

# Notice to the Public

## Notifying the Public of Rights under Title VI / ADA

MCCDDC posts Title VI / ADA notices on our agency's website, in public areas of our agency, in our board room, and on our vehicles.

MCCDDC operates its programs and services without regard to race, color, or national origin, in accordance with Title VI / ADA of the Civil Rights Act of 1964.

If you believe you have been discriminated against on the basis of race, color, or national origin by MCCDDC, you may file a Title VI / ADA complaint by completing, signing, and submitting the agency's Title VI / ADA Complaint Form.

### How to file a Title VI / ADA complaint with MCCDDC:

1. A Title VI / ADA Complaint Form may be obtained by downloading from the agency web page or by calling the individual offices which provide the service delivery. **The complaint form should be directed to: Kaci Reynolds, Title VI / ADA Coordinator, at 201 North Locust Street, P. O. Box 254, Monroe City, MO 63456 or by calling 573-735-4282.**
2. In addition to the complaint process at MCCDDC, **complaints may also be filed directly with the Federal Transit Administration, Office of Civil Rights, Region VII, Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.**
3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.
4. The form must be signed and dated, and include your contact information.

If you have additional questions, want more information about MCCDDC's Title VI / ADA obligations, or if information is needed in another language, please contact Kaci Reynolds at 573-735-4282 or [kreynolds@loqw.com](mailto:kreynolds@loqw.com).