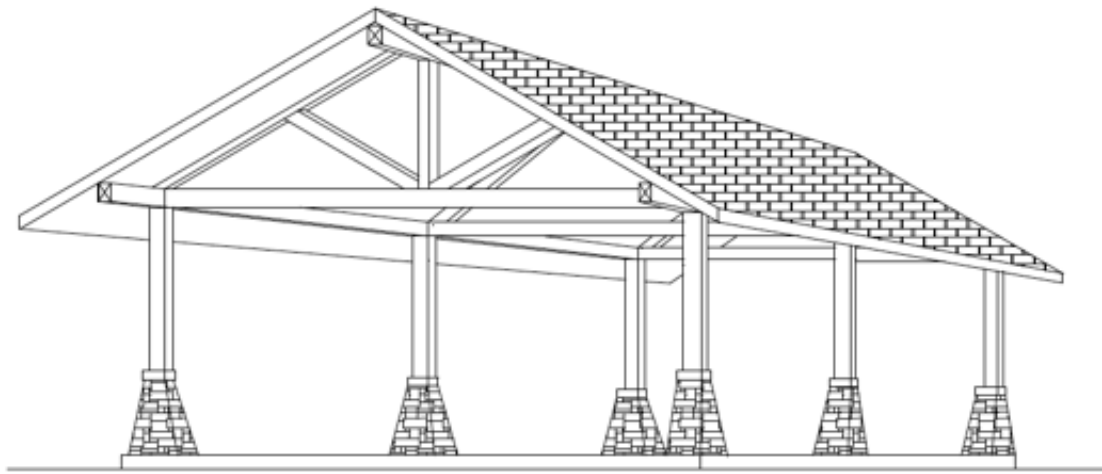


POA Agenda

- Welcome
- Financial Report
- Elections (*See position description in addendum*)
 - Activities
 - Finance
 - Secretary
 - Chair 1
 - Chair 2
- Google Fiber
- Whats New
 - Garbage Update
 - Pavillion
 - Playground
 - Added pool sprinklers

Budget	Payables	Budget 2014	Proposed 2015
Utilities:	\$6,991.57	\$7,800.00	\$7,800.00
Pool:	\$12,889.42	\$11,000.00	\$13,000.00
Lawn:	\$8,019.59	\$6,600.00	\$12,000.00
Social:	\$2,233.82	\$1,500.00	\$3,000.00
Insurance:	\$2,567.00	\$2,500.00	\$2,600.00
Meeting Space:	\$555.52		\$600.00
Office Supplies:	\$29.20	\$250.00	\$250.00
Garbage	\$15,556.00		\$22,365.00
Expenditures	\$48,842.12		\$61,615.00
Dues Income			\$57,600.00
Garbage Income	\$15,498.00		\$14,400.00
Total Income			\$98,000.00
Extra Funds			\$36,385.00
Total Homes			144



POA Positions

All positions require attendance to annual POA meeting, 3-4 committee meetings throughout the year to make decisions and manage POA executive tasks.

President - organize committee and POA meetings, produce agendas, run meetings, oversee all subcommittees and positions on committee, run election of committee members, pick up the slack when tasks not being accomplished and get needed tasks done. Assist committee members as needed. Ensure POA follows guidelines for proper running of POA. POA contract negotiating, signing, execution and monitoring.

Vice President - assists president on tasks as needed, oversees the pool. The pool company may make requests of item POA needs to handle, request repairs when needed, monitor pool company performance, monitor pool facilities for needs, issue pool keys, replacement keys.

(e.g. Past and future tasks include: Pool lock repairs, bathroom locks need replaced and re keyed, backflow valve testing and replacement, request pool lights fixed, get pool repairs when deterioration occurs, fix/replace/obtain pool furniture)

Secretary - create minutes of all meetings, assist finance chair in record keeping. Create and maintain record keeping system of contracts, filing bills and paperwork documenting POA transactions.

(e.g. Past and future tasks include: write up minutes from meetings, create/manage filing method for POA important documents such as scanning documents for a drop box cloud storage of important papers)

Finance - collect POA dues, perform banking, pay bills, reimbursements, keep budget records, work with third party auditor for annual financial review.

(e.g. Past and future tasks include: collect checks, make deposits, maintain account balances per home, budget balances, obtain accountant who can perform annual review to certify the accuracy of managed money.)

Activities - coordinate social activities, manage annual activities as well as plan new activities with the goal of encouraging neighborhood relations.

(e.g. Past and future tasks include: email home owners, post signs and keep owners informed, plan activities, acquire food, facilities, cleanup coordination, POA cheerleader positive attitude)

Chair 1 - assist with activities chair to execute and plan activities, manage website content.

(e.g. Past and future tasks include: help with large work load of ex cutting social activities, make website changes or monitor website and work with web person to keep site up to date and informative, Aaron Beck does site at the moment and can do tech work if you are not web savvy.)

Chair 2 - monitor common area maintenance, oversee annual POA cleanup day. Review proposals of maintenance contracts and when common area improvements are needed.

(e.g. Past and future tasks include: remove diseased trees, replace trees/shrubs needed to maintain appearances, interface with maintenance service on quality of work, choosing additional needed services, put services up for bid, address grass quality around pool, increase sprinkler system coverage around pool parking, stripping of parking lot)