

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND
2748 Worth Road
Joint Base San Antonio
Fort Sam Houston, Texas 78234-6000

MEDCOM Regulation
No. 215-2

27 February 2017

Morale, Welfare, Recreation
Leadership – Sergeant Audie Murphy Award

Supplementation of this regulation and establishment of forms other than MEDCOM forms are prohibited without prior approval from HQ MEDCOM, ATTN: MCCM.

- 1. HISTORY.** This issue publishes a revision of this publication. Because the publication has been extensively revised, the changed portions have not been highlighted.
- 2. PURPOSE.** This regulation provides guidance for administering the Medical Command Sergeant Audie Murphy Award. Information in this regulation supersedes MEDCOM Regulation 215-2, MEDCOM Sergeant Audie Murphy Award, 15 April 2008.
- 3. REFERENCES.**
 - a. AR 210–22, Private Organizations on Department of the Army Installations, 22 October 2001.
 - b. AR 600-8-22, Military Awards, 25 June 2015.
 - c. AR 670-1, Wear and Appearance of the Army Uniforms and Insignia, 10 April 2015.
 - d. DA PAM 670-1, Guide to the Wear and Appearance of Army Uniforms and Insignia, 1 July 2015.
- 4. EXPLANATION OF ABBREVIATIONS AND TERMS.** Abbreviations and special terms used in this publication are explained in Appendix I.
- 5. APPLICABILITY.** This regulation applies to all Active Army, U.S. Army Reserve, Army National Guard, and Soldiers when serving in an Active Duty status and assigned or attached to a U.S. Army Medical Command unit.

6. RESPONSIBILITIES. The proponent of this publication is the Office of the Command Sergeant Major, 2748 Worth Road, Joint Base San Antonio-Fort Sam Houston, TX 78234-6000.

7. POLICIES.

8. PROCEDURES.

SUMMARY of CHANGE

This is a major revision. This regulation covers the administration of the Sergeant Audie Murphy Award rather than the Sergeant Audie Murphy Club. As such, the substitution has been made where appropriate. The following are other changes in this regulation:

- Allows Army National Guard Soldiers in a title 32 status to compete upon approval of an exception to policy (para 3-1).
- Authorizes Master Sergeants/First Sergeants to compete in Sergeant Audie Murphy Boards without an exception to policy (para 3-1).
- Establishes new board policies (para 4-4).
- Updates the requirement for valid weapons qualification at least 180 days prior to final selection board, as well as guidance on exceptions when appropriate (para 4-4).
- Deletes the requirement for a minimum Army Physical Fitness Test score (para 4-4).
- Adds requirement to pass an Army Physical Fitness Test within 30 days of the final selection board (para 4-4).
- Allows for Soldiers with permanent physical profiles to compete for the Sergeant Audie Murphy Award (para 4-4).
- Incorporates the completion of a written examination and essay during the final selection board process (para 4-4).
- Deletes the provision for honorary membership for Soldiers otherwise ineligible to compete for Sergeant Audie Murphy Award (para 6-3).
- Establishes reference for proper wear of the Sergeant Audie Murphy Award Medallion (para 7-3).
- Updates removal of the Sergeant Audie Murphy Award (para 8-1) and the appeals process (para 9-1).
- Administrative changes regarding Headquarters, United States Army Medical Command mailing address (throughout).

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Chapter 1 General

1-1. Purpose

This regulation provides information and establishes administrative procedures for the Medical Command (MEDCOM) Sergeant Audie Murphy Award (SAMA) established under the provisions of AR 600-8-22, Military Awards, para 1-7, and chapters 10 and 11 as part of the Commander's (CDR) Award Program.

1-2. References

Required and related publications, prescribed and referenced forms are in Appendix A.

1-3. Abbreviations and terms

- a. Abbreviations and terms used in this regulation are in the glossary (Appendix I).
- b. Sergeant Audie Murphy: The name of a Noncommissioned Officer (NCO) who, as a squad leader, consistently demonstrated the highest qualities of leadership, professionalism and regard for the welfare of his Soldiers.
- c. MEDCOM SAMA: a special MEDCOM Certificate of Achievement (Appendix G) for NCOs whose demonstrated performance and inherent leadership qualities and abilities are characterized by those of Sergeant Audie Murphy.

Chapter 2

General Overview of the Sergeant Audie Murphy Award

2-1. Medical Command Audie Murphy Award

The MEDCOM SAMA is a MEDCOM authorized award in accordance with (IAW) AR 600-8-22, Chapter 11 regarding Command-level awards. The SAMA is an elite award for NCOs whose leadership achievements and performance merit special recognition. The SAMA is a means of recognizing those NCOs who have contributed significantly to the development of a professional NCO Corps and a combat ready Army. Awardees exemplify leadership, characterized by personal concern for the needs, training, development, and welfare of Soldiers as well as concern for the families of Soldiers. All opportunities for a service member to compete for the award will be directed/released by the Major Subordinate Command and Regional Health Command (MSC/RHC) in which the boarding process has been delegated by the MEDCOM Command Sergeant Major (CSM). The SAMA is a once in a career achievement. Should the award be removed, the service member will not be able to compete for the award again during their military career.

2-2. Distinction: Sergeant Audie Murphy Award versus the Sergeant Audie Murphy Club

a. This regulation covers the criteria, policies and procedures for the SAMA.

b. This regulation does not cover the operations of Sergeant Audie Murphy Clubs (SAMC), which are private organizations (PO). As a PO, the SAMC must comply with the regulatory guidance of AR 210-22. Any activities of SAMC, such as fundraising and membership, are governed by the Joint Ethics Regulation and applicable Army Regulations.

Chapter 3 Eligibility and Selection Criteria

3-1. Eligibility

a. All Active Army, United States Army Reserve (USAR) and Army National Guard (ARNG) Soldiers in the ranks of Corporal through First Sergeant, assigned or attached to MEDCOM units, are eligible for the SAMA.

b. ARNG Soldiers who are not in Title 10 status or assigned to a MEDCOM unit may compete for the MEDCOM SAMA while in Title 32 status upon approval of an exception to policy (ETP). The ETP must be submitted to the MEDCOM CSM through the MSC/RHC CSMs and with favorable endorsement by the State ARNG CSM. The ARNG SAMA board packet submitted to the MEDCOM CSM for award approval must contain evidence of compliance with all four phases of the SAMA selection process.

c. Service members of other armed services may compete for the MEDCOM SAMA if they are assigned or attached to a MEDCOM unit in a joint coalition status.

3-2. Selection criteria

The final board policies and procedures will be followed as outlined in para 4-4, Phase 4 Final Selection Board. The following are key attributes valued in the selection process:

a. Serves as a leader of character, competence and commitment; who is an example for subordinates, peers and superiors alike.

b. Be mature and share the values of their profession and their unit with others.

c. Exercise sound judgment and leadership principles.

d. Display examples of professional Army ethics.

e. Strengthen and develop the Seven Army Values in Soldiers.

f. Display the Warrior Ethos.

g. Display physical fitness and marksmanship skills.

- h. No adverse action within 24 months of the initial boarding process.
- i. SAMA candidates must meet unit deployability requirements.

Chapter 4

Sergeant Audie Murphy Award Selection Process

4-1. Phase 1

Senior NCO Nomination (Appendix C): Senior NCOs who recommend NCOs for the award of SAMA will screen and evaluate candidates prior to appearance before initial selection board.

4-2. Phase 2

Performance Evaluation (Appendix D): The SAMA performance test is based on recorded accomplishments of the candidate and their subordinates (when applicable) and must be enclosed with the Senior NCO Nomination.

4-3. Phase 3

Initial Selection Board: An initial selection board will be conducted at brigade level under the direction of the unit's Senior Enlisted Leader (SEL). Board members will be provided a copy of the candidate's packet.

- a. Each packet will contain:

- (1) Senior NCO Nomination.
- (2) Performance Evaluation.
- (3) Current DA Photo.
- (4) A biography of the service member.

(5) Current Enlisted Records Brief (ERB) for Active Component or DA Form 2A, for USAR and ARNG Soldiers.

- b. The board will be comprised of voting members senior to the candidate and will include at least one voting member of the same sex as the candidate being considered.

- c. Candidates selected to continue will be scheduled to appear before the final selection board. Requests to appear before the SAMA final selection board will be submitted in a memorandum format to the final selection board president, signed by the brigade level or higher SEL.

4-4. Phase 4

Final Selection Board:

a. SAMA candidates will be considered by a final selection board appointed by the MSC/RHC CSM. Board members will consist of CSMs/SGMs from the region's subordinate units. The MSC/RHC CSM will appoint the SAMA final selection board members and will serve as the President of the Board. Delegations will not be authorized. The board recorder will not vote.

b. At least one board member must be of the same gender as the nominee being considered.

c. The board may be reduced by one CSM/SGM when replaced by a SAMA recipient senior in grade to the Soldier being considered.

d. The final selection board will determine, through a scenario-driven question and answer system, whether or not the candidate has reached a level of knowledge in a range of subject matters to warrant the MEDCOM SAMA. The board president has the final approval on all nominees appearing before the board. An example of a Memorandum of Instruction (MOI) can be located at Appendix E.

e. Final Phase packets consist of:

(1) Weapons Qualification – no more than 180 days from the date of the final board appearance. The MSC/RHC CSM may grant an exception to this requirement when the candidate is unable to participate in a range. When an exception is granted, the last available record qualification will be used.

(2) Army Physical Fitness Test (APFT) – administered within 30 days of the final phase board. Soldiers with permanent profiles must be able to complete at least two events on the Record APFT and meet unit deployability requirements as determined by the Soldiers command.

(3) Written exam – two exams will be created by the Board President with input provided quarterly by the MEDCOM CSM. The Board President will ensure the test material is relevant and current to assess each Soldier's depth of knowledge using current Army doctrine. One exam will be geared toward senior NCOs and one geared toward junior NCOs. The NCO must score a minimum of 80 percent on the written exam. Should the NCO score less than 80 percent, they will not be allowed to continue to compete for the SAMA. No retest will be allowed.

(4) Written essay – current event topics provided by the Board President within 48 hours prior to board. The essay allows board members to assess the Soldier's cognitive critical thinking skills and is graded as GO or NO GO. Should the NCO receive a NO GO, they will not be allowed to continue to compete for the SAMA.

(5) Oral board – used to assess the Soldier's critical thinking and problem solving approach in order to obtain a practical type response from nominees. Examples of topics can be found in the MOI located at Appendix E.

f. The final selection board need not select candidates if they do not meet required standards.

g. Non-selectees will be counseled by the Board President.

h. Selection boards for candidates assigned to non-MEDCOM organizations may be considered by the MSC/RHC CSM in the unit's administratively controlled or operationally controlled chain of command.

i. Selection boards for USAR or ARNG candidates who are mobilized, serving on active duty tours, or in a Title 32 status may be convened by their unit of assignment or attachment, as determined by the MSC/RHC CSM.

j. The president of the final selection board will forward a copy of the board minutes (Appendix F) to include name, rank, last four of SSN, MOS, and current unit of assignment of all new awardees to: Commander, U.S. Army Medical Command, ATTN: MCCM, (SAMA), 2748 Worth Road, Joint Base San Antonio-Fort Sam Houston, Texas 78234-6000.

Chapter 5 Responsibilities

5-1. Medical Command

MEDCOM will exercise overall program administration. Subordinate commands will have procedures in place to administer the program at the MSC/RHC CSM Office and will request the SAMA from MEDCOM.

5-2. Medical Command CSM

The MEDCOM CSM will exercise final authority for approval of any policy or procedure exceptions, to include SAMA recipient removal actions.

5-3. Major Subordinate Command and Regional Health Command CSM

The MSC/RHC CSM will exercise primary staff responsibilities for the SAMA at their level.

a. Responsibility will not be delegated to lower levels.

b. Responsibility will include chairing final selection boards and the oversight, monitoring, tracking, and recording of SAMA recipients at their appropriate level.

c. In addition, responsibilities will include publishing a Memorandum of Introduction for gaining units of SAMA recipients departing the command.

Chapter 6 Awards

6-1. Sergeant Audie Murphy Award Recipients

Items for new inductees will include:

- a. MEDCOM SAMA Certificate of Achievement (Appendix G).
- b. Sergeant Audie Murphy Medallion approved for wear with appropriate uniform during SAMC official functions such as SAMC meetings and volunteer service on the installation in military uniform, when requested for special occasions such as memorial services, ceremonies and as requested by the installation CSM.

6-2. Presentation of awards

- a. Presentation of local awards may be appropriate as deemed by the CDR; e.g., local gift certificates and prizes subject to guidelines outlined in local CDR's policy.
- b. A variety of publicity may be used to provide recognition for SAMA recipients and promote the program, such as local media coverage and Hometown News Release Information (DD Form 2266). Photographs of awardees should be prominently displayed.
- c. A list of suggestions for recognizing and utilizing SAMA recipients is located in Appendix A.

6-3. Honorary Membership

Honorary membership may be extended to selected personnel who fit the image of a SAMA recipient, but would not normally be allowed to compete. Individuals selected for honorary awards will forward a biography, ERB/Officer Record Brief, and an endorsed recommendation from the subordinate unit's SEL.

- a. Candidates recommended for honorary membership must complete the four phase selection process. Nomination packets will be prepared in a memorandum format and presented to the initial, intermediate and final-selection boards. (Nominees for Honorary Induction will not appear in person before the selection boards).
- b. Selection boards will use the nomination worksheet to recommend nominees for honorary membership.
- c. Honorary members will only receive a SAMA Certificate of Achievement and a lapel pin as approved by HQ, MEDCOM. Honorary members will not receive any other award or the Sergeant Audie Murphy Medallion.

d. Careful evaluation must be taken by the approving authority to ensure that the spirit and intent of the program is preserved. Upon approval/endorsement of the Honorary nominee, the MSC/RHC CSM will forward the complete recommendation packet to HQ, MEDCOM for final approval.

e. Honorary awards are not guaranteed and will be rigorously evaluated.

f. Honorary awards will be limited to four (4) submissions/approvals a year, per MSC/RHC.

g. Exception to the above regarding honorary awardees. Sergeant Morales members are authorized to participate in SAMC functions and will receive honorary membership into the SAMC. However, they will only receive the SAMC card upon verification that they are in fact a Sergeant Morales Club Member. The only recognized verification is the Sergeant Morales Certificate of Appreciation.

Chapter 7

Wear and Appearance of the Medallion

7-1. Sergeant Audie Murphy Medallion

This chapter describes the MEDCOM SAMA (figure 7-1) and covers the authorized for wear of the Sergeant Audie Murphy Medallion on Army uniforms. The term “ribbon” is an all-inclusive term covering that portion of the suspension ribbon of a service medal or decoration that is worn instead of the service medal or decoration.



Figure 7-1. Sergeant Audie Murphy Award Medallion, Front and Reverse

7-2. Authorization.

a. CDRs may require the wear of authorized decorations/medallions on the following occasions:

- (1) Parades, reviews, inspections, and funerals.
- (2) Ceremonial and social occasions.

b. Unless directed by a CDR IAW AR 670-1, para 22–2, the Sergeant Audie Murphy Medallion is worn at the option of the wearer, when not prohibited, during normal duty hours. Personnel also may wear the Sergeant Audie Murphy Medallion on appropriate uniforms when off duty:

- (1) On the service, dress, and mess uniforms.
- (2) On the Class B version of the service uniform.
- (3) On formal civilian attire at formal social functions when wearing the Army uniform is inappropriate or not authorized.

c. Soldiers are prohibited from wearing the Sergeant Audie Murphy Medallion when wearing civilian attire or any uniform other than those authorized in this regulation.

7-3. Proper wear of the Sergeant Audie Murphy Medallion

The wear of the Sergeant Audie Murphy Award Medallion will follow the guidelines described in AR 670-1, 10 April 2015, (chapter 22, para 9); and DA PAM 670-1, 1 July 2015, chapter 22, para 9).

a. The proper wear of the Sergeant Audie Murphy Medallion in the Army Service Uniform (ASU). The neck ribbon is to be worn underneath the collar of both the long and short sleeve dress shirt and blouse. The ribbon is lying flat just below the knot of the necktie and the crossover on the neck tab. The medallion is to be suspended above the top button of both the male and female ASU. See Figure 7-2.



Figure 7-2. SAMA Medallion Wear and Appearance with the ASU

b. The proper wear of the Sergeant Audie Murphy medallion in the Army Combat Uniform (ACU) both digital and Operational Camouflage Pattern (OCP). The neck ribbon is to be worn inside the collar of the ACU coat. The medallion is to be suspended above the rank. See figure 7-3.



Figure 7-3. SAMA Medallion Wear and Appearance with the ACU Digital and OCP

Chapter 8

Removal from the Sergeant Audie Murphy Award Program

8-1. Removal from the Sergeant Audie Murphy Award Program

Once selected for the SAMA, recipients must remain in good order and standing. Recipients that receive one of the following, but not limited to, will automatically be recommended for removal from the SAMA program:

- a. Adverse administrative action for misconduct (for example, driving under the influence, sexual misconduct).
- b. Court-martial conviction.
- c. Dishonorable (other than honorable or general) discharge.
- d. Punishment under Article 15 of the Uniformed Code of Military Justice.
- e. Relief-for-Cause NCOER or Referred Officer Evaluation Report.

8-2. Request for removal

a. Request for removal from the SAMA program must be processed through the initial, intermediate, and final selection authorities (chapter 4, para 4-1 thru 4-4). These requests must be processed in a timely manner.

b. The final selection authority (MEDCOM CSM) will approve or disapprove the request by memorandum. A copy will be forwarded to the unit and the individual involved.

c. When a SAMA recipient or honorary recipient is removed from the SAMA program, the individual's SAMA Certificate of Achievement, membership card, and Sergeant Audie Murphy Medallion must be returned to the final phase selection board authority. The final selection phase authority will forward the items to the MEDCOM Leadership Award Program Manager.

Chapter 9

Appeals

9-1. Appeals Process

The MEDCOM CSM is the approval authority for all appeals.

a. Appeals must be received at the approval authority within 15 calendar days of the removal memorandum.

b. Appeals must be endorsed by the MSC/RHC CSM prior to submitting the appeal to MEDCOM Leadership Awards Program Manager.

MEDCOM Reg 215-2

Appendix A

Section I

Prescribed Forms

DD Form 2266, June 1995

Hometown News Release Information

MEDCOM Form 551-R, 1 February 2005

Medical Command Certificate of Achievement, Sergeant Audie Murphy Award

Appendix B

Biography of Audie Murphy

Audie Leon Murphy was a legend on his own time. He was a war hero, movie actor, writer of country and western songs, and poet. His biography reads more like fiction than fact. He lived only 46 years, but he made a lasting impression on American history. Audie was born on a sharecropper's farm in North Texas on June 20, 1924. As a boy, he chopped cotton for one dollar a day and was noted for his feats of derring-do and his accuracy with a gun. He had only 5 years of schooling and was orphaned at age 16. After being refused enlistment during World War II in both the Marines and Paratroopers for being too small (5'5") and underweight (110 lbs), he enlisted in the U.S. Army a few days after his 18th birthday. After basic training at Camp Wolters, Texas, and advanced training at Fort George G. Meade, Maryland, Audie was sent overseas. He was assigned to the famous 15th Infantry Regiment of the 3rd Infantry Division where he fought in North Africa, Sicily, Italy, France, and Germany. He earned a battlefield commission for his courage and leadership ability as well as citations and decorations including every medal for valor that America gives. He was also awarded three French and one Belgian medal. Lieutenant Audie Murphy was the highest decorated soldier in American history. Discharged from the Army on September 21, 1945, Audie went to Hollywood at the invitation of movie star James Cagney. He remained in California for the rest of his life and was closely associated with the movie industry, both as an actor and a producer. He acted in 44 films, starring in 39 of them. His best known film was "To Hell and Back," adopted from the best-selling book of his war experiences by the same name. Most of his movies were westerns. In 1955, Audie Murphy was voted the Most Popular Western Actor in America by the Motion Picture Exhibitors. Audie wrote the lyrics to 16 country and western songs, the most popular of which as "Shutters and Boards," written with Scott Turner in 1962. The song was recorded by over 30 pop singers, including Jerry Wallace, Dean Martin, and Porter Waggoner. He was an accomplished poet; unfortunately, only a few of his poems have survived. In 1950 Audie joined the 36th Infantry Division ("T-Patchers") of the Texas National Guard and served with it until 1966. He was a Mason and a Shriner and belonged to several veterans' organizations. Audie Murphy was killed in a plane crash on a mountain top near Roanoke, Virginia on May 28, 1971. Fittingly, his body was recovered 2 days later on Memorial Day. Audie could very well be the last American war hero. He was the greatest combat soldier in the 200 year plus history of the United States.

Appendix C
Example Senior NCO Nomination

AFAZ-CO

MEMORANDUM FOR SAMA Selection Board

SUBJECT: Sergeant Audie Murphy Award Nomination

I Recommend the following NCO be considered for SAMA membership and induction.

NAME _____ GRADE _____

UNIT _____ DUTY PHONE _____

PMOS _____ SMOS _____

DUTY POSN _____ DATE ASSIGNED _____

BASD _____ ETS _____ NUMBER OF SOLDIERS SUPV _____

CIV EDUC _____ MIL EDUC _____

CURRENT APFT _____ MEETS HT/WT IAW AR 600-9 _____

- 2 Encls
1. DD Form 2266
2. Bio Sketch

SIGNATURE BLOCK

**Appendix D
Example Performance Evaluation**

AFZA-ISG

MEMORANDUM FOR SAMA Selection Board

SUBJECT: SAMA Performance Evaluation

1. The following performance test results are submitted for _____
as a SAMA candidate:

Last 4

NAME _____

SSN/DODID# _____

UNIT _____ DOR _____

DOB _____ ETS _____ PMOS _____

NCOES _____

NUMBER OF SOLDIERS SUPV _____

NAME/ADDRESS NEXT TO KIN:

AWARDS AND DECORATIONS:

PERSONAL PERFORMANCE ACHIEVEMENTS:

APFT _____ WEAPON QUAL _____

SUBORDINATE PERFORMANCE ACHIEVEMENTS: _____

2. The following information concerning discipline of subordinates is provided:

AWOL _____ UCMJ _____

DWI _____

3. The following additional comments are provided.

SIGNATURE BLOCK



Appendix E
DEPARTMENT OF THE ARMY
(UNIT LETTERHEAD)

OFFICE SYMBOL

DATE

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Memorandum of Instruction (MOI) for the Sergeant Audie Murphy Award (SAMA) Selection Board

1. REFERENCE: MEDCOM SAMA Regulation 215-2, Sergeant Audie Murphy Award, (publication date).
2. The SAMA Selection Board convenes 0830 hours for the written test on the following dates (examples shown below) in HQ Command Conference Room 100:

Board Dates:

11 December
11 March
9 June
12 September

Packet Due Dates:

/ 6 December (Ceremony: 28 January)
/ 6 March (Ceremony: 26 April)
/ 4 June (Ceremony: 27 July)
/ 7 September (Ceremony 25 October)

3. The SAMA Selection Board is open to all NCOs, CPL through 1SG. Battalion level CSMs are directed to ensure widest dissemination of this MOI to ensure maximum participation. Battalion level CSMs will conduct screening of all SAMA nominees to ensure SAMA packets are completed. Brigade level CSMs will ensure all requirements for Phases 1-3 are met IAW MEDCOM Reg 215-2 prior to sending the nominee to the final selection board.
4. To be eligible to appear before the SAMA board:
 - a. The NCO must meet all Army Retention Standards.
 - b. The nominee has not received any UCMJ within the past 24 months.
 - c. Nominees who do not have direct supervision of Soldiers may submit past NCOERs as leaders or other documents that indicate active participation in external leadership roles.
5. The SAMA selection process consists of four phases:

a. Phase 1 – Senior NCO Nomination: This recommendation will be presented to the board in the form of a written recommendation highlighting the following:

(1) Describe leadership achievements and NCO performance that merits special recognition.

(2) How has the NCO contributed to the development of a professional NCO Corps and a combat ready Army?

(3) How has the NCO exemplified leadership characterized by personal concern for the needs, training, development, and welfare of Soldiers and concern for families of Soldiers?

(4) Include information outlined in Phase 2 – Performance Evaluation. APFT and weapons qualification date and the unit averages will be included.

b. Phase 2 – Performance Evaluation: Information is included in Phase 1 memo.

c. Phase 3 – Initial Selection Board: An initial selection board will be conducted at the Brigade level under the direction of the unit's senior NCO. The board shall be comprised of voting members senior to the nominee. Nominees selected will continue by appearing before the final selection board.

d. Phase 4 – Final Selection Board: The SAMA final selection board shall be comprised of the MSC/RHC CSM as board president, four subordinate units Senior Enlisted Leaders (SEL) and a recorder without a vote. The final selection board will also include an APFT and written test administered at the direction of the MSC/RHC CSM. The board president has the final approval on all nominees appearing before the board.

6. The First Sergeant or SAMC member accompanies/sponsors candidates. Uniform for candidates and sponsors is the Army Service Uniform (ASU) with all authorized awards and decorations. Board members and recorder are in OCP [duty uniform]. Candidates and sponsors report at xxxx hours for the initial briefing by the President of the Board.

7. Board members are appointed by the President of the Board. Board members shall prepare their questions in a situational style to elicit a procedural type response from nominees, instead of cut and dry answers. The following subjects will be asked by the board members in their specific group:

President of the Board CSM

Leader's Notebook (TC 7-22.7, Appendix C)

Creed of the Noncommissioned Officer (TC 7-22.7)

Sergeant Audie Murphy Biography (MEDCOM Regulation 215-2)

Current Events

Group 1 CSM

Army Physical Readiness Training (FM 7-22)
Training Units and Developing Leaders (ADP 7-0 and ADRP 7-0)
Army Training and Leader Development (AR 350-1)

Group 2 CSM

Army Leadership (FM 6-22, ADP/ADRP 6-22)
NCO Evaluation Reporting System (AR 623-3 and DA PAM 623-3)
Soldier and NCO Counseling (ATP 6-22.1 and AR/DAM PAM 623-3)
The Total Army Sponsorship Program (AR 600-8-8)

Group 3 CSM

Army Equal Opportunity Program (AR 600-20 and TC 26-6)
SHARP (AR 600-20, DoD Dir 6495.01, DoDI 6495.02, and Army Dir 2011-19)
Army Programs (TC 7-22.7, Appendix B)
Soldier Support Activities (AR 930-4, AR 608-1, and AR 600-85)
Morale, Welfare, and Recreation (AR 215-1)

Group 4 CSM

The Operations Process (ADP 5-0 and ADRP 5-0)
Unified Land Operations (ADP 3-0 and ADRP 3-0)
Mission Command (ADP 6-0 and ADRP 6-0)
Risk Management/The Army Safety Program (ATP 5-19 and AR 385-10)

Board Recorder (without vote) Board results and minutes

The written essay will begin at XXXX hrs. The topic for the written essay will be a current event topics provided by the Board President within 48 hours prior to board. Essay should be no-less-than 400 words and no-greater-than 500 words. The essay allows board members to assess the Soldier's cognitive critical thinking skills.

The written exam will begin at XXXX hrs. The written exam will consist of 25 questions of various Audie Murphy topics provided by the Board President within 48 hours prior to board.

8. Units must forward candidate nomination packets no later than 1600 hours, five days prior to board date(s) to the MSC/RHC CSM's office on the suspense date listed above. Packets submitted after closing date or incomplete packets will be returned to the unit and candidates will not be considered for the board.

9. Nomination packets shall consist of the following documents in the order listed:

- a. Nomination Memorandum
- b. Updated ERB

- c. Official Photo (DA Photo)
 - d. DA Form 705, APFT Scorecard (with valid test within last 30 days)
 - e. DA Form 5500-R (Male), DA Form 5501-R (female) Body Fat Content Worksheet (if applicable)
 - f. Biographical Summary
10. The point of contact for this action is SSG Jane Doe, jane.doe.mil@mail.mil, phone (xxx) xxx-xxxx or DSN xxx-xxxx.

Distribution

SIGNATURE BLOCK

**Appendix F
Example Memorandum of Minutes**

MCSE-CSM

Date

MEMORANDUM FOR Commander, U. S. Army Medical Command, ATTN: MCCM,
2748 Worth Road, Fort Sam Houston, TX 78234

SUBJECT: Sergeant Audie Murphy Award (SAMA) Board Minutes

1. The Regional Health Command Central SAMA Board convened at 1400 hours, 29 February 2008, in accordance with MEDCOM regulation 215-2.

2. The following panel members were present:

CSM _____ President, (w/vote)
CSM _____ Member
CSM _____ Member
CSM _____ Member
SGM _____ Member

3. Of the two considered for induction, the following Noncommissioned Officers were selected by the SAMA board members.

<u>Rank/Name</u>	<u>SSN/DOD ID#</u>	<u>MOS</u>
SFC _____	000-00-0000	68P4O
SGT _____	000-00-0000	68W20

4. The following Noncommissioned Officer was considered but not recommended for induction.

<u>Rank/Name</u>	<u>SSN</u>	<u>MOS</u>
N/A	N/A	N/A

5. The board adjourned at (time) on (date).

6. Request that MEDCOM Form 551-R, SAMA Medallion and SAMC Membership Card be issued to the selected inductees.

7. Any questions pertaining to this board should be directed to the undersigned at commercial (012) 345-6789.

CSM, USA

Command Sergeant Major

Appendix G
 MEDCOM Form 551: Sergeant Audie Murphy Club Certificate



Certificate of Achievement



**Medical Command
 Sergeant Audie Murphy Award**

Is Presented To

For demonstrating dedicated leadership and exemplary professionalism as a Noncommissioned officer. Your performance of duty meets all standards of excellence required for induction into the

Sergeant Audie Murphy Club

Sergeant Audie Murphy was one of the finest noncommissioned Officers in the United States Army during World War II. His leadership on the Battlefields of Europe demonstrated the ideals of an American noncommissioned Officer. Sergeant Audie Murphy displayed immense courage and bravery at great personal risk. Throughout his distinguished military career, he consistently discounted personal injury and hardships to complete the mission. This finest of soldiers was constantly ready, mentally and physically to lead his soldiers under the most adverse battle conditions. Words and military decorations can not sufficiently honor the valor of Sergeant Audie Murphy. He was one of the bravest noncommissioned officers in the United States Army. He demonstrated his commitment to the American principles of freedom and liberty at great personal risk t his health and quite often his life. Sergeant Audie Murphy's actions established the leadership standard for generations of noncommissioned officers.

On this ___ day of _____

**Command Sergeant Major
 MEDCOM**

**Lieutenant General, USA
 Commanding General**

Appendix H SAMC History



The History: The original club was started at Fort Hood, Texas early in 1986. There were several key people at Fort Hood - officer, enlisted, civil service, and a Killeen civilian - who were instrumental in getting this club up and running.

Leading the effort was Lieutenant General Crosbie Saint, then the III Corps commander; his Command Sergeant Major George L. Horvath; III Corps Awards Clerk Jean Crisp, and Don Moore, a Killeen artist who assisted with designing the logo and club awards.

In 1991, then III Corps Commander Lieutenant General Pete Taylor and Command Sergeant Major Richard B. Cayton expanded the Fort Hood installation club to include all of III Corps. This included Fort Riley, Kansas; Fort Sill, Oklahoma; Fort Bliss, Texas; Fort Polk, Louisiana; and Fort Carson, Colorado.

In 1993, CSM Cayton was voted into the Sergeant Audie Murphy Club by the membership and then became the Forces Command Sergeant Major. Soon thereafter, the club became Forces-Command (FORSCOM) wide, including the Reserves and National Guard.

In 1994 at a Sergeant Major of the Army conference, the Sergeant Audie Murphy Club spread Army-wide, to all commands with installations retaining the selection process for their own NCOs. In 1998, it was estimated that the club membership was over 3000 Soldiers and was steadily increasing.

The Crest: The crest was designed by one of the original organizers of the club, Mr. Don Moore, a professional illustrator from Killeen, Texas. The primary elements of the crest are...

- **The letters SAMC:** an abbreviation for the "Sergeant Audie Murphy Club".

- **The three stars:** separate the letters and represent the "Be", "Know" and "Do" which is at the core of an Army NCO's professional spirit.

- **The majestic American Bald Eagle:** the national bird and our country's symbol for freedom. The eagle also represents the intent of the SAMC to be nationwide.

The laurel: represents the individual achievement of the NCO in the club.

- **The lightning bolt:** represents swift and decisive action taken by the NCO.

- **The sword:** is a historical reference and is the symbolic tool of the NCO to cut to the heart of the matter and to lead the charge.

- **The U.S. Army staff sergeant stripes:** represent the highest enlisted rank attained by Audie Murphy.

- **The powder-blue streamers:** the color of the infantry, indicate the words of the NCO philosophy: Loyalty, Caring, Discipline, and Professionalism.

The Motto: "You lead from the front."

Appendix I
Glossary

Section I
Abbreviations

ACU

Army Combat Uniform

ADP

Army Doctrine Publication

ADRP

Army Doctrine Reference Publication

ATP

Army Techniques Publication

APFT

Army Physical Fitness Test

ASU

Army Service Uniform

AR

Army Regulation

AAMDC

Army Air and Missile Defense Command

ARNG

Army National Guard

CBRNE

Chemical, Biological, Radiological, Nuclear and Explosives

CDR

Commander

CSM

Command Sergeant Major

DA

Department of the Army

DA PAM

Department of the Army Pamphlet

DCS

Deputy Chief of Staff

DOD DIR

Department of Defense Directive

DODI

Department of Defense Instruction

DRU

Direct Reporting Unit

DUI

Driving Under the Influence

ERB

Enlisted Record Brief

ETP

Exception to policy

FM

Field Manual

IAW

In Accordance With

MEDCOM

Medical Command

MOI

Memorandum of Instruction

MSC

Major Subordinate Command

MTF

Military Treatment Facility

NCO

Noncommissioned Officer

MEDCOM Reg 215-2

NCOER

Noncommissioned Officer Evaluation Report

OCP

Operational Camouflage Pattern

PO

Private Organizations

POC

Point of Contact

RHC

Regional Health Command

SAMA

Sergeant Audie Murphy Award

SAMC

Sergeant Audie Murphy Club

SGM

Sergeant Major

USAR

United States Army Reserve

The proponent of this publication is the Office of the Command Sergeant Major. Users are invited to send comment and suggested improvements on DA Form 2028 (Recommended Changes to Publication and Blank Forms) to Commander, U.S. Army Medical Command, ATTN: MCCM, 2748 Worth Road, Fort Sam Houston, TX 78234-6013.

FOR THE COMMANDER:



ROBERT L. GOODMAN
Chief of Staff

BEVERLY A. BEAVERS
Colonel,
Assistant Chief of Staff for
Information Management

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