

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
FEBRUARY 27, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:02 P.M.

ROLL CALL: Present: Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Administrator Eileen Klose and Township Attorney Frank McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – January 30, 2018

- **Correspondence**

1. Hampton Township Fire and Rescue, Inc. – February 2, 2018 Minutes
2. Sussex County Solid Waste Advisory Council –December 12, 2017 and January 19, 2018 Minutes
3. Sussex County Agriculture Development Board – November 20, 2017 Minutes
4. Planning Board Attorney Robert T. Morgenstern – Notice to New Jersey Herald Regarding Amendment to Master Plan
5. Sussex County Water Quality Management Policy Advisory Committee – December 14, 2018 Minutes
6. Kittatinny Regional High School Board of Education Annual Schedule of Meeting Dates

- **Reports**

1. Andover Joint Municipal Court – January 2018 Cashbook Report
2. Hampton Township Treasurer's Report – January 2018

- **Resolutions**

1. Sussex County Preliminary Adoption and Re-submittal of the Sussex County Wastewater Management Plan to New Jersey Department of Environmental Protection for Approval

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve the Consent Agenda as posted above.

REGULAR AGENDA

**SERVICE ELECTRIC CABLE TV OF NEW JERSEY RE: RENEWAL APPLICATION
TO OPERATE A CABLE TELEVISION SYSTEM IN HAMPTON TOWNSHIP**

Service Electric Cable Television of New Jersey, Inc. Attorney M. Meliti was present to take part in a hearing to renew SECTV's Application of Municipal Consent to Construct and Operate a Cable Television System in the Township of Hampton pursuant to the Cable Television Act. SECTV first signed an agreement with Hampton Township in 1992 for a 15-year period, with a 10-year automatic renewal. The proposed renewal application covers a 10-year period, without an automatic renewal.

Mr. Meliti explained how cable services have evolved over the past twenty-five years. Due to advancements in technology, SECTV has been able to expand their services and offer customers bundled packages that include cable television, internet and phone. Currently SECTV is the only cable provider in the Sussex County area. The New Jersey Board of Public Utilities (BPU), Office of Cable Television and Telecommunications regulate fees/rates.

Mr. Meliti presented a letter from the BPU stating they have not received any complaints from SECTV customers residing in the Hampton Township area.

Mr. Meliti suggested that officials from both the township and the local schools review their current onsite cable services to determine whether they need additional connections and/or services. If so, SECTV would consider offering the certain services as part of the renewal agreement.

Committeeman K. Gourlay commented that during recent storms in the area, most utilities were out of service, but in many circumstances, cable service remained intact. He asked if SECTV has generator backup services. Mr. Meliti responded in the affirmative and explained that the backup often enables SECTV to continue services during a storm even when other utilities are not operating.

The current contract between SECTV and Hampton Township states, in accordance with State law, that there must be a minimum of 35 homes per linear mile in order to install the necessary infrastructure to provide cable services.

Committeeman S. MacKenzie suggested that perhaps the fees paid by customers in the more densely population areas of the township could be utilized to fund the installation of cable lines in less populated areas. Mr. Meliti responded that there have been instances when SECTV has agreed to make concessions by expanding lines in low-density areas only to discover that residents opted to get satellite television to avoid the hefty fees of running the lines to their homes. Mr. Meliti stated that SECTV considers several factors when conducting their cost-benefit analysis and the results do not always favor residents living in sparsely populated areas.

Committeeman K. Gourlay asked Mr. Meliti for information regarding an issue being considered at the federal level to subsidize internet access services in rural schools. Mr. Meliti stated that SECTV officials are currently in discussions with State representatives regarding this issue, but to his knowledge, subsidies for this purpose are not currently available.

PUBLIC HEARING FOR SECTV RENEWAL APPLICATION

No comments

PUBLIC HEARING CLOSED

FINAL ADOPTION AND PUBLIC HEARING

**HAMPTON TOWNSHIP ORDINANCE #2018-01 – AN ORDINANCE TO
EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

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A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen to adopt at Final Reading Ordinance #2018-01.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

INTRODUCTION AND FIRST READING

**HAMPTON TOWNSHIP ORDINANCE #2018-02 – AN ORDINANCE TO
AMEND CHAPTER 36, ENTITLED “ANIMALS,” OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF HAMPTON COUNTY OF SUSSEX
AND STATE OF NEW JERSEY**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie to introduce at first reading Ordinance 2018-02.

ROLL CALL VOTE: Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

RESOLUTIONS

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL
SERVICES FOR FY 2018**

WHEREAS, the Township of Hampton has a need to acquire Professional and Extraordinary Unspecifiable Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-2 (6) and N.J.S.A. 40A:11-2 (7); and

WHEREAS, the anticipated term of these contracts is 1 year(s) ; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agencies for FY 2018:

Awarded to: Robert Morgenstern, of the Dolan & Dolan Law Firm in
Newton, N. J.
Services: Planning Board/Zoning Board Attorney
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held February 27, 2018, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman S. MacKenzie and seconded by Mayor P. Yetter, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION APPROVING THE RENEWAL OF APPLE
FOOD SERVICE OF HAMPTON LLC, T/A APPLEBEE'S NEIGHBORHOOD BAR
AND GRILL #1910-2-001-006**

"The Township Committee of the Township of Hampton does hereby Resolve to approve the renewal of the liquor license in the name of **Apple Food Service of Hampton LLC , T/A Applebees Neighborhood Bar and Grill #1910-32-001-006** for the 2017/2018 licensing period at a regularly scheduled Township Committee meeting held Tuesday, February 27, 2018 at the Hampton Township Municipal Building per the following:

1. Application form is complete in all respects,
2. Applicant is qualified to be licensed according to all statutory, regulatory, and local government A.B.C. laws and regulations,
3. Applicant has disclosed and issuing authority has reviewed the source of all funds as deemed necessary.
4. Applicant has received a Tax Clearance Certificate from the State of New Jersey Department of the Treasury Division of Taxation.
5. Applicant has paid the required fees.
6. Applicant has received Special Ruling from the State of New Jersey Department of Law and Public Safety, Division of Alcoholic Beverage Control for license renewal periods 2017-2018 and 2018-2019 pursuant to N.J.S.A. 33:1-12:39, with the condition that no further renewals for this license be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown.
7. This Special Ruling does not abrogate the licensee's obligation to timely submit the license renewal application and requisite fees prior to any consideration of renewal, including obtaining a tax clearance certificate.
8. No further renewals of this license shall be granted unless the license is being actively used at an approved site on or before June 30, 2019, except if good cause for reconsideration is shown, pursuant to the Special Ruling granted from the Alcoholic Beverage Control referenced above.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO CANCEL 2018 FIRST HALF TAXES DUE
TO QUALIFIED 100% DISABLED VETERANS EXEMPTION**

WHEREAS, Ms. Kathleen Ennis, is the owner of Block 3603.50 Lot 6 Qualifier CH020, also known as 20 Peregrine Point; and

WHEREAS, Ms. Ennis has filed for 100% Veterans deduction for the year 2018; and

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WHEREAS, Ms. Ennis has been awarded 100% Disability by the U.S. Department of Veterans Affairs and; and

WHEREAS, Ms. Ennis has meet all the requirements of the State of New Jersey for the 100% disability exemption for a veteran; and

WHEREAS, Leah C. Korver, Tax Collector, requests the first and second quarters of the 2018 taxes be canceled due to Ms. Ennis's qualified exemption.

NOW THEREFORE be resolved by the Hampton Township Committee of the Township of Hampton, Sussex County, State of New Jersey that approval be granted to cancel the first and second quarters of 2018 taxes in the amount of \$2,962.41 for Block 3603.50 Lot 6 Qualifier CH020, and

BE IT FURTHER RESOLVED, that Ms. Ennis be entitled to a refund of the first quarter taxes that have already been paid in the amount of \$1481.21.

Leah C. Korver
Tax Collector
February 27, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERPAYMENT MADE ON
BLOCK 1901, LOT 2.03 & QFARM FOR THE 2018 1ST QUARTER TAX**

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 1901 – Lot 2.03 & QFarm– has an overpayment for the 1st quarter of 2018 taxes, and

WHEREAS, property owner Joseph L. Trogani made a payment on December 31, 2017, to pre-pay his 2018 1st & 2nd Quarter taxes, and

WHEREAS, Corelogic a servicing company for Mr. Trogani's mortgage company also paid a payment on February 1, 2018 to be applied to 1st quarter taxes, resulting in an overpayment, and

WHEREAS, Mr. Trogani has requested a refund of the amounts paid by the bank in error as follows:

Block 1901 Lot 2.03	\$ 2,796.81
Block 1901 Lot 2.03 Qfarm	\$28.43
	<hr/>
	\$2,825.24

THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$2,825.24 for Block 1901– Lot 2.03 & Qfarm.

Leah C. Korver, CTC
Tax Collector
February 27, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND OVERPAYMENT MADE ON
BLOCK 1801.01, LOT 27.01 FOR THE 2018 1ST QUARTER TAX**

WHEREAS, Leah C. Korver, Tax Collector, advises that Block 1801.01 – Lot 27.01 - has an overpayment for the 1st quarter of 2018 taxes, and

WHEREAS, property owner Jon Volpe made a payment on December 29, 2017, to pre-pay his 2018 1st & 2nd Quarter taxes, and

WHEREAS, Wells Fargo Bank, Mr. Volpe's mortgage company also made a payment on January 31, 2018 to be applied to 1st quarter taxes, resulting in an overpayment, and

WHEREAS, Wells Fargo Bank has requested a refund in the amount of \$2,388.83 for the payment they made in error.

THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund overpayment in the amount of \$2,388.83 for Block 1801.01– Lot 27.01.

Leah C. Korver, CTC
Tax Collector
February 27, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO REFUND TAX PAYMENT DEPOSITED
IN ERROR TO THE OWNER OF BLOCK 2401, LOT 11**

WHEREAS, the Tax Office received a payment from property owner Larisa Niss on February 16, 2018, in the amount of \$100.00 for Block 2401 Lot 11, and

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WHEREAS, the payment was sent to the bank with the rest of the tax deposit on February 16, 2018, and

WHEREAS, Ms. Niss's check was made out for less than the interest due on the property, and

WHEREAS, according to tax collection guidelines and N.J. Supreme Court case in the matter of State v. Erie, (23 N.J. Misc. 203,209), payments can only be accepted that at minimum cover the amount of interest due and must be applied to the payment of interest first, and

WHEREAS, Leah C. Korver, Tax Collector has requested to refund Ms. Niss, her payment of \$100.00.

THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Hampton, County of Sussex, State of New Jersey that approval be granted to refund payment in the amount of \$100.00 for Block 2401 Lot 11.

Leah C. Korver, CTC
Tax Collector
February 27, 2018

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution to hire Ms. Jessica Caldwell as the Municipal Housing Liaison for the Rehabilitation and Monitoring Program for Hampton Township at a rate of \$120.00 per hour.

**HAMPTON TOWNSHIP RESOLUTION
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL SERVICES FOR FY 2018**

WHEREAS, the Township of Hampton has a need to acquire Professional and Extraordinary Unspecifiable Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-2 (6) and N.J.S.A. 40A:11-2 (7); and

WHEREAS, the anticipated term of these contracts is 1 year(s) ; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agency for FY 2018:

Awarded to: J. Caldwell & Associates, LLC
Newton, N. J.
Services: Municipal Housing Liaison for the Rehabilitation and Monitoring Program
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

BE IT FURTHER RESOLVED that the Township Clerk has published the Award of Contracts in the Legal Notice Section of the New Jersey Herald.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 27, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
A RESOLUTION OF HAMPTON TOWNSHIP
AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY
SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Hampton Township has determined to move forward with the EMEX Reverse Auction in order procure electricity for the and Hampton Township; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Hampton Township will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

BE IT RESOLVED, that the Administrator of the Hampton Township be and he hereby is authorized to execute on behalf of the Hampton Township any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: _____

Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

**HAMPTON TOWNSHIP FIRE AND RESCUE, INC. – REQUEST TO ADD NEW
AMBULANCE DRIVERS – ANDREW DIETZ AND WILL FRANNICOLA**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize HTVFR Members Andrew Dietz and Will Frannicola to operate HTVFR Ambulances.

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**NEW JERSEY DEPARTMENT OF TRANSPORTATION MUNICIPAL AID PROGRAM
– THE TOWNSHIP OF HAMPTON’S GRANT APPLICATION FOR KEMAH MECCA
LAKE ROAD HAS BEEN AWARDED IN THE AMOUNT OF \$220,000**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to accept a Grant in the amount of \$220,000.00 from the New Jersey Department of Transportation to make improvements to Kemah Mecca Road (Section III).

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to authorize a payment of \$8,000.00 to Township Engineer H. Pellow for Engineering Fees associated with the Kemah Mecca Lake Road Project.

Committeeman D. Hansen stated that the New Jersey Department of Transportation significantly increased funding to Sussex County under the Local Aid Program due to additional revenue generated from the State’s new gas tax. Committeeman D. Hansen suggested applying for additional money next year in order to take advantage of the extra funding.

Township Administrator E. Klose stated that she recently discussed the township’s 10-Year Road Improvement Plan with Township Engineer H. Pellow and DPW Manger D. Bayles. They determined that it is possible to make improvements this year to Green Road, Wood Run, Cherry Lane and Hampton Spring Road. The cost for the improvements is approximately \$200,000.00, with an additional \$100,000.00 set aside for drainage improvements on Lakeview Drive. Once the budget is in place, the issue will be on the Agenda for the Township Committee’s consideration.

Township Administrator E. Klose suggested applying to the NJDOT for a grant to pave Lakeview Drive in FY 2019 once the drainage work is complete. The fact that the road is contiguous to County Route 521 (Kemah Mecca Lake Road) makes it an ideal project for NJDOT funding. Committeeman D. Hansen suggested applying for 60% of the estimated cost of the project.

**KITTATINNY BAND BOOSTER HAMPTON TOWNSHIP 50/50 OFF-PREMISE
RAFFLE LICENSE #2018-1188 TO BE HELD MAY 4, 2018**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a 50/50 Off-Premise Raffle for the Kittatinny Band Boosters, as referenced above.

**KITTATINNY BAND BOOSTER HAMPTON TOWNSHIP 50/50 ON-PREMISE
RAFFLE LICENSE #2018-1189 TO BE HELD JUNE 9, 2018**

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to approve a 50/50 On-Premise Raffle for the Kittatinny Band Boosters, as referenced above.

**KITTATINNY BAND BOOSTER HAMPTON TOWNSHIP TRICKY TRAY DRAW
RAFFLE LICENSE #2018-1190 TO BE HELD SEPTEMBER 15, 2018**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a 50/50 Tricky Tray Draw Raffle for the Kittatinny Band Boosters, as referenced above.

**KITTATINNY BAND BOOSTER HAMPTON TOWNSHIP 50/50 OFF-PREMISE
RAFFLE LICENSE #2018-1191 TO BE HELD SEPTEMBER 15, 2018**

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a 50/50 Off-Premise Raffle for the Kittatinny Band Boosters, as referenced above.

PRIMARY ELECTION DAY JUNE 5, 2018

Township Administrator E. Klose stated that the staff would like to trade their June 5, 2018 holiday with Monday, December 24, 2018.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve the staff trading the Primary Election Day Holiday for December 24, 2018.

MUNICIPAL HOUSING LIAISON FOR THE REHABILITATION AND MONITORING PROGRAM FOR HAMPTON TOWNSHIP

Township Administrator E. Klose stated that Ms. J. Caldwell would provide affordable housing monitoring services on an annual basis for the township. The Rehabilitation portion of the program does not have a specific timeframe or a deadline.

In response to an inquiry from Committeeman K. Gourlay, Township Administrator E. Klose stated that the 120-day period to comply with a Court's mandate to employ a Municipal Housing Liaison Affordable Housing began January 26, 2018. Hampton Township's Agreement with Ms. Caldwell will be part of the future presentation to the Court.

SUSSEX COUNTY FIRE ACADEMY

Township Administrator E. Klose stated that a representative from the Sussex County Fire Academy asked the Township Committee to consider changing the address of the Fire Academy from Morris Turnpike to Fire Academy Drive, which would involve an address change. The County has agreed to cover the cost associated with 9-1-1 mapping revisions and any necessary changes to the Official Maps of the Township of Hampton.

A MOTION was made by Mayor P. Yetter and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Sussex County Fire Academy request to change their address from Morris County Turnpike to Fire Academy Drive subject to Sussex County's willingness to pay for the costs associated with the address change.

REQUEST KITTATINNY REGIONAL HIGH SCHOOL

Township Administrator E. Klose stated that Kittatinny Regional High School Business Administrator K. Kane requested permission for KRHS to connect to the township's electrical source located in the Municipal Park. The purpose is to provide electricity to the school's scoreboard.

Township officials agreed by consensus to permit KRHS to install a separate electrical meter on the township's building in order to determine usage and to maintain separate service charges. The Township Committee stated that KRHS would not be allowed to connect to the township's electrical circuit.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to approve a request from Kittatinny Regional High School Officials to place a separate electrical meter on the township's electrical shed located in the Municipal Park for the purpose of powering the school's scoreboard, providing KRHS pays a separate service charge for their usage and they do not connect to Hampton Township's circuit.

DISCUSSION

Committeeman K. Gourlay suggested placing future Raffle License Applications on the Consent Agenda rather than the Regular Agenda. He noted that the majority of the applications are routinely approved because the applicants are local school and church organizations that are well known in the community. Mayor P. Yetter asked Township Attorney F. McGovern to look into the matter further.

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PUBLIC SESSION

Mr. J. Calvani stated that he is still experiencing drainage issues on his property because a neighbor reconfigured a rock wall that separates their properties. Mr. Calvani stated that the change in water flow created a sinkhole in his yard. Township officials instructed Mr. Calvani's neighbor to build a trench to rectify the problem, but the trench has not been installed to date.

Mayor P. Yetter stated that Township Engineering Consultant D. Simmons and Township Building Inspector B. Huber would visit the site and provide the Township Committee with an opinion.

Township resident Katie Rotondi provided an update on the mural project planned for the train trestle on Newton-Swartswood Road. Kittatinny Regional High School is considering participating in the project as part of their Peer Leadership Program. Ms. Rotondi intends to submit a formal proposal to KRHS Officials for their review and consideration.

The NJDEP approved the inclusion of memorials as part of the mural artwork.

The Township Committee expressed concern about potential safety issues on Newton-Swartswood Road due to the narrow roadway and limited margin in the location of the trestle. Ms. Rotondi responded that she is working to address those concerns.

Ms. Rotondi inquired whether township officials would like to move forward with the train trestle mural located at the intersection of Plotts Road and Junction Road. Township officials noted that the State owns the concrete trestle, not the municipality. The consensus amongst the Township Committee was to revisit the issue after the mural planned for the trestle on Newton-Swartswood Road is completed.

PUBLIC SESSION CLOSED

EXECUTIVE SESSION - Personnel

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE
RESOLUTION FOR EXECUTIVE SESSION**

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing personnel matters at 8:11 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on February 27, 2018 adopted the foregoing Resolution.

Kathleen Armstrong, RMC
Township Clerk

Date _____

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to go back into Regular Session at 8:18 P.M.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve a \$1,500.00 annual salary increase for Fire Prevention Officer C. Luxton as compensation for additional inspections and related activities.

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BILLS

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid:

**CHECK RECONCILIATION
TOWNSHIP OF HAMPTON - B353
BANK ACCOUNT 401002802**

**CHECK DATES 02/01/2018 TO 02/28/2018
PERIOD BEGIN 01/31/2018 PERIOD END 02/27/2018**

**02/22/2018
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EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK# / DD ID	DIRDEP AMOUNT	NET AMOUNT
52	DOOLEY, TIMOTHY S	DIRECT DEPOSIT	02/13/2018	0441001151	775.68	0.00
21	KLOSE, EILEEN F	DIRECT DEPOSIT	02/13/2018	0441001152	4107.70	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	02/13/2018	0441001153	1456.16	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	02/13/2018	0441001154	1258.41	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	02/13/2018	0441001155	2642.10	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	02/13/2018	0441001156	1167.47	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	02/13/2018	0441001157	1156.41	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	02/13/2018	0441001158	1111.36	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	02/13/2018	0441001159	131.97	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	02/13/2018	0441001160	1402.07	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	02/13/2018	0441001161	592.10	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	02/13/2018	0441001162	1238.94	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	02/13/2018	0441001163	1080.69	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	02/13/2018	0441001164	272.68	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	02/13/2018	0441001165	983.02	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	02/13/2018	0441001166	272.06	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	02/13/2018	0441001167	1239.15	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	02/13/2018	0441001168	113.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	02/13/2018	0441001169	1909.19	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	02/13/2018	0441001170	1254.44	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	02/13/2018	0441001171	302.07	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	02/27/2018	0581001172	1328.72	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	02/27/2018	0581001173	1153.92	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	02/27/2018	0581001174	1073.40	0.00
40	WHITESELL, MARY	DIRECT DEPOSIT	02/27/2018	0581001175	1051.58	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	02/27/2018	0581001176	1051.52	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	02/27/2018	0581001177	568.84	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	02/27/2018	0581001178	1402.07	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	02/27/2018	0581001179	1516.29	0.00
64	BELLIS JR, RUSSELL H	DIRECT DEPOSIT	02/27/2018	0581001180	1258.61	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	02/27/2018	0581001181	1080.69	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	02/27/2018	0581001182	907.66	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	02/27/2018	0581001183	983.02	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	02/27/2018	0581001184	887.74	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	02/27/2018	0581001185	1239.15	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	02/27/2018	0581001186	916.00	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	02/27/2018	0581001187	2665.90	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	02/27/2018	0581001188	1254.44	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	02/27/2018	0581001189	1066.54	0.00
110	GOURLAY, KEITH	PAYROLL	02/13/2018	9075	0.00	891.59
45	HANSEN, DAVID S	PAYROLL	02/13/2018	9076	0.00	0.00
4	MACKENZIE, SCOTT A.	PAYROLL	02/13/2018	9077	0.00	1002.84
30	YETTER, PHILIP L	PAYROLL	02/13/2018	9078	0.00	26.07
7	HAYES, EDWARD R	PAYROLL	02/13/2018	9079	0.00	0.00
64	BELLIS JR, RUSSELL H	PRECALC-DIRDEP	02/13/2018	9080	226.25	0.00
1	WAGNER, ROGER A.	PAYROLL	02/13/2018	9081	0.00	21.63
34	HANSEN, KAREN	PAYROLL	02/13/2018	9082	0.00	0.00
109	DECAROLIS, ALAN R	PAYROLL	02/13/2018	9083	0.00	21.30
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	02/13/2018	9084	0.00	2856.95
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	02/13/2018	9085	0.00	2263.64
64	BELLIS JR, RUSSELL H	PRECALC-DIRDEP	02/27/2018	9086	1009.35	0.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	02/27/2018	9087	0.00	235.00
XMAS	MARY WHITESELL	AGENCY	02/27/2018	9088	0.00	650.00

**HAMPTON TWP. COMMITTEE
MEETING MINUTES**

FEBRUARY 27, 2018

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
2/09/2018	1730	345 TOWN OF NEWTON	553.06			(Manual)
2/13/2018	4432594	858 STATE OF NEW JERSEY	19,592.66			(Transfer)
2/13/2018	4432675	858 STATE OF NEW JERSEY	10,249.56			(Transfer)
2/14/2018	119907433	175 TREASURER, SUSSEX COUNTY	3,605.46			(Transfer)
2/14/2018	119917116	502 SUSSEX COUNTY TREASURER	855,021.98			(Transfer)
2/14/2018	119921462	502 SUSSEX COUNTY TREASURER	52,776.71			(Transfer)
2/14/2018	119929995	502 SUSSEX COUNTY TREASURER	3,753.39			(Transfer)
2/14/2018	119939212	513 HAMPTON BD. OF EDUCATION	442,640.00			(Transfer)
2/23/2018	1731	444 STAPLES, THE OFFICE SUPERSTORE EAST	420.00			(Manual)
2/23/2018	117927494	1043 PAYCHEX OF NEW YORK LLC	272.89			(Transfer)
2/27/2018	11756	1085 AMERICAN WEAR	227.70			
2/27/2018	11757	774 BASSANI POWER EQUIPMENT	72.50			
2/27/2018	11758	499 BBC PRINTING CONSULTANTS	1,345.00			
2/27/2018	11759	510 CAMPBELL SUPPLY CO. OF SUSSEX COUNT	839.47			
2/27/2018	11760	1087 CHARLES LUXTON	66.58			
2/27/2018	11761	501 CHELBUS CLEANING CO. INC.	325.00			
2/27/2018	11762	626 COOPER ELECTRIC SUPPLY CO.	91.20			
2/27/2018	11763	505 DELTA DENTAL OF NJ, INC.	3,083.52			
2/27/2018	11764	1142 DETROIT SALT COMPANY	20,036.84			
2/27/2018	11765	506 DOLAN & DOLAN, P.A.	2,782.20			
2/27/2018	11766	509 FAIRCLOUGH FUEL, INC	2,015.12			
2/27/2018	11767	1078 FAIRCLOUGH PROPANE	2,356.85			
2/27/2018	11768	1048 FASTENAL COMPANY	132.78			
2/27/2018	11769	381 HAROLD E. FELLOW & ASSOC., INC.	1,069.00			
2/27/2018	11770	1076 HEYER, GRUEL & ASSOCIATES	3,090.00			
2/27/2018	11771	1152 INDUSTRIAL APPRAISAL COMPANY	2,875.00			
2/27/2018	11772	878 J & D SALES & SERVICE	75.00			
2/27/2018	11773	281 JERSEY CENTRAL POWER & LIGHT	1,185.66			
2/27/2018	11774	957 JESCO, INC.	651.98			
2/27/2018	11775	1148 JOSEPH L. TROGANI	2,825.24			
2/27/2018	11776	1149 KATHLEEN M. ENNIS	1,481.21			
2/27/2018	11777	518 KITTATINNY REGIONAL HIGH SCHOOL	530,333.00			
2/27/2018	11778	591 LAFAYETTE AUTO PARTS SUPPLY, INC	356.42			
2/27/2018	11779	1151 LARISSA NISS	100.00			
2/27/2018	11780	522 LOWE'S COMPANIES, INC.	476.64			
2/27/2018	11781	319 MGL PRINTING SOLUTIONS, LLC	253.00			
2/27/2018	11782	1134 MICHAEL P. BOLAN, PP/AICP	2,275.00			
2/27/2018	11783	321 MICROSYSTEMS-NJ.COM, LLC	1,200.00			
2/27/2018	11784	525 MONTAGUE TOOL & SUPPLY CO., INC	427.66			
2/27/2018	11785	981 MORRIS COUNTY REGISTRARS ASSOC.	25.00			
2/27/2018	11786	355 H.J. HERALD INC.	398.10			
2/27/2018	11787	536 NORTH EAST PARTS GROUP	107.51			
2/27/2018	11788	681 NORTH JERSEY GARAGE DOORS, LLC	1,250.00			
2/27/2018	11789	927 PENTELEDATA	59.95			
2/27/2018	11790	1147 RAdata, INC.	997.75			
2/27/2018	11791	874 READY REFRESH by NESTLE	18.01			
2/27/2018	11792	490 SERVICE ELECTRIC BROADBAND CABLE	5.90			
2/27/2018	11793	417 SUSSEX CO. ASSESSOR'S ASSOC.	100.00			
2/27/2018	11794	420 SUSSEX COUNTY LEAGUE MUNICIPAL	100.00			
2/27/2018	11795	456 TCTA OF SUSSEX & WARREN COUNTIES	52.00			
2/27/2018	11796	543 THE LAND CONSERVANCY OF N.J.	27.00			
2/27/2018	11797	345 TOWN OF NEWTON	1,330.50			
2/27/2018	11798	773 VERIZON WIRELESS SERVICES, LLC	578.18			
2/27/2018	11799	473 VITAL COMMUNICATIONS, INC.	592.18			
2/27/2018	11800	1036 W.B. MASON CO., INC.	147.83			
2/27/2018	11801	478 WASTE MANAGEMENT OF NEW JERSEY, INC	36,497.66			
2/27/2018	11802	611 WELDON QUARRY CO., LLC	313.74			
2/27/2018	11803	669 WELLS FARGO BANK	2,388.83			
2/27/2018	11804	849 BARBARA HARABES	1,308.00			
2/27/2018	11805	1154 BRUCE HARABES	1,344.00			
2/27/2018	11806	1153 Diana Brindopke	1,296.00			
2/27/2018	11807	645 E. Jerome Orr	1,332.00			
2/27/2018	11808	1155 Evelyn Orr	1,296.00			
2/27/2018	11809	1047 FLOYD JONES	1,608.00			
2/27/2018	11810	646 Friedhelm Brindopke	1,332.00			
2/27/2018	2018002	217 CENTURY LINK	681.78			(Transfer)
2/27/2018	117918162	514 HAMPTON TWP. PAYROLL ACCOUNT	87,058.42			(Transfer)
			645,356.43			
			973.06			Manual
			1,476,452.85			Bank Transfers
			<u>2,122,782.34</u>			

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on February 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date _____

Kathleen Armstrong, RMC
Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adjourn the meeting at 8:20 P.M.

Respectfully submitted,

Kathleen Armstrong, RMC
Township Clerk