

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

July 19, 2022

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance Jeffrey Craigmyle & Adam Chiles.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Supervisor Maike to approve the agenda as written. Ayes all. Motion passed.
5. **Approval of Board Minutes of 6/21/22–** Trustee Chaffee with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
 - A. **Bank Reconciliation 6/30/22** - \$669,685.65 total in the general checking account (General Fund \$418,824.26; Roads \$145,897.25; Cemetery \$742.92; Building Dept. \$6,743.80; ARPA \$94,470.89)
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$86,174.29 (cks #12154 – 12178 & E612 – E617.
 - C. **Budget Review:** Reports distributed and reviewed. July is 34% of FY 22/23.
8. **Unfinished Business:**
 - A. **Parking Lot Repairs** – The Contractor has not scheduled us yet
 - B. **Foreclosed Property on Silver** – Trustee Chaffee moved to purchase the foreclosed property at 747 S. Silver. The motion was supported by Treasurer Fleming. Roll Call Vote: Ayes: Supervisor Maike, Clerk Chaffee, Treasurer Fleming, Trustee Long, & Trustee Chaffee. No's: 0. Absent: 0. The motion to purchase 747 S. Silver was unanimously approved.
 - C. **Walnut to 40th Road Repairs** – With new information from the Road Commission and after a brief discussion, Trustee Chaffee with support by Trustee Long moved to approve the recommended repairs to Walnut Ave between 32nd and 40th Street. Ayes all, so moved.
 - D. **Fire Board (missing check)** – Clerk Chaffee informed the Board that there is a \$55,809.93 issued in March that has not cleared the bank. The Fire Board has not been able to locate the check so the Clerk will void and reissue. The new check was handed to Adam Chiles.
 - E. **Fire Dept. Medical Response Unit** – Adam Chiles from the Fire Department spoke about the possible need and formation of a Medical Response Unit. The Board expressed interest. More information to come.
9. **New Business:**
 - A. **Zoning**– Trustee Chaffee has volunteered to act as Zoning Administrator until another qualified candidate can be found. Supervisor Maike with support by Trustee Long moved to approve compensation of \$20 per hour to be paid to Acting Zoning Administrator Chaffee. Ayes: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, and Trustee Long. Trustee Chaffee recused. The motion was declared passed.

- B. Great Lakes Right-of-Way Permit** – (Resolution 2022-13) Motion by Clerk Chaffee with support by Trustee Long to approve this resolution granting Great Lakes Energy Cooperative’s application for access to Everett Township’s Right-of-Ways for the purpose of providing Broadband Services in Everett Township. Ayes: Supervisor Maike, Clerk Chaffee, Trustee Long, and Trustee Chaffee. Absent: Treasurer Fleming. Resolution 2022-13 declared adopted.
- C. Asphalt Overage for Road Repairs** – Clerk Chaffee approved the extra \$8,675 amount that was needed by the Road Commission to schedule our Road Repairs as the price of asphalt has gone up.
- D. White Cloud Well Head Protection Meeting** – Supervisor Maike gave an update.

10. Officer’s Reports

- a. Zoning Official/Planning Co/ZBA** – Planning Commission/ZBA Secretary/Trustee Chaffee is continuing to work on updates to the Ordinance and will likely have them completed by Sept.
- b. County Commissioner** – Commissioner Maike suggested that some of our ARPA funds may be used for a Medical First Responder Unit. He also informed the Board about WMSRDC.
- c. Transfer Station** – Transfer Station Attendant Jeffrey Craigmyle informed the Board that the Transfer Station has remained busy and that the Croton Transfer Station is back open.
- d. Supervisor** – see above.
- e. Clerk** – Jim Maike will get with the Clerk next week to begin training on updates to the website.
- f. Treasurer** – Left the meeting early.
- g. Trustees** – Trustee Long missed last month’s Fire Board Meeting.

11. Public Comment: none

12. Adjournment – The meeting was adjourned at 2:40 pm.

Respectfully submitted by Clerk Pam Chaffee