

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING OF THE
LA PLATA ARCHULETA WATER DISTRICT
HELD
January 9, 2020

The regular meeting of the Board of Directors ("Board") of the La Plata Archuleta Water District ("District") was held on January 9, 2020, at 9:02 a.m. at 255 Ute Street, Ignacio, Colorado.

ATTENDANCE: Directors in Attendance Were:

Dan Lynn
Gregg Johnson
Ron Dent
Mark Williams
Dick Lunceford

Also in Attendance Were:

Ed Tolen, La Plata Archuleta Water District Manager
Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative
Steve Harris, Harris Water Engineering
Dave Henry, Harris Water Engineering
Barb Prose, FredrickZink & Associates
Karmen King, Grayling
Cheryl Lynn, Secretary to the Board

In Attendance by Telephone Were:

David Greher, Collins Cockrel and Cole
Micki Mills, Collins Cockrel and Cole

DISCLOSURE OF
POTENTIAL CONFLICTS
OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interests that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present reported no conflicts of interest.

PUBLIC COMMENTS

Paul Schrank, District resident, asked several questions of the Board. He is interested in collecting rainwater while at the same time living within the District. State law disallows collection of rainwater for those living within a defined water district. He also inquired about how he would get a water tap to his home at 7164 County Road 318. Manager Tolen will contact Division of Water Resources regarding Mr. Schrank's rainwater collection request.

APPROVAL OF
MINUTES

Upon motion duly made by Director Dent, seconded by Director Johnson, and unanimously carried, the Minutes of the December 12, 2019 Regular Board Meeting were approved.

FINANCIAL REPORT

Reports – Ms. Prose distributed the December 2019 Accounts Payable Report and December 2019 Accountant's Compilation Report to the Board. Board members reviewed the documents, asking for clarification of expenses. Upon motion duly made by Director Williams, seconded by Director Dent, and unanimously carried the Board approved payment of invoices as shown on the attached Accounts Payable statement dated January 8, 2020.

FINANCE COMMITTEE
REPORT

Approval of an Engagement Letter with FredrickZink & Associates – Upon motion duly made by Director Johnson, Seconded by Director Dent, and unanimously carried the Board approved the engagement of FredrickZink & Associates for accounting services for 2020. The Board expressed appreciation of Ms. Prose’s work on behalf of the District.

PUBLIC RELATIONS
/COMMUNICATIONS
COMMITTEE REPORT

Mr. Tolen said there’s nothing to report from a public relations perspective.

LEGAL REPORT

Public Hearing - Inclusion of Real Property - Teran Property – Chairman Lunceford opened a public hearing to consider a Petition for Inclusion into La Plata Archuleta Water District by Nick Teran and Tracy Teran for property located at 172 Rattlesnake Drive, Ignacio, Colorado 81137. No public comments were received or presented. The hearing was then closed. Upon motion duly made by Director Lynn, seconded by Director Dent, and unanimously carried, the Board approved the inclusion and issued the Order by Board of Directors for Inclusion of Real Property, a copy of which is attached hereto and incorporated herein by this reference. Counsel will process the Inclusion with the La Plata District Court. This property, as included in the District, will be part of the 2020 property tax collected in 2021.

Adoption of a Resolution Calling for the 2020 Regular District Election and Appointing a Designated Election Official – Upon motion duly made by Director Lynn, seconded by Director Johnson, and unanimously carried the Board adopted a Resolution Calling for the 2020 Regular District Election and Appointment of Manager Tolen as the Designated Election Official. Ms. Mills reminded the Board of the transition of special district elections to an odd year election cycle. As part of this process Directors elected in 2020 and 2022 will serve 3-year terms. Directors up for re-election in 2020 are Dick Lunceford, Gregg Johnson, and Ron Dent. The polling place will be the location of the LAPLAWD office at 255 Ute Street, Ignacio, Colorado 81137.

Adoption of a Resolution Designating a Location to Post Notice – Upon motion duly made by Director Johnson, seconded by Director Lynn, and unanimously carried the Board adopted a Resolution designating the location to post notice at least 24 hours prior to each meeting as the District’s website and 255 Ute Street, Ignacio, Colorado, 81137 as a backup location.

Eminent Domain – Counsel Greher advised the Board that work continues on District Eminent Domain issues with resolution anticipated soon after the expiration of the ninety (90) day notice period beginning with the December 12, 2019 Board meeting.

ENGINEER REPORT

County Commissioner Candidate Tour – Mr. Harris and Manager Tolen reported that Marsha Porter-Norton, a candidate for the La Plata County Board of County Commissioners, had accompanied them on a tour of the District. They would like to take other County Commissioner candidates on a tour, if there is an interest. Please contact them if you know of a candidate who should be included.

Phase 1 Pipeline – Mr. Henry advised the Board that the alignment for Phase 1H is nearly complete. The alignment in the area of the Bayfield Parkway/CR 509 has been engineered so as not to affect the siphon in the same area but still allow access to the District pipeline. Phase 1H will be advertised as one project with three parts. Part 1 is generally the area of the Bayfield Parkway to Gem Village. Part 2 is generally the vicinity of the hemp farm, and Part 3 is generally the area which includes the eminent domain properties. In order to ensure a clear understanding of the terrain involved in this project Manager Tolen and Mr. Henry walked the project area and the frontage road. Mr. Henry anticipates the project will be advertised in approximately one month, depending on how quickly the Colorado Department of Transportation can complete plan review.

Water Tanks – Highway 160 – Water Tank development has been put on hold pending the finalization of Phase 1H pipeline specifics.

Updated Maps – Mr. Henry has prepared new District maps. He has prepared a set to mark up and when it is revised he will post it online and in the District Office.

Old Homestead Subdivision – Water service to Old Homestead Subdivision by the Town of Bayfield is anticipated once the District has completed the Phase 1 loop. Capacity for the Town of Bayfield in the District water line in the direction of Old Homestead Subdivision will be exchanged for capacity in the Town of Bayfield's line in the direction of County Road 526, a commitment made between Chris LaMay, Bayfield Town Manager, and Manager Tolen. Manager Tolen will memorialize this agreement prior to Mr. LaMay's departure from his Bayfield Town Manager position on February 14, 2020.

ENVIRONMENTAL REPORT –

Ms. King advised the Board that she is in the process of reverifying Phase 1H wetlands. The original wetland delineation was made more than five (5) years ago. She expressed an interest in Phase 1H being advertised and built as one project in order that agency approvals, particularly the Colorado Department of Transportation, go more smoothly and be considered one permit instead of three. The field work related to this reverification process is complete.

GENERAL MANAGER REPORT

Morrison Ditch Annual Meeting – Proxy Appointed – Director Johnson will represent the District at the Morrison Ditch Annual Meeting at the Oxford Grange on January 11, 2020, at 2:00 p.m.

PRID Annual Meeting – Proxy Appointed – Director Williams will represent the District at the PRID Annual meeting at the Bayfield High School Cafeteria on January 18, 2020, at 1:00 p.m.

EXECUTIVE SESSION – An Executive Session was not conducted.

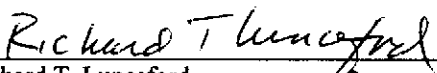
ANY OTHER MATTER WHICH MAY COME

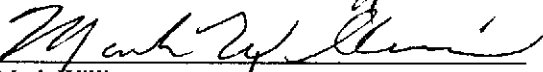
BEFORE THE BOARD – No other matters were considered by the Board.


ADJOURNMENT


The meeting adjourned at 9:30 a.m. The next regular meeting of LAPLAWD is scheduled for Thursday, February 13, 2020, at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado.


APPROVED


Richard T. Lunceford


Mark Williams


Ron Dent


Secretary for the Meeting


Gregg Johnson


Daniel R. Lynn, III