



## Forest Grove Board of Fire Commissioners February 23<sup>rd</sup>, 2016 - Meeting Minutes

### 1. Call to Order: 19:00 hours

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Samuel Scapellato - Co Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Thomas Bellone Sr. – Treasurer
- X Scott Graiff - Commissioner

#### Other:

Tamara Ardito - DTA Solutions

Public present: None

### 2. Reading of the minutes of the previous meeting

#### a. Motion to accept minutes as read

- 1. Samuel Scapellato
- 2. Thomas Bellone Sr.

Changes: None

### 3. Communications

A letter received from Newfield Bank regarding the new signatures for the 2016 calendar year.

### 4. Bills against the Commission (refer to file for list of all bills paid)

#### a. Motion to pay all bills

- 1. Mykola Myronowskyj
- 2. Thomas Bellone Sr.

Notes: Refer to the attached report.

### 5. Treasurers Report

Please refer to the attached report.

#### a. Motion to accept Treasurers report as read

- 1. Samuel Scapellato
- 2. Thomas Bellone Sr.

Notes: - Refer to the attached report.



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### 6. Old Business

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

The new lease agreement continues to be discussed. The Fire Company President was not present. The lease agreement will still need to be printed and submitted to the Board. The Fire Company President is working on this.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year. The Fire Company President has provided the new tax ID number for the Fire Company. A copy of the tax letter was given to the Chairman and it will be filed.

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. Andrew Bellone will contact the agency and find out if it is covered.

The technology inventory of the FD was completed and Mykola Myronowskyj. All items that are technology related including the computers, flat screen TV’s and new radios.

The leasing information for the new rescue truck was received. The auditor advised that the purchase will need to go to bid. Once we have specific details regarding the purchase, we will make a decision. Andrew Bellone stated that he was going to contact Ed Paul tomorrow regarding this matter.

The Board of Fire Commissioners new By-Laws were passed and are now in effect. Copies with signature pages will be printed and provided to all Board of Fire Commissioners members, the Fire Chief and the Fire Company President.





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### **7. New Business continued**

Meeting dates for March 2016 thru March 2017

Meeting time is 7:00 PM at the Forest Grove Fire Hall

Tuesday April 26th

Tuesday May 24th

Tuesday June 28th

Tuesday July 26th

Tuesday August 23rd

Tuesday September 27th

Tuesday October 25th

Tuesday November 22nd

Tuesday December 27th

Tuesday January 24th

Tuesday February 28th

Tuesday March 28<sup>th</sup>

The public notice of the above will be submitted to the Courier Post tomorrow.

There was a question regarding if the amount of the LOSAP payment could be raised from the current amount of \$1,503.27 per member to the maximum allowable amount of \$1,669.00. This would have resulted in a 11.04% increase. The CPI for the 2015 year was 0%. The answer from the Director of the Local Finance Board was that he believed that the answer is “no”, however he will look into it and if there is a change, he would contact me.

Andrew Bellone stated that we would keep a copy of all vehicle registrations in the Commissioner’s office. This is to prove that the registrations were renewed. For some reason a number of registrations were lost or misplaced in the vehicles.

Atlantic Switch & Generator performed the major annual PM on the generator. All systems passed with the exception of 2 gauges / readings. The temperature and fuel sending units are working correctly, however the readings on the gauges are making radical reading changes. The technician believes that there are 2 possible reasons. The panel could be faulty, this panel was replaced in 2010, or the most likely problem is a bad ground. They offered 2 solutions to repair the problem, either a quoted repair or a time & material repair. Andrew Bellone motioned that the repair should be time and material, Samuel Scapellato seconded. Mykola Myronowskyj will contact Atlantic Switch & Generator to schedule the time & material repair.



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### 8. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: None Present

### 9. Adjournment

a. Motion to adjourn

1. Samuel Scapellato
2. Mykola Myronowskyj

Meeting was adjourned at: 19:36 hours

*Respectfully Submitted,*

*Mykola "Nick" Myronowskyj*

*Secretary*

*Board of Fire Commissioners, District 4*



**Forest Grove Board of Fire Commissioners**  
**February 23<sup>rd</sup>, 2016 - Meeting Minutes**

7:23 PM  
**02/23/16**  
 Accrual Basis

**Franklin Township Fire District No 4**  
**Transactions This Month**  
 As of February 29, 2016

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	02/02/2016	11018	Mary Bridget Enterprises, Inc.	-191.25
Bill Pmt -Check	02/17/2016	11019	VALIC	-48,104.64
Bill Pmt -Check	02/23/2016	11020	Advance Treads, Inc.	-170.00
Bill Pmt -Check	02/23/2016	11021	Atlantic City Electric	-657.24
Bill Pmt -Check	02/23/2016	11022	Battery Zone	-109.95
Bill Pmt -Check	02/23/2016	11023	Budget Truck Repair LLC	-546.47
Bill Pmt -Check	02/23/2016	11024	Camden County College/Altha ...	-250.00
Bill Pmt -Check	02/23/2016	11025	Charles V. Paladino	-493.00
Bill Pmt -Check	02/23/2016	11026	Comcast	-4.06
Bill Pmt -Check	02/23/2016	11027	Comcast 569	-190.27
Bill Pmt -Check	02/23/2016	11028	Courier Post	-111.00
Bill Pmt -Check	02/23/2016	11029	Dallas Clevenger	-9.99
Bill Pmt -Check	02/23/2016	11030	Dennis Allonnardo	-94.63
Bill Pmt -Check	02/23/2016	11031	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	02/23/2016	11032	Fire Engineering	-21.00
Bill Pmt -Check	02/23/2016	11033	Forest Grove Fire Co	-602.04
Bill Pmt -Check	02/23/2016	11034	Genna Electric	-197.60
Bill Pmt -Check	02/23/2016	11035	Johnson's Truck & Auto Repair	-4,727.37
Bill Pmt -Check	02/23/2016	11036	K.T. Custom Throws	-468.00
Bill Pmt -Check	02/23/2016	11037	Major Petroleum Ind.	-417.59
Bill Pmt -Check	02/23/2016	11038	Moore Medical Corp	-450.51
Bill Pmt -Check	02/23/2016	11039	Nat Alexander Company, Inc.	-2,608.00
Bill Pmt -Check	02/23/2016	11040	Pizza Joe's	-158.80
Bill Pmt -Check	02/23/2016	11041	South Jersey Gas	-776.07
Bill Pmt -Check	02/23/2016	11042	Tekk Comm Communications	-86.00
Bill Pmt -Check	02/23/2016	11043	VALIC	-3,006.54
Bill Pmt -Check	02/23/2016	11044	Vineland Ace Hardware	-338.35
Bill Pmt -Check	02/23/2016	11045	Vineland Auto Electric	-255.74
Total Newfield Na Bk 0505				-65,156.11
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-65,156.11</b>